Minutes of the Cabinet held at the Civic Centre, Riverside, Stafford on Thursday 12 November 2026

Chair - Councillor A T A Godfrey

Present (for all or part of the meeting):-

Councillors:

R P Cooke	-	Resources Portfolio
I D Fordham	-	Environment Portfolio
J Hood	-	Community Portfolio
R Kenney	-	Deputy Leader and Town Centres Regeneration Portfolio
G P K Pardesi	-	Leisure Portfolio
A F Reid	-	Economic Development and Planning Portfolio

Officers in attendance:

T Clegg	-	Chief Executive
G Stott	-	Deputy Chief Executive - Place
W Conaghan	-	Communication Manager
J Dean	-	Democratic Services Officer

CAB34 Minutes

Minutes of the meeting held on 14 October 2026 as published on 16 October 2026 were agreed as a correct record.

CAB35 Committee Cycle 2027/28

Considered a report proposing approval of the Committee Cycle for the 2027/28 municipal year.

The Cabinet Member, Resources Portfolio, introduced the report noting the detail as set out in paragraphs 1 and 3, plus the associated appendix.

Councillor Cooke concluded his comments recommending that the proposal as set out in paragraph 2 be approved.

The Cabinet subsequently voted on the recommendation, which was declared to be carried.

RESOLVED:- that the proposal of the Cabinet Member, Resources Portfolio be approved as follows:

That the Committee Cycle for 2027/28 be approved.

CAB36 Building Safety Levy Implementation

Considered a report briefing Members regarding a new requirement placed on the Council to collect the Building Safety Levy.

The Cabinet Member, Environment Portfolio, introduced the report noting the detail as set out in paragraphs 1, 3 and 5.

Councillor Fordham concluded his comments recommending that the proposals as set out in paragraph 2 be approved.

The Cabinet subsequently voted on the recommendation, which was declared to be carried.

RESOLVED:- that the proposals of the Cabinet Member, Environment Portfolio be approved as follows:

That:-

(a) the new statutory duty placed on the local authority be noted and the delivery model set out in this report be endorsed;

(b) administering the Council's duties under the Building Safety Levy Regulations be delegated to the Head of Regulatory Services;

(c) Cabinet recommends that Council add £63,000 to the 2026-27 Capital programme. This capital funding along with a further £69,000 was provided by Government 'New Burdens' monies to fund the collection of this Levy.

THIS ITEM IS NOT SUBJECT TO CALL IN AND WILL BE REFERRED TO COUNCIL AT ITS MEETING ON 1 DECEMBER 2026

CAB37 Stafford Borough Statement of Community Involvement 2026 - Adoption

Considered a report presenting the Statement of Community Involvement 2026 for Stafford Borough and recommending publishing of the document.

The Cabinet Member, Economic Development and Planning Portfolio, introduced the report noting the detail as set out in paragraphs 3, 5 and the associated appendices.

Councillor Reid concluded his comments by recommending that the proposals as set out in paragraph 2 be approved, subject to the inclusion of the wording 'within in the National Planning context' in paragraphs 1.2, 2.4, 3.11, 4.1, 4.4 and 4.7.

The Cabinet subsequently voted on the recommendation, which was declared to be carried.

RESOLVED:- that the proposals of the Cabinet Member, Economic Development and Planning Portfolio, as amended above, be approved as follows:

That:-

(a) the Stafford Borough Statement of Community Involvement 2026 - Adoption for publication, as set out in the associated booklet to the item be approved for publication;

(b) the Head of Economic Development and Planning, in consultation with the Cabinet Member for Economic Development and Planning, be authorised to make minor amendments to the Statement of Community Involvement 2026 if necessary prior to publication.

THIS ITEM IS NOT SUBJECT TO CALL IN AND WILL BE REFERRED TO COUNCIL AT ITS MEETING ON 1 DECEMBER 2026

CAB38 Stafford Borough Communication and Engagement Strategy 2026 - Adoption

Considered a report presenting an amended Communication and Engagement Strategy consultation 2026 document following the New Local Plan 2025-2045 Scoping and Participation consultation and recommending adoption of the Stafford Borough Communication and Engagement Strategy 2026, as set out in the booklet to the item.

The Cabinet Member, Economic Development and Planning Portfolio, introduced the report and concluded his comments by recommending that the proposals as set out in paragraph 2 be approved.

The Cabinet subsequently voted on the recommendation, which was declared to be carried.

RESOLVED:- that the proposals of the Cabinet Member, Economic Development and Planning Portfolio be approved as follows:

That:-

(a) subject to Council agreement on 1 December 2026, the Stafford Borough Communication and Engagement Strategy 2026, as set out in the booklets to the item, be approved for adoption and publication;

(b) the Head of Economic Development and Planning, in consultation with the Cabinet Member for Economic Development and Planning, be authorised to make minor amendments to the Stafford Borough Communication and Engagement Strategy 2026 if necessary prior to publication.

THIS ITEM IS NOT SUBJECT TO CALL IN AND WILL BE REFERRED TO COUNCIL AT ITS MEETING ON 1 DECEMBER 2026

CHAIR