

17 July 2023

Dear Members

Council Meeting

I hereby give notice that a meeting of the Council will be held in the **Council Chamber, County Buildings, Martin Street, Stafford** on **Tuesday 25 July 2023 at 7.00pm** to deal with the business as set out on the agenda.



Tim Clegg
Chief Executive

COUNCIL MEETING - 25 JULY 2023

Mayor, Councillor Andy Cooper

AGENDA

- 1 Approval of the Minutes of the meeting of Council held on 15 May 2023 as published on the Council's website.
- 2 Apologies for Absence
- 3 Declarations of Interest
- 4 Announcements (Paragraph 3.2(iii) of the Council Procedure Rules)
- 5 Public Question Time
 - (a) Mrs K Farrington
 - (i) Does the Cabinet Member agree that settlement boundaries (RDBs) are a vital part of village development and strategy and if not, why not?
 - (ii) Does the Cabinet Member agree that RDBs, given that they have been voted upon and supported by local residents in a local referendum, should be preserved as to their existing boundaries?
 - (b) Mr P Farrington
 - (i) Will the Cabinet Member agree to exclude from the preferred option sites in Gnosall and Woodseaves Ward those areas outside the RDB boundaries to preserve the sanctity of existing greenfield sites in and around local villages in the Gnosall and Woodseaves Ward?
 - (ii) As to existing RDBs in Gnosall and Woodseaves Ward, does the Cabinet Member agree that there is a moral and legal obligation upon him and the Council to preserve the RDBs as they are and if not, can he explain why he so disagrees?
- 6 Councillor Session
 - (a) Councillor J M Pert has submitted the following question in accordance with Paragraph 12.3(a) of the Council Procedure Rules:-

“Maintaining Council budget prudence during a time of a cost of living crisis has to be a priority for this Council, as much as it is a reality for many of the residents of Stafford Borough.

Given the appointment of an additional Cabinet Member, which is unbudgeted, where are the budget cuts going to come from to pay for

the additional increase in Councilor's Special Responsibility allowances, given that the budget is set for the year?

And what exactly are the residents of Stafford Borough going to get from this post - which has a portfolio responsibility that is a fraction of other Cabinet Members - to ensure that this is real value for money?

Why was the Council not given the courtesy of an open discussion prior to the creation of this partial Cabinet role, as then the value for money could have been identified up front and in the public gaze rather than by the Conservative opposition shining a public light on this lack of accountability and funding?"

- (b) Councillor F Beatty has submitted the following question in accordance with Paragraph 12.3(a) of the Council Procedure Rules:-

"Given the decision three weeks ago by the Planning Inspectorate to grant planning permission to allow Serco to convert the former University accommodation at Beaconside into housing for asylum seekers and the Borough Council's Leader's statement on Wednesday 12th July to effectively rule out a Judicial Review purely based on legal advice about the cost of failure.

Will the Leader publish the legal advice in full and also indicate what weight was given in this decision to other elements, like the impact on residents of the Borough, the impact on local services like the health service and whether this location is indeed an appropriate location, particularly given what Stafford Borough is already doing elsewhere to house those seeking asylum and the volumes to be housed in one concentrated location.

Launching a Judicial Review would at least delay the arrival of asylum seekers and show government very clearly how Stafford Borough feel about these proposals and give them time to review whether it is indeed an appropriate location, something that the local Member of Parliament, Mrs. Theo Clarke, has also been calling for.

Will the Leader publish this advice for transparency purposes and act on local residents concerns?"

7 Notice of Motion

A Notice of Motion pursuant to Paragraph 13 of the Council Procedure Rules has been proposed by Councillors J M Pert and M J Winnington as follows:-

"Councillors who have been elected to serve on outside bodies on behalf of this Council and their fellow Councillors and residents have been given an enormous honor - that they should treat with high regard and serve with diligence and professionalism in recognition of the importance of these outside bodies.

Stafford Borough Council resolves that :-

1. Where attendance at the meetings of these outside bodies falls below acceptable levels of 80% attendance at meetings over any given six month period, that the representative will forfeit their appointment in favour of one of the alternative Members nominated at the Annual Appointments meeting of the Council, so that they may undertake their role in the manner required and treat the partner organisation with the due respect deserved;
2. That an Annual Report from all Outside Body appointments is made at the Annual Appointments meeting of the Council on the prior year's activities to demonstrate the worthiness of representatives to be nominated to serve the Council and the residents of the Borough in this way. Where attendance at meetings has been less than 80% or no report is presented, then that representative will be barred from standing in forthcoming years of that administration as a Council nominated representative”.

	Page Nos
8 Health Scrutiny: Joint Working Arrangements	5 - 16
9 Committee Business Planning Reports	17 - 28
10 Any items referred from Scrutiny Committee(s)	-

Chief Executive

Civic Centre
Riverside
Stafford
ST16 3AQ

Agenda Item 8

Committee:	Council
Date of Meeting:	25 July 2023
Report of:	Head of Law and Governance
Contact Officer:	Ian Curran
Telephone Number:	01785 619220
Ward Interest:	Nil
Report Track:	Community Wellbeing Scrutiny Committee 18/06/23 Council 25/07/23
Key Decision:	N/A

The following matter was considered by Community Wellbeing Scrutiny Committee at its meeting held on 18 July 2023 and is submitted to Council as required.

Health Scrutiny: Joint Working Arrangements

1 Purpose of Report

- 1.1 To approve the revised Code of Joint Working Arrangements with Staffordshire County Council in respect of Health Scrutiny.

2 Recommendation

- 2.1 That Council adopt the revised Code of Joint Working Arrangements with District and Borough Councils for Health Scrutiny attached as an **APPENDIX** (“the Joint Code”).
- 2.2 That the Constitution be amended to refer to the Joint Code, and its provisions, as set out in paragraph 5.5 of this report.

3 Key Issues and Reasons for Recommendation

- 3.1 The statutory responsibility for Health Scrutiny lies with Staffordshire County Council as the social care authority.

- 3.2 In practice, the County Council take the lead in scrutinising health matters that have a Staffordshire wide theme, while District Scrutiny arrangements are intended to deal with matters that have a local theme.
- 3.3 A Joint Code of Working Arrangements between the County Council and the 8 Staffordshire District Councils enables health matters to be scrutinised in the correct forum and helps reduce any duplication in scrutiny.

4 Relationship to Corporate Business Objectives

- 4.1 Effective scrutiny arrangements will promote health and wellbeing (CBO 2).

5 Report Detail

- 5.1 Social care authorities are given statutory responsibility to scrutinise health functions in their area. In Staffordshire this responsibility rests with Staffordshire County Council Health and Care Overview and Scrutiny Committee. It is important that any scrutiny of matters relating to health by district councils is co-ordinated with the functions of the County Council scrutiny to avoid any confusion or duplication.
- 5.2 A Joint Code has been in operation since 2003 and was last updated in 2015 in response to the introduction of the Local Authority (Public Health, Health and Wellbeing Board and Health Scrutiny) Regulations 2013, implications of the Francis report and changes to the structure of the Health Service. In essence the code seeks to ensure that matters having a Staffordshire wide theme are scrutinised by the County Council, while district councils deal with matters with a local theme.
- 5.3 In order to enhance co-ordination of scrutiny, a County Council scrutiny member is also appointed as a member of each district health scrutiny committee and the Chair of the district health scrutiny committee is appointed as a member of the County Health and Care Overview and Scrutiny Committee.
- 5.4 The Staffordshire Leaders Board met on 9th March 2023, to consider the revised code, and agreed that the revised code should be adopted by each of the district councils. It was also recommended that each district refer to the code within their constitutions.
- 5.5 Article 11.1 of the Constitution refers to “Joint Health Scrutiny Arrangements”. Upon adoption of the code, it is proposed that the following wording be inserted under that heading:

11.1.1 The Council has agreed a Code of Joint Working between the Borough Council and Staffordshire County Council in relation to Overview and Scrutiny of health matters.

11.1.2 In accordance with the agreed code:

- (a) the County Council shall discharge the overview and scrutiny function under the Health and Social Care Act 2001 and subsequent guidance including the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- (b) the Chairman of the Community Wellbeing Scrutiny Committee will be appointed to Staffordshire County Council's Health and Care Overview & Scrutiny Committee.
- (c) the County Council is entitled to appoint one of its members to the Community Wellbeing Scrutiny Committee in relation to health matters.

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

Nil

Wider Community Impact:

Nil

7 Previous Consideration

Community Wellbeing Scrutiny Committee – 18 July 2023 – Minute No TBC

8 Background Papers

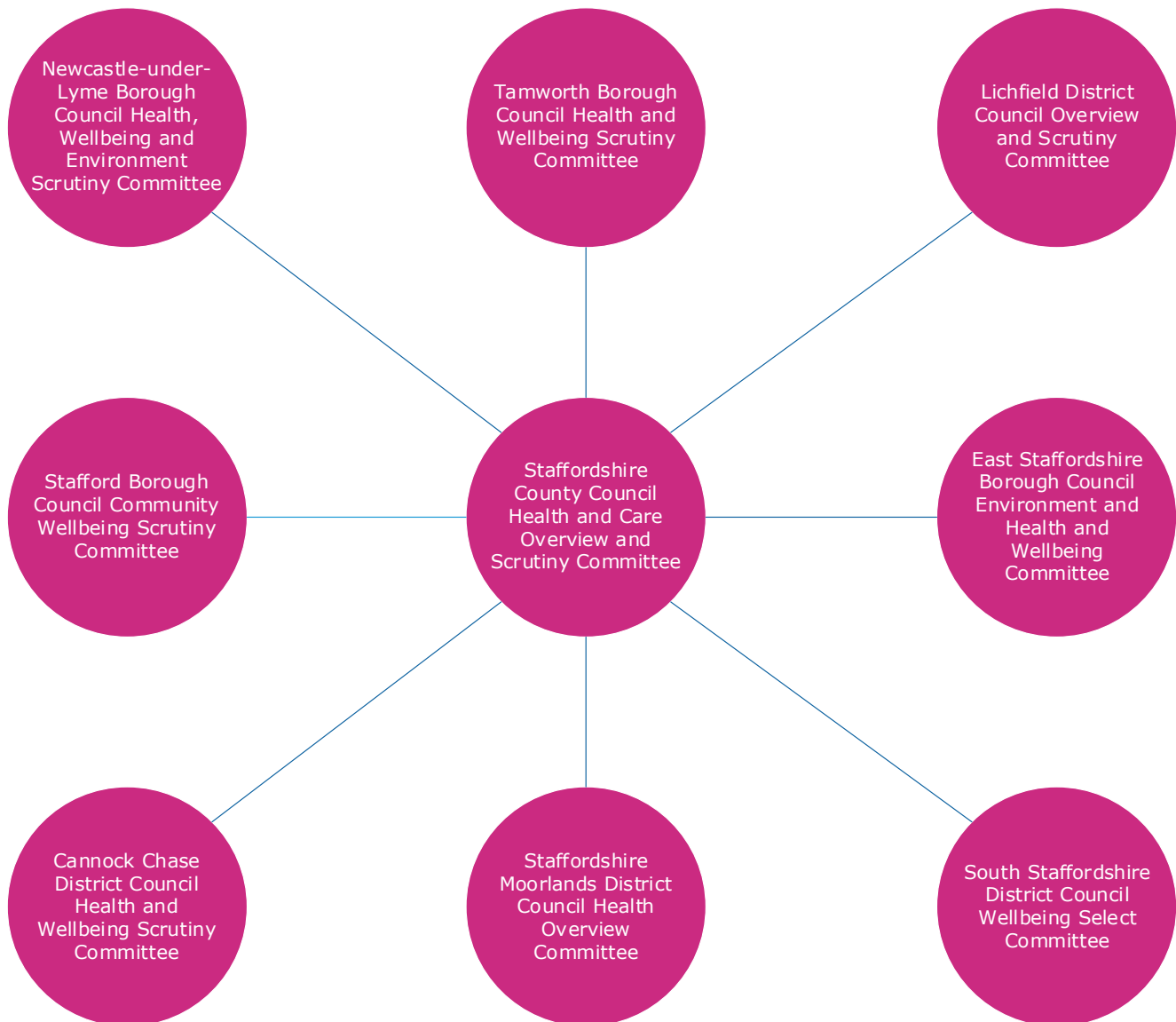
Nil

Staffordshire Health and Care Overview and Scrutiny Committee

The Code of Joint Working – Local Authorities

1. Background

- 1.1 The Health and Social Care Act 2001 (“the Act”), as amended by the National Health Service Act 2006, provides local authorities with social services functions and powers to undertake scrutiny of health matters as detailed in the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013 (The Regulations).
- 1.2 The remit of the Health and Care Overview and Scrutiny Committee can be found in Staffordshire County Councils constitution.
- 1.3 The County Council and the eight District/Borough Councils in the county agreed to operate joint working arrangements for health scrutiny in 2003 (amended in 2014).



2. General Principles

- 2.1 The Health and Social Care Overview & Scrutiny Committee carries out Health Scrutiny activity in Staffordshire on the basis of the following working principles (and meeting statutory requirements where applicable):
- a. **Scope of Health Scrutiny** - The intended outcome of health scrutiny activity is the improvement of the health and wellbeing of the people of Staffordshire. The Staffordshire County Council Health and Care Overview & Scrutiny Committee (HCOSC) may review and scrutinise any matter relating to the planning, provision, and operation of health services in its area.
 - b. **Co-operation** - The authorities involved must be willing to share knowledge, respond to requests for information, initiatives and reports as appropriate. The County and District Councils will work together and mutually agree who will scrutinise each topic to ensure that nothing is overlooked and to avoid duplication of effort.
 - c. **Accountability** - The process of health scrutiny will be open and transparent. The HCOSC cannot delegate its statutory power to Districts/ Boroughs (paragraph 1.1).
 - d. **Code ownership** - The document will be owned by the County Council and will be reviewed annually in partnership with District and Boroughs.

3. Governance

- 3.1 Health and Care Overview and Scrutiny Committee:
- a. The **County Council** will lead on matters that can best be dealt with at a county wide level.
 - b. 21 Members appointed annually: 13 County Councillors and a councillor from each District/ Borough (8) (see point 3.3a).
 - c. The District/Borough Councillor can nominate a substitute if they are unable to attend a meeting. The County Council should be notified prior to the meeting and the substitute will have full voting rights.
 - d. The **County Council may ask a lead District / Borough Council** to carry out scrutiny of an issue, which the County Council believes can be best dealt with at a district level which is specific to their geographical area. This may be singly or jointly with other District/Borough Councils. The capacity of committees and partners



to carry out scrutiny activity should be taken into consideration when planning scrutiny of an issue.

- e. **District and Borough Councils may ask the County Council** to carry out scrutiny of an issue that is of a strategic nature or is county-wide.

3.2 District and Borough Committees:

- a. Each District and Borough Committee operates in line with their terms of reference in their constitutions. As per 3.1 d The HCOSC may ask it to consider:
 - i. Locality specific commissioning proposals that solely affect health and wellbeing activities within that district/ borough, whoever they are provided for;
 - ii. matters which have been agreed with the Health and Care Overview and Scrutiny Committee.
 - iii. District/Borough services that interface with planning for and providing health services - for example, but not exclusively, housing, leisure and environmental health service; and relevant locality specific partnerships

3.3 Appointment of representatives:

- a. The Chair from each District/ Borough Scrutiny Committee which holds the remit for Health and Wellbeing matters will be appointed to the HCOSC and will have full voting rights. Their role is to:
 - i. Provide updates from their relevant Committee to the HCOSC.
 - ii. Report back on any issue which the HCOSC has requested the relevant Committee to scrutinise.
- b. One County Councillor will be appointed to each District/Borough Committee with full voting rights on the respective Committee. The appointment will be made by the County Council annually. The representative will provide updates from HCOSC to the District/Borough Committee.

3.4 Health Scrutiny Officers Group:

- a. The terms of reference is appended to this code.



Appendix 1 – FAQs

1. Why does the County Council scrutinise the big issues such as the ICS Transformation Programme and ambulance waiting times? Borough/Districts also want to look at how these issues affect services in our area and our residents.

The Transformation Programme covers services across Staffordshire County. The joint code ensures that representatives from all 8 District Councils have a seat on the Health and Care Overview and Scrutiny Committee to raise local issues and that a representative from the County Committee has a seat on the District Committees to report back to District Councils on matters discussed. Any specific questions can be channelled through the local representatives on the committee.

2. Should Borough/District Councils invite NHS providers to their meeting to scrutinise a particular issue?

Largely no unless the Health and Care Overview and Scrutiny Committee has agreed with the Borough/District Council that it should be the lead authority for scrutiny. The reason for this is to avoid NHS providers attending 8 Borough/District Council meetings, Staffordshire Council has the responsibility for health scrutiny under the Health and Social Care Act and to avoid duplication of effort.

3. Can a Borough/District Council scrutinise the performance of a local GP surgery?

The performance of a GP Surgery does not fall under the scrutiny remit. GPs are commissioned under contract by the ICS and the quality management of their contract is through NHS England. There are other ways for local members to discuss concerns about local surgeries directly with the ICS, but a public scrutiny meeting is not the appropriate forum.

4. Can a Borough/District Council scrutinise access to GP surgeries in their area?

The Primary Access Plan is a countywide plan and includes access to GP surgeries. This is scrutinised by the Staffordshire Health and Care Overview and Scrutiny Committee. Representatives from District and Borough Councils have equal opportunity to question witnesses about progress of actions in the plan to improve access to GP surgeries across the region.



5. Can a Borough/District Council scrutinise issues such as NHS Dentistry provision?

The provision of NHS Dentistry is a countywide contract, currently led by NHS England, this will change in April 2023 when the ICS takes on the contractual role. This should be looked at in a strategic nature by the Health and Care Overview and Scrutiny Committee.

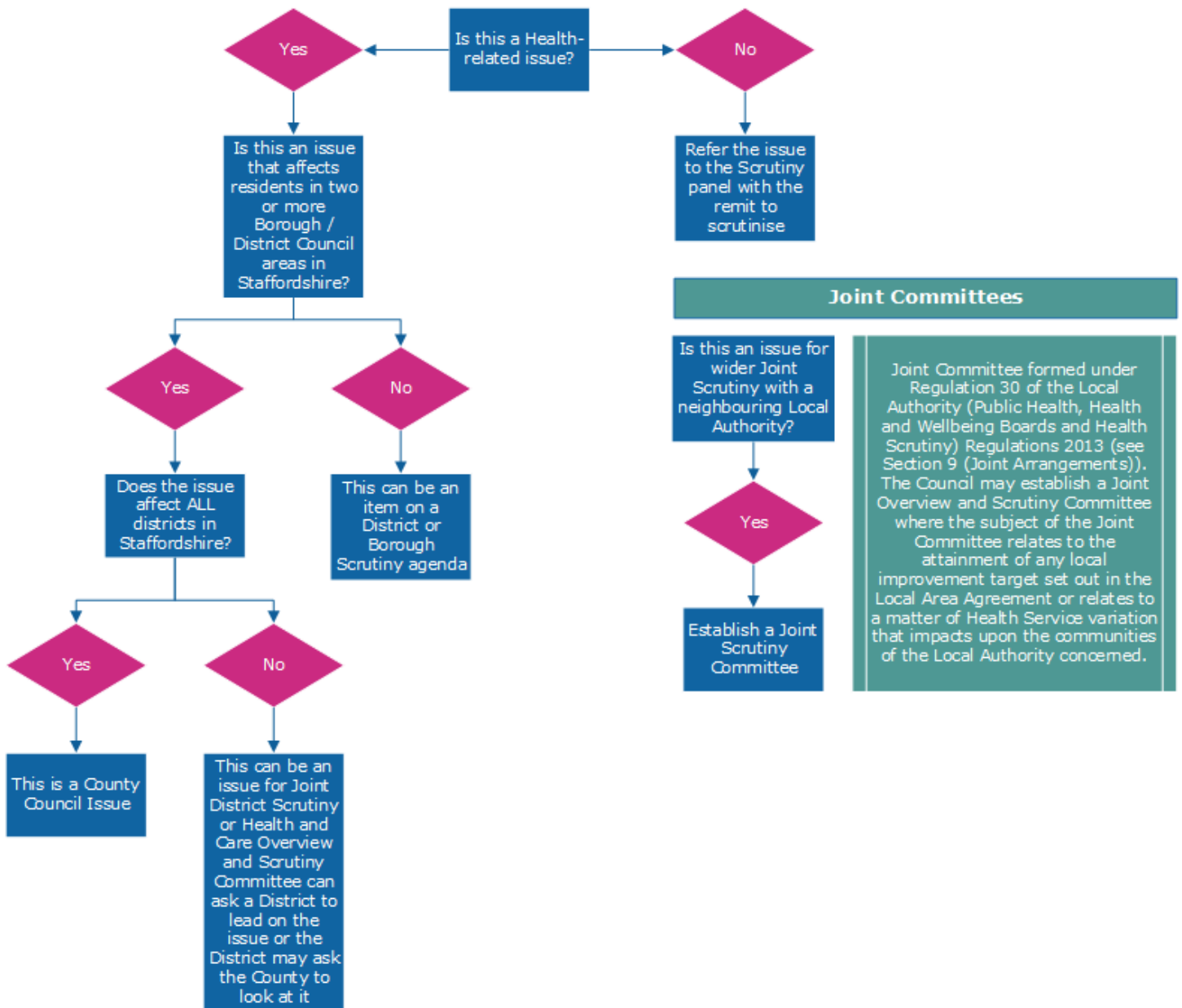
6. What should a Borough/District Council do if their Committee wants to scrutinise a health issue that was the responsibility of the Health and Care Overview and Scrutiny Committee?

The Borough/ District Member appointed to the Health and Care Overview and Scrutiny Committee (i.e. the chairman of the Borough/District committee) should bring the matter to the attention to the Chairman of the Health and Care Overview & Scrutiny Committee under the terms of this Joint Code of Working.



Appendix 2 – Joint Code of Working with Districts and Boroughs

Plan for where scrutiny of an issue takes place, as determined by the County Health and Care Overview and Scrutiny Committee Chairman in consultation with the relevant Committee Members and agreed by the Committee in the Work Programme.



Appendix 3 – Health Scrutiny Officers Group

Terms of Reference

1. Introduction

1.1 The Health Scrutiny Officers Group (HSOG) has been formed to support the Staffordshire County Council Health and Care Overview and Scrutiny Committee (HCOSC) and District and Borough Scrutiny arrangements.

2. Membership

2.1 The membership will consist of:

- a. Officer representatives from Staffordshire County Council
- b. At least one officer representative from each District / Borough

2.2 Other advisers and partners may be invited to the Group on an ongoing or ad-hoc basis as appropriate.

3. Terms of Reference

3.1 The main aims of the Group is to mutually support the Health and Care Overview and Scrutiny Committee and the Health and Wellbeing function in achieving its aims and objectives.

3.2 The group may:

- a. Put forward items of business to the Health and Care Overview and Scrutiny Committee;
- b. Inform the process of work programme planning and delivery;
- c. Discuss and report on matters of note on health and care across Staffordshire; and
- d. Establish an appropriate mechanism to carry out the scrutiny function and consider the scrutiny arrangements at Districts and Boroughs.

4. Ways of Working

4.1 The Group will meet twice annually as a minimum. Meetings will be organised and administered by the County Council. Meetings will be chaired by the County Council.



Committee:	Council
Date of Meeting:	25 July 2023
Report of:	Head of Law and Governance
Contact Officer:	Ian Curran
Telephone Number:	01785 619 220
Ward Interest:	Nil
Report Track:	Council 25/07/23 (Only)
Key Decision:	No

Committee Business Planning Reports

1 Purpose of Report

- 1.1 To allow the Council to consider the annual reports from the Scrutiny Committees in accordance with Article 6, paragraph 6.3 of the Council's Constitution.

2 Recommendation

- 2.1 That the annual reports from the Scrutiny Committees be received.

3 Key Issues and Reasons for Recommendation

- 3.1 The annual reports from the Scrutiny Committees on their past workings and future work programme are submitted for consideration in accordance with Article 6, paragraph 6.3 of the Council's Constitution.

4 Relationship to Corporate Business Objectives

- 4.1 The Committee process supports all of the Council's Corporate Priorities.

5 Report Detail

- 5.1 The following annual reports from the following Committees on their past workings and future work programme are submitted for consideration:-

Scrutiny Committee

Resources

APPENDIX 1

Economic Development and Planning

APPENDIX 2

Community Wellbeing

APPENDIX 3

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

Wider Community Impact:

Detailed above.

7 Previous Consideration

Appendix 1 – Resources Scrutiny Committee – 22 June 2023 – Minute No RSC5/23

Appendix 2 – Economic Development and Planning Scrutiny Committee – 4 July 2023 – Minute No EDP6/23

Appendix 3 – Community Wellbeing Scrutiny Committee – 18 July 2023 – Minute No - TBC

8 Background Papers

File available in Law and Administration.

Appendix 1

Resources Scrutiny Committee Business Planning Report

1 Purpose of Report

- 1.1 To review the programme of business considered by the Resources Scrutiny Committee in 2022/23 with a view to the report being submitted to the Council.

2 Recommendation

- 2.2 The Committee approve this report as its Annual Report to the Council.

3 Key Issues and Reasons for Recommendation

- 3.1 During the past Municipal Year, the Resources Scrutiny Committee considered a wide variety of issues in support of the Corporate Business Objective to be a well-run, financially sustainable and ambitious organisation responsive to the needs of our customers and communities and focussed on delivering our objectives.
- 3.2 The Committee has completed an Annual Review of the Constitution.
- 3.3 The Committee will continue to control its own Work Programme, which is already populated with a range of issues for the forthcoming Municipal Year.

4 Relationship to Corporate Business Objectives

- 4.1 This report is most closely associated with the following Corporate Business Objective 3:-

To be a well-run, financially sustainable and ambitious organisation responsive to the needs of our customers and communities and focussed on delivering our objectives.

5 Report Detail

- 5.1 During the 2022/23 Municipal Year, the Resources Scrutiny Committee considered a wide variety of issues, including monitoring two of the Councils largest contracts that supported the Corporate Business Objective to be a well-run, financially sustainable and ambitious organisation responsive to the needs of our customers and communities and focussed on delivering our objectives.

- 5.2 The Committee has undertaken a Task and Finish Review relating to the Review of the Constitution, which has led to a recommendation being endorsed by Council.
- 5.3 The Committee considered the following item that was Called in from the Cabinet to the Scrutiny Committee for further consideration:-
- Freedom Leisure Contract
- 5.4 The Committee have considered the following Councillor Session Item:-
- Drafting and implementing a menopause policy on how to approach menopause in our workplace to support our staff Text
- 5.5 The Committee considered the following items that were referred to it directly from the Cabinet:-
- Fees and Charges Review 2023
 - General Fund Revenue Budget and Capital Programme 2023-26
- 5.6 The Committee considered the following other reports:-
- Freedom Leisure Annual Report 2021 - 2022
 - Scrutiny of the Waste Contract
 - Complaints Monitoring 2021/22
- 5.7 The Committee continues to control its own Work Programme and makes appropriate adjustments as necessary.
- 5.8 Under its Terms of Reference, the Committee received details of the General Fund Budget and Capital Programme for the whole Council as well as receiving regular reports that monitored both operational and financial performance.
- 5.9 The Resources Scrutiny Committee's Work Programme is already populated for the forthcoming Municipal Year with various items and will again undertake the annual Review of the Constitution early in the New Year.
- 5.10 It is intended that this report, with the addition of any appropriate information concerning the current meeting, be taken to the next available meeting of the Council as the report back from this Scrutiny Committee in accordance with Article 6, Paragraph 6.3 of the Constitution whereby the Committee is required to report annually to the Council on its workings and future Work Programme.

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

Wider Community Impact:

Detailed above.

7 Previous Consideration

Nil

8 Background Papers

File available in Law and Administration.

Appendix 2

Economic Development and Planning Scrutiny Committee - Business Planning Report

1 Purpose of Report

- 1.1 To review the programme of business considered by the Economic Development and Planning Scrutiny Committee in 2022/23 with a view to the report being submitted to the Council.

2 Recommendation

- 2.1 The Committee approve this report as its Annual Report to the Council.

3 Key Issues and Reasons for Recommendation

- 3.1 During the past Municipal Year, the Economic Development and Planning Scrutiny Committee considered a wide variety of issues that has helped to embrace its continuing role to ensure that the Council delivers sustainable economic and housing growth to provide income and jobs.
- 3.2 The Committee controls its own Work Programme which is already populated with a range of issues for the forthcoming Municipal Year.

4 Relationship to Corporate Business Objectives

- 4.1 This report is most closely associated with the following Corporate Business Objective 1:-

To deliver sustainable economic and housing growth to provide income and jobs.

5 Report Detail

- 5.1 During the 2022/23 Municipal Year, the Economic Development and Planning Scrutiny Committee has considered a wide variety of issues that supported the Council's Business Objective of delivering sustainable economic and housing growth to provide income and jobs.
- 5.2 In order to achieve this, the Committee have received regular updates concerning the Economic Growth and Regeneration Projects throughout the Borough.
- 5.3 The Committee have considered a Called-in item referred for further scrutiny relating to an Update of the Sport Facilities Strategy and Playing Pitch Strategy Evidence Base

5.4 The Committee have considered the following Members' items:-

- Opening of the New Business Centre at the Shire Hall
- Stafford and Stone High Street

5.5 The Committee have considered a Councillor Session item relating to Section 106 Agreements.

5.6 The Committee have considered the following item that was referred to it directly from the Cabinet:-

- Fees and Charges Review 2023

5.7 Other items that the Committee considered included the following:-

- Section 106 Agreements Update
- New Local Plan - Preferred Options Report
- Rural Economy Update
- Economic Development and Planning Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026

5.8 The Committee continues to control its own Work Programme and regularly makes appropriate adjustments.

5.9 Under its Terms of Reference, the Committee has received regular reports that monitored both operational and financial performance.

5.10 The Work Programme is populated with a variety of issues for the forthcoming Municipal Year.

5.11 It is intended that this report, with the addition of any appropriate information concerning the current meeting, be taken to the next available meeting of the Council as the report back from this Scrutiny Committee in accordance with Article 6, Paragraph 6.3 of the Constitution whereby the Committee is required to report annually to the Council on its workings and future Work Programme.

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

Wider Community Impact:

Detailed above.

7 Previous Consideration

Nil

8 Background Papers

File available in Law and Administration.

Appendix 3

Community Scrutiny Committee - Business Planning Report

1 Purpose of Report

- 1.1 To review the programme of business considered by the Community Wellbeing Scrutiny Committee in 2022/23 with a view to the report being submitted to the Council.

2 Recommendation

- 2.1 The Committee approve this report as its Annual Report to the Council.

3 Key Issues and Reasons for Recommendation

- 3.1 During the past Municipal Year, the Community Wellbeing Scrutiny Committee has considered a wide variety of issues supporting the Council's Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.
- 3.2 The Committee has maintained its close links with the Staffordshire Health and Care and Overview and Scrutiny Committee receiving regular updates.
- 3.3 The Committee continues to control its own Work Programme which is populated with a range of issues for the forthcoming Municipal Year.

4 Relationship to Corporate Business Objectives

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 During the past 2022/23 Municipal Year, the Community Wellbeing Scrutiny Committee considered a wide variety of issues supporting the Council's Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

- 5.2 In order to achieve this, the Committee have considered a wide variety of issues, including:-
- Air Quality Annual Status Report 2022
 - Food Safety Annual Report 2021-2022
 - Food Safety Service Plan 2022-2025
 - Health and Safety Annual Report 2021-2022
 - Community Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026
 - Environment Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026
 - Leisure Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026
- 5.3 The Committee sustained its close links with the Staffordshire Health and Care and Overview and Scrutiny Committee by receiving regular reports on the work of the Committee, which was accordingly reciprocated.
- 5.4 The Committee have considered an item that was Called-in for further scrutiny that was related to Stafford Borough Council Climate Adaptation Strategy.
- 5.5 The Committee have considered the following items that were referred to it directly from the Cabinet:-
- Community Wellbeing Partnership Update
 - Fees and Charges Review 2023
- 5.6 The Committee considered a Members' Item related to the need for a review of collection frequencies and the number and size of bins.
- 5.7 The Committee have received presentations concerning the following:-
- Anti-Social behaviour
 - Support Staffordshire
 - Disabled Facilities Grants
- 5.8 Under its Terms of Reference, the Committee has received regular reports that monitored both operational and financial performance.
- 5.9 The Committee continues to control its own Work Programme, regularly making appropriate adjustments and is already populated for the forthcoming Municipal Year with a variety of issues.
- 5.10 It is intended that this report, with the addition of any appropriate information concerning the current meeting, be taken to the next available meeting of the Council as the report back from this Scrutiny Committee in accordance with Article 6, Paragraph 6.3 of the Constitution whereby the Committee is required to report annually to the Council on its workings and future Work Programme.

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

Wider Community Impact:

Detailed above.

7 Previous Consideration

Nil

8 Background Papers

File available in Law and Administration.