

Dear Members

Resources Scrutiny Committee

A meeting of the Resources Scrutiny Committee will be held on **Tuesday 23 June 2026 at 6.30pm** in the **Craddock Room, Civic Centre, Riverside, Stafford** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.



Head of Law and Governance

RESOURCES SCRUTINY COMMITTEE

23 JUNE 2026

Chair - Councillor M G Dodson

AGENDA

1	Minutes of 24 March 2026 as previously published on the Council's website.	
2	Apologies	
3	Public Question Time - Nil	
4	Councillor Session - Nil	
5	Called in Items - Nil	
		Page Nos
6	Members' Items - Nil	
7	Officers' Reports	
	ITEM NO 7(a) Climate Change Strategy and Progress Towards Target - Presentation	-
	PRINCIPAL CLIMATE CHANGE OFFICER	
	ITEM NO 7(b) Business Planning Report	4 - 10
	HEAD OF LAW AND GOVERNANCE	
	ITEM NO 7(c) Complaints Monitoring 2025-26	11 - 16
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	ITEM NO 7(d) Q4 and End of Year Performance Report	17 - 26
	HEAD OF BUSINESS SUPPORT AND ASSURANCE	
	ITEM NO 7(e) Local Government Reorganisation Update	<i>verbal</i>
	HEAD OF BUSINESS SUPPORT AND ASSURANCE	
	ITEM NO 7(f) Work Programme	27 - 31
	HEAD OF LAW AND GOVERNANCE	

Membership

Chair - Councillor M G Dodson

J A Barron	E G R Jones
E L Carter	P A Leason
M G Dodson	A R McNaughton
P C Edgeller	A Nixon
R A James	J P Read

Agenda Item 7(b)

Annual Scrutiny Business Report

Committee: Resources Scrutiny Committee

Date of Meeting: 23 June 2026

Report of: Head of Law and Governance

Portfolio: Leader of the Council

1 Purpose of Report

1.1 To report the business conducted by Scrutiny Committees over 2025/26.

2 Recommendations

2.1 That the report be noted and recommended for submission to Council.

Reasons for Recommendations

2.2 To make Council aware of the scrutiny activity that has been undertaken over the last municipal year.

3 Key Issues

3.1 Scrutiny is an important function in every council operating executive arrangements. It is important that members understand the role of scrutiny and that Council is kept informed of the work undertaken by Scrutiny Committees.

3.2 This report provides a summary of the work undertaken by each committee over the last municipal year. Full details of committee agendas and reports can be found on the Councils website.

4 Relationship to Corporate Priorities

4.1 Good scrutiny can enhance decision making across all Council priorities. In particular it supports Priority 4: Effective Council through providing good customer experience, value for money to local taxpayers and good governance across the Council.

5 Report Detail

- 5.1 The Council operates Executive arrangements through the election of a Leader and Cabinet. Every local authority operating Executive arrangements is required to establish at least one Overview and Scrutiny Committee to act as a check and balance to the Executive.
- 5.2 Scrutiny Committees are cross party committees each reflecting the overall political balance of the Council. They are not decision making bodies, but allow elected members who do not sit on the Cabinet to scrutinise and influence Executive decision making. This can take the form of scrutinising decisions that Cabinet are planning to take (policy review and development), those it plans to implement (through use of call-in procedures) and those that have already been implemented (through performance review).
- 5.3 National guidance advises that scrutiny work should be based upon four principles. It should:
- Provide constructive “critical friend” challenge
 - Reflect the voices and concerns of the public
 - Be led independently by members who take responsibility for their role, and
 - Drive improvement in services and strategic decision making
- 5.4 The Council has established three scrutiny committees, each with its own terms of reference and areas of oversight. The three areas are Resources, Economic Development and Planning and Community Wellbeing. Details of each committee’s remit, and the procedure rules for the scrutiny function, are set out in the Council’s Constitution.

Performance Review

- 5.5 Each committee regularly monitors Council performance, within its area of scrutiny, through the review of quarterly performance information. Information reported includes progress against delivery plans and key performance indicators, and enables members to identify whether the Council is achieving its corporate plan objectives. Effective monitoring helps the Council to identify good and poor performance and to take action where needed to put things right.
- 5.6 Senior officers attend committee meetings to answer any questions, or respond to requests for clarification, and committees have the power to call senior officers and Cabinet members to account.
- 5.7 In addition to playing an important role in reviewing performance, each committee sets its own scrutiny work programme for the year. The following additional scrutiny work was carried out by each committee during 2025/26.

Resources

- 5.8 The Resources Scrutiny Committee reviewed the draft General Fund Revenue Budget, Capital Programme and Fees and Charges, prior to consideration by full Council at its Budget meetings.
- 5.9 The Committee set up a task and finish group to conduct the annual review of the Council's constitution. A number of proposals were considered, including an update to the Code of Conduct for Employees and the committee recommendations were adopted by full Council in April 2026.
- 5.10 A further task and finish working group was set up regarding the revenues and benefits debt collection process. This concluded in March 2026 and the Committee have supported the review and are recommending to Cabinet in May that the project to review older debts be continued into the 2026-27 financial year, subject to a review on a 6-monthly basis by the Section 151 Officer on the ongoing effectiveness.
- 5.11 The Committee reviewed the performance of corporate complaints handling over 2025/26, including monitoring details of any complaints referred to the Ombudsman over that period.
- 5.12 The committee scrutinised the End of Year Performance Report for 2024/25 and asked for clarity regarding the current Fire Risk Assessment as the KPI had not been met. The Head of Service reported back to the next scrutiny committee detailing progress that had been made.

Economic Development and Planning

- 5.13 In light of the significant volume of regeneration work currently being undertaken by the Council, the Economic Development and Planning Scrutiny Committee held a number of meetings to review updates on Regeneration Projects within Stafford town, including the Stafford Town Masterplan, the UK Shared Prosperity Fund, the Business Growth programme and the Stafford Station Gateway project.
- 5.14 The Committee received a presentation from the Visitor Economy Partnership Development Manager, Staffordshire County Council on the work of the Local Visitor Economy Partnership (LVEP). Members asked officers to review the proposed LVEP list of priorities for Stafford Borough and to bring the outcome of this work back to a future committee for consideration. Members also received an update on the successful UKREiF event where a number of developers and investors showed interest in the regeneration of Stafford's High Street.

- 5.15 Members were informed of the publication of the Infrastructure Funding Statement 2024/25 which relates to section 106 funding. It is a legal duty to produce the statement and is required to be published by December each year. Members requested that a further item be brought back to Scrutiny to review how Ward Members and communities can be more effectively engaged when determining open space provision in their localities.
- 5.16 The Committee received updates on changes to the National Planning Policy Framework and its effect on the Local Plan.
- 5.17 Following a Council notice of motion titled Protecting Our Rivers and Oceans, an additional scrutiny committee took place where stakeholders were invited to present to the committee to answer the questions that had been raised. Members received presentations from Severn Trent Water and the Internal Drainage Board. Severn Trent Water agreed to provide further information on its 5 year investment plan, reservoir expansions and website which show information on sewage and flooding within the Borough. Members agreed that a letter should be sent to the local MP requesting that water authorities and IDBs should become statutory consultees in planning applications. The committee also requested that Cabinet should review the original motion and present an update to Council before the end of the year.
- 5.18 A representative from Mondrem visited the scrutiny committee to provide information on the review of the Development Management service and to give an overview of the Enforcement Policy. There was a Members Item regarding backlogs in planning and planning enforcement which led to the Enforcement Policy being looked at again in further detail at a subsequent meeting. Members asked officers to write to the Government to highlight concerns regarding the recruitment and retention of Enforcement staff and the inability of the Council to enforce effectively against Biodiversity Net Gain (BNG). Members requested that officers set up a refresher BNG workshop.
- 5.19 The Committee also received a presentation on Renewable Energy, sharing examples of appeals, and concluding that each application site is judged on its own merits.
- 5.20 A report was received regarding heritage and conservation within the Borough. Members requested that Cabinet identify resources to enable the introduction of a Local Heritage Assets List. The Conservation Officer also offered to host a workshop with members to looking at identified and emerging historic assets. This topic will be revisited at a future meeting.
- 5.21 The Committee set up a task and finish group to look at the evening and night time economy. The group will continue to meet and provide feedback to the scrutiny committee.

- 5.22 A joint Economic Development and Planning and Resources Scrutiny Committee was held to discuss S106 monies. All members were invited to attend.

Community Wellbeing

- 5.23 The statutory overview and scrutiny function for Staffordshire is undertaken by Staffordshire County Council's Health and Care Overview and Scrutiny Committee. In accordance with good practice, and to ensure co-ordinated scrutiny of local health matters between councils, the Chair of the Community Wellbeing Scrutiny Committee is also a member of the County Council committee and a member of the County Council scrutiny is appointed to the Community Wellbeing Scrutiny Committee. The committee has a standing agenda item where it receives reports from the County Scrutiny alerting it to any health matters being scrutinised.
- 5.24 In addition to monitoring local health matters, the committee held meetings to review matters including the strong performance of the Disabled Facilities Grants service and received an update on the work of the Councils Streetscene services and the changes that had taken place over the last year. Members of the committee asked a series of questions of the Council's Streetscene Manager about the current service provision during his presentation.
- 5.25 The committee also reviewed the work carried out by the Councils external contractors for Leisure, Culture and Heritage Services and Waste Collection, through receipt of their annual reports. A presentation was received on the work of the Social Housing Provider "Housing Plus" in the Borough. Housing Plus are the largest housing provider in the Borough owning 80% of the social housing stock and in January 2025 merged with Wrekin Housing Association. The presentation triggered wide ranging discussion on housing and neighbourhood issues that were important for residents in the Borough. The Committee asked the Chair to write to the Council's waste collection contractor to pass on its sincere gratitude for the work of its employees within the borough area over the previous 12 months.
- 5.26 The committee received a presentation from representatives of the Community Wellbeing Partnership regarding work carried out in respect of reducing crime and disorder and tackling health inequalities within the Borough over the year.
- 5.27 The committee set up a task and finish group to look at the topic of Food Waste. The group met several times and included a visit from a neighbouring authority that had been collecting food waste for several years. Over a period of several months the group reviewed national, regional, and industry data; reviewed and made recommendations on the proposed communication with the public, and ultimately influenced the shaping of the new service across the borough.

- 5.28 The committee received one called-in item, referred to it under the Councils scrutiny call-in arrangements. This related to the Cabinet's decision to adopt an Events Policy. The policy was scrutinised with the Head of Operations in attendance around its intension, following which the Committee expressed their satisfaction and no further action was recommended.

Future Work Programme

- 5.29 Each committee sets its initial annual work programme at the first business meeting of the new municipal year, taking into account any outstanding matters from the previous year and any new priorities for the upcoming year. The work programme is reviewed as a standing item at every meeting.

6 Implications

6.1 Financial

None

6.2 Legal

As set out in the report.

6.3 Human Resources

None

6.4 Risk Management

None

6.5 Equalities and Diversity

None

6.6 Health

None

6.7 Climate Change

None

7 Appendices

Appendix 1: None

8 Previous Consideration

None

9 Background Papers

None

Contact Officer: Ian Curran

Telephone Number: 01785 619220

Ward Interest: N/A

Report Track: Community Wellbeing Scrutiny Committee 16 June 2026
Resources Scrutiny Committee 23 June 2026
Economic Planning and Development Scrutiny Committee 2
July 2026
Council 21 July 2026

Key Decision: N/A

Agenda Item 7(c)

Complaints Monitoring 2025/2026

Committee: Resources Scrutiny Committee

Date of Meeting: 23 June 2026

Report of: Head of Law and Governance

Portfolio: Resources Portfolio

1 Purpose of Report

- 1.1 To update the Scrutiny Committee on performance in relation to corporate complaints and complaints referred by the Local Government and Social Care Ombudsman.

2 Recommendations

- 2.1 That the report be noted.

Reasons for Recommendations

- 2.2 To update the Scrutiny Committee on performance in relation to complaints for the previous municipal year.

3 Key Issues

- 3.1 The following report updates the Committee on performance in relation to corporate complaints and complaints referred by the Local Government and Social Care Ombudsman.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Plan Priority 4: Effective Council ensuring good customer experience, value for money and good governance.

5 Report Detail

5.1 The Complaints Procedure

5.1.1 The Council's Complaints Procedure encompasses a two stage procedure. This is in line with the majority of other public authorities and accords with the advice of the Local Government Ombudsman to limit complaints processes to two stages to avoid unduly long processes or delayed access to the Ombudsman. Stage 1 incorporates a response by an officer responsible for the service provided and Stage 2 provides from a response from a Chief Officer if the complainant is not satisfied by the Stage 1 response.

5.1.2 Most contacts received by the Council will be classed as service requests rather than complaints. Officers will seek to resolve any such requests at an early stage as a normal part of its business. If the service recipient remains unsatisfied, however, they then have access to the formal complaints process. Under the process, the Council keeps a central record of all complaints received at Stage 1 and Stage 2.

5.1.3 A breakdown of complaints for Stage 1 in 2025/26 compared with the previous year, is as follows:

Service	2024/25	2025/26
Law and Governance	1	0
Development	9	48
Finance	1	4
Transformation and Assurance	0	0
Operations	4	5
Regulatory	2	3
Wellbeing	2	5
Corporate Assets	0	0
Total	19	65

5.1.4 A breakdown of complaints for Stage 2 in 2025/26, compared with the previous year is as follows:

Service	2024/25	2025/26
Law and Governance	1	0
Development	4	22
Finance	1	3
Transformation and Assurance	0	0
Operations	1	2
Regulatory	0	2
Wellbeing	1	1
Corporate Assets	0	0
Total	8	30

5.1.5 In the vast majority of instances the Stage 2 complaints investigated related to the outcome of decisions, or the handling of planning applications made in accordance with the Council's working procedures, guidelines and policies and therefore no recommended action was required. Half of the planning complaints (11) were submitted by one objector to a development. However a number of complaints also raised issues with delays in response times and the quality of communication received by the complainant.

5.1.6 Unfortunately, the planning service has received large amounts of applications over a sustained period leading to backlogs in multiple areas which has led to frustrations with agents and applicants culminating in an increase in complaints. The changes to the housing land supply and that we no longer have a 5 year supply has led to a number of Major speculative applications also which again has caused frustration within the community resulting in a higher number of complaints.

5.1.7 The team have been undertaking an improvement plan to find new and improved ways of working to support with the reduction of backlogs alongside employing additional resource via agencies. There have been updated protocols to combat barriers within the process and a new customer charter has been developed and will be cascaded imminently setting out what the levels and quality of service that customers can expect from the team.

5.1.8 The Council currently aims to acknowledge stage 1 complaints within 5 working days and respond within 15 working days. The average response times for 2025/26 (in days) were as follows:

Average no. of days to acknowledge: 5.87

Average no. of days to respond: 9.92

5.1.9 The Council currently aims to acknowledge stage 2 complaints within 5 working days and respond within 20 working days. The average response times for 2024/25 (in days) were as follows:

Average no. of days to acknowledge: 6.63

Average no. of days to respond: 13.73

5.2 **Complaints referred to the Local Government and Social Care Ombudsman**

5.2.1 There were 5 complaints determined by the Local Government and Social Care Ombudsman during 2025/26, which are summarised at **APPENDIX 1**. This compares to 5 complaints in 2024/25.

5.2.2 Although not a prerequisite, the Local Government and Social Care Ombudsman will usually only investigate a complaint when the complainant is not satisfied with the response given by the Council at the final stage of the Corporate Complaints process.

5.2.3 As can be seen from the summary included at **APPENDIX 1**, during 2025/26, the Local Government and Social Care Ombudsman did not find the Council to be at fault in any case.

6 Implications

6.1 Financial

None

6.2 Legal

None

6.3 Human Resources

None

6.4 Risk Management

None

6.5 Equalities and Diversity

None

6.6 Health

None

6.7 Climate Change

None

7 Appendices

Appendix 1: Summary of LGO complaints

8 Previous Consideration

None

9 Background Papers

None

Contact Officer: Jackie Allen
Telephone Number: 01785 619552
Ward Interest: None
Report Track: 23 June 2026 Resources Scrutiny Committee (only)
Key Decision: N/A

Appendix 1

Complaints Monitoring 2025/26





Complaints to the Local Government and Social Care Ombudsman 2025/26

Ref	Decision Date	Subject	Services Involved	Decision
1	13 May 2025	Councillor Conduct and Standards	Law and Governance	No fault found.
2	14 Sept 2025	Council Tax	Finance	Insufficient evidence of injustice to warrant investigation.
3	1 Oct 2025	Refuse and Recycling	Operations	Insufficient evidence of injustice to warrant investigation.
4	14 Oct 2025	Enforcement	Development	Outside LGO remit
5	11 March 2026	Planning applications	Development	Insufficient evidence of injustice to warrant investigation.

Priority Delivery Plan for 2025-26

Priority 3 - Extract re Climate Change for Resources Scrutiny

Summary of Progress as at end of Quarter 4

				N/A	Total Number of Projects
Action completed	Work on target	Work < 3 months behind schedule	Work > 3 months behind schedule	Action not yet due	
2	1				3

Summary of Successes as at Quarter 4
This year has seen the delivery of training internally for Members and officers and engagement with a number of schools across the Borough





Summary of Slippage as at Quarter 4
None

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update e	Symbol
Delivery of Climate Change Action Plan	Training to be carried out for Senior Officers and Elected Members	X				Keele University delivered three training workshops in the first quarter to senior service managers and elected members	★
	Delivery of the Climate Change School Engagement Project	X	X	X	X	Completed in Q3. Active engagement with 16 schools and 20 teachers. Workshops have been held in 6 schools.	★
	Decarbonisation Plans for SBC owned Sites will be commissioned that will provide options for the decarbonisation of our buildings.				X	Final Decarbonisation Report received. This included in depth analysis of 8 priority assets. Final checking of report underway.	✓

Priority Delivery Plan for 2025-26

Priority 4 - Effective Council

Summary of Progress as at end of Quarter 4

				N/A	Total Number of Projects
Action completed	Work on target	Work < 3 months behind schedule	Work > 3 months behind schedule	Action not yet due	
3			3	1	7

Summary of Successes as at Quarter 4





Work on submission of the LGR proposal was completed on schedule and an action plan of preparatory actions is being developed.

Summary of Slippage as at Quarter 4

Work on increasing the range of services available on line has slipped and has been rescheduled for 2026/27.

Consultation and engagement has taken place throughout 2025/26 on key issues, but this has been done on a reactive basis. Work is in progress to develop a plan for 2026/27 so that projects can be scheduled in advance.

Priority 4 - Effective Council

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
Provide more services online and improve accessibility	Work with services to produce a work programme		X			Discussion with managers are in progress and will be completed in Q1 26/27	
	Delivery of the work programme (key actions will be added once the plan has been developed and approved)			X	X	This has been impacted by the delay in developing a work programme. Delivery will now commence in Q2 26/27	
Delivery of the Value for Money Improvement Plan (now referred to as the Governance Improvement Plan)	Complete delivery of the actions set out in the VFM improvement plan (this is reported on separately to Cabinet and the Audit and Accounts Committee)	X	X	X	X	Working is ongoing to deliver the actions set out in the improvement plan - this is the subject of a separate report	N/A
Code of Governance	Review and update the Code of Governance	X				The review of the Code has been completed and will be reported to the Audit Committee in June and full Council for approval	
Consultation	Undertake consultation/engagement with the public and stakeholders on key projects that affect our communities eg the production of the local plan. These will be determined each year as part of the development of the annual priority delivery plans.	X				Whilst consultation and engagement has taken place throughout 2025/26 on key issues, it was not possible to establish a work plan in advance. However, work is in progress to do this for 2026/27	





Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
Local Government Reorganisation	Develop an action plan to respond to the Government's Proposals for Local Government Reorganisation.	X				The final proposal for submission to government has been drafted and was considered by Council and Cabinet in November.	★
	Delivery of the action plan (key actions will be added once the plan has been developed and approved)		X	X	X	<p>A report was approved by Cabinet in November setting out a number of key areas for preparation for LGR.</p> <p>All actions required during 25/26 have been completed.</p> <p>Preparatory work on data collection with all Councils in Staffordshire will commence in April 26 pending the Government's decision on which unitary option is to be adopted for Staffordshire and Stoke on Trent.</p> <p>Once a decision is known an action plan for LGR will be developed. Work has commenced on the development of an action plan of the preparatory actions for the Council and this will continue to evolve once we have clarity on the wider Staffordshire action plan</p>	★

Summary of Key Performance Indicators (KPIs) - 2025/26

KPIs for Priority 3 - Climate Change – Extract for Resources Scrutiny Committee




Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments
Climate Change									
Climate Action Plan progress is monitored via the Climate Action Board and reported quarterly to Cabinet.	New measure							N/A	Data has been collected to enable review of the Action Plan but delays in recruiting to Climate Change roles has affected officer capacity in this part of the service.

KPIs for Priority 4 - Effective Council

Symbol	Description	Qtr 1	Qtr 2	Qtr 3	Qtr 4	End of Year
	Performance exceeds target	3	4	5	3	5
	Performance on target	2				
	Performance < 5% below target	2	3	2	3	2
	Performance > 5% below target				1	
N/A	Reported Annually / Not Applicable	4	4	4	4	4
	TOTAL	11	11	11	11	11

Priority 4: Effective Council

Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments
Good Customer Experience									
Days taken to process new Housing Benefit and Council Tax Claims	19.3	20 days	20	23	13.0	14.2	17.1	★	
Days taken to process new Housing Benefit and Council Tax change of circumstances	4.9	9 days	2.1	2.4	3.1	3.9	2.7	★	
% of calls answered	96.7%	95%	97.1%	97.5%	97.5%	92.7%	96.2%	★	Performance has exceeded target despite an increase in the number of calls answered compared to last year
Number of calls answered	61,647		15,036	14,644	14,433	19,736	63,849	N/A	This is not a measure but gives context to the performance in call handling
Average call wait time	59 seconds	90 seconds	44 seconds	35 seconds	43 seconds	109 seconds	58 seconds	★	

Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments
Number of services (forms) available online	New	N/A	55	85	85	85	85	N/A	This year will be used to establish a baseline
Number of online transactions	New	N/A	10,218	13,030	22,386	35,318	80,952	N/A	This year will be used to establish a baseline
Funding Council Services									
% of Council Tax collected annually	97.8%	98% at end of year	28.6%	55.7%	82.8%	97.5%	97.5%		The slight dip in collections appears to mirror local and national trends
% National non-domestic rates (NNDR) collected	98.6%	98% at end of year	28.9%	57.1%	81.8%	97.6%	97.6%		A dip in collections was expected due to increased charges to Retail Leisure and Hospitality businesses. Of the 0.4% deficit against target, 0.3% is due to 60K worth of rates on demolished property awaiting take out of the rating list.
Good Governance									
Freedom Of Information requests within time i.e. 20 working days	79.4%	85%	83%	90.2%	88.1%	92.3%	88.4%		

Appendix 2

Indicator	Year End 24/25	Target 25/26	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 25/26	Rating Symbol	Comments
Number of public consultations/engagement exercises undertaken		New					N/A	N/A	Data not collated

Agenda Item 7(f)**Work Programme - Resources Scrutiny Committee**

Committee:	Resources Scrutiny
Date of Meeting:	23 June 2026
Report of:	Head of Law and Governance
Portfolio:	Resources Portfolio

1 Purpose of Report

- 1.1 The purpose of this report is to present the Resources Scrutiny Committee's Work Programme.

2 Recommendation

- 2.1 That the report be noted.

3 Key Issues

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Resources Scrutiny Committee's Work Programme is provided for Members to consider or amend as appropriate.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 1:-

To deliver sustainable economic and housing growth to provide income and jobs.

5 Report Detail

5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-

- Owned by all Members of the Scrutiny Committee
- Flexible to allow the Committee to react to urgent items
- Contain aspects of both Overview and Scrutiny

5.2 Therefore, at each scheduled meeting of the Resources Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.

5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.

5.4 Accordingly, attached at **APPENDIX** is the Resources Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1 Financial

None

6.2 Legal

None

6.3 Human Resources

None

6.4 Risk Management

None

6.5 Equalities and Diversity

The Borough Council considers the effect of its actions on all sections and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

6.6 Health

None

6.7 Climate Change

None

7 Appendices

Appendix: Work Programme

8 Previous Consideration

None

9 Background Papers

File available in Law and Governance

Contact Officer: Jackie Allen

Telephone Number: 01785 619552

Ward Interest: Nil

Report Track: Resources Scrutiny Committee - 23 June 2026 (Only)

Key Decision: N/A

Appendix

Resources Scrutiny Committee

Work Programme

Tuesday 22 September 2026 at 6:30pm

Report Deadline: Monday 7 September 2026

Officer Reports:

- Q1 Performance Report**
Head of Business Support and Assurance
- Local Government Reorganisation**
Head of Business Support and Assurance
- Work Programme**
Head of Law and Governance

Tuesday 15 December 2026 at 6:30pm

Report Deadline: Monday 30 November 2026

Officer Reports:

- Review of the Constitution**
Head of Law and Governance
- Q2 Performance Report**
Head of Business Support and Assurance
- Local Government Reorganisation**
Head of Business Support and Assurance
- Work Programme**
Head of Law and Governance

Monday 18 January 2027 at 6:30pm

Report Deadline: Monday 4 January 2027

Officer Reports:

- General Fund Revenue Budget and Capital Programme**
Deputy Chief Executive (Resources)

Fees and Charges Review

Deputy Chief Executive (Resources)

Work Programme

Head of Law and Governance

Tuesday 23 March 2027 at 6:30pm

Report Deadline: Monday 8 March 2027

Officer Reports:

Q3 Performance Report

Head of Business Support and Assurance

Local Government Reorganisation

Head of Business Support and Assurance

Work Programme

Head of Law and Governance

Future Items:

Approval of Business Cases

LGR progress

Six monthly review of additional resource to the Revenues and Benefits Collection Department