Vehicle Inspection Checklist

Vehicle Make: Plate Number:

Vehicle Model: Vehicle registration:

Vehicle Mileage:

Hackney Carriage / Private Hire Vehicle Inspection Checklist:	**Yes**	**No**	**N/A**
Receipt Book / Duplicate Book Present	☐	☐	☐
Damage - Exterior/ Interior (ensure any seats are not torn or ripped)	☐	☐	☐
Clean - Exterior/ Interior	☐	☐	☐
Vehicle Plates Fitted - Rear, Front and Internal, **fitted in correct holder** (if plates are not fitted to the vehicle correctly please note in the comment section below)	☐	☐	☐
Vehicle plates are in good condition and are easily legible	☐	☐	☐
Disabled Facilities - i.e. ramps, straps, swivel seat are operational and undamaged	☐	☐	☐
Fire Extinguisher of correct size and specification and **marked with vehicle registration**	☐	☐	☐
No Smoking Stickers - Displayed on both sides of the vehicle	☐	☐	☐
Taxi Sign **affixed to roof only**, will illuminate and sign extinguishes upon meter activation	☐	☐	☐
Spare Wheel and Tyre present / Tread depth mm	☐	☐	☐
Check signage on doors is present and correctly worded (PHs must have signage containing 'Private Hire' and 'Advanced Bookings only')	☐	☐	☐
Signage provided by SBC present on vehicle (oval stickers on front doors of Hackney Carriages and green rectangular stickers on rear doors of Private Hires)	☐	☐	☐

Hackney Carriage / Private Hire Vehicle Inspection Checklist:	**Yes**	**No**	**N/A**
Fare meter fitted, illuminated and clearly visible	☐	☐	☐
First Aid Kit of Correct Specification, **marked with vehicle registration**	☐	☐	☐
CCTV Vehicle Recording System present?	☐	☐	☐
Aftermarket tint applied to windows? (70% of light should be allowed through the front and two front side windows therefore excludes manufactured tints of more than 30% on all windows)	☐	☐	☐
Does vehicle have any fluid leaks? (please detail below)	☐	☐	☐
Child Booster Seat	☐	☐	☐
Card Reader Present	☐	☐	☐

List any defects found / any other concerns you have with the vehicle. If there are none, write “None”:

MOT Provider:

Tester’s Signature:

Tester’s Name (Block Capitals):

Date of Inspection:

Authorisation Stamp: