



Civic Centre, Riverside, Stafford

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Dear Members

### **Licensing Sub Committee**

A meeting of the Licensing Sub Committee will be held on **Tuesday 26 March 2024 at 10.00am** in the **Craddock Room, Civic Centre, Riverside, Stafford** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown in each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

A handwritten signature in black ink, appearing to read "I. Curran".

Head of Law and Governance

**LICENSING SUB COMMITTEE**

**TUESDAY 26 MARCH 2024**

**Chair - Councillor A M Loughran**

**AGENDA**

- 1 Apologies
- 2 Officer's Report

**Page Nos**

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REPORT OF THE LICENSING MANAGER

**Membership**

**Chair - Councillor A M Loughran**

K M Aspin	A N Pearce
J A Barron	M Phillips
A P Edgeller	J P Read
P A Leason	J Thorley
A M Loughran	

(The 3 Members to form the Sub Committee will be appointed from the above)

## Agenda Item 2(a)

<b>Committee:</b>	Licensing Sub Committee
<b>Date of Meeting:</b>	26 March 2024
<b>Report of:</b>	Licensing Manager
<b>Contact Officer:</b>	Julie Wallace
<b>Telephone Number:</b>	01785 619605
<b>Ward Interest:</b>	Swynnerton and Oulton

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## Application for a Premises Licence: The Rising Festival

### Purpose of Report

To consider an Application for a Premises Licence Application in relation to land on Kibblestone Road, Oulton, Stone, Staffordshire, ST15 8UJ usually known as the Kibbleston Scout Camping area.

### 1 Detail

- 1.1 On 1 February 2024 the Council received an application for a Premises Licence in relation to the site property known as Kibbleston Scout Camping area, Kibblestone Road, Oulton, Stone, Staffs. ST15 8UJ.
- 1.2 The application is for a Premises Licence to operate for 3 days each year, in July/August, for an outdoor celebration of music and culture with camping options. Live Music will be provided from 12:00 - 23:00 on the Friday and Saturday of each event. The provision to provide Recorded Music on the Thursday of each event from 14:00 - 00:30 and the Friday and Saturday of each event from 12:00 - 00:30. Late Night Refreshments to be served from 23:00 - 01:00 and the supply of Alcohol on a Thursday from 14:00 - 00:00 and on the Friday and Saturday from 12:00 - 00:00.
- 1.3 The Premises Licence Holder for the event is Mr Stephen Delap.
- 1.4 Two valid representations have been received during the consultation period from residents and Stone Rural Parish Council citing issues relating to one of the Council's Licensing objectives: Prevention of Public Nuisance

- 1.5 Conditions have been agreed with Environmental Health and the applicant, during consultation, concerning noise issues.
- 1.6 There have also been further discussions by the Applicant's Agent with the Police, Fire Service, Environmental Health and the Safety Advisory Group (SAG) co-ordinator regarding conditions felt appropriate for the application, this has been agreed between all parties, therefore the Agent has asked for an amendment to the original submission which will need to be reflected if the licence is granted:

At Section 18 Licensing Objectives b) The prevention of Crime and Disorder condition 1 to be removed and replaced at a) General-all four licensing objectives with the following,

“An Event Management Plan (EMP) /Risk Assessment (RA) must be provided to Staffordshire Police Force Events Unit, Staffordshire Borough Council Environmental Health Team and Staffordshire Fire and Rescue Service, **3 months prior to any event taking place**. The EMP/RA must include details of security/stewarding arrangements having regard to the anticipated numbers attending the event. The Event Management Plan must include a fire risk assessment, provisions for injury/ill health and emergency/evacuation plans, Policing/security/searching provisions (including a drug and weapon search policy), child protection policy including lost child procedure, noise management plan, crowd control/audience behaviour, dispersal policy, traffic management and food hygiene procedures. This plan is to be kept on site during the event and made available on request by an authorised officer as detailed within Section 13 of the Licensing Act 2003. The Plan is to be a dynamic working document and may be subject to minor amendments.”

- 1.7 The documents relating to this application, including the application for the Premises Licence and the representations from the residents and Stone Rural Parish Council, are attached as an **APPENDIX**.

## **2 Recommendation**

- 2.1 That the Licensing Sub Committee considers the application for the Premises Licence and considers whether to grant the licence as applied for.

## **3 Background Papers**

File available in Licensing Section

\* required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	The Rising Festival	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on behalf of the applicant? <input checked="" type="radio"/> Yes <input type="radio"/> No		Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

* First name	Stephen	
* Family name	Delap	
* E-mail	[REDACTED]	
Main telephone number		Include country code.
Other telephone number		
<input checked="" type="checkbox"/> Indicate here if the applicant would prefer not to be contacted by telephone		

Is the applicant:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Note: completing the Applicant Business section is optional in this form.
Registration number	[REDACTED]	
Business name	Rising Festival Limited	If the applicant's business is registered, use its registered name.
VAT number	- [REDACTED]	Put "none" if the applicant is not registered for VAT.
Legal status	[REDACTED]	

**Continued from previous page...**

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?  Yes  No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

## Section 3 of 21

### APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

### Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

## Section 4 of 21

### NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

#### Non Individual Applicant's Name

Name

#### Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)



Continued from previous page...

Private Limited Company

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Music Festival held at Kibbleston Scout camping area, it is a three-day outdoor celebration of music and culture with camping options. The Premises Licence is to cover only three days in July/August each year. The Festival will have a main arena with two stages: one open air and one in a marquee. Both stages will host live bands and DJs playing amplified music. The Event will also offer a variety of trade stalls, catering stalls and bars, with a preference for local businesses and suppliers.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The arena will feature one open air stage and one stage within a marquee with amplified music from live bands.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes
- No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors
- Outdoors
- Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The arena will feature one open air stage and one stage within a marquee with amplified music from a DJ playing recorded music.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes  No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes  No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Hot drink and food to be provided from concession stands.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

none

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises  Off the premises  Both

If the sale of alcohol is for consumption on  
the premises select on, if the sale of alcohol  
is for consumption away from the premises  
select off. If the sale of alcohol is for  
consumption on the premises and away  
from the premises select both.

**Continued from previous page...**

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?



**Continued from previous page...**

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

none

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

none

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

none

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1.The DPS or other personal licence holder shall be on site at all times when licensable activities are taking place

b) The prevention of crime and disorder

1. An Event Management Plan (EMP) /Risk Assessment (RA) must be provided to Staffordshire Police Force Events Unit (email: events@staffordshire.police.uk) 3 months prior to the event taking place. The EMP/RA must include details of security/stewarding arrangements having regard to the anticipated numbers attending the event. The Event Management Plan must include fire risk assessment, provisions for injury/ill health and emergency/evacuation plans, Policing/security/ searching provisions (including a drug and weapon search policy), child protection policy including lost child procedure, noise management plan, crowd control/audience behaviour, dispersal policy, traffic management and food hygiene procedures.

2. Staff training must include procedures to deal effectively with emergency incidents including:

- Reporting an emergency to the relevant emergency service
- Safe evacuation of customers
- Dealing with terrorist threats or incidents

**Continued from previous page...**

Staff training to also incorporate:

- Responsible Alcohol Service, including recognising signs of drunkenness, refusal skills, drugs awareness
- Managing and resolving conflict
- Premises Licence conditions
- Relevant obligations and offences under the Licensing Act 2003, including those associated with the sale of alcohol
- Safeguarding awareness in child protection matters (protecting children from harm)

Records of training must be documented and kept on the premises for inspection by the Responsible Authorities.

3. Where the Event Management Plan/Risk Assessment indicates that Security/Door Staff are required, then they must be Security Industry Authority (SIA) registered and conditions 4 and 5, as referenced below, must be complied with.

4. The Premises Licence Holder/Designated Premises Supervisor must identify the requirement for Security/Door Staff at all times by way of a risk assessment. Where the Risk Assessment identifies the need for Security/Door Staff to be deployed, staff must be of sufficient number to be able to control entry to the premises and deal with any instances of disorderly behaviour within the premises simultaneously. Security/Door Staff must remain at the premises until such time the premises are closed, and all members of the public have left the venue. All persons utilised at the premises in the capacity of a Security/Door Staff must wear high visibility clothing.

5. Where Security/Door Staff are employed, there must be a register of every SIA person employed at the premises that contains the following details:

- Name, date of birth and home address
- Security Industry Authority licence number
- Time and date Security/Door Staff starts and finishes duty
- Each entry shall be signed by the Security/Door Staff

That register must be kept fully updated at all times and remain at the licensed premises and be available for inspection immediately by an authorised officer of the Licensing Authority, the Security Industry Authority or Police.

6. No open vessels containing alcoholic drinks must be taken from the boundaries of the premises.

7. Where the Event Management Plan/Risk Assessment indicates a requirement for non-glass drinking receptacles (including bottles), these must be of an alternative material other than glass. Any drinks not available in this packaging must be decanted and the glass/bottle retained by the staff at the location and not handed to the customer.

**c) Public safety**

1. An Event Management Plan (EMP) /Risk Assessment (RA) must be provided to Staffordshire Fire and Rescue Service 3 months prior to the event taking place. The EMP/RA must include details of security/stewarding arrangements having regard to the anticipated numbers attending the event. The Event Management Plan must include fire risk assessment, provisions for injury/ill health and emergency/evacuation plans, Policing/security/searching provisions (including a drug and weapon search policy), child protection policy including lost child procedure, noise management plan, crowd control/audience behaviour, dispersal policy, traffic management and food hygiene procedures.

**d) The prevention of public nuisance**

1. Any noise complaints made by local residents shall be dealt with in a sympathetic manner. These complaints will be recorded in a specific log for that purpose.

2. The noise complaints log will be maintained and kept on by the event organisers for a period of not less than 12 months; and will be made available upon a request by a Police Officer or an authorised officer as detailed within Section 13 of the Licensing Act 2003.

*Continued from previous page...*

3. The event organisers shall ensure that clear, prominent, and legible notices must be displayed throughout the event site, requesting customers and other users to respect the needs of the local residents and to go about their business quietly and in an orderly manner.

e) The protection of children from harm

1. Challenge 25 must be operated at the premises whereby all persons who appear to be under 25 and purchasing or attempting to purchase alcohol must be asked to provide identification to prove they are over 18 years of age.

2. The only acceptable forms of identification allowed must be a valid passport, valid photo ID driving licence or valid proof of age scheme card with the PASS approved hologram.

3. Challenge 25 signage must be displayed in a clear and prominent public place at the premises.

4. All staff must be fully trained in relation to the Challenge 25 scheme before being allowed to sell alcohol and a record must be kept of staff training. Training must be refreshed at least every 12 calendar months. Such training must be recorded and be maintained at the premises and made available for inspection upon request by a Police Officer, or an authorised officer as detailed within Section 13 of the Licensing Act 2003. Records for each person must be retained for a minimum of 12 months.

5. A refusals register must be held at the premises and contain details of the time and date of any sales that are refused in relation to persons that are underage. This refusals register must be checked following each event by the Designated Premises Supervisor or Duty Manager and endorsed accordingly. This register must be made available for inspection upon request by a Police Officer, or an authorised officer as detailed within Section 13 of the Licensing Act 2003. This register can be written or electronic.

6. The Designated Premises Supervisor must ensure that a written notice of authority is kept at the premises for all staff who sell alcohol. The notice must be made available for inspection upon request by a Police Officer, or an authorised officer as detailed within Section 13 of the Licensing Act 2003 and all staff selling alcohol must be in possession of formal identification to enable to verify their identity against the notice.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

### **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

100.00

**DECLARATION**

**Continued from previous page...**

How we use your personal information The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see [www.staffordbc.gov.uk/privacynotices](http://www.staffordbc.gov.uk/privacynotices)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="Mark Dunn"/>
* Capacity	<input type="text" value="Agent"/>
* Date	<input type="text" value="01"/> / <input type="text" value="02"/> / <input type="text" value="2024"/> dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
  2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/stafford/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="The Rising Festival"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

\* required information

**Section 1 of 3**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

Is the applicant's business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name  If the applicant's business is registered, use its registered name.

VAT number   Put "none" if the applicant is not registered for VAT.

Legal status

**Continued from previous page...**

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Is your business registered outside the UK?  Yes  No

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 3**

**CONSENT**

**Name Of Proposed Premises Supervisor**

\* First name

\* Family name

**Address Of Proposed Premises Supervisor**

\* Building number or name

\* Street

District

\* City or town

County or administrative area

Postcode

\* Country

I hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the following application, and any premises licence to be granted or varied in respect of this application concerning the supply of alcohol at the premises

\* Type of application

For instance 'Application for a premises licence' or 'Variation of a premises licence'

Is the application or variation that this consent is being submitted in connection with being supplied electronically to the authority

- Yes       No       Don't know

Continued from previous page...

Reference number of  
electronic application (if  
known)

If the application or variation form is already  
submitted, ask its applicant for the form's  
'system reference' or 'your reference'.

**Premises Licence Holder**

\* Name

**Address Of Premises**

\* Building number or name

\* Street

District

\* City or town

County or administrative area

Postcode

**Premises**

Premise licence number

\* Name of premises

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below

Personal licence number

Personal licence issuing  
authority name

**Address Of Personal Licence Issuing Authority**

Building number or name

Street

District

City or town

County or administrative area

Postcode

**Contact Details Of Personal Licence Issuing Authority**

Telephone number

**Section 3 of 3**

**DECLARATION**

**Continued from previous page...**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

How we use your personal information The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see [www.staffordbc.gov.uk/privacynotices](http://www.staffordbc.gov.uk/privacynotices)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/stafford/change-7> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.



**From:** [ehlicensing](#)  
**To:** [Julie Wallace](#)  
**Subject:** FW: Rising Festival License Application  
**Date:** 05 March 2024 15:33:13  
**Attachments:** [VIDEO-2022-07-14-22-42-01.mp4](#)  
[VIDEO-2022-07-15-22-07-47.mp4](#)  
[The Rising Festival.png](#)

---

ehlicensing | None  
Stafford Borough Council | None  
000 | [ehlicensing@staffordbc.gov.uk](mailto:ehlicensing@staffordbc.gov.uk) | [www.staffordbc.gov.uk](http://www.staffordbc.gov.uk)

Information you supply to us via email will be dealt with in line with data protection legislation. We will use your information to enable us to fulfil our duties in relation to your enquiry. To that end, where the law allows, your information may be shared with relevant departments within the council, and with other authorities and organisations where required. Stafford Borough Council is the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit [www.staffordbc.gov.uk/PrivacyNotice](http://www.staffordbc.gov.uk/PrivacyNotice)

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**From:**  
**Sent:** Monday, February 12, 2024 8:56 PM  
**To:** ehlicensing <[ehlicensing@staffordbc.gov.uk](mailto:ehlicensing@staffordbc.gov.uk)>  
**Cc: Subject:** Rising Festival License Application

**CAUTION:** This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

**PLEASE NOTE:** This email is from an infrequent correspondent.

To whom it may concern,

I am writing in regard to the license application for The Rising Festival at Kibblestone Scout Camp in Oulton, Stone.

The application includes the playing of live music indoors and outdoors until 23:00 and recorded music indoors and outdoors until 00:30. The scout camp is directly adjacent to multiple properties in Oulton including our own. While the premises states that it is a 98-acre site, the layout of the premises means that the stages and camping will be located near to the adjacent properties within the village. The boundary of the premises is within 150m of more than 50 houses and less than 400m away from every house in the village.

We believe the application will cause excessive noise that will be in contravention to the Environmental Protection Act 1990, whereby the noise will interfere with the use and

enjoyability of our home. Our main concerns regarding the noise nuisance are as follows:

- Live music or recorded music at any time of day will prevent the use and enjoyment of our property, especially outdoor areas. We have previously experienced noise nuisance from the premises and have been able to hear music coming from the premises inside our house.
- Live or recorded music during the evening and nighttime will prevent our two children, aged 4 and 2 years old, from being able to sleep. They both have bedrooms that directly face the premises. We also have a bedroom that faces the premises and will face the same issue.
- Even if music was restricted, we are concerned that the 2000 attendees will cause a noise nuisance throughout the day and night with noise from them being uncontrollable. I foresee overnight parties with speakers that is sure to cause a nuisance. This issue is guaranteed to be exacerbated by the service of alcohol for 12 hours through 12:00 – 00:00. Let alone the alcohol that will be brought onto site by the attendees.
- Attendees are already referring to the festival as a rave on social media (image attached for reference).
- The festival website states that in future years they will be applying for music licenses to run to later in the night.
- No residents in Oulton have been consulted regarding the application which we believe goes to show a disregard to neighbours already.

This premises has previously hosted live music as well as recorded music, I have attached some videos for your reference. The first video is the noise experienced from one single powered speaker with the person talking making no effort to shout. The second video shows a camping group hosting their own party without any license whatsoever, this is how I imagine the noise will be overnight, even once the licensed music is proposed to end.

Kibblestone Scout Camp has historically hosted scout camps and young campers from around the world. We have no complaints about the camp being used for its intended purpose or the occasional noise that we hear from scouts or young campers. However, this application for a music festival is a change to the sites intended use and should not be granted as it will be in contravention of the Environmental Protection Act 1990. The approval of this application will also set a precedent for future events of a similar nature that will cause constant stress and misery for all neighbours in the village. We have a right to be able to use our homes without a noise nuisance that prevents the use of our home and the enjoyment. There is no doubt that this festival will infringe those rights.

We hereby ask that the application is rejected.

Best regards,

**From:** [ehlicensing](#)  
**To:** [Julie Wallace](#)  
**Subject:** FW: Representations on Licence for The Rising Festival  
**Date:** 05 March 2024 12:06:32  
**Attachments:**

---

ehlicensing | None  
Stafford Borough Council | None  
000 | [ehlicensing@staffordbc.gov.uk](mailto:ehlicensing@staffordbc.gov.uk) | [www.staffordbc.gov.uk](http://www.staffordbc.gov.uk)

Information you supply to us via email will be dealt with in line with data protection legislation. We will use your information to enable us to fulfil our duties in relation to your enquiry. To that end, where the law allows, your information may be shared with relevant departments within the council, and with other authorities and organisations where required. Stafford Borough Council is the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit [www.staffordbc.gov.uk/PrivacyNotice](http://www.staffordbc.gov.uk/PrivacyNotice)

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**From:** Stone Rural  
**Sent:** Tuesday, February 13, 2024 8:31 PM  
**To:** [ehlicensing <ehlicensing@staffordbc.gov.uk>](mailto:ehlicensing@staffordbc.gov.uk)  
**Subject:** Representations on Licence for The Rising Festival

**CAUTION:** This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sir/Madam,

Stone Rural Parish Council, having received feedback from residents in Oulton (the village located next to the Kibblestone scout campsite) wish to make the follow comments on the timings set out in the licence for the Rising Festival:

Having consideration for the close proximity of the scout camp to the village, and in line with the licence of Oulton Village hall, the playing of recorded music should cease at 23.00.

Kind regards

Parish Clerk  
Stone Rural Parish Council

--

**From:** [ehlicensing](#)  
**To:** [Julie Wallace](#)  
**Subject:** FW: Furth representations on Licence for The Rising Festival  
**Date:** 05 March 2024 12:05:24  
**Attachments:**

---

ehlicensing | None  
Stafford Borough Council | None  
000 | [ehlicensing@staffordbc.gov.uk](mailto:ehlicensing@staffordbc.gov.uk) | [www.staffordbc.gov.uk](http://www.staffordbc.gov.uk)

Information you supply to us via email will be dealt with in line with data protection legislation. We will use your information to enable us to fulfil our duties in relation to your enquiry. To that end, where the law allows, your information may be shared with relevant departments within the council, and with other authorities and organisations where required. Stafford Borough Council is the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit [www.staffordbc.gov.uk/PrivacyNotice](http://www.staffordbc.gov.uk/PrivacyNotice)

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**From:** Stone Rural  
**Sent:** Monday, February 26, 2024 10:02 AM  
**To:** [ehlicensing <ehlicensing@staffordbc.gov.uk>](mailto:ehlicensing@staffordbc.gov.uk)  
**Subject:** Re: Furth representations on Licence for The Rising Festival

**CAUTION:** This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Hi Emma,

Thank you for the feedback:

The Parish Council would therefore comment:

Prevention of public nuisance of noise at unreasonable hours - all activities on site (sale of alcohol, playing of music and sale of late night refreshments) should be limited to 11pm so that noise from attendees exiting the site (on foot and by vehicles) is within reasonable hours.

To further reduce noise nuisance at unreasonable hours from vehicles leaving the site, it is requested that vehicles be directed along Kibblestone Road away from the direction of the village and onto Longton Lane.

Public safety and public nuisance from increased traffic - given the narrow roads in the village leading from the Longton Road (through the village (Church Lane and Vanity Lane) together with no pavements in most of the village (including the majority of Kibblestone Lane), it is requested that all festival traffic be diverted away from the village i.e entering the village from the northern approach from the Longton Road and along Kibblestone Road.

Kind regards

Parish Clerk  
Stone Rural Parish Council

**From:** [Nicole Clifford-Jones](#)  
**To:** [ehlicensing](#)  
**Subject:** FW: Kibblestone Scout Camp- The Rising Festival  
**Date:** 29 February 2024 13:42:09  
**Attachments:**

---

Hello

Environmental Health have no objection to the premises licence application for The Rising Festival, subject to the following conditions added to the licence;

1. A noise management plan shall be submitted to the Licensing Authority, 3 months prior to any event taking place, for written approval. The noise management plan shall cover all activities at the premises, including from both live and recorded music, the use of PA systems, and ingress and egress from the premises. The plan shall also include a map indicating the location and orientation of speakers and any noise monitoring locations. The controls and requirements of the noise management plan including any conditions attached to the written approval issued by the Licensing Authority shall be complied with at all times. This plan shall be subject to regular review and any changes necessary shall be submitted in writing to the Licensing Authority.
2. The Premises Licence Holder or DPS or the responsible person must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003).
3. All staff and any hirers of the venue are to be made aware of the license conditions, particularly the noise management plan.
4. All residents within Kibblestone Road, Oulton Rocks, Rock Crescent and Vanity Lane shall be provided with written notice providing details of the intended hours for the playing of amplified music and appropriate contact telephone numbers for the event organisers, or relevant event staff, prior to each event.

Please see the email below for confirmation from the applicant.

Kind regards,  
Nicole Clifford-Jones

Nicole Clifford-Jones | Environmental Health Officer  
Stafford Borough Council | Civic Centre | Riverside | Stafford | ST16 3AQ  
01785 619418 | [nclifford-jones@staffordbc.gov.uk](mailto:nclifford-jones@staffordbc.gov.uk) | [www.staffordbc.gov.uk](http://www.staffordbc.gov.uk)

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**From:** Mark Dunn <[markdunn@mdlicensing.co.uk](mailto:markdunn@mdlicensing.co.uk)>  
**Sent:** Thursday, February 29, 2024 9:28 AM  
**To:** Nicole Clifford-Jones <[NClifford-Jones@staffordbc.gov.uk](mailto:NClifford-Jones@staffordbc.gov.uk)>  
**Subject:** RE: Kibblestone Scout Camp- The Rising Festival

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Good morning, Nicole,

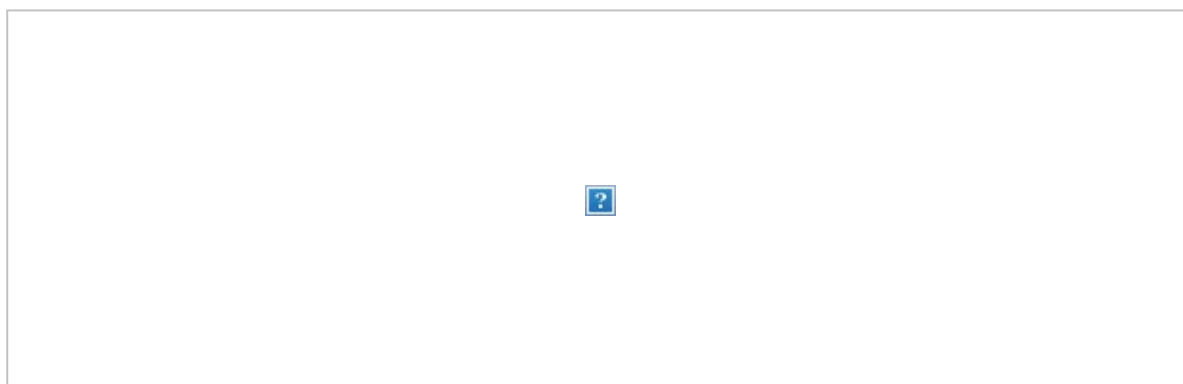
The four conditions are acceptable, and I have no problem with them being attached to the licence.

I am looking into 5.11, from what I have been informed it is a safeguard to prevent noise disturbance from the event after 11 pm, the noise level at any noise sensitive location should be below the threshold of “audible and discernible.” (Note: Audible and discernible means noise that stands out from the background noise on the site, such as vocals or instruments, either recorded or live, or a combination of them, that can be recognised by the human ear as coming from specific sources on the licensed site.) The goal is to achieve conditions where the noise level meets the “audible and discernible” criteria at noise sensitive locations as much as possible.

I will give you a call later today, thank you for your help,

Kind regards

Mark



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**From:** Nicole Clifford-Jones <[NClifford-Jones@staffordbc.gov.uk](mailto:NClifford-Jones@staffordbc.gov.uk)>

**Sent:** Wednesday, February 28, 2024 3:01 PM  
**To:** Mark Dunn <[markdunn@mdlicensing.co.uk](mailto:markdunn@mdlicensing.co.uk)>  
**Subject:** RE: Kibblestone Scout Camp- The Rising Festival

Hi Mark

Thank you for providing the additional documents as requested. Further discussion regarding the noise management plan will be needed before the event, including but not limited to, matters such as a site plan detailing the location and orientation of stages and speakers, and the locations of noise monitoring sites. However, this is not required prior to the close of the consultation period if a suitable condition is agreed.

I would also like to ask for clarification regarding paragraph 5.11:

**"5.11** In assessing noise from the event at any noise sensitive location after 23.00 regard will also be had to noise which is "audible and discernible." (Note: Definition of Audible and Discernible -"Noise which is distinct above the general hubbub of activity on the site, such as vocals (recorded or live) or instrumental music (recorded or live), or in combination can be identified by the human ear as being likely to originate from discrete sources from the licensed site.") The aim is to achieve conditions where the above "audible and discernible" criteria are met at noise sensitive locations wherever possible."

The wording of this paragraph is unclear, please clarify the intentions.

At this stage, I would propose the following conditions be added to the licence for the prevention of public nuisance.

1. A noise management plan shall be submitted to the Licensing Authority, 3 months prior to any event taking place, for written approval. The noise management plan shall cover all activities at the premises, including from both live and recorded music, the use of PA systems, and ingress and egress from the premises. The plan shall also include a map indicating the location and orientation of speakers and any noise monitoring locations. The controls and requirements of the noise management plan including any conditions attached to the written approval issued by the Licensing Authority shall be complied with at all times. This plan shall be subject to regular review and any changes necessary shall be submitted in writing to the Licensing Authority.
2. The Premises Licence Holder or DPS or the responsible person must immediately comply with any request to adjust noise levels/ frequency spectra made by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003).
3. All staff and any hirers of the venue are to be made aware of the license conditions, particularly the noise management plan.
4. All residents within Kibblestone Road, Oulton Rocks, Rock Crescent and Vanity Lane shall be provided with written notice providing details of the intended hours for the playing of amplified music and appropriate contact telephone numbers for the event organisers, or relevant event staff, prior to each event.



Please let me know whether you agree to these conditions and feel free to contact me on 07800619391 if you would like to discuss this further.

Kind regards,  
Nicole

Nicole Clifford-Jones | Environmental Health Officer

Stafford Borough Council | Civic Centre | Riverside | Stafford | ST16 3AQ  
[01785 619418](tel:01785619418) | [nclifford-jones@staffordbc.gov.uk](mailto:nclifford-jones@staffordbc.gov.uk) | [www.staffordbc.gov.uk](http://www.staffordbc.gov.uk)

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**From:** [ehlicensing](#)  
**To:** [Julie Wallace](#)  
**Subject:** FW: Condition amendment for Premises Licence for RISING FESTIVAL Kibblestone Scout Camp  
**Date:** 05 March 2024 12:08:31  
**Attachments:**

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ehlicensing | None  
Stafford Borough Council | None  
000 | [ehlicensing@staffordbc.gov.uk](mailto:ehlicensing@staffordbc.gov.uk) | [www.staffordbc.gov.uk](http://www.staffordbc.gov.uk)

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**From:** Mark Dunn  
**Sent:** Wednesday, February 21, 2024 11:45 AM  
**To:** [ehlicensing <ehlicensing@staffordbc.gov.uk>](mailto:ehlicensing@staffordbc.gov.uk)  
**Subject:** Condition amendment for Premises Licence for RISING FESTIVAL Kibblestone Scout Camp

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Good Morning Bryony, Emma.

After discussions with the Police, Fire Service, Environmental Health, and the SAG co-ordinator regarding conditions that they consider to be appropriate for this application, could I respectfully request that an amendment to the original submission.

At Section 18 Licensing Objectives b) The prevention of Crime and Disorder condition 1 to be removed and replaced at a) General-all four licensing objectives with the following,

“An Event Management Plan (EMP) /Risk Assessment (RA) must be provided to Staffordshire Police Force Events Unit, Staffordshire Borough Council

Environmental Health Team and Staffordshire Fire and Rescue Service, **3 months prior to any event taking place.** The EMP/RA must include details of security/stewarding arrangements having regard to the anticipated numbers attending the event. The Event Management Plan must include a fire risk assessment, provisions for injury/ill health and emergency/evacuation plans, Policing/security/searching provisions (including a drug and weapon search policy), child protection policy including lost child procedure, noise management plan, crowd control/audience behaviour, dispersal policy, traffic management and food hygiene procedures. This plan is to be kept on site during the event and made available on request by an authorised officer as detailed within Section 13 of the Licensing Act 2003. The Plan is to be a dynamic working document and may be subject to minor amendments.”

This condition seems to satisfy all parties at this time, please let me know if any other objections to the application have been made so that I can hopefully address any concerns in an effort to avoid a hearing.

If you have any questions or I can help in any other way, please do not hesitate to contact me further.

Kind regards

Mark

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## **Licensing Sub Committee Procedure**

- 1 The Chairman will introduce the Members of the Sub-Committee and invite those present at each hearing to introduce themselves.
- 2 The Licensing Officer outlines the details of the application, and relevant representations received, to the Sub Committee.
- 3 Any person who has submitted a relevant representation will be given the opportunity to present details of their representation. The running order for such presentations will be decided by the Chairman prior to the first presentation commencing.
- 4 Following each submission, the Applicant or his representative may question the person concerned.
- 5 Members of the Sub-Committee may then ask questions of the person concerned.
- 6 Once all relevant representations have been heard, the Applicant or his representative presents his application for the licence and calls any witnesses in support.
- 7 Any person who has submitted relevant representations may then question the Applicant (if he has given evidence) and any witnesses.
- 8 Members of the Sub- Committee may then ask questions of the Applicant and any witnesses.
- 9 All parties who have presented relevant representations can summarise their case and comment briefly on the Applicant's replies to questions. They cannot introduce new issues.
- 10 The Applicant can summarise their case and comment briefly on the any parties replies to his questions, they cannot introduce new issues.
- 11 All parties will then withdraw whilst the Sub Committee considers the case.
- 12 The Sub Committee will deliberate in private only recalling any party to clear points of uncertainty on evidence already given. If recall is necessary all parties will return notwithstanding only one is concerned with the point giving rise to doubt.
- 13 The Chairman will announce the Sub Committee's decision and will give reasons for the decision to the parties at the end of the hearing; the decision being confirmed in writing afterwards.