

Dear Members

Licensing Sub Committee

A meeting of the Licensing Sub Committee will be held on **Wednesday 24 September 2025 at 10.00am** in the **Craddock Room, Civic Centre, Riverside, Stafford** to deal with the business as set out on the agenda.

Please note that this meeting will be recorded.

Members are reminded that contact officers are shown in each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.



Head of Law and Governance

LICENSING SUB COMMITTEE

24 SEPTEMBER 2025

Chair - Councillor A M Loughran

AGENDA

- 1 Apologies
- 2 Officer's Reports

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REPORT OF THE LICENSING MANAGER

Membership

Chair - Councillor A M Loughran

A G Cooper	J A Nixon
A P Edgeller	L Nixon
P A Leason	J P Read
A M Loughran	J T Rose
B McKeown	J Thorley

(The 3 Members to form the Sub Committee will be appointed from the above)

Agenda Item 2(a)

Application for a Full Variation to a Premises License: Bishton Hall, Bellamour Lane, Wolseley Bridge, Stafford, ST17 0XN

Committee: Licensing Sub Committee
Date of Meeting: 24 September 2025
Report of: Licensing Compliance Officer/Licensing Manager
Contact Officer: Emma Brigham/Scot Kearney
Telephone Number: 01785 619685
Ward Interest: Haywood and Hixon

1 Purpose of Report

1.1 To consider an Application for a Variation of the Premises Licence to increase the area of licensable activities

2 Detail

2.1 On 30 July 2025, the Council received an application for a full Variation of a Premises Licence held for Bishton Hall, Bellamour Lane, Wolseley Bridge, Stafford, ST17 0XN.

2.2 The application was submitted via Mr Charles Hanson, director of the premises licence holder (a company), Hansons Auctioneers and Valuers Ltd. The current licence has been in effect since 16 June 2021.

2.3 The Variation details are as follows: To extend the current licensed area to include the adjacent field space, thereby increasing the capacity for all licensable activities already granted under the current licence with no change to current timings.

2.4 Current licensable activities and timings applied to be extended across the additional outdoor area are:

Performance of Plays (Indoors and Outdoors) Monday to Sunday - From 10.00 to 23.00

Exhibition of Films (Indoors and Outdoors) Monday to Sunday - From 10.00 to 23.00

Performance of Live Music (Indoors and Outdoors) Monday to Sunday - From 10.00 to 23.00

Playing of Recorded Music (Indoors and Outdoors) Monday to Sunday - From 10.00 to 23.00

Performances of Dance (Indoors and Outdoors) Monday to Sunday - From 10.00 to 23.00

Activity Like Music/Dance (Indoors and Outdoors) Monday to Sunday - From 10.00 to 23.00

Supply of Alcohol (On and Off Sales) Monday to Sunday - From 10.00 to 23.00

Hours Premises are Open to the Public - Monday to Sunday - From 09.00 to 23.59

- 2.5 Three relevant representations have been received during the consultation period from local residents, who are concerned as to the potential impact of noise from the proposed extension to the licensed area, largely due to the location and its lack of natural noise dampening boundaries which the current area has in small part with the hall itself and surrounding trees. There are some issues with the types of events being currently held and the use of “fake guns and cannons” which cause disruption with very loud and unsettling bangs for local community and wildlife and the use of an auctioneer’s PA system which is believed will only worsen disruption when extended across the more exposed area. In addition to noise, there are concerns regarding public safety and anti-social behaviour caused by the exit of intoxicated patrons from the premises onto unlit roadways where they may be unsafe or cause disruption to the local area.
- 2.6 These objections relate to three of the Licensing Objectives: Prevention of Public Nuisance, Public Safety and Prevention of Crime and Disorder.
- 2.7 There have been no objections from any of the Responsible Authorities.
- 2.8 As part of the process, it has come to light that upon reviewing the representations, no public nuisance complaints have been raised against the premises within the last 4 years. The last complaint was received in August 2021 (subsequently closed in September 2021) following a wedding that took place under extended hours, licensed through a Temporary Event Notice.

- 2.9 *It is also noted that two of the objectors to this current variation also objected to the original premises licence application, a copy of the original application representation can be made available but is not directly linked to the matter before the Committee.* The information in italics is provided by way of background only.
- 2.10 The licence holder has been made aware of the objections raised in Appendix 4 and confirmed to the Council that the wedding was a one off temporary event with a later finish time than the current licence. Upon review, there was no action taken by the Council regarding the noise emissions as they were considered within acceptable levels. Additionally, the increased noise from an auctioneer's PA system, based on information from the licence holder, related to the filming of a television programme (Bargain Hunt) at the premises to raise money for Children In Need. That the firing of "fake guns and cannons" is not a licensable activity, however, the relevant Authorities (Staffordshire Police) were notified of the event in advance.
- 2.11 The Committee should note that the original application was determined by a previous Committee and the licence granted is at Appendix 3. The Committee is not being asked to look into the previous application or representations.
- 2.12 The documents relating to the application, including the application for the variation of the premises licence, the site map which highlights the current licensed area (in green) and the proposed extended area (in red) and representations are attached as **APPENDICES**.

Appendix 1 - Premises Licence Application form for a full variation.

Appendix 2 - Site plan of Bishton Hall currently and proposed extension.

Appendix 3 - Current Licence.

Appendix 4 - Representations.

2.13 **Previous Consideration**

Original Licence Application was taken to Committee and received a Decision on 16 June 2021.

3 Human Rights Act 1998 Implications

- 3.1 Article 6 of the Act provides that where a person's civil rights and obligations are being determined, the person is entitled to a "fair trial". The Council complies with Article 6 in that it gives the person the opportunity to state their case, will make a decision within a reasonable period of time and will give reasons for its decision.

- 3.2 The Article also provides for the issue to be determined by an independent tribunal. The right of appeal to the Magistrates' Court against the Council's decision fulfils this.
- 3.3 The Council observes the rules of natural justice, and its procedures are consistent with Article 6 of the Human Rights Act 1998.

4 Recommendation

That the Licensing Sub Committee consider the application for the variation to this premises licence and considers whether to grant the variation as applied for, or whether to add or amend conditions as deemed appropriate taking into account the representations.

5 Background Papers

File available in Licensing Section

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Hansons Auctioneers and Valuers Ltd** being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 82844/092041
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Part 1 – Premises Details

Bishton Hall, Bellamour Lane, Wolseley Bridge.			
Post town	Stafford	Postcode	ST17 0XN

Telephone number at premises (if any)	01889 882397
Non-domestic rateable value of premises	£ 39,000

Part 2 – Applicant details

Daytime contact telephone number	[REDACTED]
E-mail address (optional)	[REDACTED]

Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect? DD MM YYYY

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Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)
 Application made to increase licensable area of existing premises licence. All timings and conditions to remain unchanged.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3) Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place <u>indoors</u> or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon					
			State any seasonal variations for performing plays (please read guidance note 6)		
Tue					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Wed					
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 5)		
Tue			State any seasonal variations for the exhibition of films (please read guidance note 6)		
Wed			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)	
Day	Start	Finish		
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)	
Tue				
Wed				
Thur				<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Tue					
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon					Please give further details here (please read guidance note 5)	
Tue						
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 6)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the <u>playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)			
Sat						
Sun						

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)	Both	<input type="checkbox"/>
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)			
Mon						
Tue			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)			
Wed						
Thur			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)			
Fri						
Sat						
Sun						

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)		On the premises	<input type="checkbox"/>				
					Off the premises	<input type="checkbox"/>				
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)							
Mon										
Tue										
Wed										
Thur							Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)			
Fri										
Sat										
Sun										

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon			<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)</p>
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

- I have enclosed the premise licence
- I have enclosed the relevant part of the premise licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

Staff training and awareness.
Ensure all staff are trained to manage aggressive behaviour and understand the importance of holding licencing laws. Conduct regular training sessions on checking ID's to prevent underage sales.

b) The prevention of crime and disorder

Employ security personnel to monitor and manage crowds effectively.
Notify police services before every event.

c) Public safety

Maintain clear exit and entry points to facilitate crowd control and facilitate quick evacuation if necessary.
Regularly conduct emergency drills and have a clear emergency response plan in place.
Keep first aid kits on hand and ensure staff are trained in basic first aid.
Supply trained first aid professionals at all levels in case of incident.
Allow for quick entry by medical staff should access be needed by fire, ambulance or police.

d) The prevention of public nuisance

Design events to keep noise pollution to a minimum, work with local residents.
Develop clear policies for the refusal of service to intoxicated or aggressive individuals.
Set procedures for reporting and managing incidents that occur.

e) The protection of children from harm

Dedicated child safety policies:
 Develop clear guidelines on how to handle lost children, including a designated safe area where they can wait with a staff member.
 Have a clear policy on age restrictions or certain areas or events within the venue.
 Staff training on child safety:
 Train staff to recognise signs of child address or abuse and the appropriate action to take. Ensure staff know how to properly check ID's and recognise fake or altered identification related to age verification.
 Parental supervision encouragement:
 Encourage parents or guardians to supervise their children at all times.

Checklist:

		Please tick to indicate agreement
<ul style="list-style-type: none"> • I have made or enclosed payment of the fee; or • I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. 		<input checked="" type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> • I have sent copies of this application and the plan to responsible authorities and others where applicable. 		<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • I understand that I must now advertise my application. 		<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • I have enclosed the premises licence or relevant part of it or explanation. 		<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • I understand that if I do not comply with the above requirements my application will be rejected. 		<input checked="" type="checkbox"/>

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	[REDACTED]
Date	22 JULY 2025
Capacity	DIRECTOR

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

How we use your personal information

The information that you have provided on this form will be used by Stafford Borough Council, who are the data controller, for the processing of your application and providing you with a licence. We will only share your information with/ or on The Public Register, The Home Office, other Government agencies, Council departments and Enforcement agencies and the National Fraud Initiative when necessary or where the law otherwise requires or allows us to do so. For further information, please see www.staffordbc.gov.uk/privacynotices

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.

3. In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant

premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application.

field adjacent to Bishton Hall

Recent aerial photograph



Key



= Entrance / Exit from main road

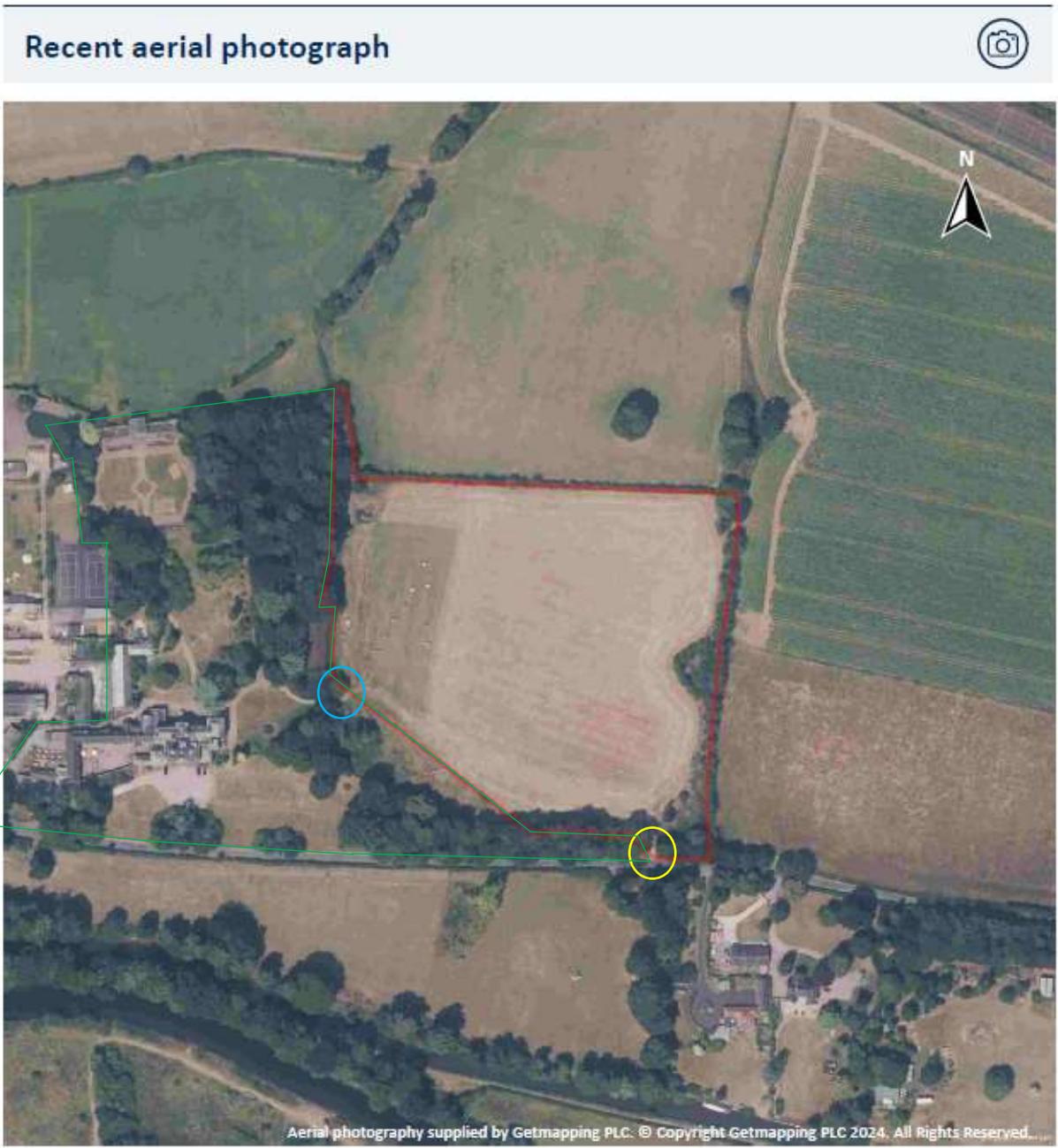


= Entrance / Exit to Bishton Hall directly from the field



= Boundary of the field (variation to licensable area)

Field adjacent to Bishton Hall



Key

-  = Entrance / Exit from main road
-  = Entrance / Exit to Bishton Hall directly from the field
-  = Boundary of the field (variation to licensable area)
-  = Boundary of existing licensable area



Hansons Auctioneers and Valuers Limited
 18 St Christophers Way
 Pride Park
 Derby
 DE24 8JY

CONTACT	Licensing Section
DIRECT DIAL	01785 619745
FAX	01785 619319
EMAIL	ehlicensing@staffordbc.gov.uk
OUR REF	092041 / BWI
YOUR REF	
DATE	16 June 2021

Dear Hansons Auctioneers and Valuers Limited,

Licensing Act 2003 - Grant of a Premises Licence

FOR: BISHTON HALL

OF: BISHTON HALL, BELLAMOUR LANE, WOLSELEY BRIDGE, STAFFORD,
 STAFFORDSHIRE, ST17 0XN

I have pleasure in enclosing a copy of the premises licence along with the summary, which should be properly displayed at the premises. The premises licence does not have an expiry date and therefore does not have to be renewed at any future date.

The Act provides for any person who may apply for a premises licence, which includes a business, to apply for the transfer of a premises licence to him/her or it. Notice of the application has to be given to the Chief Officer of Police. When an applicant is an individual he or she must be 18 years old or over. A transfer of a premises licence will often arise when a business involving licence activities is sold to a new owner. A transfer of a licence only changes the identity of the holder of the licence and does not alter the licence in any other way.

Where a designated premises supervisor is to be newly specified, the normal course is for the premises licence holder - perhaps a supermarket chain or a pub operating company - to apply to the Licensing Authority (including an application for immediate effect) accompanied by a form of consent by the individual concerned to show that he/she consents to taking on this responsible role. The Police must also be notified of the application. The whole premises licence does not have to be submitted for amendment as the Act provides that a part of the licence may be submitted with the application. Ideally, this will require submission of a schedule to the main licence giving personal details of key individuals. The licence will be duly amended by this Authority and returned following receipt.

Continued

The legislation requires the holder of a premises licence to submit an annual fee determined by the current regulations. This amount will be collected annually on the anniversary of the issue date of the licence which is **16 June 2021**.

Please check the details on the licence carefully. The licensing authority is prepared to correct clerical errors for up to 28 days after the licence has been issued. Beyond that time, any change must be made as an application for a new licence or as a variation.

Should you need any further clarification with regard to the licence please contact any member of my Licensing Team who will be more than pleased to supply you with the necessary information.

Yours faithfully,



Mrs Julie Wallace
Licensing Manager

LICENSING ACT 2003

Premises Licence Number 82844 / 092041

Part 1 – Premises details

Bishton Hall Bishton Hall Bellamour Lane Wolseley Bridge Stafford	
Post Code	ST17 0XN
Tel No:	

Time Limits (if applicable) : N/A

Licensable activities:

Performance of Plays, Exhibition of Films, Performance of Live Music, Playing of Recorded Music, Performances of Dance, Activity Like Music/Dance, Supply of Alcohol

The times the licence authorises the carrying out the sale or supply of alcohol:

Supply of Alcohol - Off The Premises & On The Premises
Monday to Sunday - From 10.00 to 23.00

Opening Hours

Monday to Sunday - From 09.00 to 23.59

The times the licence authorises the carrying out of licensable activities:

Performance of Plays Outdoors & Indoors

Monday to Sunday - From 10.00 to 23.00

Hours - Seasonal Variations

During the May to September (but not exclusively) performances will mainly be in the grounds.

Exhibition of Films Outdoors & Indoors

Monday to Sunday - From 10.00 to 23.00

Hours - Seasonal Variations

During the May to September (but not exclusively) performances will mainly be in the grounds.

Performance of Live Music Outdoors & Indoors

Monday to Sunday - From 10.00 to 23.00

Hours - Seasonal Variations

During the May to September (but not exclusively) performances will mainly be in the grounds.

Playing of Recorded Music Outdoors & Indoors

Monday to Sunday - From 10.00 to 23.00

Hours - Seasonal Variations

During the May to September (but not exclusively) performances will mainly be in the grounds.

Performances of Dance Outdoors & Indoors

Monday to Sunday - From 10.00 to 23.00

Hours - Seasonal Variations

During the May to September (but not exclusively) performances will mainly be in the grounds.

Activity Like Music/Dance Outdoors & Indoors

Monday to Sunday - From 10.00 to 23.00

Hours - Seasonal Variations

During the May to September (but not exclusively) performances will mainly be in the grounds.

Part 2

Premises Licence Holder

Name	Hansons Auctioneers and Valuers Limited
Address	18 St Christophers Way, Pride Park, Derby, Derbyshire, DE24 8JY
Tel	[REDACTED]
Registered Number	05535028

Designated Premises Supervisor

Name	Ms Sonya Marshall
Address	[REDACTED]
Tel	[REDACTED]
Personal Licence No:	[REDACTED]
Issuing Authority	[REDACTED]

Date of Issue:	16 June 2021
-----------------------	--------------

Signed

[REDACTED SIGNATURE]

Mr Robert Simpson
The Proper Officer (Licensing)

Annex1

Mandatory Conditions

Mandatory conditions where licence authorises supply of alcohol (Premises Licence Only)

1.(1) The 2003 Act provides that, where a premises licence authorises the supply of alcohol, it must include a condition that no supply of alcohol may be made at a time when no designated premises supervisor has been specified in the licence or at a time when the designated premises supervisor does not hold a personal licence or the personal licence has been suspended

(2)The 2003 Act does not require a designated premises supervisor or any other personal licence holder to be present on the premises at all times when alcohol is sold. However, the designated premises supervisor and the premises licence holder remain responsible for the premises at all times including compliance with the terms of the 2003 Act and conditions attached to the premises licence to promote the licensing objectives.

(3)The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(4) An irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children–

Drinking games

Irresponsible promotions can include activities, whether drinking games or not, which may require or encourage individuals to drink a quantity of alcohol within a time limit, or drink as much alcohol as possible within a time limit or otherwise. For example, this may include organised 'drink downing' competitions. This would not prevent the responsible person from requiring all drinks to be consumed or abandoned at, or before, the closing time of the premises. Nor does it necessarily prohibit 'happy hours' as long as these are not designed to encourage individuals to drink excessively or rapidly.

Large quantities of alcohol for free or a fixed price

Irresponsible promotions can include the provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted price, where there is a significant risk that such a promotion would undermine one or more of the licensing objectives. This includes alcohol provided to the public or to a group defined by a particular characteristic, for example, a promotion which offers women free drinks before a certain time or "all you can drink for £10".

Promotions can be designed with a particular group in mind (for example, over 65s). A common sense approach is encouraged, which may include specifying the quantity of alcohol included in it or not targeting a group which could become more vulnerable or present a greater risk of crime and disorder as a result of excessive alcohol consumption.

Prizes and rewards

The sale, supply or provision of free or discounted alcohol or any other item as a prize to encourage or reward the purchase and consumption of alcohol can be within the definition of an irresponsible promotion, where there is a significant risk that such a promotion would undermine one or more of the licensing objectives. This

may include promotions under which free or discounted alcohol is offered as a part of the sale of alcohol, for example, “Buy one and get two free” and “Buy one cocktail and get a second cocktail for 25p”. This includes promotions which involve the provision of free or discounted alcohol within the same 24 hour period.

Posters and flyers

Irresponsible promotions can also include the sale or supply of alcohol in association with promotional materials on display in or around the premises, which can either be reasonably considered to condone, encourage or glamorise anti-social behaviour or refer to the effects of drunkenness in any favourable manner.

Dispensing alcohol directly into the mouth

The responsible person must ensure that no alcohol is dispensed directly into the mouth of a customer. For example, this may include drinking games such as the 'dentist's chair' where a drink is poured continuously into the mouth of another individual and may also prevent a premises from allowing another body to promote its products by employing someone to dispense alcohol directly into customers' mouths. An exception to this condition would be when an individual is unable to drink without assistance due to a disability.

Free potable water

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available on the premises. What is meant by reasonably available is a question of fact; for example, it would not be reasonable to expect free tap water to be available in premises for which the water supply had temporarily been lost because of a broken mains water supply. However, it may be reasonable to expect bottled water to be provided in such circumstances

Age verification

The premises licence holder or club premises certificate holder must ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol. This must as a minimum require individuals who appear to the responsible person to be under the age of 18 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and either a holographic mark or ultraviolet feature.

The premises licence holder or club premises certificate holder must ensure that staff in particular, staff who are involved in the supply of alcohol) are made aware of the existence and content of the age verification policy which applies by the premises.

The designated premises supervisor (where there is one) must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy. This means that the DPS has personal responsibility for ensuring that staff are not only aware of, but are also applying, the age verification policy.

It is acceptable, and indeed encouraged, for premises to have an age verification policy which requires individuals who appear to the responsible person to be under an age greater than 18 to produce such identification on request. For example, if premises have a policy that requires any individual that appears to be under the age of 25 to produce identification that meets the criteria listed above, this is perfectly acceptable under the mandatory code.

Smaller measures

The responsible person shall ensure that the following drinks, if sold or supplied on the premises, are available in the following measures:

- Beer or cider: ½ pint
- Gin, rum, vodka or whisky: 25ml or 35ml
- Still wine in a glass: 125ml

As well as making the drinks available in the above measures, the responsible person must also make customers aware of the availability of these measures by displaying them on printed materials available to customers on the premises. This can include making their availability clear on menus and price lists, and ensuring that these are displayed in a prominent and conspicuous place in the relevant premises (for example, at the bar). Moreover, staff must make customers aware of the availability of small measures when customers do not request that they be sold alcohol in a particular measure.

This condition does not apply if the drinks in question are sold or supplied having been made up in advance ready for sale or supply in a securely closed container. For example, if beer is only available in pre-sealed bottles the requirement to make it available in 1/2 pints does not apply. The premises licence holder or club premises certificate holder must ensure that staff are made aware of the application of this condition.

Ban on sales of alcohol below the permitted price

The relevant person (the holder of the premises licence, the designated premises supervisor (if any) in respect of such a licence, the personal licence holder who makes or authorises a supply of alcohol under such a licence, or any member or officer of a club present on the premises in a capacity which enables the member or officer to prevent the supply in question) shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

The permitted price is defined as the aggregate of the duty chargeable in relation to the alcohol on the date of its sale or supply and the amount of that duty multiplied by a percentage which represents the rate of VAT chargeable in relation to the alcohol on the date of its sale or supply. Detailed guidance on how to make this calculation and a calculator to determine permitted prices for each product are available on the Home Office website.

Where there is a change to the rate of duty or VAT applying to alcohol (for instance, following a Budget), the relevant person should ensure that the permitted price reflects the new rates within fourteen days of the introduction of the new rate. It is still permitted to sell alcohol using promotions (as long as they are compatible with any other licensing condition that may be in force), and the relevant person should ensure that the price of the alcohol is not less than the permitted price. Detailed guidance on the use of promotions is given in the guidance document available on the Home Office website.

Annex A - Model Age Verification Policy

Premises Age Verification Policy

This policy applies in relation to the sale or supply of alcohol on the following premises

Name and address of premises

.....
.....
.....

..... Name of premises licence holder

.....

..... Name of designated premises supervisor

.....

1. This policy applies in relation to the sale or supply of alcohol on these premises.
2. For this policy the responsible person is one of the following:
 - the holder of the premises licence;
 - the designated premises supervisor;
 - a person aged 18 or over who is authorised to allow the sale or supply of alcohol by an under 18; OR
 - a member or officer of a club present on the club premises in a capacity which enables him or her to prevent the supply in question
3. Staff serving alcohol on the premises must require any individuals who appear to the responsible person to be under the age of 18 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark.
4. Examples of appropriate identification include:
 - A passport
 - A photo card driving licence
 - A proof of age card bearing the PASS hologram
 - A military identification card
5. The premises licence holder or club premises certificate holder will ensure that staff are made aware of the existence and content of this policy.

Signed.....

PREMISES LICENCE HOLDER / CLUB PREMISES CERTIFICATE HOLDER

Mandatory condition: exhibition of films

- 1) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
- 2) Where –
The film classification body is not specified in the licence, or
The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,
Admission of children must be restricted in accordance with any recommendation made by that licensing authority.

Mandatory condition: door supervision

- 1) Where a licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must be licensed by the Security Industry Authority.

Transferred Conditions

Annex 2

Conditions consistent with the operating Schedule

General - all objectives

The conditions relating to the issue of this licence are those outlined in the operating schedule forming part of the premises application dated 09/04/2021

The operating schedule outlines the steps you intend to take in order to promote the four licensing objectives.

There is cctv on the grounds and buildings

SIA badged security when required

We have interior and exterior lighting

The majority of activities will be outdoors but when indoors, designated smoking areas will be highlighted.

Risk assessments completed for each event

First aider and first aid kits available

Fire marshals and evacuation plan in place

Litter bins available and litter picking after events

Noise pollution will be monitored and kept to a minimum

Traffic management for larger events

Age verification system is in place

Lost child procedures in place

Prevention of Crime and Disorder

CONDITIONS RELATING TO THE PREVENTION OF CRIME AND DISORDER

There is cctv on the grounds and buildings

SIA badged security when required

Public Safety

CONDITIONS RELATING TO PUBLIC SAFETY

We have interior and exterior lighting, The majority of activities will be outdoors but when indoors, designated smoking areas will be highlighted

Risk assessments completed for each event

First aider and first aid kits available

Fire marshals and evacuation plan in place

We do not intend to have any events with that exceeds 500 attendees.

Prevention of Public Nuisance

CONDITIONS RELATING TO THE PREVENTION OF PUBLIC NUISANCE

Litter bins available and litter picking after events

Noise pollution will be monitored and kept to a minimum

Traffic management for larger events

Prominent, clear and legible notices are displayed at all exits requesting the public to respect the needs of local residents and to leave the premises, car parks and areas quietly.

A noise management plan shall be in place so that there are reasonable measures in place to reduce the noise impact from licensable activities on nearby residential occupiers.

A procedure is to be put in place to deal with any nuisance complaints relating to the licensable activities.

Protection of Children

CONDITIONS RELATING TO THE PROTECTION OF CHILDREN FROM HARM

Age verification system is in place

Lost child procedures in place

CCTV in grounds and building

Annex 3

Conditions attached after a hearing by the licensing authority

Annex 4

Plans

LICENSING ACT 2003 – Summary

Premises Licence Number 82844 / 092041

Part 1 – Premises details

Bishton Hall Bishton Hall Bellamour Lane Wolseley Bridge Stafford	
Post Code	ST17 0XN
Tel No:	

Time Limits (if applicable): N/A

Licensable activities:

Performance of Plays, Exhibition of Films, Performance of Live Music, Playing of Recorded Music, Performances of Dance, Activity Like Music/Dance, Supply of Alcohol

The times the licence authorises the sale or supply of alcohol:

Supply of Alcohol - Off The Premises & On The Premises
Monday to Sunday - From 10.00 to 23.00

Opening Hours

Monday to Sunday - From 09.00 to 23.59

The times the licence authorises the carrying out of licensable activities:

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Monday to Sunday - From 10.00 to 23.00
Hours - Seasonal Variations
During the May to September (but not exclusively) performances will mainly be in the grounds.

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Monday to Sunday - From 10.00 to 23.00
Hours - Seasonal Variations
During the May to September (but not exclusively) performances will mainly be in the grounds.

Performance of Live Music Outdoors & Indoors
Monday to Sunday - From 10.00 to 23.00
Hours - Seasonal Variations
During the May to September (but not exclusively) performances will mainly be in the grounds.

Playing of Recorded Music Outdoors & Indoors
Monday to Sunday - From 10.00 to 23.00
Hours - Seasonal Variations
During the May to September (but not exclusively) performances will mainly be in the grounds.

Performances of Dance Outdoors & Indoors
Monday to Sunday - From 10.00 to 23.00
Hours - Seasonal Variations
During the May to September (but not exclusively) performances will mainly be in the grounds.

Activity Like Music/Dance Outdoors & Indoors
Monday to Sunday - From 10.00 to 23.00
Hours - Seasonal Variations
During the May to September (but not exclusively) performances will mainly be in the grounds.

Part 2

Premises Licence Holder

Name	Hansons Auctioneers and Valuers Limited
Address	18 St Christophers Way, Pride Park, Derby, Derbyshire, DE24 8JY
Registered Number	05535028

Designated Premises Supervisor

Name	Ms Sonya Marshall
------	-------------------

Access to Premises by Children

Any condition attached to a current Justices licence to provide protection for children is transferred to this Premises Licence.

Date of Issue:	16 June 2021
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Signed:



Mr R J Simpson
The Proper Officer (Licensing)

Emma Brigham

From: Angi Cooney [REDACTED]
Sent: 25 August 2025 12:21
To: ehlicensing
Subject: FW: Concerns Regarding Application to Increase Licensable Area – Bishton Hall & Gardens

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

PLEASE NOTE: This email is from an infrequent correspondent.

Dear Licensing Team,

Following the application to increase the licensable area of the existing premises at Bishton Hall & Gardens, I am writing to express serious concerns regarding the potential impact of this expansion on the local community.

While I understand this is a business enterprise, I am concerned about the significant levels of pedestrian and vehicular traffic I have observed during previous events at this venue, particularly after hours. Intoxicated pedestrians frequently walk along an unlit lane and unlit sections of the highway, which are not designed to cope with this traffic, posing a serious safety risk. The lack of pavements along these routes further increases the danger.

In addition to safety concerns, I have witnessed antisocial behaviour, including urinating in the gardens and surrounding bushes, as well as significant litter being left behind. Previous events have also repeatedly breached the 11:00 pm finish time, often continuing well past midnight. Should you wish, I can provide specific dates and times of these breaches.

Other issues of concern include:

- Notification of local businesses: A single poster at the venue is insufficient. Local businesses should be directly informed of events.
- Event scheduling: Given other organised events within close proximity, assurances are needed that Bishton Hall events will not clash with events at nearby venues, such as Carney Pool. Coordination is essential in a small hamlet like Bishton to prevent disruption.

If the application is approved, I strongly urge the Licensing Team to consider conditions to mitigate these risks, including:

1. Additional lighting along lanes and unlit sections of the highway to ensure pedestrian safety.
2. Employing a security company to monitor exits and safely guide pedestrians back toward the main entrance.

3. Strict enforcement of the 11:00 pm finish time.
4. Clear communication and notification to local businesses and residents regarding event details.
5. Coordination with nearby venues to avoid overlapping events.

Thank you for considering these concerns. Any decision should prioritise the safety, wellbeing, and quality of life of the local community.

Angi Cooney



--

This message has been checked by Libraesva ESG and is found to be clean.

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Emma Brigham

From: Karl Barber [REDACTED]
Sent: 26 August 2025 21:41
To: ehlicensing
Subject: Premises Licence Variation Under The Licensing Act 2003 - Bishton Hall
Attachments: 2025-08-01 14.46.00.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

PLEASE NOTE: This email is from an infrequent correspondent.

We are writing in response to the application from Bishton Hall for a variation to the Premises License Under the Licensing Act 2003 at Bishton Hall, Bellaour Lane, Wolseley Bridge ST17 0XL

The application as attached is to increase the licensable area of the existing premises into the adjoining field

We live opposite Bishton Hall and have concerns with this request relating to the increase of public nuisance, our property is to the east of the hall and the nearest to the field in which they are now requesting to hold events.

Since the original license was granted there have been events held at the hall in the property gardens, the noise from these events was sheltered to some extent by the surrounding trees and mature shrubs, but we are still disturbed by the noise of some events, if the location is moved to the adjoining field there is very little coverage between the field and our property and that of our neighbours so we are concerned that there will be more disturbance.

At a recent photographic event field guns were used to enact a military scene, these were very loud and disturbed our pets, we had no prior warning of this from the hall and if this had been directly across the road and not in the gardens the noise would have had even more impact.

The hall and the event promoters do not engage with the local community and the first we hear of an event is when cars use our driveway to turn around as they have missed the car park, most times there are no attendants to assist with traffic management. At the most recent event, the Viking themed weekend, there was someone managing the traffic on the first day but not on the second, so there is very little consistency to the way events are managed and this gives us less and less confidence that consideration will be given to the local residents.

The licensable activities give a wide scope for future events to create public nuisance and this will not have the benefit of being behind the hall where some of the noise is sheltered from the surrounding properties

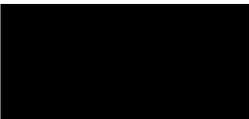
We therefore feel that this variation should not be allowed to proceed as-is and that at the very least restrictions should be put in place as to the frequency of events, especially at the weekend as well as measures put into place to limit the noise disturbance especially with regard to the direction of loud

speakers etc.

We look forward to receiving acknowledge of the receipt of this email in regard to this matter

Regards

Karl Barber



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This message has been checked by Libraesva ESG and is found to be clean.

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Emma Brigham

From: Peter Thorn [REDACTED]
Sent: 27 August 2025 09:10
To: ehlicensing
Subject: Premises Licence Variation

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sirs,

Bishton Hall, Bellamour Lane, Wolseley Bridge, Stafford, ST170XN.

We were horrified to see, purely by chance, the Premises Licence Variation notice stuck on a post outside the Hall. Why were people who were notified of the original planning application not also notified of this variation? Are we supposed to walk up and down a narrow country lane looking for planning notices stuck on posts? It seems like "back door" planning!

We live diagonally opposite Bishton Hall and wish to strongly object to the Variation of Licence. In the original planning meeting Mr Hanson promised that any noise would be kept to a minimum and properly controlled. That has not always happened.

Whilst most of the activities have been held behind the Hall and thus the Hall itself has provided some protection from the noise, recently they held a "re-enactment" with the use of guns and "fake" cannons which made VERY loud bangs and scared people's pets. We were not warned about any loud noises. They have also held photographic events which also created loud noises.

In addition, they have used the field in front of the Hall to hold auctions and the auctioneer seems to think that the louder the PA system, the more bids he will get. This is very disruptive.

If they are allowed to move events onto the next door field (which, I understand, is not actually owned by the Hall but by a local farmer) the disruption will significantly increase.

At the moment, that field is used as an overflow car park and we frequently have cars reversing on our drive because they have missed the entrance to the car park. If the field is to be used for events, where are all the cars going to park? Bellamour Lane is a very narrow country lane with only just enough room for cars to pass each other. If cars started parking in the Lane it would create chaos.

The existing allowable activities already create a nuisance but because most of them are behind the Hall, disturbances are reduced. Were such activities moved onto an open field by the road and much closer to our property the increase in noise would be significant.

We therefore believe that this Variation should be refused.

Please note that this objection is lodged at 09.10hrs on Wednesday 27 August 2025 and is therefore within the timescale for objections, even if it is not actually looked at until after the deadline. Had we been formally notified of the Variation we would have objected immediately.

Please acknowledge safe receipt of this objection.

Yours faithfully,

A large black rectangular redaction box covering the signature area.

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This message has been checked by Libraesva ESG and is found to be clean.

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[Blocklist sender](#)

Licensing Sub Committee Procedure

- 1 The Chairman will introduce the Members of the Sub-Committee and invite those present at each hearing to introduce themselves.
- 2 The Licensing Officer outlines the details of the application, and relevant representations received, to the Sub Committee.
- 3 Any person who has submitted a relevant representation will be given the opportunity to present details of their representation. The running order for such presentations will be decided by the Chairman prior to the first presentation commencing.
- 4 Following each submission, the Applicant or his representative may question the person concerned.
- 5 Members of the Sub-Committee may then ask questions of the person concerned.
- 6 Once all relevant representations have been heard, the Applicant or his representative presents his application for the licence and calls any witnesses in support.
- 7 Any person who has submitted relevant representations may then question the Applicant (if he has given evidence) and any witnesses.
- 8 Members of the Sub- Committee may then ask questions of the Applicant and any witnesses.
- 9 All parties who have presented relevant representations can summarise their case and comment briefly on the Applicant's replies to questions. They cannot introduce new issues.
- 10 The Applicant can summarise their case and comment briefly on the any parties replies to his questions, they cannot introduce new issues.
- 11 All parties will then withdraw whilst the Sub Committee considers the case.
- 12 The Sub Committee will deliberate in private only recalling any party to clear points of uncertainty on evidence already given. If recall is necessary all parties will return notwithstanding only one is concerned with the point giving rise to doubt.
- 13 The Chairman will announce the Sub Committee's decision and will give reasons for the decision to the parties at the end of the hearing; the decision being confirmed in writing afterwards.