



Civic Centre, Riverside, Stafford

Contact Jackie Allen

Direct Dial 01785 619552

Email jackieallen@staffordbc.gov.uk

Dear Members

Licensing Sub Committee

A meeting of the Licensing Sub Committee will be held on **Friday 3 January 2025 at 10.00am** in the **Craddock Room, Civic Centre, Riverside, Stafford** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown in each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A handwritten signature in black ink, appearing to read "I. Curran".

Head of Law and Governance

LICENSING SUB COMMITTEE

3 JANUARY 2025

Chair - Councillor A M Loughran

AGENDA

- 1 Apologies
- 2 Officer's Reports

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	REPORT OF THE LICENSING MANAGER	
ITEM NO 2(b)	RIVA, Unit 4 Riverside, Stafford ST16 3PT - CONFIDENTIAL	29 - 57
	REPORT OF THE LICENSING MANAGER	
	Report contains exempt information of the type specified in Paragraph 7 of Part 1 of Schedule 12A to the Local Government Act 1972.	

Membership

Chair - Councillor A M Loughran

J A Barron	L Nixon
A P Edgeller	M Phillips
P A Leason	J P Read
A M Loughran	J T Rose
J A Nixon	J Thorley

(The 3 Members to form the Sub Committee will be appointed from the above)

Agenda Item 2(a)

Committee:	Licensing Sub Committee
Date of Meeting:	3 January 2025
Report of:	Licensing Officer
Contact Officer:	Katie McKinney
Telephone Number:	01785 619100
Ward Interest:	St Michael's and Stonefield

Application for a Premises Licence: Central England Co-op, Unit 1, Lichfield Road, Stone, ST15 8QU

Purpose of Report

To consider an Application for a Premises Licence for a new Co-op Store at Unit 1 Lichfield Road, Stone, ST15 8QU.

1 Detail

- 1.1 On 4 November 2024 the Council received an application for a Premises Licence for a new Central England Co-operative store at Unit 1, Lichfield Road, Stone.
- 1.2 The applicant and proposed premises licence holder is Central England Co-operative Limited, Central House, Queen Street, Lichfield, WS13 6QD.
- 1.3 The application is for a premises licence to operate from 07:00 - 22:00 hours from Monday to Sunday.
- 1.4 Two relevant representations have been received during the consultation period from local residents, who are concerned as to the potential impact on nearby residents from this new store and its licence. Their concerns include noise (from both the store car park and an increase to traffic), light pollution, people noise and litter from the extensive opening hours and sale of alcohol. The objection relates to the licensing objective of Prevention of Public Nuisance.
- 1.5 There have been no objections from any of the Responsible Authorities.

- 1.6 The documents relating to the application, including the application for the premises licence and the representation are attached as **APPENDICES**.

Previous Consideration

- 1.7 Nil

2 Human Rights Act 1998 Implications

- 2.1 Article 6 of the Act provides that where a person's civil rights and obligations are being determined, the person is entitled to a "fair trial". The Council complies with Article 6 in that it gives the person the opportunity to state their case, will make a decision within a reasonable period of time and will give reasons for its decision.
- 2.2 The Article also provides for the issue to be determined by an independent tribunal. The right of appeal to the Magistrates' Court against the Council's decision fulfils this.
- 2.3 The Council observes the rules of natural justice, and its procedures are consistent with Article 6 of the Human Rights Act 1998.

3 Recommendation

That the Licensing Sub Committee considers the application for a premises licence and considers whether to grant the premises licence as applied for, or whether to add or amend conditions as deemed appropriate.

4 Background Papers

File available in Licensing Section.

5 Appendices

Appendix 1	Co-op Stone Premises Licence Application
Appendix 2	Co-op Stone Plan
Appendix 3	Co-op Stone DPS Consent Form
Appendix 4	Co-op Stone Email Representations

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name Central England Co-operative Limited

* Family name Central England Co-operative Limited

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number 10143R

Business name Central England Co-operative Limited

If the applicant's business is registered, use its registered name.

VAT number -

Put "none" if the applicant is not registered for VAT.

Legal status Please select...

Continued from previous page...

Applicant's position in the business

Home country United Kingdom

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name Central House

Street Queen Street

District Lichfield

City or town Staffordshire

County or administrative area

Postcode WS13 6QD

Country United Kingdom

Agent Details

* First name Lorna

* Family name Jolly

* E-mail [REDACTED]

Main telephone number [REDACTED]

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name Shoosmiths LLP

If your business is registered, use its registered name.

VAT number -

Put "none" if you are not registered for VAT.

Legal status Please select...

Continued from previous page...

Your position in the business

Home country United Kingdom

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name 5

Street The Lakes

District

City or town Northampton

County or administrative area

Postcode NN4 7SH

Country United Kingdom

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name Co-op, Unit 1

Street Lichfield Road

District Stone

City or town Staffordshire

County or administrative area

Postcode ST15 8QU

Country United Kingdom

Further Details

You must enter a telephone number

Telephone number Not yet known for this or the below

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

An individual or individuals

A limited company / limited liability partnership

A partnership (other than limited liability)

An unincorporated association

Other (for example a statutory corporation)

A recognised club

A charity

The proprietor of an educational establishment

A health service body

A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales

A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England

The chief officer of police of a police force in England and Wales

Confirm The Following

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

I am making the application pursuant to a statutory function

I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name Central England Co-operative Limited

Details

Registered number (where applicable) 10143R

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start 07:00 End 22:00

Start End

TUESDAY

Start 07:00 End 22:00

Start End

WEDNESDAY

Start 07:00 End 22:00

Start End

THURSDAY

Start 07:00 End 22:00

Start End

FRIDAY

Start 07:00 End 22:00

Start End

SATURDAY

Start 07:00 End 22:00

Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

SUNDAY

Start 07:00

End 22:00

Start

End

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name Mark

Family name Freeman

Date of birth / /
 dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	United Kingdom
Personal Licence number (if known)	LEEDS/PERL/07215/13
Issuing licensing authority (if known)	Leeds City Council

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

No adult entertainment will take place at the premises.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 07:00

End 22:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start 07:00 End 22:00

Start End

WEDNESDAY

Start 07:00 End 22:00

Start End

THURSDAY

Start 07:00 End 22:00

Start End

FRIDAY

Start 07:00 End 22:00

Start End

SATURDAY

Start 07:00 End 22:00

Start End

SUNDAY

Start 07:00 End 22:00

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

The licence holder understands that in applying for a Premises Licence for the sale of alcohol at this premises, we have a duty to the local community, and we continue to protect our colleagues and customers from danger and harm.

The premises may be used for the provision of remote and other delivery services.

b) The prevention of crime and disorder

The premises operate a robust CCTV policy to ensure compliance with Data Protection Legislation and to assist Police with the prevention and detection of crime.

The premises will have cameras with digital colour recording. The cameras coverage will include the front and back door areas.

CCTV footage at this premises will be kept for a period of 31 days and access to the system/footage will be provided to police officers upon request subject to the Data Protection regulations and the Information Commissioner Guidance on CCTV as may from time to time have effect.

Duty Managers will be trained in the use of the CCTV system and will be in attendance at the premises at all times that licensable activities take place and be able to fully operate the system to be able to download in a recognised format and information requested by the Police, Police employees and all responsible authorities.

c) Public safety

The licence holder provides all colleagues with avoiding aggression training.

In line with current legislation, the premises has undergone the appropriate Risk Assessments in respect of the safety of both customers and colleagues.

All exit doors and fire exits are easily operable without the use of a key, card, code, or similar means.

All colleagues are required to attend comprehensive safety training to ensure that safe working methods are adopted, and all colleagues are trained in evacuation procedure in the event of a fire or other dangerous occurrence.

The premises are keen to work in partnership with the local Fire Service and Environmental Health to ensure public safety.

d) The prevention of public nuisance

It is not envisaged that there will be any public nuisance arising from the operation of the premises. However, if any issues are raised during the operation of the premises, then the premises licence holder would work with all appropriate authorities to resolve any such issues.

e) The protection of children from harm

The premises operates an extensive "Challenge 25" Proof of Age Policy

Signage will be displayed at the area where alcohol is located for sale within the premises and also by the till points confirming the "Challenge 25" Policy is in force and advising that it is illegal to purchase products on behalf of underage customers.

The only acceptable forms of identification allowed will be a valid passport, valid photo ID driving licence, UK armed forces military ID or valid proof of age scheme card with the PASS approved hologram.

Continued from previous page...

There will be an electronic point of sale system which automatically prompts the till operator to verify age of customer wherever alcohol is sold.

There will be electronic record of every alcohol sale, both authorised and refused and will be kept on the electronic point of sale system.

All colleagues who serve alcohol will receive training in respect of age-restricted goods and procedures and in relation to acceptable forms of proof of age ID and receive 6 monthly refresher training.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£) 315.00

DECLARATION

Continued from previous page...

How we use your personal information The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see www.staffordbc.gov.uk/privacynotices

✕ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	Lorna Jolly
* Capacity	Shoosmiths LLP, Solicitors on behalf of applicant
* Date	04 / 11 / 2024 dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/stafford/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

Merchandise Layout Revisions

Letter/Date Revision

APPENDIX 2

Non-fixed and or temporary furniture shown for indicative purposes only and is not intended to form part of the licence.

SYMBOL	DESCRIPTION
[Symbol]	CONTROL/INDICATOR PANEL
[Symbol]	BATTERY UNIT
[Symbol]	BREAK GLASS CONTACT
[Symbol]	SMOKE DETECTOR
[Symbol]	HEAT DETECTOR
[Symbol]	END OF LINE RESISTOR/DIODE
[Symbol]	AUDIBLE ALARM BELL
[Symbol]	AUDIBLE ALARM BUZZER
[Symbol]	EMERGENCY LIGHTING UNIT E-L-U
[Symbol]	EMERGENCY LIGHTING UNIT CW LEGEND "EXIT"
[Symbol]	EMERGENCY LIGHTING UNIT CW LEGEND "EMERGENCY EXIT"
[Symbol]	EMERGENCY LIGHTING UNIT CW LEGEND "FIRE EXIT"
[Symbol]	SIREN/HORN/HOOTER/WARBLER
[Symbol]	LOAD RELAY
[Symbol]	ELECTRO-MAGNETIC DOOR HOLDER
[Symbol]	ELECTRIC HOLDER/SWING-FREE CLOSER COMBINATION UNIT
[Symbol]	REMOTE 'DETECTOR ACTIVATED' INDICATOR
[Symbol]	PORTABLE FIRE EXTINGUISHERS-
[Symbol]	FIRE BLANKET

Opening/Contract Exchange Date

Project Type

Non Domestic Rateable Value

Drawing Revisions

Letter/Date Revision

central coop

Alexandra House, Queen Street, Lichfield, Staffordshire, WS13 6QS Tel: 01543 414140

Site Address
**Lichfield Road
 STONE STAFFS
 ST15 8QU**

Project Type

Drawing Title/Stage
LICENSING LAYOUT

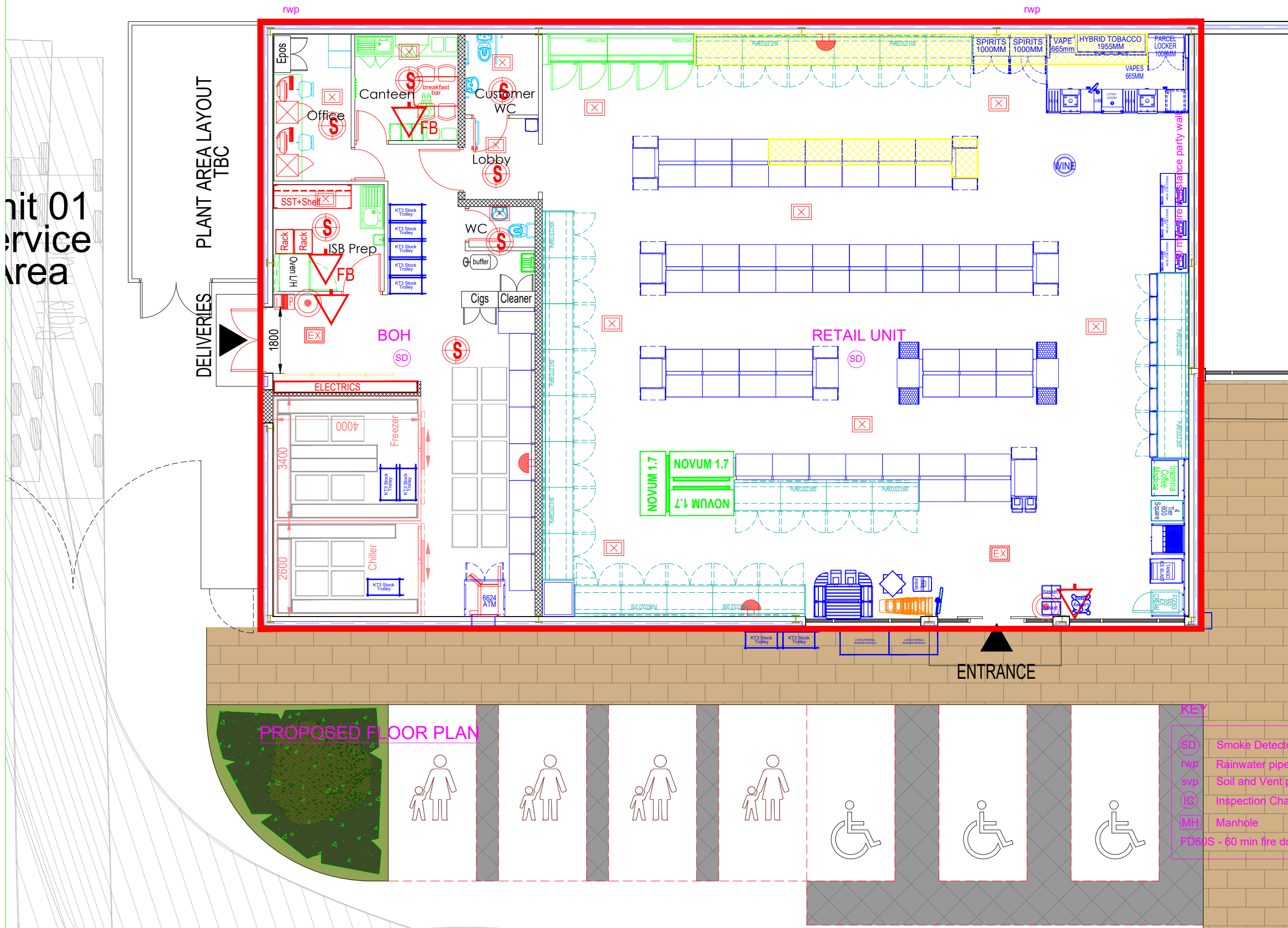
Scale: 1:100@A3 Date: SEPT 2024

Drawing Number: 16-072-W60 Drawing Rev: CAD

Store cost Centre Number: 100161 Draw by: M. LEPONE

Sales Area: 3,000sqft Back-up Area: sqft Gross Area: sqft

This drawing is copyright. Contractors must check all dimensions on site, working only from grid and figured dimensions. Any discrepancies are to be reported before commencement of work.



Unit 01
 Service
 Area

PLANT AREA LAYOUT
 TBC

DELIVERIES

rwp

rwp

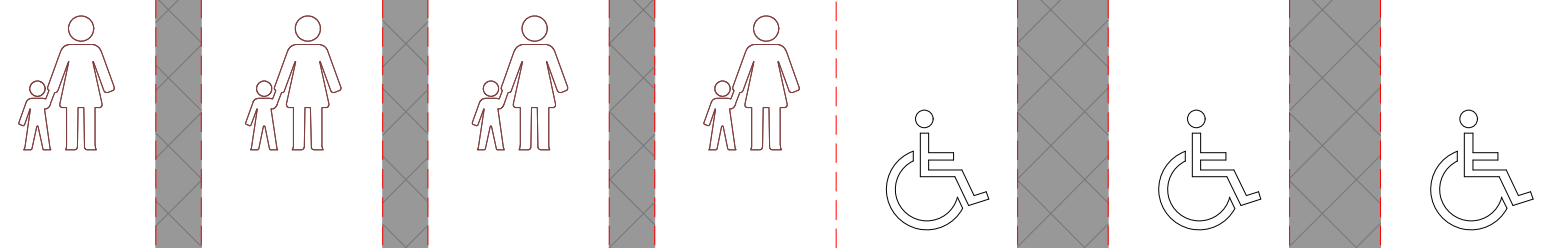
1800

3400

2600

4000

PROPOSED FLOOR PLAN



- [Symbol] Smoke Detector
- [Symbol] Rainwater pipe
- [Symbol] Soil and Vent pipe
- [Symbol] Inspection Chamber
- [Symbol] Manhole
- [Symbol] FDSOS - 60 min fire door

Consent of individual to being specified as premises supervisor

Mark Jason Freeman

I _____

of _____

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

A Premises Licence

by _____

Central England Co-operative Limited

relating to a premises licence _____

for

Central England Co-operative, Unit 1, Lichfield Road, Stone, Staffordshire, ST15 8QU

and any premises licence to be granted or varied in respect of this application made by

Central England Co-operative Limited

concerning the supply of alcohol at

Central England Co-operative Unit 1, Lichfield Road, Stone, Staffordshire, ST15 8QU

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number :

LEEDS/PERL/07215/13

Personal licence issuing authority :

Leeds City Council

Signed

Name (please print)

MARK JASON FREEMAN

Date

30/10/24

From: ehlicensing
Subject: FW: Central England Coop. Unit 1 Lichfield Road Stone (new development)

Sent: 29 November 2024 12:25
To: ehlicensing <ehlicensing@staffordbc.gov.uk>
Subject: Re: Central England Coop. Unit 1 Lichfield Road Stone (new development)

Dear Emma,

It would have been helpful for these objectives to be noted on the notice. If I had written in, then I would have said the same as in my original email and so would probably never have known that my objection was not considered. Our main concerns about the extensive length of alcohol sale licensing hours at Unit 1 Lichfield Road Stone, Central England Coop, are Public Safety and Prevention of Public Nuisance in an established residential area.

I trust this now satisfies your requirements

On Friday, November 29, 2024, 12:08 pm, ehlicensing <ehlicensing@staffordbc.gov.uk> wrote:

Hi

In order to be relevant an objection must apply to one of the 4 Licensing Objectives below.

Prevention of crime and disorder

Public safety

Prevention of public nuisance

Protection of children from harm

I hope this helps.

Kind Regards

Emma

Sent: 29 November 2024 11:51
To: ehlicensing <ehlicensing@staffordbc.gov.uk>
Subject: Re: Central England Coop. Unit 1 Lichfield Road Stone (new development)

Please can you explain your use of the term Licensing Objectives. I am responding to a notice fastened to a lamppost near my house about the hours for the proposed sale of alcohol at a new shop. I have given the details on the notice - ie name of company and address of the shop. There is no mention of Licensing Objectives on the notice.

On Friday, November 29, 2024, 11:27 am, ehlicensing <ehlicensing@staffordbc.gov.uk> wrote:

Good Morning,

Thank you for your email. I am afraid we cannot consider this as a relevant representation as there is no reference made to the Licensing Objectives.

Kind Regards
Emma



ehlicensing | None

Stafford Borough Council | None

000 | ehlicensing@staffordbc.gov.uk | www.staffordbc.gov.uk

-----Original Message-----

Sent: 29 November 2024 11:13

To: ehlicensing

<ehlicensing@staffordbc.gov.uk>

Subject: Central England Coop. Unit 1

Lichfield Road Stone (new development)

Dear Sir,

As nearby residents of the new Coop development named in the subject line, we are concerned at the extensive hours proposed for the sale of alcohol and consider that it is not appropriate in an established residential area.

From: ehlicensing
Subject: FW: Comment in regard to licence application for a premises licence/sale of alcohol (Notice date 4/11/24), Central England Co-Op Ltd', Unit 1, Lichfield Road, Stone. ST158QU

Sent: 04 November 2024 16:29

To: ehlicensing <ehlicensing@staffordbc.gov.uk>

Subject: Comment in regard to licence application for a premises licence/sale of alcohol (Notice date 4/11/24), Central England Co-Op Ltd', Unit 1, Lichfield Road, Stone. ST158QU

I wish to submit a comment in objection to the above for the following reasons:-

1/ I feel the opening hours 7am - 10pm 7 days a week does not in any way support licensing aims in the prevention of crime and disorder and public nuisance, and if anything adds to the risk of such things.

2/ The space for this new retail development is 3850 square metres- falling within the large category for retailers

Opening hour rules state that large retailers can open on Sundays for 6 consecutive hours between 10am and 6pm.

Exemptions include service station outlets, off licences, as two examples

The Co op is a general retailer, selling a range of goods.

3/ Large shops may require permission to load and unload goods before 9am on a Sunday

4/ Impact on local residents-

A/ Noise from retail area and car park, 7 days a week.

B/ Light pollution impacting aesthetic of area and own home- from store lights, 7 days a week, street lighting as a result of this development

C/ Traffic noise, lights from traffic, emissions from traffic, impacting what is predominantly a residential area

D/ People noise, 7 days a week, early and late hours.

E/ Pollution- litter, accumulated over 7 days

In summary, I feel the hours proposed are not balanced and reasonable given the proximity to the local residents and ask the above points are given proper consideration.

Regards

Licensing Sub Committee Procedure

- 1 The Chairman will introduce the Members of the Sub-Committee and invite those present at each hearing to introduce themselves.
- 2 The Licensing Officer outlines the details of the application, and relevant representations received, to the Sub Committee.
- 3 Any person who has submitted a relevant representation will be given the opportunity to present details of their representation. The running order for such presentations will be decided by the Chairman prior to the first presentation commencing.
- 4 Following each submission, the Applicant or his representative may question the person concerned.
- 5 Members of the Sub-Committee may then ask questions of the person concerned.
- 6 Once all relevant representations have been heard, the Applicant or his representative presents his application for the licence and calls any witnesses in support.
- 7 Any person who has submitted relevant representations may then question the Applicant (if he has given evidence) and any witnesses.
- 8 Members of the Sub- Committee may then ask questions of the Applicant and any witnesses.
- 9 All parties who have presented relevant representations can summarise their case and comment briefly on the Applicant's replies to questions. They cannot introduce new issues.
- 10 The Applicant can summarise their case and comment briefly on the any parties replies to his questions, they cannot introduce new issues.
- 11 All parties will then withdraw whilst the Sub Committee considers the case.
- 12 The Sub Committee will deliberate in private only recalling any party to clear points of uncertainty on evidence already given. If recall is necessary all parties will return notwithstanding only one is concerned with the point giving rise to doubt.
- 13 The Chairman will announce the Sub Committee's decision and will give reasons for the decision to the parties at the end of the hearing; the decision being confirmed in writing afterwards.