

Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Oak Room, County Buildings, Stafford** on **Wednesday 26 June 2024 at 6.30pm** to deal with the business as set out on the agenda.

Please note, there will be a presentation from Andy Man's Club at 5.30pm

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.



Head of Law and Governance

COMMUNITY WELLBEING SCRUTINY COMMITTEE

26 JUNE 2024

Chair - Councillor A P Edgeller

AGENDA

1	Minutes of 21 March 2024 as previously published on the Council's website.	
2	Apologies	
3	Public Question Time - Nil	
4	Councillor Session - Nil	
5	Members' Items -	
		Page Nos
	ITEM NO 5(a) Health and Care Overview and Scrutiny Committee	
	COUNCILLOR A P EDGELLER	-
6	Called-In Items - Nil	
7	Officers' Reports	
	ITEM NO 7(a) Disabled Facilities Grants (Presentation)	-
	HEAD OF WELLBEING	
	ITEM NO 7(b) Q4 and End of Year Performance Report for 2023-24	4 - 11
	HEAD OF TRANSFORMATION AND ASSURANCE	
	ITEM NO 7(c) Business Planning Report	12 - 15
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	ITEM NO 7(d) Work Programme - Community Wellbeing Scrutiny Committee	16 - 20
	HEAD OF LAW AND GOVERNANCE	

Membership

Chair - Councillor A P Edgeller





J A Barron
A G Cooper
A P Edgeller
A D Hobbs
P A Leason

D M McNaughton
L Nixon
M Phillips
J T Rose
J Thorley

Community - Delivery Plan for 2023 - 2024

Business Objective 2: To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities that promote health and wellbeing.

Summary of Progress as at end of Quarter 4

				N/A	Total Number of Projects
Action completed	Work on Target	Work < 3 months behind schedule	Work > 3 months behind schedule	No longer applicable	
11		1		1	13

Summary of Successes as at Quarter 4



The Disabled Facilities Grant Shared Service with South Staffordshire has been operating for a year. Despite a challenging handover from the previous provider the successes of the first year are clear. A strongly performing team are in place who have assisted a record number of people in the year and, timescales for assistance for those new into the service are significantly reduced. This provides an excellent platform to continue developing the service in 2024/25.


The new supported accommodation provided by Turning Point is now open and is having a positive impact on the quality of people's lives.




This year has seen significant funding invested in reducing health inequalities, these projects are well underway and delivering tangible results for residents.

Summary of Slippage as at Quarter 4


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	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.1	Work in partnership to sustain support for vulnerable residents							
2.1.1	To work in partnership to provide support to our communities and the voluntary sector	2 rounds of the Stafford Borough Grants Scheme implemented	X		X		Slight changes have been made to the small and sports grants criteria to remove barriers to applicants.	
		2 rounds of the Stafford Borough Small Grants Scheme and Sports Grants implemented, grants agreed and awarded	X		X			
2.2	Keep the streets and parks clean and attractive for everyone to enjoy							
2.2.1	Deliver high quality Neighbourhood Services to ensure that town centres, parks and open spaces are clean, tidy, and attractive	Continue to participate in Annual National Performance Benchmarking for Street Cleansing and Parks and Open Spaces		X		X	Benchmarking information submitted to APSE	
		Support Community groups undertaking litter picks		X		X		

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.2.2	Monitoring of construction works associated with major infrastructure projects (e.g. M6 Smart Motorways and HS2) to minimise the potential for nuisance being caused to the reasonable amenities of local residents.	<p>To determine the adequacy of Section 61 notices and 'Statement of Intent' submitted by HS2 within prescribed timescales.</p> <p>To respond to all complaints concerning pollution incidents, or non-compliances with approved method as per Section 61 or 'Statement of Intent'.</p>	X	X	X	X	Nothing to report. HS2 has been cancelled by central Government (October 23), as a result of this the only S61 notices submitted are minimal and related to 'making good ground works'	N/A
2.3	Support and promote community health and wellbeing to all our residents and businesses							
2.3.1	Support partners to offer and deliver initiatives to improve and enhance health and wellbeing of residents	Support partners to offer and deliver initiatives to improve and enhance health and wellbeing of residents	X	X	X	X	15 venues across the borough have been open as a Warm Space providing residents a period of relief and/or an opportunity to not feel isolated. Grant funding has been received by the Council. Work is underway with partners to implement the agreed projects that aim to tackle health inequalities.	

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.3.2	Support the co-ordination of high-profile events run by Freedom Leisure	Appropriate support for Freedom Leisure in the implementation and evaluation of significant events such as the Shakespeare Festival, Stafford Half Marathon, Christmas lights switch on, Stafford 10k and the Pancake race.	X	X	X	X	Events delivered as per the contract specification. The Stafford Half Marathon event took place on 17 March	
2.3.3	Providing a safe place for residents to live and work by enabling all food and drink businesses to be compliant with environmental regulations.	All food businesses to be inspected under Food Safety legislation on risk-basis and actions taken as appropriate.				X	82% of all programmed inspection have been undertaken. The remaining 18% have been brought forward into 2024-25, and are on target to be completed within the first quarter of 2024-25.	
2.3.4	Providing a safe and clean place for residents and businesses to thrive, by monitoring and assessing air quality within the Borough.	To monitor and assess air quality within the Borough to determine whether air quality is within prescribed limit values. To prepare an annual report upon findings to DEFRA.				X	Air Quality Assessment completed, indicating that air quality is satisfactory (no need to declare an Air Quality Management Area). Report issued to DEFRA.	

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.4	Work with partners to ensure the borough is a safe place to be at all times							
2.4.1	To assist in the operational delivery of, and lead on, the implementation of specific initiatives that support the reduction of crime and vulnerability in the Borough (as per the recommendations in the Community Safety Strategic Assessment)	Focus groups established for ASB hotspot locations Partnership plan developed Progress made on delivery plan	X	X X	X X	X X	Partnership plans for the 2 targeted areas, Town centre and Stafford south, along with the successes presented to Scrutiny Committee. Focus group held with businesses to test if the plans are working.	★
2.4.2	To ensure that the authority adheres to its statutory responsibility in respect of the Prevent, Safeguarding and Domestic Abuse	Safeguarding Policy up to date Training and awareness rolled out to elected members, staff	X			X	Prevent Training has been rolled out to all staff. Safeguarding refreshers have started in March, all elected members have been sent a link to complete Safeguarding training. Plans are being drawn up with regards to Act and Scan training	★
2.4.3	Utilise procedures and processes to investigate reported incidents of anti-social behaviour (ASB)	Increased reporting ASB campaigns formulated, implemented, monitored and evaluated. On-going review of investigations in place.	X	X	X	X	We have received 21 new complaints in Q4. These are all risk assessed as soon as they are triaged and then again once any additional information is received.	★

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
							Most of the new cases require a partnership approach involving Registered Social landlords and police to resolve. Continuing to promote the service and the use of the Case review.	
2.5	Work towards everyone having access to safe and suitable accommodation							
2.5.1	Provide a comprehensive housing options service to prevent homelessness and support people into sustainable accommodation	Continuous focus on upstream prevention to minimise crisis intervention	X	X	X	X	Housing Options continue to work with cross-sector agencies to upstream homeless prevention where possible, including prisons and hospitals. Ongoing conversations with the County Council continue to embed system changes to prevent homelessness.	
		Robust housing pathways for all client groups in place	X	X	X	X	Specialist accommodation for rough sleepers, provided by Turning Point, opened and the first cohort of rough sleepers have successfully moved in	

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
		Systems change approach to supporting rough sleepers implemented		X	X	X	Systems changes have been focused on improving systems for rough sleepers with multiple and complex needs with support from adult safeguarding and Turning Point, with successful outcome achieved on two high profile cases	
2.5.2	Ensure good housing standards are delivered in the private sector	Advice and support provided to landlords, tenants and home owners	X	X	X	X	Reactive responses at their peak as is normal for Q4, with significant demand for response to damp and mould complaints.	★
		Licensing of properties and sites	X	X	X	X	Proactive work to begin Heathy Homes project, with staff recruited to post and underpinning work to support handyperson element of the scheme started.	
		Enforcement of standards Proactive Inspection of Houses of Multiple Occupation (HMO)	X	X				

	Objective & Actions	Milestones	Qtr 1	Qtr 2	Qtr 3	Qtr4	Progress Update	Symbol
2.5.3	Provide an effective and efficient service to deliver Disabled Facilities Grants	<p>Embed new shared service delivery</p> <p>Update the Housing Assistance Policy to enhance the DFG offer to residents</p>	X	X			<p>The new in-house DFG team have experienced significant growth and development throughout the year, which results in increased pace and efficiency of service delivery that we expect to continue.</p> <p>X The data from the first year of in-house delivery will now be analysed and used to support policy change proposals which enable us to deliver a quality service in a timely manner</p>	★

Agenda Item 7(c)**Business Planning Report**

Committee:	Community Wellbeing Scrutiny
Date of Meeting:	26 June 2024
Report of:	Head of Law and Governance
Portfolio:	Community

1 Purpose of Report

- 1.1 To review the programme of business considered by the Community Wellbeing Scrutiny Committee in 2023/24 with a view to the report being submitted to the Council.

2 Recommendations

- 2.1 The Committee approve this report as its Annual Report to the Council.

Reasons for Recommendations

- 2.2 To update the Council of items considered at the Community Wellbeing Scrutiny Committee in the 2023/24 Municipal year.

3 Key Issues

- 3.1 During the past Municipal Year, the Community Wellbeing Scrutiny Committee has considered a wide variety of issues supporting the Council's Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.
- 3.2 The Committee has maintained its close links with the Staffordshire Health and Care and Overview and Scrutiny Committee receiving regular updates.
- 3.3 The Committee continues to control its own Work Programme which is populated with a range of issues for the forthcoming Municipal Year.

4 Relationship to Corporate Priorities

- 4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

- 5.1 During the past 2023/24 Municipal Year, the Community Wellbeing Scrutiny Committee considered a wide variety of issues supporting the Council's Corporate Business Objective to improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.
- 5.2 In order to achieve this, the Committee have considered a wide variety of issues, including:-
- Freedom Leisure Annual Report 2022/23
 - Veolia Annual Report
 - Draft Sex Establishment Policy
 - Health Scrutiny : Joint Working Arrangements
- 5.3 The Committee sustained its close links with the Staffordshire Health and Care and Overview and Scrutiny Committee by receiving regular reports on the work of the Committee, which was accordingly reciprocated.
- 5.4 The Committee have received presentations concerning the following:-
- Housing Plus
 - Community Wellbeing Partnership
 - Recycling
- 5.5 Under its Terms of Reference, the Committee has received regular reports that monitored both operational and financial performance.
- 5.6 The Committee continues to control its own Work Programme, regularly making appropriate adjustments and is already populated for the forthcoming Municipal Year with a variety of issues.

- 5.7 It is intended that this report, with the addition of any appropriate information concerning the current meeting, be taken to the next available meeting of the Council as the report back from this Scrutiny Committee in accordance with Article 6, Paragraph 6.3 of the Constitution whereby the Committee is required to report annually to the Council on its workings and future Work Programme.

6 Implications

6.1 Financial

None

6.2 Legal

None

6.3 Human Resources

None

6.4 Risk Management

None

6.5 Equalities and Diversity

None

6.6 Health

None

6.7 Climate Change

None

7 Appendices

None

8 Previous Consideration

None

9 Background Papers

File available in Law and Governance

Contact Officer: Jackie Allen
Telephone Number: 01785 619552
Ward Interest: Nil
Report Track: Community Wellbeing Scrutiny Committee
26 June 2024 (Only)
Key Decision: N/A

Agenda Item 7(d)**Work Programme**

Committee: Community and Wellbeing Scrutiny

Date of Meeting: 26 June 2024

Report of: Head of Law and Governance

1 Purpose of Report

1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme

2 Recommendations

2.1 That the report be noted.

Reasons for Recommendations

2.2 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.

3 Key Issues

3.1 Accordingly, an up to date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider or amend as appropriate.

4 Relationship to Corporate Priorities

4.1 This report is most closely associated with the following Corporate Business Objective 2:-

To improve the quality of life of local people by providing a safe, clean, attractive place to live and work and encouraging people to be engaged in developing strong communities and promote health and wellbeing.

5 Report Detail

5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-

- Owned by all Members of the Scrutiny Committee;
- Flexible to allow the Committee to react to urgent items;
- Contain aspects of both Overview and Scrutiny.

5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.

5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.

5.4 Accordingly, attached as an **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1 Financial

Nil

6.2 Legal

Nil

6.3 Human Resources

Nil

6.4 Risk Management

Nil

6.5 Equalities and Diversity

Nil

6.6 Health

Nil

6.7 Climate Change

Nil

7 Appendices

Appendix

8 Previous Consideration

None

9 Background Papers

File available in Law and Governance.

Contact Officer: Ian Curran

Telephone Number: 01785 619220

Ward Interest: Nil

Report Track: Community and Wellbeing Scrutiny Committee
26 June 2024(Only)

Key Decision: N/A

Appendix

Work Programme**Thursday 22 August 2024 at 6:30pm****Report Deadline: Tuesday 6 August 2024****Officer Reports: Health and Care Overview and Scrutiny Committee**
Chair of Community Wellbeing Scrutiny Committee**Food Hygiene Rating Scheme**
Head of Regulatory Services**Q1 Performance Update**
Head of Transformation and Assurance**Work Programme**

Thursday 21 November 2024 at 6:30pm**Report Deadline: Tuesday 5 November 2024****Officer Reports: Health and Care Overview and Scrutiny Committee**
Chair of Community Wellbeing Scrutiny Committee**Housing Plus (Presentation)****Health Inequalities Projects (Presentation)**
Head of Wellbeing**Freedom Leisure Annual Report**
Head of Wellbeing**Veolia Annual Report**
Head of Regulatory Services**Q2 Performance Report**
Head of Transformation and Assurance**Work Programme**

Thursday 20 March 2025 at 6:30pm

Report Deadline: Tuesday 4 March 2025

Officer Reports: **Health and Care Overview and Scrutiny Committee**
Chair of Community Wellbeing Scrutiny Committee

Community Wellbeing Partnership
Head of Wellbeing and Chief Inspector Giles Parsons

Q3 Performance Report
Head of Transformation and Assurance

Work Programme

Future Items:

Task and Finish Group - Food waste collections

Provision of properties for independent living (large scale development)

Biodiversity / Air Quality in Town Centre and outside schools

Air Quality Annual Status Report

Food Safety Annual Report