Stafford
BOROUGH COUNCIL

Civic Centre, Riverside, Stafford

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Dear Members

Community Wellbeing Scrutiny Committee

A meeting of the Community Wellbeing Scrutiny Committee will be held in the **Craddock Room, Civic Centre, Riverside Stafford** on **Wednesday 23 September 2026 at 6.30pm** to deal with the business as set out on the agenda.

Members are asked to note that this meeting will be recorded.

Members are reminded that contact officers are shown at the top of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

I. Cam

Head of Law and Governance

COMMUNITY WELLBEING SCRUTINY COMMITTEE

23 SEPTEMBER 2026

Chair - Councillor A P Edgeller

AGENDA

1 Minutes of 16 June 2026 as previously published on the Council's website.

2 Apologies

3 Public Question Time - Nil

4 Councillor Session - Nil

5 Members' Items - Nil

ITEM NO 5(a) **Health and Care Overview and Scrutiny Committee**

STAFFORDSHIRE COUNTY COUNCIL REPRESENTATIVE

staffordshire.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=871

6 Called-In Items - Nil

Page Nos

7 Officers' Reports

ITEM NO 7(a) **Staffordshire Women's Aid Presentation** -

PARTNERSHIPS MANAGER

ITEM NO 7(b) **Housing Plus Presentation** -

HEAD OF WELLBEING

ITEM NO 7(c) **Freedom Leisure Annual Report and Presentation** -

HOUSING ASSISTANCE, HEALTH AND LEISURE SERVICE MANAGER

ITEM NO 7(d) **Q1 Performance Report** 4 - 15

HEAD OF WELLBEING

ITEM NO 7(e) **Work Programme** 16 - 20

HEAD OF WELLBEING

Membership

Chair - Councillor A P Edgeller

A P Edgeller	J A Nixon
A D Hobbs	L Nixon
E G R Jones	J S Powell
P A Leason	J T Rose
D M McNaughton	J Thorley

Priority Delivery Plan for 2026-27

Priority 2 - Communities and Wellbeing

Summary of Progress as at end of Quarter 1

✓	▲	✗	N/A	Total Number of Projects/Actions
Work completed	Work in progress but behind schedule	Work not yet started	Action not yet due	
3		1		4

Summary of Successes as at Quarter 1
The first unit of temporary accommodation has been bought by the Council and, a contract has been signed to convert office accommodation into a further 6 units of temporary accommodation, both with a view to reducing reliance on Bed and Breakfast accommodation for households who present to the Council as homeless.

Summary of Slippage as at Quarter 1
The housing strategy has been put on hold due to the new duty to produce a supported housing strategy by 31 March 2027.

Priority 2 - Communities and Wellbeing

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
Delivery of council owned temporary accommodation	Acquire first unit of temporary accommodation	X				Property purchased and contract awarded for refurbishments.	✓
	Procure works to first unit and project manage refurbishment		X				
	Hand over property to Housing Options			X			
	Enter into contract for conversion of town centre units to temporary accommodation	X				Contract awarded completed.	✓
	Start works on site			X			
	Complete works on site and hand over to Housing Options				X		
	Purchase 3 properties using local authority housing grant funding				X		
Strategic Housing and Homelessness	Award contract for Housing Strategy	X				It is not a statutory requirement to have a housing strategy. Due to the new additional duty of producing a supported housing strategy, resource has been shifted into completing this by the Government deadline of 31 March 2027. If the Housing Strategy and Research Officer post is filled, this can be picked up later in the year.	✗

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
	Award contract for Supported Housing Strategy Needs Assessment		X				
	Complete Supported Housing Strategy Needs Assessment and start Supported Housing Strategy				X		
Leisure, Culture and Heritage Provision	Review of Stafford's leisure, culture and heritage provision	X				An options appraisal has been commissioned, and work has progressed throughout quarter 1, scoping the options for the delivery of leisure, culture and heritage in Stafford Borough.	✓
	Decision on scope of Stafford's future commissioned service in context of end of initial 10-year term in November 2027		X				
Community Wellbeing	Complete Community Wellbeing Strategy, setting out priorities across community safety and health (2025-2028)			X			
	Agree a delivery plan for the Community Wellbeing Strategy			X			
	Complete the actions in the delivery plan and evaluate impact on Community Wellbeing				X		
	Evaluate the impact of the small grant scheme on an annual basis				X		

Priority Delivery Plan for 2026-27

Priority 3 – Extract re Nature Recovery and the Environment

Summary of Progress as at end of Quarter 1

✓		✗	N/A	Total Number of Projects/Actions
Work completed	Work in progress but behind schedule	Work not yet started	Action not yet due	
3				3

Summary of Successes as at Quarter 1
New mandatory weekly food waste collection service began on schedule in April 2026 and is performing well. New Tree Team posts roles have been advertised locally and across the industry. Procurement process for Rowley Park / Play Area improvements has been completed with formal award expected in Q2.

Summary of Slippage as at Quarter 1
None

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
Nature Recovery	Delivery of the nature recovery action plan				X		
Introduce weekly kerbside food waste collections	Introduce new weekly food waste collections from April 2026	X				Successful introduction of new weekly food waste collections across the borough during April 2026 with higher-than-expected yield.	✓
Tree Management	**Recruitment**						
	• Commence recruitment of Tree Management and Maintenance Teams	X				All 5 officer posts across both Councils were put to the market in early June 26, along with 2 Senior Arboriculturist posts	✓
	• Interview and recruit successful candidates into teams		X				
	Tree Inspections						
	• Begin procurement for inspection of trees in red zones		X				
	• Inspections of Red Zone Trees			X			
	Go-live / Introduction of joint tree management system		X				
Investment in Parks, Play Areas and Open Spaces	**Rowley Park play area phase one re-development**						
	• Procurement for development works contractor complete	X				Procurement process complete and expecting to award the contract in Q2	✓

Project	Actions and Milestones	Q1	Q2	Q3	Q4	Progress Update	Symbol
	• Contract for development works awarded		X				
	• Development works commence on site			X			
	• Development works complete				X		
	Re-development of four identified play areas						
	• Begin public consultation on re-development of the four play areas		X				
	• Complete public consultation and begin procurement for contractor to complete the re-development works			X			
	• Complete procurement and award the works to the contractor				X		

KPIs for Priority 2 - Communities and Wellbeing

Symbol	Description	Qtr 1	Qtr 2	Qtr 3	Qtr 4	End of Year
	Performance on or exceeds target	1				
	Performance < 5% below target	1				
	Performance > 5% below target					
	TOTAL KPIs DUE TO BE REPORTED	2				

Priority 2 - Communities and Wellbeing

Indicator	Year End 25/26	Target 26/27	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 26/27	Rating Symbol	Comments
Strategic Housing, Homelessness and Assistance									
% households had a positive outcome and secured accommodation for 6 + months	49%	43%	60%					✓	
Delivery of affordable housing per year working with Registered Providers, Developers and Homes England (Annual)	83 homes	210 homes						Annual	
No of Disabled Facilities Grants (DFGs) completed	184	125	22					▲	The annual target is not profiled evenly across the year. It is typical in grant delivery for peak completion volumes to occur in Q3 and Q4, with a lower outturn in Q1 and Q2. The service is slightly behind the expected volume of 24 completions in Q1.
Annual report on delivery of the Disabled Facilities Grants service	N/A							Annual	Presentation to Community Wellbeing Scrutiny

Indicator	Year End 25/26	Target 26/27	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 26/27	Rating Symbol	Comments
Leisure, Culture & Heritage									
Annual Report from Freedom Leisure setting out the performance of all facilities and the wider wellbeing work and events they facilitate.	N/A							Annual	Presentation to Community Wellbeing Scrutiny
Health and Wellbeing									
Total value of financial outcomes achieved as a result of the Citizen's Advice contract	£3,491,331	N/A Measure only	Pending information from Citizen's Advice					N/A	Contextual information only

KPIs for Priority 3 – Extract for Nature Recovery and the Environment

Symbol	Description	Qtr 1	Qtr 2	Qtr 3	Qtr 4	End of Year
	Performance on or exceeds target	6				
	Performance < 5% below target					
	Performance > 5% below target	1				
	TOTAL KPIs DUE TO BE REPORTED	7				

Priority 3 – Extract for Nature Recovery and the Environment

Indicator	Year End 25/26	Target 26/27	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 26/27	Rating Symbol	Comments
Waste and Recycling									
% collections completed first time	99.95%	99.90%	99.98%					✓	Q1 % is above target showing continued high performance considering the introduction of weekly food waste collections during Q1.
Number of missed bin collections (including assisted) / 100,000 / qtr.	51 per 100,000	<40 per 100,000	51 per 100,000					✗	Q1 figure is above target as it does not include food waste collections which are yet to be factored in and sits at the same level as the 25/26-yearend figure.
% Household waste sent for re-use, recycling and composting	44.94%	48%	48.49%					✓	Q1 % has exceeded the 26/27 target following the introduction of food waste collections.
Amount of household residual waste collected per household (Kgs)	424.04 kgs	<448 kgs or 112 kgs / qtr.	107.61 kgs					✓	Kg's collected within target. Lower residual waste collected due to introduction of food waste collections.

Indicator	Year End 25/26	Target 26/27	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End 26/27	Rating Symbol	Comments
Amount of food waste collected (tons)	N/A	NEW	961 tonnes					N/A	Target to be determined during first year of introduction.
Streetscene									
Land Audit Management System (LAMS) satisfaction grading for cleansing*	N/A	80%	92%					✓	
LAMS satisfaction grading for Grounds Maintenance*	N/A	80%	87%					✓	
LAMS satisfaction grading for Cleansing and Grounds Maintenance in Parks*	N/A	80%	90%					✓	

*The measure for satisfaction has been changed to use Land Audit Management System (LAMS) grading. This has been developed by the Association for Public Service Excellence (APSE) and uses set criteria to grade Cleansing and Grounds Maintenance standards. This approach is used by other Local Authorities and the grading feeds into national benchmarking data

Agenda Item 7(e)

Work Programme - Community Wellbeing Scrutiny Committee

Committee: Community Wellbeing Scrutiny

Date of Meeting: 23 September 2026

Report of: Head of Law and Governance

Portfolio: Community Portfolio

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1 Purpose of Report

1.1 The purpose of this report is to present the Community Wellbeing Scrutiny Committee's Work Programme.

2 Recommendations

2.1 That the report be noted.

3 Key Issues

3.1 The first stage in achieving a Member-led Overview and Scrutiny process is to develop a Work Programme for the Members of the Committee to own.

3.2 Accordingly, an up-to-date copy of the Community Wellbeing Scrutiny Committee's Work Programme is provided for Members to consider or amend as appropriate.

4 Relationship to Corporate Priorities

4.1 This report is most closely associated with the following Corporate Business Objective 1:-

To deliver sustainable economic and housing growth to provide income and jobs.

5 Report Detail

5.1 Members will recall that one of the fundamental philosophies behind the creation of Overview and Scrutiny is that the process should be Member-led and the first stage in achieving this is to develop a Work Programme that is:-

- Owned by all Members of the Scrutiny Committee
- Flexible to allow the Committee to react to urgent items
- Contain aspects of both Overview and Scrutiny

5.2 Therefore, at each scheduled meeting of the Community Wellbeing Scrutiny Committee, an up-to-date copy of the Work Programme will be provided for Members to consider or amend as appropriate.

5.3 The Work Programme includes provision for the Committee to scrutinise appropriate items delivered through the Council's Service Delivery Plan up to twelve months in advance, whilst maintaining the flexibility to respond to any issues that may arise.

5.4 Accordingly, attached at **APPENDIX** is the Community Wellbeing Scrutiny Committee's current Work Programme to consider or amend as appropriate.

6 Implications

6.1 Financial

None

6.2 Legal

None

6.3 Human Resources

None

6.4 Risk Management

None

6.5 Equalities and Diversity

The Borough Council considers the effect of its actions on all sections and has addressed all of the following Equality Strands in the production of this report, as appropriate:-

Age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

6.6 Health

None

6.7 Climate Change

None

7 Appendices

Appendix: Work Programme

8 Previous Consideration

None

9 Background Papers

File available in Law and Governance

Contact Officer:	Jackie Allen
Telephone Number:	01785 619552
Ward Interest:	Nil
Report Track:	Community Wellbeing Scrutiny Committee - 23 September 2026 (Only)
Key Decision:	N/A

Appendix

Community Wellbeing Scrutiny Committee

Work Programme

Thursday 3 December 2026 at 6:30pm (to be preceded by presentation from Staffordshire Fire & Rescue Service at 6pm)

Report Deadline:	Thursday 19 November 2026
Officer Reports:	**Veolia Annual Report 2025-26 and Waste and Recycling Update** Head of Operations
	Disabled Facilities Grants Presentation Housing Assistance, Health and Leisure Service Manager
	Q2 Performance Report Heads of Wellbeing/Operations/Regulatory Services
	Work Programme Head of Law and Governance

Wednesday 17 March 2027 at 6:30pm

Report Deadline:	Tuesday 2 March 2027
Officer Reports:	**Community Wellbeing Partnership Presentation** Head of Wellbeing
	Streetscene Update Streetscene Manager
	Q3 Performance Report Heads of Wellbeing/Operations/Regulatory Services
	Work Programme Head of Law and Governance

Future Items:

Obesity and Diabetes - joint with County Council

Provision of properties for independent living (large scale development)

Biodiversity / Air Quality in Town Centre and outside schools

Simpler Recycling - C Grade Plastics

Bereavement and Loss

Children in Care / Housing

Turning Point Presentation

Tree Management and Tree Protection Orders

Increase in “fast” cremations

Food Safety Annual Report

Air Quality Status Annual Report