

Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Craddock Room, Civic Centre, Riverside Stafford on Tuesday 5 September 2023 at 6.30pm** to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.



Head of Law and Governance

COMMUNITY WELLBEING SCRUTINY COMMITTEE

5 SEPTEMBER 2023

Chair - Councillor A P Edgeller

AGENDA

- 1 Minutes of 18 July 2023 as previously published on the Council's website.
- 2 Apologies
- 3 Public Question Time - Nil
- 4 Councillor Session - Nil
- 5 Members' Items

Page Nos

ITEM NO 5(a) **Health and Care Overview and Scrutiny Committee** 3 - 8

COUNCILLOR A P EDGELLER

- 6 Called-In Items - Nil

- 7 Officers Reports

ITEM NO 7(a) **Freedom Leisure Annual Report 2022/23 - PART CONFIDENTIAL** 9 - 47

HEAD OF WELLBEING

Report contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

ITEM NO 7(b) **Quarter 1 Performance Report for 2023-24** 48 - 58

HEAD OF WELLBEING

ITEM NO 7(c) **Work Programme** 59 - 63

HEAD OF LAW AND GOVERNANCE

Membership

Chair - Councillor A P Edgeller

K M Aspin
J A Barron
A P Edgeller
A D Hobbs
P W Jones

P A Leason
J A Nixon
L Nixon
J T Rose
J Thorley

Agenda Item 5(a)

Committee:	Community Wellbeing Scrutiny Committee
Date of Meeting:	5 September 2023
Report of:	Councillor A P Edgeller
Contact Officer:	Ian Curran
Telephone Number:	01785 619220
Ward Interest:	Nil
Report Track:	Community Wellbeing Scrutiny 05/09/2023 (Only)
Key Decision:	N/A

Health and Care Overview and Scrutiny Committee

1 Purpose of Report

- 1.1 To receive the report of Councillor A P Edgeller on matters considered by the Health and Care Overview and Scrutiny Committee at their meetings held on 24 and 31 July 2023.

2 Recommendation

- 2.1 That the report of Councillor A P Edgeller be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The following report details the various matters considered by the Health and Care Overview and Scrutiny Committee at their meetings held on 24 and 31 July 2023.

4 Relationship to Corporate Business Objectives

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 As part of the devolved Health Scrutiny arrangements, the Council's representative on the Health and Care Overview and Scrutiny Committee is requested to provide a brief written report on meetings of the Health and Care Overview and Scrutiny Committee for noting.
- 5.2 Accordingly, the digest of the meetings of the Health and Care Overview and Scrutiny Committee are attached as follows:-

APPENDIX – 24 and 31 July 2023

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

Wider Community Impact:

Detailed above.

7 Previous Consideration

Nil

8 Background Papers

File available in Law and Governance.

Health and Care Overview and Scrutiny Committee

District and Borough Council Digest

Under the Health Scrutiny Code of Joint Working with District and Borough Councils, Authorities have undertaken to keep relevant Partners informed of their consideration of health matters having regard to the general working principle of co-operation and the need to ensure a co-ordinated Staffordshire approach. Therefore, the following is a summary of the business transacted at the meetings of the Health and Care Overview and Scrutiny Committee held on 24 July 2023 and 31 July 2023.

Health and Care Overview and Scrutiny Committee 24 July 2023 & 31 July 2023

Integrated Care Partnership Operating Plan

The Committee considered the Integrated Care Partnership Plan and were informed that the plan set out key priorities as a system for 2023/24 and a collective aim to reduce the number of Category 2 and 3 ambulance calls. The four system level priorities were identified:

- Urgent and Emergency Care
- Tackling backlogs
- General Practice
- Complex individuals

The Committee noted the final version of the Staffordshire and Stoke-on-Trent ICP Operating plan and agreed to work with Healthwatch in their scoping of a deep dive into primary care and to review the patients journey for the frail and elderly into the care system.

System Performance

The Committee received an update on the system performance from the ICB. The Committee received the Performance Overview Dashboard from 2022/23 and an overview of the approach and progress to date in developing the Staffordshire and Stoke-on-Trent ICB Performance Report for 2023/24.

The Committee noted the performance overview dashboard for 2022/23 and the development of the 2023/24 performance report.

System Pressures

The Committee considered the system pressures and were informed that the ICS had developed a full system winter plan to manage winter 2022/23 however the position in Staffordshire was challenged with high levels of pressure and cumulative factors contributed to the system declaring a Critical Incident from 29 December 2022 to 12 January 2023. It was reported that there were three key components which exacerbated pressure:

- Workforce
- Demand
- Supply

The Committee were informed that the ICB agreed that a priority action would be to carry out a thorough assessment and review of the plans effectiveness in March 2023 and a lessons learned workshop event was held with all constituent system partner organisations. The Committee were advised that the Urgent and Emergency Care Improvement Plan had been

agreed. The Committee were updated on current performance of 111, Ambulance Activity, ED Activity, Medically Fit for Discharge and Discharge pathways.

The Committee noted the system pressures and requested the full winter plan be brought to Committee before Winter 2023/24.

Update on Elective care performance and recovery

The Committee received an update on Elective care performance and recovery.

It was reported that COVID had a significant impact on the delivery of Elective care and as a result there were significant backlogs of patients awaiting treatment. The Committee were informed that NHS England required all 104-week waiters to have been treated by March 23 however in Staffordshire there were 10 patients awaiting treatment, although 9 of these patients would be treated in July. It was also reported that the NHS England had set a target to treat all patients who had been waiting more than 78 weeks by June 2023, however there were still a number of patients awaiting treatment. The NHS operational planning guidance for 2023/24 required local ICS to have treated all 65-week waiters by the end of March 2024.

The Committee noted the report and actions being taken to reduce waiting times.

SSOT ICS People, Culture and Inclusion Annual Report and update.

The Committee received the SSOT ICS People, Culture and Inclusion annual report and it was reported that the report was developed in collaboration with ICS clinical workforce leads alongside partners across the system.

Adult Social Care Enhanced Assurance

The Committee received a presentation on Adult Social Care Enhanced Assurance.

It was reported that the Health and Care Act 2022 gave the Care Quality Commission (CQC) new regulatory powers to undertake independent assessment of local authorities' delivery of the statutory duties set out in part 1 of the Care Act 2014. The Council has commenced preparations for Enhanced Assurance, including a "CQC readiness review" from West Midlands Association of Directors Social Services in March 2023.

It was reported that the CQC had released a framework that they intended to use for assessment which comprises of four themes and within those themes there were nine quality statements:

1. Assessing needs
2. Supporting people to live healthier lives
3. Equity in experiences and outcomes
4. Care provision, integration and continuity
5. Partnerships and communities
6. Safe systems, pathways and transitions
7. Safeguarding
8. Governance, management and sustainability
9. Learning, Improvement and innovation

The Committee agreed to set up an Adult Social Care Enhanced Assurance Working group.

To see the reports in full and view the webcast of the meeting see the links below:

[Browse meetings - Health and Care Overview and Scrutiny Committee - Staffordshire County Council](#)

The next meeting will be held on Monday 11 September 2023 at 10.00 am, County Buildings, Stafford.

Agenda Item 7(a)

Committee:	Community Wellbeing Scrutiny
Date of Meeting:	5 September 2023
Report of:	Head of Wellbeing
Contact Officer:	Lee Booth
Telephone Number:	01785 619896
Ward Interest:	Nil
Report Track:	Cabinet 03/08/2023 Community Wellbeing Scrutiny Committee 05/09/2023
Key Decision:	No

The following matter was considered by Cabinet at its meeting held on 3 August 2023 and is submitted to Community Wellbeing Scrutiny Committee as required.

Freedom Leisure Annual Report 2022/23

1 Purpose of Report

- 1.1 To provide Members with the Freedom Leisure Annual Report (attached as an **APPENDIX**). The Annual Report has been received by the Council and relates to the period from April 2022 to March 2023 in respect of the Leisure and Cultural Services contract that Freedom Leisure manage on behalf of the Council. Freedom Leisure has written the Annual Report.

2 Recommendation

- 2.1 That the Community Wellbeing Scrutiny Committee notes the information.

3 Key Issues and Reasons for Recommendations

- 3.1 Freedom Leisure has written The Annual Report. It highlights how the service has performed from April 2022 to March 2023.
- 3.2 The Annual Report highlights how the Service has performed as services recommenced following the Covid-19 pandemic.
- 3.3 The Annual Report highlights the pressures faced of increasing utility bills and the mitigation measures that have been put in place.

4 Relationship to Corporate Business Objectives

4.1 This report is most closely associated with Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing resilient communities that promote health and wellbeing.

5 Report Detail

5.1 Since December 2017, the Council has outsourced a Leisure and Cultural Services contract to Freedom Leisure on a contract term of ten years (plus five years, plus five years).

5.2 On behalf of the Council, Freedom Leisure manage the sites of Stafford Leisure Centre, Stone Leisure Centre, Rowley Park, Stafford Castle, the Gatehouse Theatre, Izaak Walton Cottage and the Ancient High House as well as the Active Communities programme and an events programme.

5.3 The services provided by the Leisure and Cultural Services contract are the main way in which the Council seeks to achieve its corporate Business objective relating to residents' health and wellbeing. Active Lives Survey data consistently indicates that the most popular recreational physical activities (after walking) are swimming and fitness and therefore we are heavily reliant on leisure centres for their delivery.

5.4 Formal management of the contract includes monthly contract meetings and quarterly strategic meetings between the Council and Freedom Leisure.

5.5 As part of these meetings, Freedom Leisure report performance to the Council and the attached Annual Report highlights key performance information over the financial year 2022 to 2023.

5.6 The Annual Report highlights how Key Performance Indicators (KPIs) have performed compared to either the previous year or to 2019 to 2020, depending on if service delivery took place last year or not in light of the Covid-19 pandemic. All KPI's have shown an increase in participation, except for the Stafford 10K event which had 27% less runners enrol for the event and Stafford Half Marathon which had 15% less. The Annual Report also highlights a timescale of key points throughout the year, including the return of large scale events and the Commonwealth Games Queens Baton Relay tour through the Borough.

5.7 It should be noted that in addition to recovering from the Covid-19 pandemic, Freedom Leisure have faced other significant service pressures consistent with many of the challenges faced by organisations from within and outside the leisure and cultural services industry.

- 5.8 On some occasions, Freedom Leisure have faced challenges with workforce recruitment and with supply issues for repair and maintenance. As stated in point 5.7, these have been common challenges from within and outside the sector. Over the year, these challenges have gradually improved as Freedom Leisure have invested in development opportunities for their own workforce, reviewed vacant posts and reviewed pay rates for some positions. Whilst continuing to be a challenge, supply issues for repair and maintenance also seem to have gradually improved as suppliers and contractors adapt to the current business environment.
- 5.9 The biggest challenge however has clearly been the rise in costs of utility bills. In October 2022, gas and electricity prices considerably increased. Whilst mitigation measures have and will be put in place, it is an unavoidable fact that the facilities and in particular the swimming pools, have significant energy demands. The Annual Report highlights how Freedom Leisure has adapted operations, resulting in a decrease in energy consumption. The Council, in partnership with Freedom Leisure, have submitted preliminary information to the Sport England Swimming Pools Fact Finder research. The information gathered by Sport England will help to design and add more detail to the Sport England Swimming Pool Support Fund. If eligible, the Council will work with Freedom Leisure to apply to the Swimming Pool Support Fund once the application process has been announced.
- 5.10 The above performance information, amplified further in the Annual Report, demonstrates how the service has resumed delivery following the Covid-19 pandemic. The Annual Report highlights the pressures that Freedom Leisure now face as utility prices significantly increase.
- 5.11 The Council are working closely with Freedom Leisure to ensure alternative, efficient options are explored with regard to utility bill consumption and decarbonisation. A separate report will follow later in the year that will outline the detail of these options and also how the Council are supporting Freedom Leisure in the wider context of the contract. This will include more detail on the performance of the contract overall, investment into the estate and the development of a Strategic Improvement Plan that will set direction for key priorities for the future duration of the contract.

6 Implications

6.1 Financial

None directly arising from this report.

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

Nil

Wider Community Impact:

Nil

7 Previous Consideration

Cabinet - 3 August 2023 - Minute No CAB19/23

8 Background Papers

Freedom Leisure Annual Report 2022-23.

Stafford Borough Council

Leisure and Cultural Partnership Annual Report

April 2022 - March 2023

“ Improving lives through leisure”

DRAFT



Contents

1	Introduction	3
2	Stafford Borough Council's Corporate Business Plan 2021-2024.....	4
3	Freedom Leisure Overview	4
4	Timeline 2022-2023.....	6
5	Our Year in Numbers	7
6	Our Colleagues	8
7	Marketing and Promotion	9
8	Energy Performance	10
9	Health and Safety Management.....	10
10	Looking ahead to 2023 – 2024	11
	APPENDIX	13
I	Stafford Gatehouse Theatre.....	13
II	Heritage Sites.....	16
III	Active Communities and Events.....	27
IV	Organisational Chart	34
V	CONFIDENTIAL ITEM Finance Summary.....	35

1 Introduction

Freedom Leisure commenced a 10-year contract to manage Stafford Borough Council's leisure and cultural facilities on 1st December 2017. This report covers year 5 of the contract from April 2022 to March 2023. The facilities and services managed include:

Stafford Leisure Centre

Stone Leisure Centre

Rowley Park Sports Stadium

Stafford Gatehouse Theatre

The Ancient High House

Stafford Castle

Izaak Walton's Cottage

Active Communities programme

Annual large-scale community events

The 2022-23 financial year has again been a challenging year for the sport and leisure sector as a whole predominantly with the alarming increases in energy prices but Freedom Leisure, with significant support from Stafford Borough Council, has continued to provide the best possible service for its customers, offering value for money and accessible leisure facilities in the communities we serve.

In 2023-24, the team in Stafford will continue to work tirelessly to 'improve lives through leisure' and have a positive impact on both the physical and mental wellbeing of all its customers in Stafford Borough.

Ivan Horsfall Turner | Chief Executive Officer - Freedom Leisure

2 Stafford Borough Council's Corporate Business Plan 2021-2024

'A prosperous and attractive borough with strong communities'

The council's priorities for the Stafford borough community are:

To deliver innovative, sustainable economic housing growth to provide income and jobs

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing resilient communities that promote health and wellbeing

To tackle Climate Change by implementing our Climate Change and Green Recovery objectives

To be a well-run, financially sustainable and ambitious organisation, responsive to the needs of our customers and communities and focused on delivering our objectives

3 Freedom Leisure Overview

Freedom Leisure is one of the UK's leading not-for-profit charitable leisure and cultural trusts

2022/23 has been another challenging year for the sport, leisure and cultural sector, but Freedom Leisure has worked closely with their local authority partners to provide the best service possible to its customers. Entering a period of a very difficult economic climate in the autumn of 2022 with significant utility price rises and the whole country facing a cost of living crisis. Freedom Leisure saw its energy costs quadruple in October 2022.

In summary:

110 - Leisure, Cultural and Entertainment venues, managed on behalf of 25 individual clients across England and Wales

Not for profit - Freedom leisure is a not-for-profit leisure trust which manages leisure and cultural facilities on behalf of partners across the UK to realise our vision of "improving lives through leisure"

Colleagues – employing over 3,500 colleagues

Focus - Committed to providing and developing inclusive leisure facilities for everyone. Delivering a service to exceed our customers' expectations

Freedom Leisure ethos

- Provide affordable and accessible health, leisure and sport facilities for everyone, therefore having a positive impact on the local communities in which we operate and serve – we aim to inspire people to be more active more often
- Reinvest surplus into quality services
- Exceed our partners' desired outcomes for local communities
- Enhance our reputation and status
- Grow and develop as a company in a sustainable way
- Develop our people
- Renew existing contracts and win new ones

DRAFT

4 Timeline 2022-2023

2022

- April Easter Holiday Activities and Food (HAF) at Doxey Primary School
- 22 May Wildlife Fair at Stafford Castle attracting over 4000 visitors
- June Romeo & Juliet, Shakespeare Festival returned to Castle for a run of 16 days after a break of two years following the pandemic
- July School Sports Days took place at Rowley Park Sports Stadium
- Party in the Park Family Fun Day at Rowley Park and Stafford Castle's Summer Sunday Live Music events delivered
- 19 July The Commonwealth Games Queen's Baton Relay travelled across the borough – including Stafford Castle, Victoria Park, Stone Town Centre & on the river at Stafford & Stone Canoe Club
- August Summer Holiday Activities and Food (HAF) at Doxey Primary School; SPACE activities for 8-17-year olds at Stone Leisure Centre, Westbridge Park and Rowley Park
- August Gatehouse Youth Theatre Summer School
- 14 August New Viking Event, Stafford Castle
- September County Swimming Galas hosted at Stafford Leisure Centre
- 25 Sept Stafford 10K mass participation running event took place again following the pandemic
- October Significant increase in gas and electricity tariffs
- 19 Nov Stafford's Big Christmas Switch On event in Market Square & Father Christmas at The Ancient High House Museum
- December Cinderella Pantomime at Stafford Gatehouse Theatre

2023

- January Fitness Membership promotional campaign at Stafford and Stone Leisure Centres; annual membership 12 months for 9
- 21 February Stafford Pancake Race in Victoria Park
- February Half term family theatre shows at the Gatehouse attracting over 3000 visitors
- 12 March Stafford Half Marathon & Fun Run event, race village in Victoria Park

5 Our Year in Numbers

During 2022-23 we continued to welcome back our customers to enjoy and experience our leisure and cultural venues, events and activities; some of which had not been able to be delivered since 2019 including the Stafford 10K, Shakespeare Festival and a wide range of summer outdoor events. School Children returned in their numbers to experience history being brought to life once again at our Heritage sites attending a school tour; with an increase in local schools visiting on foot to save on the cost of transport.

We are committed to increasing regular participation in activities at our leisure facilities, heritage sites and cultural venues as well as at our large-scale community events to continue to promote the health and wellbeing benefits that this brings.

Participation is measured through various mechanisms including our Leisure Management Systems recording class/activity attendances and footfall in the gym and swimming pools. At the theatre the Box Office system provides data on the numbers of theatre-goers for each show. The visitor numbers to our heritage sites are recorded at the visitor centres and pupils attending school tours are logged. Our large-scale mass participation events record the number of entries on the online booking system and actual number of participants on the day of the event are measured through the race management timing system.

Participation	2021-22	2022-23	Variance	%
Total Area	847,634	963,153	115,519	14%
Learn to Swim Members	2717	2930	213	8%
Fitness Members	2911	3323	412	14%
Gymnastics Members	643	712	69	11%
Theatre show attendances	69,672*	73,555	3883	6%
Shakespeare	6484**	8711	1727	27%
Heritage School Tours	2072	4428	2356	114%
Stafford Half Marathon	2054	1751	(303)	-17%
Stafford 10K	1936 **	1406	(530)	-27%
Holiday Activities & Food, SPACE scheme	520	670	150	28%

*2019-20 figure for comparison

** 2019 Figure for comparison

6 Our Colleagues (Appendix iv. Colleague Organisation Chart)

The colleague establishment has been included in the on-going review, improvement and transformational process for the Stafford Partnership as well as the regional and central Freedom Leisure colleague teams. When roles have become vacant they have not necessarily been replaced like for like with structures and roles considered to best fit the business needs and required efficiencies.

There continues to be a focus on colleague engagement and greater awareness of colleague's health. Despite ongoing challenges with recruitment and retention and increased wellbeing, mental health issues, post COVID stresses and in particular the cost of living crisis there has been some fantastic team colleague successes to celebrate:

Promotions: these have included the Theatre Front of House Operations Manager to the role of Theatre Manager and two members of our leisure centre's reception team promoted to dedicated Sales Advisor roles.

New Recruitment: A new Active Communities and Events Manager joined the team in Spring 2022. At the Gatehouse Theatre recruitment included the new role of Visitor Services Manager (Hospitality), Finance Manager and Production Manager.

New Duty Managers have been appointed at Stafford Leisure Centre with a new General Manager at Stone Leisure Centre.

New roles have been created at Rowley Park including an Operations Manager position, to provide increased on-site management presence.

Regional Team: Freedom Leisure operational area partnerships have been restructured into three regions from four previously. The Stafford Partnership now sits within the Wales & The North Region with colleagues based in Derbyshire Dales, Powys, Swansea and Wrexham.

Training: Upskilling and training our colleagues is a crucial part of colleague welfare. Health & Safety and first aid training is essential for our team of lifeguards, swimming teachers, instructors, technicians, heritage guides and all team members. To support recruitment and retention of lifeguards and swimming teacher roles are advertised with an opportunity to attend an associated training course to refresh/upskill individuals.

Specialist Training Courses attended include:

- **Leisure Centre colleagues:** Level 1 & 2 Swimming Teacher; National Pool Lifeguard Qualification; First Aid at Work; Swim England Continued Professional Development; Pool Plant Operator
- **Gatehouse Theatre colleagues:** Genie Rescue working at heights; Fire Evac Chair and Fire Evacuation; Association of British Theatre Technicians Bronze

- **Heritage Site colleagues:** West Midland Museum Development courses on Conservation, Digital Accessibility, Inclusive Design for Exhibitions and Pest Management for the care of Collections

7 Marketing and Promotion

There is a dedicated Sales and Marketing Manager for the Gatehouse Theatre, elsewhere in the Partnership there are specialist Sales Advisor and Social Media colleagues, all supported by the regional and central commercial teams. Traditional and digital marketing channels are used across the different venues, activities and events.

Leisure Centre Fitness and Learn to Swim Membership marketing and promotional campaigns include targeted activity coordinated by the central commercial team such as:

- Black Friday offers in November
- Annual membership offers with 3 months free – ‘12 months for the price of 9’
- No joining fees
- ‘Refer a Friend’ and get a month free

Social Media posts on Facebook and Instagram include content to create a community, feel good energy. Giving members recognition for achievements, a sense of pride, belonging and support, for example:

- Gymnast and swimmer of the month
- Meet the Team
- Individual Customer stories
- Customer feedback and comments

Over the last twelve months the organic unpaid for Reach and subsequent number of individuals clicking through on links in posts has seen huge growth as a result of engaging content posted:

- Stafford Leisure Centre – Facebook reach 368k, 200% up on the previous year
- Home Education Swimming Lessons - organic post reached 7,437 members
- Stafford Half Marathon - Facebook reach 287k, 122% up on previous 12 months
- Single best performing Half Marathon organic post - reach 33k, 454 link click-throughs, 736 likes

The Gatehouse Theatre team use Google Analytics to provide data on content performance, customer behaviour & buying habits as well as useful information on page speed insights and optimisation:

- Facebook reach- over 1 million accounts, 30% increase on 2021-22
- Facebook page visits – 37k, 25% increase on previous year
- Twitter – 8k followers

- Targeted emails have been sent to the theatre's data base of over 77k individuals

8 Energy Performance

With rising utility costs and a company target to reduce carbon emissions, energy consumption has remained a key focus during 2022-23. Freedom Leisure have a key target set for one venue to be net zero by the end of 2023 and Freedom Leisure net zero by 2030. We are constantly looking at ways we can reduce our usage whilst not having a detrimental effect on the customer experience.

When comparing annual Electricity and Gas usage across all seven venues in the Stafford Partnership for 2021-2022 to 2022-23 there is a reduction of 0.10% in Electricity and 1.81% in Gas.

Our largest facility Stafford Leisure Centre accounts for 46% of the total usage; the centre has made greater reductions in Electricity and Gas kwh consumption.

Stafford Leisure Centre	2021-2022 kWh	2022-2023 kWh	Difference kWh	% Reduction
Electricity	598,440	543,885	-54,555	-9.11%
Gas	1,800,555	1,542,148	-258,407	-14.35%

Measures put in place to reduce consumption include:

- Good Housekeeping particularly with lighting inline with daylight saving hours and programming to maximise savings
- LED upgrades at Stafford Leisure Centre and the Gatehouse Theatre in high usage areas

Capital investment opportunities continue to be explored in partnership with Stafford Borough Council to realise further savings, these have included:

- Decarbonisation
- Boiler replacement
- LED lighting upgrades
- Destratification Fans for higher ceiling spaces at the leisure centres and theatre
- Solar PV panels funded by an Energy Cooperative

9 Health and Safety Management

Our training aims to educate our colleagues on identifying and mitigating potential hazards to prevent accidents and injuries. Topics covered in Health and Safety training include the proper use of equipment, working at heights, emergency procedures, fire safety, COSHH, Lifeguarding, First Aid and Catering. In addition to keeping colleagues safe, this training is essential for reducing the risk to our valuable customers. By ensuring that our colleagues are appropriately trained in health and safety, we are investing in our team's well-being and, ultimately, safer sites and venues to serve the communities.

Accidents are reported through the STITCH national database system. This includes the number of accidents across sites, reportability and age ranges. The national average for accidents/incidents reported on STITCH is 0.10% of a venue/facility's monthly usage and staff 0.70% of monthly staff hours.

Site/Venue	Total Accidents	Reportable to RIDDOR	% of monthly usage
National	43,066	175	0.10%
Freedom Leisure	6,741	3	0.03%
Stafford Partnership	286	0	0.03%

The majority of the accidents across the Stafford Partnership were at the leisure centres being 0.05% of monthly usage; the gymnastics programme at Stafford Leisure Centre having a contributing factor.

There were no accidents that were reportable to RIDDOR and no Staff accidents that resulted in time off work for colleagues.

Both Freedom Leisure as a whole and the Stafford Partnership at 0.03% have a 0.07% lower percentage difference when measuring total accidents against a percentage of monthly usage compared to the national average of 0.10%.

10 Looking ahead to 2023 – 2024

As the energy and cost of living crisis continues to be a challenge Freedom Leisure and Stafford Borough Council have been working in partnership to deliver a strategic improvement plan.

The focus will remain on delivering a valued and quality service to our customers whilst carefully managing the business to ensure we continue on a stable footing and 'Improving lives through leisure'

Projects

- **Development of a café operation at Stafford Leisure Centre:** the designated space in the reception/foyer area, which includes a purpose-built kitchen, will be developed into a full Café offering provided by the Blueberry Café company who currently operate at a Freedom Leisure site in Derbyshire Dales. Blueberry Café will recruit colleagues from the local area and where possible use local suppliers. The Blueberry Café offering will enhance both the customer experience and surroundings of the centre as well as providing growth in income.
- **Shakespeare production relocated to the Stafford Gatehouse Theatre:** Due to the significant increase in the costs and financial risks of delivering the annual Shakespeare production at the Stafford Castle site Stafford Borough Council approved the relocation of the 2023 production, A Midsummer Night's Dream, to the Gatehouse Theatre. This removes the majority of the infrastructure costs and risk that comes with this outdoor event. The theatre building will be used when normally it remains empty during the run, this will

lead to opportunities to grow secondary spend and enhance the Stafford town centre night-time economy.

- **Investment in sustainable energy options and external funding opportunities:** Covered in section 8.
- **Capital investment opportunities for facility and service improvements:** areas being considered include the 3G pitch and Children's Play Area at Rowley Park and the replacement of cardio-vascular gym equipment in the Fitness Suite at Stafford Leisure Centre.

DRAFT

I Stafford Gatehouse Theatre

Although we have seen a steady rise in audience confidence reflected in ticket sales, with advances at some points in early 2022 actually exceeding pre-Covid levels, it remains a mixed picture, with some audience demographic slower to return than others, and the current cost of living crisis having an inevitable impact.

The pandemic highlighted the important roles theatres have in their local areas, and their effects on wellbeing and community cohesion. The challenge of marketing individual shows while also creating loyalty and awareness among theatregoers takes constant attention. During the last financial year, the Gatehouse held over 439 events (shows) sold over 90,000 tickets with a value of over 1.6 million pounds against a previous year of 405 events (shows) 54,800 tickets and a value of under 1 million pounds and almost a doubling of footfall.

Romeo and Juliet x 20 performances 8,247 admissions





Cinderella x 39 performances 16,336 admissions



When the Uglies visited



The local community groups played a significant part in this climb with Stafford GottaDance, Stafford's Gotta Sing, PCA Midlands, Let's Dance with Nicole making up approx. 5.5% of the total admissions. The remainder came in the form of the stable offerings such as the record-breaking panto over twenty, thousand admissions, comedy and the increasing interest in the darker side of theatre, Emma Kenny's the serial Killer Next door and Dr Richard Shepherd Unnatural causes.

As the effects of the economics on the community took a hold, the Theatre became a "warm space" and provided a welcome shelter that served regular visitors that would have possibly struggled with the winter bills. In addition, the Classic film afternoons also proved popular growing from a party of ten to well over 50 for some screenings.

As we re-emerge in the community again, it is also refreshing to see that partnership with our providers reflected in the encouraging feedback as below;

Hi Guys,

Just to say thank you for being a great venue.

It makes things so much easier when theatres answer their phones/respond to emails/market the show/ and to round it off we get settlement figs 3 days after the performance.

10 out of 10.

Kind regards

John Wilson, JOHN WILSON PRODUCTIONS LTD

Hello,

We had a very enjoyable gig to a small but enthusiastic audience last night.

Thanks to your FOH and tech staff who were all friendly and on the ball.

Best BILLY MITCHELL the PITMEN POETS

II Heritage Sites

Stafford Castle



We were delighted to see the return of schools engaging once again with learning outside of the classroom. Over 3000 children from reception to key stage 3 enjoyed their award-winning tour at the castle.



The introduction of new workshops for adults saw 140 people creating copper gem trees, bath bombs and Autumn wreaths. Our Christmas wreath workshops are now so popular we have had to extend the workshop over three days. Children too got new workshops to book onto this year as well as the traditional Easter / Halloween sessions.



Our new PADS dog show was a first this year and over 500 people came to join in with the doggy assault course, hide and seek missions and of course enter their own dogs into the show to win a rosette. With local food/ drink and Ice cream suppliers ensuring everyone was well catered for.



The New Look Wildlife Fair May 2022 saw 4000 visitors enjoy a day of great weather with everything from spiders, snakes and meercats to donkeys and alpacas. Alongside the range of wild-life we had local traders and homemade crafts, Cake and Jam stalls with wildlife charities too. Add in the live music and children' games area and it meant that families were able to spend an entire day with us.



August 2022 Vikings at the Castle – Not only was Stafford Castle invaded by Vikings but over 1500 visitors also came to explore the large Viking encampment of 10 large domestic tents each one demonstrating a different aspect of life in a Viking village. We also watched as battles were fought in the inner bailey in over 30-degree heat. Over 100 Children enjoyed a Viking shield workshop which gave them their own axe and shield to take home as a reminder of their day.



This was our first Vikings event and it was a very hot day so how did everyone feel about it ?

'We accidentally stumbled across the event and had a fantastic time! I'll be keeping an eye out for the next one, we will definitely be coming back thank you to everyone involved, so friendly and helpful

It was a lovely event and we enjoyed it. We are looking forward for such events. Thank you all for your hard work.'





Through the year 700 children also celebrated birthdays with us, over 100 scouts came to evening sessions with hands on armour. We engaged Anthony Hammond to design and create a new bench in the Castle theme which now over- looks the herb garden and is so very well used for those social media photo opportunities.

Our heritage Guides joined a National summer camp for guides creating creations from willow and we hosted the Queens Baton Relay, being taken up to the keep in 40-degree heat and even had a visit from the Australian National Rugby team.

We hosted several film crews for productions including “The Travelling Auctioneer” and “ Antiques Road Trip”





Ancient High House Museum:

We started the year with our own researched and curated exhibition on one of the house previous owners Mr Marson, telling the lesser known parts of his life and displaying his own private diaries and scrapbooks. Working in collaboration with Archives and Heritage Services, research groups and lots of local businesses.

Feedback for the exhibition was extremely positive from visitors:

“What a valuable resource Mr Marson has left us, these scrapbooks and memoirs are fascinating”

“Great to see former residents being celebrated like this , would like to see more like this one”

Also, from a professional exhibition specialist:

“This is a lovely, vibrant and fresh interpretation. It is clear to see the effort and time spent on research and presentation, excellent work well done”

We later also curated our own Shakespeare “what’s love got to do with it” to support the Shakespeare performance at the castle, looking at the alternatives to love in Shakespeare’s plays with sets and costumes from past performances.

The Staffordshire Yeomanry produced a wonderful exhibition entitled Hooves in the desert which was followed by another of our own on famous Authors from Staffordshire which was accompanied by adult and children’s workshops presented by Mel Wardle, Stafford’s Poet Laureate.

New adult workshops that celebrate the wonderful embroidery in the house saw adults engaging in learning sewing and embroidery techniques over a series of sessions, creating their own work to take home.

Our tour programme saw 1500 children engaging in subjects from the Tudor period to The Great Fire of London. Our mailbox filled with letters from the children telling us what they liked best. We know that from a teacher’s point of view they feel the children “retained so much information following the tours” We also know that children love the interaction and that they “ had an amazing time”

The High House comes to life for Halloween and Christmas, our Halloween family evening was fully booked yet again for a night of frights which led to us adding a second night this year! With a witch finder holding trials in the herb garden, a ghost detective in the attic and a barber surgeon giving demonstrations...there was definitely something for every age group.

Light Switch on night sees a very special visitor at the High House. This year children booked ahead to get dedicated time with Santa. The Elves helped the children write a letter to Santa in their workshop (Santa replied to them all) Santa knew everything about every child of course. It was a magical day with lots of happy memories made and more than a few tearful parents too.





Christmas through the ages was over an entire weekend this year following customer feedback, visitors could see how Christmas looked in every era from the Tudors to the Edwardian times. We had Tudor cookery on display and children could try making a traditional Pomander. The Georgian rooms resident had historic games to play as well as a Christmas Georgian banquet. All this while music flooded through the house from our Victorian Room pianist. Over 300 people joined us learning about where are traditions came from.

Izaak Walton's Cottage

Grant funding has allowed us to really open the cottage up to those people for whom it is not accessible. Both the manager and assistant manager have completed comprehensive training in accessibility and neurodiversity over the last year. In addition to conducting feedback surveys from both visitors and invited focus groups.

This led to two distinct projects, one to bring the exhibition interpretation up to date and make it relevant to the majority of the visitors to the cottage. We chose to focus on the upstairs exhibition space and created a bright open area that can house changing exhibitions of relevant and engaging content. The first exhibition tells the story of Izaak's incredibly brave mission with the lesser George.



The second project was to ensure that everyone can access the information we want to share, regardless of physical or mental impairments. By capitalising on the space and peace of the grounds we created an accessible story about Izaak that can be viewed anywhere in the house or grounds using our new tablet with pre-loaded high-quality films recorded here at the Cottage. With BSL / Audio descriptions / subtitles / large print options we are proud to be able to offer a service to the high number of the population who are not just physically impaired but have a neurodivergent characteristic.

In addition, we held workshops for the first time that focused on natural ingredients, recycling and wellbeing.

To finish off our projects we have re-laid the paths with 28 tonnes of buff gravel to revitalise the grounds. Creating a rose border and a “Mini Meadow” for children to meander through and explore the bug hotels.



Izaak Walton's Cottage



III Active Communities and Events

Active Communities

Having secured funding from Staffordshire County Council and the Department for Education to deliver the Holiday Activities and Food project at Doxey School fun activities and a hot meal were enjoyed by primary aged school children during the Easter and Summer holidays. With 565 participants in the summer, in addition SPACE funding from the Staffordshire Commissioner's Office saw over 320 young people engage with activities at Rowley Park and Westbridge Park in Stone.



Children's Holiday Activities

Events

The annual events programme saw the return of the summer events including Party in the Park, family fun day at Rowley Park and the live music event Stafford Castle's Summer Sunday that followed the Shakespeare production.

The Stafford 10K returned in September 2022 after a break during the pandemic with nearly 1700 registrations and over 1400 runners on the race day. Despite making cost savings on the race infrastructure where possible the event failed to breakeven; a review followed this and a new format is being planned for September 2023.

The Christmas Lights Switch on Show took place in Stafford town centre attracting an estimated 11,000 people who were entertained by performances on the main stage including the Cinderella Panto cast, as well as enjoying all the festive side-stalls and fairground rides.

The traditional Pancake Race took place in February at Victoria Park moving from the Market Square during the groundworks and improvements.

The final event for 2022-23 the Stafford Half Marathon and Fun Run took place in March attracting nearly 2200 registrations and 1750 runners on race day. The Race Village moved to Victoria Park and positive feedback was received on the great atmosphere created in this space.

Some comments from Stafford Half Marathon 2023 participants:

'It was a fantastic day - the weather, route management, baggage check-in, facilities in the park...

Even the altered route I think worked well, mixing runners and spectators through the park and creating a good atmosphere. It was my first half, but I shall certainly return.'

'The support on the course at Stafford is always really good. I did think even though the start and finish move were forced by the work in the town. It was a better setup than previous years and many runners after the event have also mentioned the same. The runner's village in the park was a brilliant ending. The fact towards the end of the race you ran past the crowd to loop back and finish, certainly gives you a boost to keep going and push to the finish line.'

'And can I say what a brilliantly organised event, the staff were amazing and everything was so fantastic to see.'

'I came all the way from North Wales especially for the race. I'd never been to Stafford before (only the service station) but I have to say it's beautiful. Such a warm welcome too. I'll definitely be back and for longer.'

Party in the Park



Stafford Castle's Summer Sunday





Queen's Baton Relay



Stafford 10k



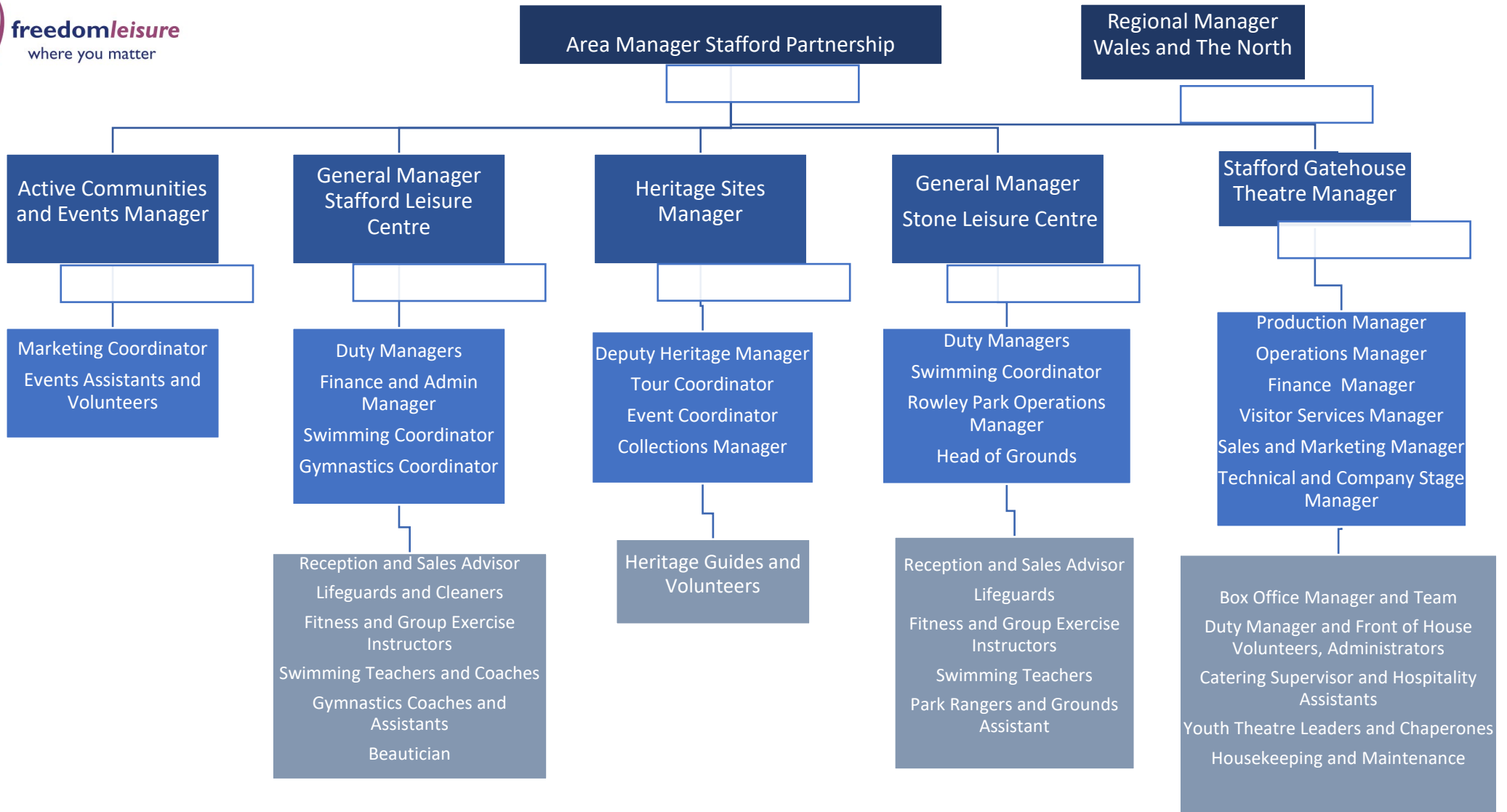
Christmas Light Switch on



Stafford Half Marathon



DRAFT







Quarter 1 Performance Report for 2023-24

Community - Delivery Plan for 2023 - 2024

Business Objective 2: To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities that promote health and wellbeing.

Summary of Progress as at end of Quarter 1

				N/A	Total Number of Projects
Action completed	Work on Target	Work < 3 months behind schedule	Work > 3 months behind schedule	Action not yet due	
	12			1	13



Summary of Successes as at Quarter 1




Annual Air Quality Assessment preliminary findings indicate that the borough's air quality is satisfactory. All S.61 Notices submitted in connection with the HS2 project have been issued within prescribed timescales.



The Commissioners Office (CO) has approved the projects which address the priorities in the Community Safety Strategic Assessment.



Summary of Slippage as at Quarter 1


None



	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.1	Work in partnership to sustain support for vulnerable residents							
2.1.1	To work in partnership to provide support to our communities and the voluntary sector	2 rounds of the Stafford Borough Grants Scheme implemented	X		X		During Q1 £1000 has been awarded through the Small Grants Scheme to Stafford North End Community Association. The Sports grants awarded a total of £1250 to 2 applicants for junior sports.	
		2 rounds of the Stafford Borough Small Grants Scheme and Sports Grants implemented, grants agreed and awarded	X		X			
2.2	Keep the streets and parks clean and attractive for everyone to enjoy							
2.2.1	Deliver high quality Neighbourhood Services to ensure that town centres, parks and open spaces are clean, tidy, and attractive	Continue to participate in Annual National Performance Benchmarking for Street Cleansing and Parks and Open Spaces		X			Actions not due until Q2	N/A
		Support Community groups undertaking litter picks		X				
2.2.2	Monitoring of construction works associated with major infrastructure projects (e.g. M6 Smart Motorways and HS2) to minimise the potential for	To determine the adequacy of Section 61 notices and 'Statement of Intent' submitted by HS2	X	X	X	X	All S.61 Notices issued within prescribed timescales.	

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
	nuisance being caused to the reasonable amenities of local residents.	within prescribed timescales. To respond to all complaints concerning pollution incidents, or non-compliances with approved method as per Section 61 or 'Statement of Intent'.	X	X	X	X		
2.3	Support and promote community health and wellbeing to all our residents and businesses							
2.3.1	Support partners to offer and deliver initiatives to improve and enhance health and wellbeing of residents	Support partners to offer and deliver initiatives to improve and enhance health and wellbeing of residents	X	X	X	X	Funding was agreed by Cabinet in June 2023 to provide further assistance to residents as a result of the cost of living challenges.	
2.3.2	Support the co-ordination of high-profile events run by Freedom Leisure	Appropriate support for FL in the implementation and evaluation of significant events such as the Shakespeare Festival, Stafford Half Marathon, Christmas lights switch on, Stafford 10k and the Pancake race.	X	X	X	X	Event programme being delivered as per contract specification. The Shakespeare Festival ran at the Gatehouse Theatre from June to July with confirmed data to be available in Q2	
2.3.3	Providing a safe place for residents to live and work by enabling all food and drink businesses to be compliant with environmental regulations.	All food businesses to be inspected under Food Safety legislation on risk-basis and actions taken as appropriate.				X	Annual Food Safety programme commenced.	

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.3.4	Providing a safe and clean place for residents and businesses to thrive, by monitoring and assessing air quality within the Borough.	To monitor and assess air quality within SBC to determine whether air quality is within prescribed limit values. To prepare an annual report upon findings to DEFRA.				X	Drafting of annual Air Quality Assessment substantially completed and preliminary findings indicate that it will not be necessary to declare an Air Quality Management Area because the Borough's air quality is satisfactory.	
2.4	Work with partners to ensure the borough is a safe place to be at all times							
2.4.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives that support the reduction of crime and vulnerability in the Borough (as per the recommendations in the Community Safety Strategic Assessment)	Focus groups established for ASB hotspot locations Partnership plan developed Progress made on delivery plan	X	X	X	X	The Commissioners Office (CO) has approved the projects which address the priorities in the Community Safety Strategic Assessment. The Taxi Marshal service has been extended to a Friday night through additional Safer Streets 4 (SS4) funding. This reduces ASB calls to the police.	




	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
							Stafford Town centre is included in the governments hotspot policing pilot. Extra policing patrols are already in place. This quarter an ASB campaign has been developed through SS4 funding and is expected to run through August, the campaign will be shared with businesses and will be focused on town centre ASB and neighbour disputes.	
2.4.2	To ensure that the authority adheres to its statutory responsibility in respect of the Prevent, Safeguarding and Domestic Abuse	Safeguarding Policy up to date Training and awareness rolled out to elected members, staff, taxi drivers/operators	X			X	The safeguarding policy is up to date.	
2.4.3	Utilise procedures and processes to investigate reported incidents of anti-social behaviour (ASB)	Increased reporting ASB campaigns formulated, implemented, monitored and evaluated	X	X	X	X	During Q1, 39 new reports of ASB were received by the Council. To assist in tackling the ASB that is	


	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
		On-going review of investigations in place.					<p>reported the following have been served by the council in Q1;</p> <ul style="list-style-type: none"> • 1 Community Protection Notice Warnings • 36 Fixed Penalty Notices in total were issued in joint partnership work by Police for breaches of the PSPO in both Stone and Stafford Town Centres. • 1 closure order • 1 case review was heard 	
2.5	Work towards everyone having access to safe and suitable accommodation							
2.5.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation	Continuous focus on upstream prevention to minimise crisis intervention	X	X	X	X	Demand has been higher than previous years for quarter 1, despite this there has been an increase in people approaching at prevention stage,	
		Robust housing pathways for all client groups in place	X	X	X	X	A review of emergency accommodation has been carried out with a view to increasing supply.	
		Systems change approach to supporting rough sleepers implemented		X	X	X		





	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.5.2	Ensure good housing standards are delivered in the private sector	<p>Advice and support provided to landlords, tenants and home owners</p> <p>Licensing of properties and sites</p> <p>Enforcement of standards Proactive Inspection of Houses of Multiple Occupation (HMO)</p>	X	X	X	X	<p>Reactive response to complaints has reduced in Q1 which is seasonally normal.</p> <p>Proactive project started targeting non-licenced HMOs over the summer months, and to carry out process improvements that underpin successful enforcement.</p> <p>Q1 also saw the end of the funded Minimum Energy Efficiency Standard (MEES) project enforcing minimum standards in energy efficiency and led to 50 properties being improved.</p>	
2.5.3	Provide an effective and efficient service to deliver Disabled Facilities Grants	<p>Embed new shared service delivery</p> <p>Update the Housing Assistance Policy to enhance the DFG offer to residents</p>	X	X		X	<p>The service is set up, systems and processes in place with all data transferred from the previous provider and the team is 75% staffed, with one remaining vacancy due to be filled in Q2.</p>	

Key Performance Indicators (KPIs) for 2023/24 - as at end of Quarter 1

KPIs for Business Objective 2 - The Community

Description	Symbol	Number of KPIs
Performance exceeds target		9
Performance on target		2
Performance below target		0

	Indicator	Target	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Symbol	Comments
	Regulatory Services								
LI3	No of Enviro-crime complaints acknowledged and initial investigation completed within 72 hours of receipt.	94%	96%						Of the 309 complaints received in Q1, we completed an initial investigation of 297 cases within the target timescale.

	Indicator	Target	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Symbol	Comments
	Operations								
LI4	No of residents who think the town centres are clean and tidy (%)	90%	97%						Customer Satisfaction Survey carried out by the Customer Contact Centre with residents who called in specifically for Streetscene related issues. Response from 436 residents was 97% positive in the range of 'satisfactory to excellent' regarding the cleanliness of the town centres.
LI5	Residual Household Waste Collected per household (Kgs) (target maximum given)	110	100.53 (est)						Some tonnages estimated. Awaiting confirmation from Staffordshire County Council.
LI6	% of household waste sent for reuse, recycling and composting	51%	54.54% (est)						Some tonnages estimated. Awaiting confirmation from Staffordshire County Council.
LI41	No of sites with green flag status	6	6						Victoria Park - Stonefield Park - Wildwood Park - Tixall Road Crematorium - Eccleshall Road Cemetery - Stone Cemetery

	Indicator	Target	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Symbol	Comments
	Wellbeing								
LI7	% of homeless cases resolved through prevention	35%	39%					★	Demand has been higher than previous years for quarter 1, despite this there has been an increase in people approaching at prevention stage, which is testament to the work the team puts into preventing homelessness as early as possible.
LI8	% of homeless cases resolved through relief	65%	61%					★	
LI9	No of DFGs completed	10	12					★	The new in-house shared service with SSDC mobilised on 1 April and were able to quickly complete works that had been initiated by the previous provider.
LI10	No of households referred for energy efficiency measures	8	13					★	
LI11	Empty Homes brought back into use following Officer interventions	15	12					✓	
LI12	No of households given advice on energy efficiency	15	113					★	
LI52	Overall reported crime in the Borough	8410							

	Indicator	Target	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Symbol	Comments
LI53	Reported incidents of domestic abuse	2959							
LI54	Reported incidents of ASB	2031							

Agenda Item 7(c)

Committee:	Community Wellbeing Scrutiny Committee
Date of Meeting:	5 September 2023
Report of:	Head of Law and Governance
Contact Officer:	Ian Curran
Telephone Number:	01785 619220
Ward Interest:	Nil
Report Track:	Community Wellbeing 05/09/2023 (Only)
Key Decision:	N/A

Work Programme - Community Wellbeing Scrutiny Committee

1 Purpose of Report

- 1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme

2 Recommendation

- 2.1 That the report be noted.

3 Key Issues and Reasons for Recommendation

- 3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.
- 3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider or amend as appropriate

4 Relationship to Corporate Business Objectives

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-

- Owned by all Members of the Scrutiny Committee;
- Flexible to allow the Committee to react to urgent items;
- Contain aspects of both Overview and Scrutiny.

5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.

5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.

5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Human Rights Act

Nil

6.5 Data Protection

Nil

6.6 Risk Management

Nil

6.7 Community Impact Assessment Recommendations

Impact on Public Sector Equality Duty:

The Borough Council considers the effect of its actions on all sections of our community and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

Wider Community Impact:

Detailed above.

7 Previous Consideration

Nil

8 Background Papers

File available in Law and Governance.

Appendix

Committee: Community Wellbeing Scrutiny

Date of Meeting: 5 September 2023

Work Programme - Community Wellbeing Scrutiny Committee

Thursday 16 November 2023 at 6.30pm

Minutes of Last Meeting: Tuesday 5 September 2023

Officer Items by: Wednesday 1 November 2023

Member/Public Items by: Monday 6 November 2023

Agenda Despatch on: Wednesday 8 November 2023

Officer Reports: **Health and Care Overview and Scrutiny Committee**
Chair of Community Wellbeing Scrutiny Committee

Veolia Annual Report
Head of Operations

Performance Update
Head of Transformation and Assurance

Work Programme
Head of Law and Governance

Tuesday 16 January 2024 at 6.30pm

Minutes of Last Meeting: Thursday 16 November 2023

Officer Items by: Friday 22 December 2023

Member/Public Items by: Thursday 4 January 2024

Agenda Despatch on: Monday 8 January 2024

Officer Reports: **Health and Care Overview and Scrutiny Committee**
Chair of Community Wellbeing Scrutiny Committee

Disabled Facilities Grants – Presentation

Head of Wellbeing

Work Programme

Head of Law and Governance

Thursday 21 March 2024 at 6.30pm

Minutes of Last Meeting: Tuesday 16 January 2024

Officer Items by: Wednesday 6 March 2024

Member/Public Items by: Monday 11 March 2024

Agenda Despatch on: Wednesday 13 March 2024

Officer Reports: **Health and Care Overview and Scrutiny Committee**
Chair of Community Wellbeing Scrutiny Committee

Performance Update

Head of Transformation and Assurance

Work Programme

Head of Law and Governance

Future Items: