

# Budget 2018/2019



**Stafford**  
BOROUGH COUNCIL

Finance

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## Contents

	<b>Page No</b>
<b>Introduction</b>	Page 1 - 4
<b>General Fund Revenue Budget</b>	
Community Portfolio	CM 1 - CM 17
Environment Portfolio	EN 1 - EN 25
Leisure Portfolio	LE 1 - LE 17
Planning & Regeneration Portfolio	PR 1 - PR 19
Resources Portfolio	RE 1 - RE 49
<b>General Fund Capital Programme</b>	CAP 1 - CAP 2
<b>Supporting Papers</b>	
General Fund Variation and Real Term Variation Statements	
Community Portfolio	SPCM 1 - 2
Environment Portfolio	SPEN 1 - 3
Leisure Portfolio	SPLE 1 - 3
Planning & Regeneration Portfolio	SPPR 1 - 3
Resources Portfolio	SPRE 1 - 3
General Fund Reserves and Capital Resources	SPRES 1 - 3
Business Rates Analysis & Forecast	SPBR 1

# Stafford Borough Council

## BUDGET 2018/2019

### Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for 2018/2019.

The Council's Budget and Council Tax for 2018/2019 were set at the full meeting of the Council on 26 February 2018.

The following paragraphs give a brief overview of the Council's spending plans for 2018/2019 and how the spending is financed.

### Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

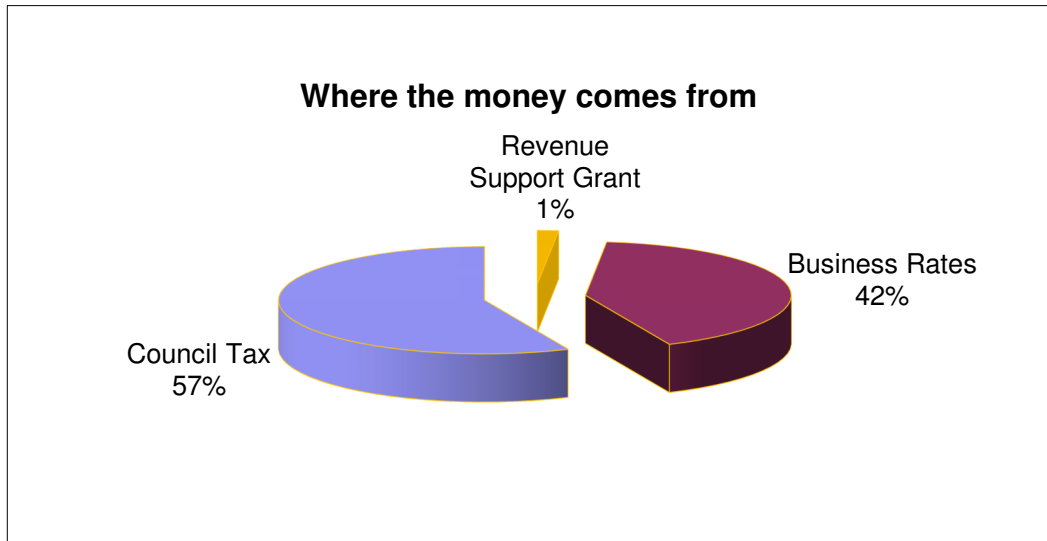
The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

The Capital Accounts relate to major investment on the long term assets of the Council, for example improvements to leisure facilities and car parking etc.

### General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2018/2019.

2017/2018 BUDGET £'000	PORTFOLIO (Controllable)	2018/2019 BUDGET £'000
865	Community	827
4,279	Environment	4,090
2,588	Leisure	2,137
177	Planning and Regeneration	177
6,567	Resources	6,380
14,476		13,611
646	Financing/Technical Adjustments	1,779
(2,874)	Government Grants	(2,778)
<b>12,248</b>	<b>NET REVENUE BUDGET</b>	<b>12,612</b>
	<b>Financed by:-</b>	
618	Revenue Support Grant	208
4,794	Business Rates	5,257
6,836	Council Tax	7,147
<b>12,248</b>		<b>12,612</b>



The detailed General Fund Revenue Budget is set out by portfolio on pages CM1 to RE49.

### Council Tax

Council Tax for a band D property for 2018/19 will be £153.39 which is a 1.9% increase from the previous financial year.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Office of the Police & Crime Commissioner Staffordshire, Stoke-on-Trent and Staffordshire Fire Authority and Parish Councils within the Borough.

The bill for a band D property is calculated as follows:-

2017/2018	AUTHORITY	2017/2018	INCREASE	%
£150.53	Stafford Borough Council	£153.39	2.86	1.90
£1,142.54	Staffordshire County Council Stoke-on-Trent and Staffordshire Fire Authority	£1,210.52	67.98	5.95
£71.56	Office of the Police & Crime Commissioner Staffordshire	£73.53	1.97	2.75
£181.16		£192.56	11.40	6.29
<b>£1,545.79</b>	<b>TOTAL</b>	<b>£1,630.00</b>	<b>£84.21</b>	<b>5.45</b>

In addition to the above, parish charges are added, where appropriate.

## **National Non-Domestic Rates (NDR)/Business Rates Retention (BRR)**

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2018/2019 at 49.3 pence in the pound. (The Small Business Rates multiplier for 2018/2019 is 48.0 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Stafford Borough have been set a predetermined overall level of Business Rates income and retains 40% of that figure; any growth above that level is then subject to a 50% levy that is paid to the Staffordshire and Stoke on Trent Business Rates Pool.

In 2018-19 the Council is anticipated to receive the following Business Rates Income

<b>Business Rates Income</b>	<b>2018-19 £'000</b>
Core funding	2,717
Growth – Net Business Rates Income	1,243
Growth – New Burdens Funding	571
SBC Share of S&SOT BRP	726
<b>Total Business Rates Income</b>	<b>5,257</b>

## **Capital Expenditure**

In 2018/2019 the Council will be spending approximately £11.7M on capital investment.

Areas of investment include enhancing leisure facilities in Stone, improving Victoria Park in Stafford as part of a Heritage Lottery Scheme and upgrading facilities at Charnley Road to create a destination park.

Resources will continue to be made available for disabled facilities grants to householders.

The detailed Capital Programme is set out at the end of the book on page CAP1 to CAP2.

## **Fees and Charges 2018/2019**

The Council's Fees and Charges are published in a separate booklet, which is also available electronically via the Financial Services intranet page or the Council's website.

## **Further Information**

Further information about the Council's spending plans can be obtained from the Financial Services Section: -

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# Community Portfolio

## Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Private Sector Housing (Standards)	CM 02 - CM 03	106,620	111,720	114,860
Housing Act Sewerage Works	CM 04 - CM 05	2,000	2,110	2,150
Private Sector Hsg (Loans & Mortgages)	CM 06 - CM 07	(5,760)	(5,860)	(5,970)
Partnerships	CM 08 - CM 09	25,290	25,290	25,290
Homelessness & Housing Advice	CM 10 - CM 11	474,760	492,540	502,270
Glover Street	CM 12 - CM 13	(3,720)	(3,810)	(3,890)
Grants & Contributions	CM 14 - CM 15	128,960	128,960	128,960
CCTV	CM 16 - CM 17	98,330	99,970	101,640
<b>Controllable Expenditure</b>		<b>826,480</b>	<b>850,920</b>	<b>865,310</b>
Private Sector Housing (Standards)	CM 02 - CM 03	70,640	73,080	74,660
Housing Act Sewerage Works	CM 04 - CM 05	13,400	13,860	14,120
Private Sector Hsg (Loans & Mortgages)	CM 06 - CM 07	23,730	24,600	25,110
Partnerships	CM 08 - CM 09	35,170	36,190	37,000
Homelessness & Housing Advice	CM 10 - CM 11	118,060	122,560	125,640
Glover Street	CM 12 - CM 13	10,120	10,400	10,600
Grants & Contributions	CM 14 - CM 15	5,250	5,290	5,410
CCTV	CM 16 - CM 17	38,520	38,900	39,170
<b>Non-Controllable Expenditure</b>		<b>314,890</b>	<b>324,880</b>	<b>331,710</b>
		<b>1,141,370</b>	<b>1,175,800</b>	<b>1,197,020</b>

# Community Portfolio

## Private Sector Housing (Standards)

Richard Lawrence

### Description

This budget provides for the delivery of the Council's Private Sector housing functions including;

Delivery of housing standards enforcement, licensing of houses in multiple occupation and caravan sites, disabled facilities grants and private sector renewal loans and grants, home energy conservation and fuel poverty.

### Employees

FTE Description

2.0 Private Sector Housing

### Cost Centres

1300 Home Energy Conservation

1303 Private Sector Housing



# Community Portfolio

## Private Sector Housing (Standards)

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>94,050</b>	<b>99,120</b>	<b>102,310</b>
<b>Transport Related Expenditure</b>	<b>4,240</b>	<b>4,320</b>	<b>4,320</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	1,050	1,050	1,050
Contributions to Provisions	120	120	120
Equipment, Furniture & Materials	340	340	340
Expenses	720	720	720
Grants & Subscriptions	410	410	410
Miscellaneous Expenses	2,500	2,500	2,500
Printing, Stationery & General Expenses	1,370	1,370	1,370
Professional Fees	4,160	4,160	4,160
<b>Total Controllable Expenditure</b>	<b>108,960</b>	<b>114,110</b>	<b>117,300</b>
<b>Total Controllable Income</b>	<b>(2,340)</b>	<b>(2,390)</b>	<b>(2,440)</b>
<b>Net Controllable Expenditure</b>	<b>106,620</b>	<b>111,720</b>	<b>114,860</b>
<b>Employee Expenses</b>	<b>1,500</b>	<b>1,520</b>	<b>1,530</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	2,870	2,950	3,020
Printing, Stationery & General Expenses	180	180	180
<b>Support Services</b>			
Central Expenses	1,990	2,070	2,120
Departmental	43,570	45,080	45,920
Property Management	7,960	8,270	8,530
Strategic Management	6,100	6,040	6,200
Support Services	6,470	6,970	7,160
<b>Total Non-Controllable Expenditure</b>	<b>70,640</b>	<b>73,080</b>	<b>74,660</b>
<b>Net Non-Controllable Expenditure</b>	<b>70,640</b>	<b>73,080</b>	<b>74,660</b>
<b>Private Sector Housing (Standards) Net Expenditure</b>	<b>177,260</b>	<b>184,800</b>	<b>189,520</b>

**Community Portfolio**  
**Housing Act Sewerage Works**  
**Howard Thomas**

**Description**

The Council is required to provide this service by statute, and the budget provides for the cost of running and maintaining the remaining Housing Act Sewerage Works where rural properties are not connected to the mains sewerage system.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

1302 Housing Act Sewerage Works

# Community Portfolio

## Housing Act Sewerage Works

Howard Thomas

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	2,000	2,110	2,150
<b>Total Controllable Expenditure</b>	<b>2,000</b>	<b>2,110</b>	<b>2,150</b>
<b>Net Controllable Expenditure</b>	<b>2,000</b>	<b>2,110</b>	<b>2,150</b>
<b>Support Services</b>			
Central Expenses	130	130	130
Departmental	10	10	10
Strategic Management	220	210	220
Support Services	10,350	10,820	11,070
<b>Depreciation &amp; Impairment Losses</b>	<b>2,690</b>	<b>2,690</b>	<b>2,690</b>
<b>Total Non-Controllable Expenditure</b>	<b>13,400</b>	<b>13,860</b>	<b>14,120</b>
<b>Net Non-Controllable Expenditure</b>	<b>13,400</b>	<b>13,860</b>	<b>14,120</b>
<b>Housing Act Sewerage Works Net Expenditure</b>	<b>15,400</b>	<b>15,970</b>	<b>16,270</b>

**Community Portfolio**  
**Private Sector Hsg (Loans & Mortgages)**

Alistair Welch

**Description**

This budget provides for rental income from Council owned properties and the interest received on mortgages granted by the Council.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

1308 Housing Act Advances  
1316 Rental Income

**Community Portfolio**  
**Private Sector Hsg (Loans & Mortgages)**

Alistair Welch

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	5,450	5,560	5,670
<b>Total Controllable Expenditure</b>	<u>5,450</u>	<u>5,560</u>	<u>5,670</u>
<b>Total Controllable Income</b>	<u>(11,210)</u>	<u>(11,420)</u>	<u>(11,640)</u>
<b>Net Controllable Expenditure</b>	<u>(5,760)</u>	<u>(5,860)</u>	<u>(5,970)</u>
<b>Support Services</b>			
Property Management	1,020	1,070	1,110
Support Services	7,540	7,870	8,080
Property Management	1,020	1,070	1,110
Support Services	7,540	7,870	8,080
<b>Depreciation &amp; Impairment Losses</b>	<b>4,510</b>	<b>4,510</b>	<b>4,510</b>
<b>Total Non-Controllable Expenditure</b>	<u>23,730</u>	<u>24,600</u>	<u>25,110</u>
<b>Net Non-Controllable Expenditure</b>	<u>23,730</u>	<u>24,600</u>	<u>25,110</u>
<b>Private Sector Hsg (Loans &amp; Mortgages) Net Expenditure</b>	<u><u>17,970</u></u>	<u><u>18,740</u></u>	<u><u>19,140</u></u>

# Community Portfolio

## Partnerships

Tim Clegg

### Description

The Corporate Business Team takes a lead role in the development and management of strategic partnerships across the Borough. This includes the co-ordination of the Local Strategic Partnership, management of the Safer Communities Partnership, including the implementation of the statutory Safer Communities plan and statutory functions in respect of Safeguarding Children and Vulnerable Adults, Prevent and anti-social behaviour. This budget is utilised for the implementation of initiatives that contribute to the safer communities in the Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

1350 Partnerships

# Community Portfolio

## Partnerships

Tim Clegg

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Communications & Computing	250	250	250
Community Safety Initiatives	23,480	23,480	23,480
Contributions to Provisions	1,160	1,160	1,160
Printing, Stationery & General Expenses	400	400	400
<b>Total Controllable Expenditure</b>	<b>25,290</b>	<b>25,290</b>	<b>25,290</b>
<b>Net Controllable Expenditure</b>	<b>25,290</b>	<b>25,290</b>	<b>25,290</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	130	130	130
<b>Support Services</b>			
Central Expenses	2,460	2,560	2,620
Departmental	16,400	16,970	17,290
Strategic Management	4,020	3,760	3,870
Support Services	12,160	12,770	13,090
<b>Total Non-Controllable Expenditure</b>	<b>35,170</b>	<b>36,190</b>	<b>37,000</b>
<b>Net Non-Controllable Expenditure</b>	<b>35,170</b>	<b>36,190</b>	<b>37,000</b>
<b>Partnerships Net Expenditure</b>	<b>60,460</b>	<b>61,480</b>	<b>62,290</b>

# Community Portfolio

## Homelessness & Housing Advice

Richard Lawrence

### Description

This Budget provides for homelessness prevention including the Council's Deposit Guarantee Scheme, bed and breakfast accommodation and working with private sector landlords; the strategic housing service, including the development and monitoring of the housing strategy and associated strategies and policies, and the development and delivery of the Council's affordable housing function.

### Employees

FTE Description

3.6 Homelessness & Housing Advice

5.0 Housing Strategy

2.0 Homelessness Prevention

### Cost Centres

1313 Homelessness & Housing Advice

1315 Housing Strategy

1317 Homelessness Prevention



# Community Portfolio

## Homelessness & Housing Advice

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>404,430</b>	<b>421,350</b>	<b>430,450</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	430	440	450
Energy Costs	3,840	3,920	4,000
Rates	4,200	4,280	4,360
Rents	18,040	18,400	18,770
Repairs & Maintenance - Buildings	3,310	3,380	3,450
Water Services	770	790	810
<b>Transport Related Expenditure</b>	<b>11,930</b>	<b>12,170</b>	<b>12,170</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	310	310	310
Communications & Computing	2,260	2,260	2,260
Contributions to Provisions	1,640	1,640	1,640
Equipment, Furniture & Materials	690	690	690
Expenses	660	660	660
Grants & Subscriptions	35,480	35,480	35,480
Legal Costs	420	420	420
Printing, Stationery & General Expenses	280	280	280
Professional Fees	6,070	6,070	6,070
<b>Total Controllable Expenditure</b>	<b>494,760</b>	<b>512,540</b>	<b>522,270</b>
<b>Total Controllable Income</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>(20,000)</b>
<b>Net Controllable Expenditure</b>	<b>474,760</b>	<b>492,540</b>	<b>502,270</b>
<b>Employee Expenses</b>	<b>3,880</b>	<b>3,950</b>	<b>3,960</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	26,030	26,880	27,520
Printing, Stationery & General Expenses	540	540	540
<b>Support Services</b>			
Central Expenses	5,400	5,630	5,760
Departmental	520	540	560
Property Management	24,290	25,250	26,040
Strategic Management	15,870	15,680	16,100
Support Services	41,530	44,090	45,160
<b>Total Non-Controllable Expenditure</b>	<b>118,060</b>	<b>122,560</b>	<b>125,640</b>
<b>Net Non-Controllable Expenditure</b>	<b>118,060</b>	<b>122,560</b>	<b>125,640</b>
<b>Homelessness &amp; Housing Advice Net Expenditure</b>	<b>592,820</b>	<b>615,100</b>	<b>627,910</b>

# Community Portfolio

## Glover Street

Richard Lawrence

### Description

Glover Street is an itinerant caravan site based in Stafford. This budget reflects rental income and the running costs of the site.

There are 12 plots on the site which are each provided with amenities for washing and toilets.

### Employees

FTE Description

Not Applicable

### Cost Centres

1312 Glover Street

# Community Portfolio

## Glover Street

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Energy Costs	2,310	2,360	2,410
Rates	9,990	10,180	10,380
Repairs & Maintenance - Buildings	6,600	6,730	6,870
Water Services	930	950	970
<b>Supplies &amp; Services</b>			
Communications & Computing	650	650	650
<b>Total Controllable Expenditure</b>	<b>20,480</b>	<b>20,870</b>	<b>21,280</b>
<b>Total Controllable Income</b>	<b>(24,200)</b>	<b>(24,680)</b>	<b>(25,170)</b>
<b>Net Controllable Expenditure</b>	<b>(3,720)</b>	<b>(3,810)</b>	<b>(3,890)</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	2,150	2,150	2,150
<b>Support Services</b>			
Central Expenses	460	480	490
Departmental	2,600	2,690	2,740
Property Management	1,600	1,690	1,750
Strategic Management	760	710	730
Support Services	2,480	2,610	2,670
<b>Depreciation &amp; Impairment Losses</b>	<b>70</b>	<b>70</b>	<b>70</b>
<b>Total Non-Controllable Expenditure</b>	<b>10,120</b>	<b>10,400</b>	<b>10,600</b>
<b>Net Non-Controllable Expenditure</b>	<b>10,120</b>	<b>10,400</b>	<b>10,600</b>
<b>Glover Street Net Expenditure</b>	<b>6,400</b>	<b>6,590</b>	<b>6,710</b>

# Community Portfolio

## Grants & Contributions

Tim Clegg

### Description

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the local community.

Grants are allocated to organisations who support the wider priorities of the Authority and are facilitated through a service level agreement.

The cost of this expenditure is met from capital resources and so there is no impact on the level of council tax.

### Employees

FTE Description

Not Applicable

### Cost Centres

1320 Grants & Contributions

# Community Portfolio

## Grants & Contributions

Tim Clegg

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	128,960	128,960	128,960
<b>Total Controllable Expenditure</b>	<b>128,960</b>	<b>128,960</b>	<b>128,960</b>
<b>Net Controllable Expenditure</b>	<b>128,960</b>	<b>128,960</b>	<b>128,960</b>
<b>Support Services</b>			
Central Expenses	1,250	1,300	1,320
Departmental	120	120	120
Strategic Management	2,030	1,900	1,960
Support Services	1,850	1,970	2,010
<b>Total Non-Controllable Expenditure</b>	<b>5,250</b>	<b>5,290</b>	<b>5,410</b>
<b>Net Non-Controllable Expenditure</b>	<b>5,250</b>	<b>5,290</b>	<b>5,410</b>
<b>Grants &amp; Contributions Net Expenditure</b>	<b>134,210</b>	<b>134,250</b>	<b>134,370</b>

# Community Portfolio

## CCTV

Howard Thomas

### Description

The Council is responsible for the monitoring and maintenance of the Closed Circuit Television (CCTV) function for Stafford Borough. CCTV plays an important part in the reduction of overall crime levels within the Borough and also contributes to our residents feeling safer and more secure in the areas in which they live. The Council currently work very closely with all their strategic partners to ensure that Stafford Borough has a vibrant night time economy and that people living, visiting and working here feel safe and secure at all times. All the CCTV cameras are currently linked together and assist the Police in being able to track offenders down before and after they have committed crimes in the Borough. The cameras also act as a very good deterrent especially when located on or around large car parking areas, this can be evidenced from the relatively low levels of vehicle crime in the Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

1321 CCTV

# Community Portfolio

## CCTV

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Energy Costs	3,440	3,510	3,580
<b>Supplies &amp; Services</b>			
Communications & Computing	150	150	150
Equipment, Furniture & Materials	16,000	16,000	16,000
Printing, Stationery & General Expenses	330	330	330
<b>Third Party Payments</b>	<b>78,410</b>	<b>79,980</b>	<b>81,580</b>
<b>Total Controllable Expenditure</b>	<b>98,330</b>	<b>99,970</b>	<b>101,640</b>
<b>Net Controllable Expenditure</b>	<b>98,330</b>	<b>99,970</b>	<b>101,640</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	9,950	10,290	10,540
Insurances	260	270	270
<b>Support Services</b>			
Support Services	760	790	810
<b>Depreciation &amp; Impairment Losses</b>	<b>27,550</b>	<b>27,550</b>	<b>27,550</b>
<b>Total Non-Controllable Expenditure</b>	<b>38,520</b>	<b>38,900</b>	<b>39,170</b>
<b>Net Non-Controllable Expenditure</b>	<b>38,520</b>	<b>38,900</b>	<b>39,170</b>
<b>CCTV Net Expenditure</b>	<b>136,850</b>	<b>138,870</b>	<b>140,810</b>

# Environment Portfolio

## Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Management & Support	EN 02 - EN 03	350,990	363,280	369,840
Regulatory Services	EN 04 - EN 05	323,550	334,910	342,290
Strategic Health Delivery	EN 06 - EN 07	51,000	52,990	53,900
Partnerships Environmental Management	EN 08 - EN 09	53,820	54,610	55,020
Waste & Recycling	EN 10 - EN 11	2,566,970	2,665,790	2,765,920
Bereavement Services	EN 12 - EN 13	(1,249,560)	(1,278,020)	(1,303,550)
Misc Highways Functions (ex Planning)	EN 14 - EN 15	33,190	33,530	34,280
Drainage Services	EN 16 - EN 17	101,910	101,910	103,940
Street Scene	EN 18 - EN 19	1,755,180	1,817,150	1,848,830
Cleansing Services	EN 20 - EN 21	63,200	64,100	65,030
Dog Warden Service	EN 22 - EN 23	31,630	32,200	32,780
Pest Control	EN 24 - EN 25	8,000	10,150	13,940
<b>Controllable Expenditure</b>		<b>4,089,880</b>	<b>4,252,600</b>	<b>4,382,220</b>
Management & Support	EN 02 - EN 03	(350,990)	(363,280)	(369,840)
Regulatory Services	EN 04 - EN 05	250,120	264,450	272,140
Strategic Health Delivery	EN 06 - EN 07	30,820	31,240	31,740
Partnerships Environmental Management	EN 08 - EN 09	39,420	40,980	41,840
Waste & Recycling	EN 10 - EN 11	589,430	597,630	607,500
Bereavement Services	EN 12 - EN 13	793,420	797,300	801,500
Misc Highways Functions (ex Planning)	EN 14 - EN 15	207,360	207,940	208,400
Drainage Services	EN 16 - EN 17	35,590	36,170	36,690
Street Scene	EN 18 - EN 19	(1,108,130)	(1,096,630)	(1,093,190)
Cleansing Services	EN 20 - EN 21	1,110,010	1,112,390	1,115,410
Dog Warden Service	EN 22 - EN 23	13,680	14,160	14,420
Pest Control	EN 24 - EN 25	145,160	149,160	152,180
<b>Non-Controllable Expenditure</b>		<b>1,755,890</b>	<b>1,791,510</b>	<b>1,818,790</b>
		<b>5,845,770</b>	<b>6,044,110</b>	<b>6,201,010</b>



**Environment Portfolio  
Management & Support  
Howard Thomas**

**Description**

This budget provides for the overall management and support functions of the Environment Portfolio.

**Employees**

FTE Description

7.0 Management & Administration

**Cost Centres**

0304 Management & Administration

# Environment Portfolio Management & Support

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>312,690</b>	<b>324,970</b>	<b>331,580</b>
<b>Transport Related Expenditure</b>	<b>10,720</b>	<b>10,780</b>	<b>10,780</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	23,130	23,130	23,130
Contributions to Provisions	740	740	740
Equipment, Furniture & Materials	1,810	1,810	1,810
Expenses	1,140	1,140	1,140
Printing, Stationery & General Expenses	3,360	3,360	3,360
<b>Total Controllable Expenditure</b>	<b>353,590</b>	<b>365,930</b>	<b>372,540</b>
<b>Total Controllable Income</b>	<b>(2,600)</b>	<b>(2,650)</b>	<b>(2,700)</b>
<b>Net Controllable Expenditure</b>	<b>350,990</b>	<b>363,280</b>	<b>369,840</b>
<b>Employee Expenses</b>	<b>3,210</b>	<b>3,280</b>	<b>3,290</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	20,560	21,250	21,750
Printing, Stationery & General Expenses	260	260	260
<b>Support Services</b>			
Departmental	18,450	18,350	18,560
Property Management	11,180	11,610	11,980
Strategic Management	5,130	5,420	5,550
Support Services	15,550	16,630	17,040
<b>Total Non-Controllable Expenditure</b>	<b>74,340</b>	<b>76,800</b>	<b>78,430</b>
<b>Total Non-Controllable Income</b>	<b>(425,330)</b>	<b>(440,080)</b>	<b>(448,270)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(350,990)</b>	<b>(363,280)</b>	<b>(369,840)</b>
<b>Management &amp; Support Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Environment Portfolio

## Regulatory Services

Howard Thomas

### Description

This budget provides for the work undertaken by Regulatory Services in relation to:  
Food Safety - Inspection, enforcement and advice to businesses  
Occupational Control - Health & Safety inspections and enforcement and advice to businesses  
Licensing - of taxis, private hire vehicles, alcohol, animals and beauty industry  
Environmental Enforcement - dog fouling and environmental crimes  
Environmental Pollution - investigations of complaints of noise and other statutory nuisances

### Employees

FTE Description

3.8 Food Safety  
3.0 Environmental Pollution  
2.0 Licensing  
2.0 Environmental Enforcement

### Cost Centres

0302 Food Safety  
0308 Occupational Control  
0309 Environment Pollution  
0311 Local Air Pollution Control  
0313 Licensing  
0329 Water Supply  
0393 Environmental Enforcement

# Environment Portfolio

## Regulatory Services

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>484,790</b>	<b>496,030</b>	<b>504,560</b>
<b>Premises Related Expenditure</b>			
Water Services	5,950	6,070	6,190
<b>Transport Related Expenditure</b>	<b>34,730</b>	<b>36,110</b>	<b>36,240</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	440	440	440
Clothes, Uniform & Laundry	150	150	150
Communications & Computing	11,160	11,160	11,160
Contributions to Provisions	2,500	2,500	2,500
Equipment, Furniture & Materials	13,660	13,660	13,660
Expenses	1,540	1,540	1,540
Legal Costs	600	600	600
Miscellaneous Expenses	15,150	15,150	15,150
Other Fees	280	280	280
Printing, Stationery & General Expenses	4,740	4,740	4,740
Professional Fees	17,620	17,620	17,620
<b>Total Controllable Expenditure</b>	<b>593,310</b>	<b>606,050</b>	<b>614,830</b>
<b>Total Controllable Income</b>	<b>(269,760)</b>	<b>(271,140)</b>	<b>(272,540)</b>
<b>Net Controllable Expenditure</b>	<b>323,550</b>	<b>334,910</b>	<b>342,290</b>
<b>Employee Expenses</b>	<b>6,580</b>	<b>6,790</b>	<b>6,880</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	33,980	35,090	35,900
Printing, Stationery & General Expenses	110	110	110
<b>Support Services</b>			
Central Expenses	10,450	10,870	11,130
Departmental	153,950	158,710	161,570
Property Management	29,450	30,590	31,530
Strategic Management	58,110	59,300	60,860
Support Services	112,840	119,010	122,030
<b>Total Non-Controllable Expenditure</b>	<b>405,470</b>	<b>420,470</b>	<b>430,010</b>
<b>Total Non-Controllable Income</b>	<b>(155,350)</b>	<b>(156,020)</b>	<b>(157,870)</b>
<b>Net Non-Controllable Expenditure</b>	<b>250,120</b>	<b>264,450</b>	<b>272,140</b>
<b>Regulatory Services Net Expenditure</b>	<b>573,670</b>	<b>599,360</b>	<b>614,430</b>

# Environment Portfolio

## Strategic Health Delivery

Richard Lawrence

### Description

This budget provides for the work undertaken in Stafford and Surrounds by delivery of the Environmental and Health Services in relation to Health and Wellbeing. This comprises support for the Health and Wellbeing Strategy, promotion of life style related issues and developing partnership work to deliver Health and Wellbeing work in the community.

### Employees

FTE Description

1.0 Strategic Health Delivery

### Cost Centres

0315 Strategic Health Delivery

# Environment Portfolio

## Strategic Health Delivery

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	116,660	60,650	49,800
<b>Transport Related Expenditure</b>	4,020	4,100	4,100
<b>Total Controllable Expenditure</b>	<u>120,680</u>	<u>64,750</u>	<u>53,900</u>
<b>Total Controllable Income</b>	<u>(69,680)</u>	<u>(11,760)</u>	<u>-</u>
<b>Net Controllable Expenditure</b>	<u>51,000</u>	<u>52,990</u>	<u>53,900</u>
<b>Employee Expenses</b>	520	530	530
<b>Supplies &amp; Services</b>			
Communications & Computing	5,470	5,640	5,760
Printing, Stationery & General Expenses	50	50	50
<b>Support Services</b>			
Departmental	18,450	18,350	18,560
Property Management	2,650	2,750	2,830
Strategic Management	1,140	1,200	1,230
Support Services	2,540	2,720	2,780
<b>Total Non-Controllable Expenditure</b>	<u>30,820</u>	<u>31,240</u>	<u>31,740</u>
<b>Net Non-Controllable Expenditure</b>	<u>30,820</u>	<u>31,240</u>	<u>31,740</u>
<b>Strategic Health Delivery Net Expenditure</b>	<u><u>81,820</u></u>	<u><u>84,230</u></u>	<u><u>85,640</u></u>

# Environment Portfolio

## Partnerships Environmental Management

Richard Lawrence

### Description

This budget provides for the Management & Development of Local Nature Reserves, Enhancement & Protection of Biodiversity.

### Employees

FTE Description

1.0 Partnerships Environmental Management

### Cost Centres

0318 LNR's/Biodiversity

# Environment Portfolio

## Partnerships Environmental Management

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>38,830</b>	<b>39,620</b>	<b>40,030</b>
<b>Premises Related Expenditure</b>			
Water Services	90	90	90
<b>Transport Related Expenditure</b>	<b>190</b>	<b>190</b>	<b>190</b>
<b>Supplies &amp; Services</b>			
Equipment, Furniture & Materials	6,600	6,600	6,600
Grants & Subscriptions	10,000	10,000	10,000
Other Fees	4,250	4,250	4,250
Professional Fees	3,360	3,360	3,360
<b>Total Controllable Expenditure</b>	<b>63,320</b>	<b>64,110</b>	<b>64,520</b>
<b>Total Controllable Income</b>	<b>(9,500)</b>	<b>(9,500)</b>	<b>(9,500)</b>
<b>Net Controllable Expenditure</b>	<b>53,820</b>	<b>54,610</b>	<b>55,020</b>
<b>Employee Expenses</b>	<b>820</b>	<b>830</b>	<b>830</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	1,410	1,410	1,410
<b>Supplies &amp; Services</b>			
Communications & Computing	5,220	5,390	5,510
Printing, Stationery & General Expenses	50	50	50
<b>Support Services</b>			
Departmental	15,320	15,850	16,140
Property Management	4,720	4,910	5,070
Strategic Management	4,560	4,780	4,890
Support Services	6,800	7,220	7,390
Departmental	15,320	15,850	16,140
Property Management	4,720	4,910	5,070
Strategic Management	4,560	4,780	4,890
Support Services	6,800	7,220	7,390
<b>Total Non-Controllable Expenditure</b>	<b>39,420</b>	<b>40,980</b>	<b>41,840</b>
<b>Net Non-Controllable Expenditure</b>	<b>39,420</b>	<b>40,980</b>	<b>41,840</b>
<b>Partnerships Environmental Management Net Expenditure</b>	<b>93,240</b>	<b>95,590</b>	<b>96,860</b>



# Environment Portfolio

## Waste & Recycling

Howard Thomas

### Description

This budget provides for the alternate weekly collection of household refuse from approximately 57,740 properties, a kerbside collection service for collecting co-mingled recyclable materials and garden waste.

Bring sites are available for general use and some communal establishments have mini recycling centres.

A special collection service for bulky items is also available on request for a fee.

A civic amenities collection service is provided at a fee on request to Parish Councils.

### Employees

FTE Description

3.2 Waste Management

### Cost Centres

0305 Waste Management  
0331 Garden Waste & Waste Recycling  
0334 Refuse Collection - General  
0335 Civic Amenities Sites  
0336 Special Collections  
0423 Environmental Protection

# Environment Portfolio

## Waste & Recycling

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>117,400</b>	<b>122,820</b>	<b>127,820</b>
<b>Transport Related Expenditure</b>	<b>4,980</b>	<b>5,080</b>	<b>5,080</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	15,060	15,060	15,060
Communications & Computing	16,420	16,420	16,420
Contributions to Provisions	560	560	560
Equipment, Furniture & Materials	2,020	2,020	2,020
Expenses	830	830	830
Miscellaneous Expenses	9,600	9,600	9,600
Other Fees	30,600	30,910	31,530
Printing, Stationery & General Expenses	430	430	430
Professional Fees	4,000	4,000	4,000
<b>Third Party Payments</b>	<b>3,882,420</b>	<b>4,004,360</b>	<b>4,128,390</b>
<b>Total Controllable Expenditure</b>	<b>4,084,320</b>	<b>4,212,090</b>	<b>4,341,740</b>
<b>Total Controllable Income</b>	<b>(1,517,350)</b>	<b>(1,546,300)</b>	<b>(1,575,820)</b>
<b>Net Controllable Expenditure</b>	<b>2,566,970</b>	<b>2,665,790</b>	<b>2,765,920</b>
<b>Employee Expenses</b>	<b>1,500</b>	<b>1,520</b>	<b>1,530</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	5,340	5,510	5,630
Printing, Stationery & General Expenses	350	350	350
Refuse Disposal/Collections	56,530	56,530	56,530
<b>Support Services</b>			
Central Expenses	54,650	56,960	58,310
Departmental	316,610	328,240	336,270
Property Management	4,960	5,150	5,310
Strategic Management	118,570	114,370	117,620
Support Services	94,390	100,170	102,830
<b>Depreciation &amp; Impairment Losses</b>	<b>136,110</b>	<b>136,110</b>	<b>136,110</b>
<b>Total Non-Controllable Expenditure</b>	<b>789,010</b>	<b>804,910</b>	<b>820,490</b>
<b>Total Non-Controllable Income</b>	<b>(199,580)</b>	<b>(207,280)</b>	<b>(212,990)</b>
<b>Net Non-Controllable Expenditure</b>	<b>589,430</b>	<b>597,630</b>	<b>607,500</b>
<b>Waste &amp; Recycling Net Expenditure</b>	<b>3,156,400</b>	<b>3,263,420</b>	<b>3,373,420</b>

# Environment Portfolio

## Bereavement Services

Howard Thomas

### Description

This budget includes the provision of services to the bereaved.

The sites include Stafford Crematorium, Tixall Road Cemetery, Stone Road Cemetery and Eccleshall Road Cemetery.

There are approximately 1,650 cremations and 350 burials per annum.

### Employees

FTE Description

5.0 Crematorium

2.0 Tixall Road Cemetery

### Cost Centres

0342 Tixall Road Cemetery

0343 Eccleshall Road Cemetery

0344 Stone Cemetery

0346 Crematorium

# Environment Portfolio

## Bereavement Services

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>251,110</b>	<b>259,730</b>	<b>264,350</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	1,350	1,380	1,410
Energy Costs	36,900	37,640	38,390
Rates	54,150	63,380	64,640
Repairs & Maintenance - Buildings	70,740	51,750	52,780
Water Services	2,110	2,150	2,190
<b>Transport Related Expenditure</b>	<b>6,830</b>	<b>6,960</b>	<b>6,960</b>
<b>Supplies &amp; Services</b>			
Bank Charges	390	400	400
Catering	180	180	180
Cleaning	9,380	9,570	9,760
Clothes, Uniform & Laundry	820	820	820
Communications & Computing	38,280	22,280	22,280
Contributions to Provisions	51,420	51,420	51,420
Equipment, Furniture & Materials	119,780	119,780	119,780
Grants & Subscriptions	710	710	710
Miscellaneous Expenses	44,060	44,060	44,660
Printing, Stationery & General Expenses	5,540	5,540	5,540
Professional Fees	28,290	28,290	28,290
Refuse Disposal/Collections	280	290	300
Security Services	1,070	1,090	1,110
<b>Total Controllable Expenditure</b>	<b>723,390</b>	<b>707,420</b>	<b>715,970</b>
<b>Total Controllable Income</b>	<b>(1,972,950)</b>	<b>(1,985,440)</b>	<b>(2,019,520)</b>
<b>Net Controllable Expenditure</b>	<b>(1,249,560)</b>	<b>(1,278,020)</b>	<b>(1,303,550)</b>
<b>Employee Expenses</b>	<b>3,470</b>	<b>3,540</b>	<b>3,550</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	1,220	1,250	1,250
Repairs & Maintenance - Grounds	181,870	181,870	181,870
<b>Supplies &amp; Services</b>			
Communications & Computing	14,900	15,410	15,780
Insurances	4,390	4,510	4,520
Printing, Stationery & General Expenses	510	510	510
<b>Support Services</b>			
Central Expenses	22,000	22,910	23,460
Departmental	2,140	2,220	2,270
Property Management	16,110	17,000	17,570
Strategic Management	42,900	40,940	42,110
Support Services	51,080	54,310	55,780
<b>Depreciation &amp; Impairment Losses</b>	<b>452,830</b>	<b>452,830</b>	<b>452,830</b>
<b>Total Non-Controllable Expenditure</b>	<b>793,420</b>	<b>797,300</b>	<b>801,500</b>
<b>Net Non-Controllable Expenditure</b>	<b>793,420</b>	<b>797,300</b>	<b>801,500</b>
<b>Bereavement Services Net Expenditure</b>	<b>(456,140)</b>	<b>(480,720)</b>	<b>(502,050)</b>

# Environment Portfolio

## Misc Highways Functions (ex Planning)

Howard Thomas

### Description

Includes the maintenance of Council owned footpaths and bus shelters, provision of new and replacement street name plates, provision of a higher standard of grounds maintenance to specified areas within Stafford, improvement and maintenance of Stafford and Stone town centre street furniture and other assets and provision of well maintained footway lighting for residents of Stafford Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

0938 Public Footpaths  
0939 Bus Shelters  
0940 Street Nameplates/Naming Procedures  
0942 Footway Lighting  
0943 Highways Verge Cutting Subsidy  
0944 Town Centre Maintenance

# Environment Portfolio

## Misc Highways Functions (ex Planning)

Howard Thomas

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Premises Related Expenditure</b>			
Energy Costs	9,020	9,200	9,380
Repairs & Maintenance - Buildings	7,900	8,060	8,220
Repairs & Maintenance - Other	20,640	20,640	21,050
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	630	630	630
<b>Total Controllable Expenditure</b>	<b>38,190</b>	<b>38,530</b>	<b>39,280</b>
<b>Total Controllable Income</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>(5,000)</b>
<b>Net Controllable Expenditure</b>	<b>33,190</b>	<b>33,530</b>	<b>34,280</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	41,980	41,980	41,980
<b>Support Services</b>			
Departmental	7,240	7,480	7,740
Support Services	7,730	8,070	8,270
<b>Depreciation &amp; Impairment Losses</b>	<b>150,410</b>	<b>150,410</b>	<b>150,410</b>
<b>Total Non-Controllable Expenditure</b>	<b>207,360</b>	<b>207,940</b>	<b>208,400</b>
<b>Net Non-Controllable Expenditure</b>	<b>207,360</b>	<b>207,940</b>	<b>208,400</b>
<b>Misc Highways Functions (ex Planning) Net Expenditure</b>	<b>240,550</b>	<b>241,470</b>	<b>242,680</b>

# Environment Portfolio

## Drainage Services

Howard Thomas

### Description

The budget provides for the special levy on the Council for land drainage expenditure in respect of all non-agricultural land within the Sow and Penk Drainage Board's and the Council's area, the costs of which would otherwise be borne by the owners of property normally in areas of the borough which have previously flooded, or in areas of potential flooding.

There is also provision for the maintenance of water courses for which Stafford Borough Council is responsible.

### Employees

FTE Description

Not Applicable

### Cost Centres

0328 Land Drainage (Flood Defence & Watercourses)

# Environment Portfolio

## Drainage Services

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	4,200	4,200	4,280
<b>Supplies &amp; Services</b>			
Sow & Penk Drainage Board Levy	97,710	97,710	99,660
<b>Total Controllable Expenditure</b>	<b>101,910</b>	<b>101,910</b>	<b>103,940</b>
<b>Net Controllable Expenditure</b>	<b>101,910</b>	<b>101,910</b>	<b>103,940</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	16,770	16,770	16,770
<b>Support Services</b>			
Central Expenses	1,250	1,300	1,320
Departmental	5,850	6,040	6,240
Strategic Management	2,030	1,900	1,960
Support Services	9,690	10,160	10,400
<b>Total Non-Controllable Expenditure</b>	<b>35,590</b>	<b>36,170</b>	<b>36,690</b>
<b>Net Non-Controllable Expenditure</b>	<b>35,590</b>	<b>36,170</b>	<b>36,690</b>
<b>Drainage Services Net Expenditure</b>	<b>137,500</b>	<b>138,080</b>	<b>140,630</b>



# Environment Portfolio

## Street Scene

Howard Thomas

### Description

Streetscene provides a seamless integrated service for the delivery of high quality cleansing and maintenance of the street scene and public open spaces that meets the aspirations of the residents of the Borough of Stafford through the effective management and utilisation of existing resources.

### Employees

FTE Description

49.5 Streetscene

5.0 Environmental Mtce Services Mgmt

### Cost Centres

0359 Housing Act Works

0365 Streetscene

0427 Streetscene Additional Works

0906 Environmental Mtce Services Mgmt

# Environment Portfolio

## Street Scene

### Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>1,662,090</b>	<b>1,729,170</b>	<b>1,767,360</b>
<b>Premises Related Expenditure</b>			
Energy Costs	18,130	18,490	18,860
Rates	870	580	590
Repairs & Maintenance - Buildings	17,430	17,890	18,250
Water Services	3,000	3,060	3,120
<b>Transport Related Expenditure</b>	<b>314,400</b>	<b>318,750</b>	<b>324,320</b>
<b>Supplies &amp; Services</b>			
Catering	3,500	3,500	3,500
Clothes, Uniform & Laundry	8,640	8,640	8,640
Communications & Computing	30,700	30,700	30,700
Contributions to Provisions	102,290	102,290	102,290
Equipment, Furniture & Materials	166,800	166,800	166,840
Expenses	1,630	1,630	1,630
Hospitality	3,000	3,000	3,000
Other Fees	(67,970)	(69,540)	(71,150)
Printing, Stationery & General Expenses	6,450	6,450	6,450
Professional Fees	10,200	10,200	10,200
Refuse Disposal/Collections	66,550	67,580	68,930
Security Services	5,640	5,750	5,870
Sub-Contractors	94,360	94,360	94,360
<b>Third Party Payments</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Total Controllable Expenditure</b>	<b>2,447,720</b>	<b>2,519,310</b>	<b>2,563,770</b>
<b>Total Controllable Income</b>	<b>(692,540)</b>	<b>(702,160)</b>	<b>(714,940)</b>
<b>Net Controllable Expenditure</b>	<b>1,755,180</b>	<b>1,817,150</b>	<b>1,848,830</b>
<b>Employee Expenses</b>	<b>26,310</b>	<b>26,860</b>	<b>26,930</b>
<b>Transport Related Expenditure</b>	<b>25,570</b>	<b>26,240</b>	<b>26,300</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	31,300	32,350	33,110
Printing, Stationery & General Expenses	480	480	480
<b>Support Services</b>			
Departmental	5,730	5,920	6,120
Property Management	29,270	30,720	31,730
Strategic Management	54,470	57,510	58,980
Support Services	98,000	105,350	108,070
<b>Depreciation &amp; Impairment Losses</b>	<b>257,210</b>	<b>257,210</b>	<b>257,210</b>
<b>Total Non-Controllable Expenditure</b>	<b>528,340</b>	<b>542,640</b>	<b>548,930</b>
<b>Total Non-Controllable Income</b>	<b>(1,636,470)</b>	<b>(1,639,270)</b>	<b>(1,642,120)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(1,108,130)</b>	<b>(1,096,630)</b>	<b>(1,093,190)</b>
<b>Street Scene Net Expenditure</b>	<b>647,050</b>	<b>720,520</b>	<b>755,640</b>

# Environment Portfolio

## Cleansing Services

Howard Thomas

### Description

The Cleansing Service includes:

Street Cleansing - The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse;

Public Conveniences - To ensure that they are well cleaned and maintained on a day to day basis so that a good public perception can be maintained.

### Employees

FTE Description

Not Applicable

### Cost Centres

0321 Street Cleansing

0322 Public Conveniences

0391 Management of Public Space Action Plan

# Environment Portfolio

## Cleansing Services

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Energy Costs	4,790	4,890	4,990
Rates	10,390	10,590	10,800
Repairs & Maintenance - Buildings	18,060	18,420	18,790
Water Services	11,520	11,750	11,990
<b>Supplies &amp; Services</b>			
Contributions to Provisions	530	530	530
Equipment, Furniture & Materials	18,220	18,240	18,260
<b>Total Controllable Expenditure</b>	<b>63,510</b>	<b>64,420</b>	<b>65,360</b>
<b>Total Controllable Income</b>	<b>(310)</b>	<b>(320)</b>	<b>(330)</b>
<b>Net Controllable Expenditure</b>	<b>63,200</b>	<b>64,100</b>	<b>65,030</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	950	970	980
Repairs & Maintenance - Grounds	2,060	2,060	2,060
<b>Third Party Payments</b>	<b>990,180</b>	<b>990,180</b>	<b>990,180</b>
<b>Support Services</b>			
Central Expenses	8,550	8,920	9,120
Departmental	57,220	59,190	61,170
Property Management	5,860	6,190	6,400
Strategic Management	14,030	13,130	13,520
Support Services	8,640	9,230	9,460
<b>Depreciation &amp; Impairment Losses</b>	<b>22,520</b>	<b>22,520</b>	<b>22,520</b>
<b>Total Non-Controllable Expenditure</b>	<b>1,110,010</b>	<b>1,112,390</b>	<b>1,115,410</b>
<b>Net Non-Controllable Expenditure</b>	<b>1,110,010</b>	<b>1,112,390</b>	<b>1,115,410</b>
<b>Cleansing Services Net Expenditure</b>	<b>1,173,210</b>	<b>1,176,490</b>	<b>1,180,440</b>

# Environment Portfolio

## Dog Warden Service

Howard Thomas

### Description

This budget provides for the collection and kennelling of stray dogs. Work is also undertaken for Cannock Chase Council in relation to stray dog collection.

### Employees

FTE Description

Not Applicable

### Cost Centres

0307 Dog Warden

# Environment Portfolio

## Dog Warden Service

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	780	780	780
Communications & Computing	400	400	400
Equipment, Furniture & Materials	1,600	1,600	1,600
Miscellaneous Expenses	10,800	10,800	10,800
Printing, Stationery & General Expenses	170	170	170
<b>Third Party Payments</b>	<b>29,050</b>	<b>29,630</b>	<b>30,220</b>
<b>Total Controllable Expenditure</b>	<b>42,800</b>	<b>43,380</b>	<b>43,970</b>
<b>Total Controllable Income</b>	<b>(11,170)</b>	<b>(11,180)</b>	<b>(11,190)</b>
<b>Net Controllable Expenditure</b>	<b>31,630</b>	<b>32,200</b>	<b>32,780</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Departmental	13,190	13,650	13,900
Support Services	480	500	510
<b>Total Non-Controllable Expenditure</b>	<b>13,680</b>	<b>14,160</b>	<b>14,420</b>
<b>Net Non-Controllable Expenditure</b>	<b>13,680</b>	<b>14,160</b>	<b>14,420</b>
<b>Dog Warden Service Net Expenditure</b>	<b>45,310</b>	<b>46,360</b>	<b>47,200</b>

# Environment Portfolio

## Pest Control

Howard Thomas

### Description

This budget provides for the operation of the pest control service. This is also undertaken on behalf of Cannock Chase Council.

### Employees

FTE description

4.0 Pest Control

### Cost Centres

0312 Pest Control

# Environment Portfolio

## Pest Control

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>117,890</b>	<b>123,120</b>	<b>130,050</b>
<b>Transport Related Expenditure</b>	<b>9,250</b>	<b>9,440</b>	<b>9,630</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	1,000	1,000	1,000
Clothes, Uniform & Laundry	1,000	1,000	1,000
Communications & Computing	1,190	1,190	1,190
Contributions to Provisions	16,640	16,640	16,640
Equipment, Furniture & Materials	22,760	22,760	22,760
Expenses	360	360	360
Printing, Stationery & General Expenses	120	120	120
Professional Fees	1,000	1,000	1,000
<b>Total Controllable Expenditure</b>	<b>171,210</b>	<b>176,630</b>	<b>183,750</b>
<b>Total Controllable Income</b>	<b>(163,210)</b>	<b>(166,480)</b>	<b>(169,810)</b>
<b>Net Controllable Expenditure</b>	<b>8,000</b>	<b>10,150</b>	<b>13,940</b>
<b>Employee Expenses</b>	<b>1,960</b>	<b>2,010</b>	<b>2,010</b>
<b>Transport Related Expenditure</b>	<b>3,320</b>	<b>3,400</b>	<b>3,410</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	7,480	7,740	7,930
Printing, Stationery & General Expenses	90	90	90
<b>Support Services</b>			
Central Expenses	4,240	4,420	4,530
Departmental	76,010	77,470	78,650
Property Management	8,200	8,520	8,790
Strategic Management	19,160	19,390	19,910
Support Services	24,700	26,120	26,860
<b>Total Non-Controllable Expenditure</b>	<b>145,160</b>	<b>149,160</b>	<b>152,180</b>
<b>Net Non-Controllable Expenditure</b>	<b>145,160</b>	<b>149,160</b>	<b>152,180</b>
<b>Pest Control Net Expenditure</b>	<b>153,160</b>	<b>159,310</b>	<b>166,120</b>



# Leisure and Culture Portfolio

## Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Leisure Section	LE 02 - LE 03	70,000	73,420	76,100
Parks & Open Spaces	LE 04 - LE 05	558,440	572,700	578,940
Allotments	LE 06 - LE 07	15,050	15,440	15,830
Leisure Management Contract	LE 08 - LE 09	1,093,590	735,000	670,130
Leisure Strategy	LE 10 - LE 11	375,510	430,510	474,680
Ancient High House	LE 12 - LE 13	4,220	730	-
Broadeye Windmill	LE 14 - LE 15	1,860	1,890	1,920
Tourism	LE 16 - LE 17	18,520	18,520	16,640
<b>Controllable Expenditure</b>		<b>2,137,190</b>	<b>1,848,210</b>	<b>1,834,240</b>
Leisure Section	LE 02 - LE 03	59,580	62,340	63,940
Parks & Open Spaces	LE 04 - LE 05	748,470	752,560	756,080
Allotments	LE 06 - LE 07	8,160	8,160	8,160
Leisure Management Contract	LE 08 - LE 09	1,114,690	1,114,690	1,114,690
Broadeye Windmill	LE 14 - LE 15	40	40	40
<b>Non-Controllable Expenditure</b>		<b>1,930,940</b>	<b>1,937,790</b>	<b>1,942,910</b>
		<b>4,068,130</b>	<b>3,786,000</b>	<b>3,777,150</b>

# Leisure and Culture Portfolio

## Leisure Section

Richard Lawrence

### Description

The budget for this service cover the costs of developing and implementing leisure related policy and for monitoring and implementing section 106 funded schemes.

### Employees

FTE Description

2.0 Leisure Section

### Cost Centres

0602 Leisure Section

# Leisure and Culture Portfolio

## Leisure Section

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>88,130</b>	<b>91,610</b>	<b>94,330</b>
<b>Transport Related Expenditure</b>	<b>3,120</b>	<b>3,180</b>	<b>3,180</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	1,170	1,170	1,170
Communications & Computing	2,070	2,070	2,070
Contributions to Provisions	310	310	310
Equipment, Furniture & Materials	1,300	1,300	1,300
Expenses	30	30	30
Grants & Subscriptions	5,560	5,560	5,560
Legal Costs	270	270	270
Printing, Stationery & General Expenses	1,600	1,600	1,600
<b>Total Controllable Expenditure</b>	<b>103,560</b>	<b>107,100</b>	<b>109,820</b>
<b>Total Controllable Income</b>	<b>(33,560)</b>	<b>(33,680)</b>	<b>(33,720)</b>
<b>Net Controllable Expenditure</b>	<b>70,000</b>	<b>73,420</b>	<b>76,100</b>
<b>Employee Expenses</b>	<b>1,370</b>	<b>1,400</b>	<b>1,400</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	7,870	8,130	8,320
Printing, Stationery & General Expenses	340	340	340
<b>Support Services</b>			
Property Management	18,550	19,260	19,870
Strategic Management	2,250	2,370	2,430
Support Services	29,200	30,840	31,580
<b>Total Non-Controllable Expenditure</b>	<b>59,580</b>	<b>62,340</b>	<b>63,940</b>
<b>Net Non-Controllable Expenditure</b>	<b>59,580</b>	<b>62,340</b>	<b>63,940</b>
<b>Leisure Section Net Expenditure</b>	<b>129,580</b>	<b>135,760</b>	<b>140,040</b>

# Leisure and Culture Portfolio

## Parks & Open Spaces

Howard Thomas

### Description

This budget is targeted at the development, management and maintenance of Parks and Open Spaces across the Borough through the Parks and Open Space team. This encompasses the development of Destination Parks such as award-winning Victoria Park and Wildwood Park at the vast range of sporting and recreational facilities such as 3G and grass pitches, bowling greens, tennis courts and play areas etc.

In relation to Victoria Park this reflects the revenue element of the successful funding bid.

Staffing costs associated with providing onsite supervision at Victoria Park, Stonefield Park is included within this budget and for Wildwood Park on a seasonal basis (April-September).

This budget is also used for marketing and promoting the importance of the Parks and Green Spaces for general physical and mental wellbeing which supports the Council's Health & Wellbeing agenda.

The budget also provides for the operation of the Riverway 3G Pitch.

### Employees

FTE Description

5.2 Parks & Open Spaces

2.0 HLF Victoria Park

### Cost Centres

0627 Frank Jordan Community Centre (capital charges only)

0628 Parks and Open Spaces

0773 HLF Victoria Park

0775 Riverway 3G Pitch

# Leisure and Culture Portfolio

## Parks & Open Spaces

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>258,280</b>	<b>279,190</b>	<b>272,170</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	2,820	2,820	2,820
Energy Costs	27,070	27,610	28,160
Premises Insurance	2,060	2,120	2,160
Rates	7,890	8,330	8,500
Rents	1,060	1,080	1,100
Repairs & Maintenance - Buildings	58,710	59,890	61,090
Repairs & Maintenance - Grounds	224,210	228,280	232,420
Repairs & Maintenance - Other	28,360	28,360	28,930
Water Services	5,770	5,900	6,020
<b>Transport Related Expenditure</b>	<b>4,950</b>	<b>4,980</b>	<b>5,070</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	35,180	35,260	35,260
Catering	3,040	3,040	3,040
Clothes, Uniform & Laundry	1,500	1,500	1,500
Communications & Computing	2,900	2,940	2,940
Contributions to Provisions	48,470	49,570	50,050
Equipment, Furniture & Materials	57,480	42,950	42,960
Expenses	40	40	40
Grants & Subscriptions	180	180	180
Licences	(760)	(760)	(760)
Miscellaneous Expenses	(2,550)	(2,550)	(2,550)
Printing, Stationery & General Expenses	250	250	250
Professional Fees	12,620	12,640	12,640
Refuse Disposal/Collections	110	110	110
<b>Total Controllable Expenditure</b>	<b>792,990</b>	<b>803,270</b>	<b>804,400</b>
<b>Total Controllable Income</b>	<b>(234,550)</b>	<b>(230,570)</b>	<b>(225,460)</b>
<b>Net Controllable Expenditure</b>	<b>558,440</b>	<b>572,700</b>	<b>578,940</b>
<b>Employee Expenses</b>	<b>4,650</b>	<b>4,740</b>	<b>4,750</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	2,820	2,900	2,900
Repairs & Maintenance - Grounds	194,350	194,350	194,350
<b>Transport Related Expenditure</b>	<b>830</b>	<b>850</b>	<b>850</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	24,920	25,780	26,400
Printing, Stationery & General Expenses	20	20	20
<b>Support Services</b>			
Central Expenses	14,530	15,140	15,490
Departmental	1,410	1,460	1,490
Property Management	11,280	11,910	12,300
Strategic Management	31,410	30,300	31,170
Support Services	45,410	48,270	49,520
<b>Depreciation &amp; Impairment Losses</b>	<b>416,840</b>	<b>416,840</b>	<b>416,840</b>
<b>Total Non-Controllable Expenditure</b>	<b>748,470</b>	<b>752,560</b>	<b>756,080</b>
<b>Net Non-Controllable Expenditure</b>	<b>748,470</b>	<b>752,560</b>	<b>756,080</b>
<b>Parks &amp; Open Spaces Net Expenditure</b>	<b>1,306,910</b>	<b>1,325,260</b>	<b>1,335,020</b>

# Leisure and Culture Portfolio

## Allotments

Howard Thomas

### Description

Stafford Borough Council is the owner or tenant of land for cultivation as allotment plots at twenty sites in Stafford. Members of the Sub-Committee of the Stafford Borough Horticultural Committee, acting as trustees, entered into an agreement with Stafford Borough Council. This was signed on the 24th November 1998. The allotment plots are controlled and managed by the Trustees, acting as agents for the Council. Each year Stafford Borough Council pays a grant to the Trustees which has increased annually, based on the Government's Retail Price Index. The Council also pays over to the Trustees all licence fees in respect of access rights that have been received by the Council. Rents and water rates are fixed and collected from the tenants of the allotment plots by the Trustees. Maintenance of all fences, hedges and gates surrounding the sites, together with access roads, paths and land drainage ditches are the responsibility of the Trustees.

### Employees

FTE Description

Not Applicable

### Cost Centres

0634 Allotments

# Leisure and Culture Portfolio

## Allotments

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Rates	150	160	160
Rents	1,010	1,030	1,050
Repairs & Maintenance - Buildings	2,280	2,330	2,380
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	12,750	13,080	13,420
<b>Total Controllable Expenditure</b>	<b>16,190</b>	<b>16,600</b>	<b>17,010</b>
<b>Total Controllable Income</b>	<b>(1,140)</b>	<b>(1,160)</b>	<b>(1,180)</b>
<b>Net Controllable Expenditure</b>	<b>15,050</b>	<b>15,440</b>	<b>15,830</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	7,500	7,500	7,500
<b>Depreciation &amp; Impairment Losses</b>	<b>660</b>	<b>660</b>	<b>660</b>
<b>Total Non-Controllable Expenditure</b>	<b>8,160</b>	<b>8,160</b>	<b>8,160</b>
<b>Net Non-Controllable Expenditure</b>	<b>8,160</b>	<b>8,160</b>	<b>8,160</b>
<b>Allotments Net Expenditure</b>	<b>23,210</b>	<b>23,600</b>	<b>23,990</b>

# Leisure and Culture Portfolio

## Leisure Management Contract

Howard Thomas

### Description

These budgets pay for the contractual payments associated with the contract to run leisure services.

### Employees

FTE Description

Not Applicable

### Cost Centres

0801 Stafford Leisure Centre  
0802 Westbridge Park Fitness Centre  
0803 Alleynes Sports Centre  
0804 Rowley Park  
0805 Sports Development  
0806 Gatehouse Theatre  
0807 Ancient High House  
0808 Stafford Castle  
0809 Izaak Walton  
0810 Marketing & Events  
0811 Stone Leisure Centre  
0813 Freedom Performance Bond



# Leisure and Culture Portfolio

## Leisure Management Contract

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Contributions to Provisions	105,620	102,860	70,390
<b>Third Party Payments</b>	<u>1,511,770</u>	<u>937,470</u>	<u>807,670</u>
<b>Total Controllable Expenditure</b>	<u>1,617,390</u>	<u>1,040,330</u>	<u>878,060</u>
<b>Total Controllable Income</b>	<u>(523,800)</u>	<u>(305,330)</u>	<u>(207,930)</u>
<b>Net Controllable Expenditure</b>	<u>1,093,590</u>	<u>735,000</u>	<u>670,130</u>
<b>Supplies &amp; Services</b>			
Communications & Computing	141,940	141,940	141,940
<b>Support Services</b>			
Central Expenses	46,420	46,420	46,420
Departmental	6,070	6,070	6,070
Property Management	103,160	103,160	103,160
Strategic Management	165,040	165,040	165,040
Support Services	178,340	178,340	178,340
<b>Depreciation &amp; Impairment Losses</b>	<u>473,720</u>	<u>473,720</u>	<u>473,720</u>
<b>Total Non-Controllable Expenditure</b>	<u>1,114,690</u>	<u>1,114,690</u>	<u>1,114,690</u>
<b>Net Non-Controllable Expenditure</b>	<u>1,114,690</u>	<u>1,114,690</u>	<u>1,114,690</u>
<b>Leisure Management Contract Net Expenditure</b>	<u>2,208,280</u>	<u>1,849,690</u>	<u>1,784,820</u>

# Leisure and Culture Portfolio

## Leisure Strategy

Howard Thomas

### Description

This budget provides for the overall strategic leisure services function of the Council.

### Employees

FTE Description

1.0 Leisure Strategy

### Cost Centres

0812 Leisure Strategy

# Leisure and Culture Portfolio

## Leisure Strategy

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>296,730</b>	<b>340,500</b>	<b>382,950</b>
<b>Transport Related Expenditure</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	800	800	800
Grants & Subscriptions	8,000	-	-
Other Fees	66,890	86,110	87,830
Professional Fees	1,590	1,600	1,600
<b>Total Controllable Expenditure</b>	<b>375,510</b>	<b>430,510</b>	<b>474,680</b>
<b>Net Controllable Expenditure</b>	<b>375,510</b>	<b>430,510</b>	<b>474,680</b>
<b>Leisure Strategy Net Expenditure</b>	<b>375,510</b>	<b>430,510</b>	<b>474,680</b>

# Leisure and Culture Portfolio

## Ancient High House

Howard Thomas

### Description

This budget provides for the repair and maintenance cost of the High House.

### Employees

FTE Description

Not Applicable

### Cost Centres

0648 Ancient High House

## Leisure and Culture Portfolio

### Ancient High House

Howard Thomas

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	4,220	730	-
<b>Total Controllable Expenditure</b>	<u>4,220</u>	<u>730</u>	<u>-</u>
<b>Net Controllable Expenditure</b>	<u>4,220</u>	<u>730</u>	<u>-</u>
<b>Ancient High House Net Expenditure</b>	<u>4,220</u>	<u>730</u>	<u>-</u>

# Leisure and Culture Portfolio

## Broadeye Windmill

Howard Thomas

### Description

Broadeye Windmill is a Grade II listed building built using stone reclaimed from the Elizabethan Town Hall in Market Square when the Shire Hall was built in 1794.

Stafford Borough Council own the freehold of the site with Broadeye Windmill (Stafford) Ltd, a non profit making company, holding a 25 year lease (from 2005).

The budget encompasses the maintenance of the Windmill.

### Employees

FTE	Description
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	Not Applicable
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### Cost Centres

0656	Broad Eye Windmill
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## Leisure and Culture Portfolio

### Broadeye Windmill

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Energy Costs	1,140	1,160	1,180
Repairs & Maintenance - Buildings	550	560	570
Water Services	100	100	100
<b>Supplies &amp; Services</b>			
Contributions to Provisions	70	70	70
<b>Total Controllable Expenditure</b>	<b>1,860</b>	<b>1,890</b>	<b>1,920</b>
<b>Net Controllable Expenditure</b>	<b>1,860</b>	<b>1,890</b>	<b>1,920</b>
<b>Support Services</b>			
Support Services	40	40	40
<b>Total Non-Controllable Expenditure</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Net Non-Controllable Expenditure</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Broadeye Windmill Net Expenditure</b>	<b>1,900</b>	<b>1,930</b>	<b>1,960</b>

# Leisure and Culture Portfolio

## Tourism

Richard Lawrence

### Description

This budget provides for the provision of tourism for the area. This includes: Partnership working (Staffordshire Wide Destination Management Partnership) and production of promotional material.

### Employees

FTE Description

Not Applicable

### Cost Centres

0646 Stafford Tourism



# Leisure and Culture Portfolio

## Tourism

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	3,340	3,340	3,340
Communications & Computing	3,520	3,520	1,640
Grants & Subscriptions	10,000	10,000	10,000
Printing, Stationery & General Expenses	1,270	1,270	1,270
Professional Fees	390	390	390
<b>Total Controllable Expenditure</b>	<b>18,520</b>	<b>18,520</b>	<b>16,640</b>
<b>Net Controllable Expenditure</b>	<b>18,520</b>	<b>18,520</b>	<b>16,640</b>
<b>Tourism Net Expenditure</b>	<b>18,520</b>	<b>18,520</b>	<b>16,640</b>

# Planning and Regeneration Portfolio

## Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Management and Support	PR 02 - PR 03	457,780	473,190	483,160
Building Control	PR 04 - PR 05	130,430	137,960	142,070
Development Management	PR 06 - PR 07	129,410	144,160	162,850
Forward Planning	PR 08 - PR 09	307,940	405,650	344,780
Land Charges - Local Searches	PR 10 - PR 11	(11,700)	(9,970)	(8,950)
Off Street Parking Services	PR 12 - PR 13	(1,090,680)	(1,108,220)	(1,095,160)
Land & Properties	PR 14 - PR 15	6,960	7,960	8,980
Economic Development	PR 16 - PR 17	235,970	241,730	246,590
Borough Markets	PR 18 - PR 19	11,010	15,720	20,560
<b>Controllable Expenditure</b>		<b>177,120</b>	<b>308,180</b>	<b>304,880</b>
Management and Support	PR 02 - PR 03	(352,800)	(364,400)	(371,880)
Building Control	PR 04 - PR 05	74,100	77,060	79,130
Development Management	PR 06 - PR 07	821,730	855,860	867,530
Forward Planning	PR 08 - PR 09	27,380	22,520	31,920
Land Charges - Local Searches	PR 10 - PR 11	115,760	119,800	122,600
Off Street Parking Services	PR 12 - PR 13	338,510	344,210	351,160
Land & Properties	PR 14 - PR 15	93,330	94,630	95,450
Economic Development	PR 16 - PR 17	101,610	105,200	107,610
Borough Markets	PR 18 - PR 19	138,960	141,700	143,950
<b>Non-Controllable Expenditure</b>		<b>1,358,580</b>	<b>1,396,580</b>	<b>1,427,470</b>
		<b>1,535,700</b>	<b>1,704,760</b>	<b>1,732,350</b>

# Planning and Regeneration Portfolio

## Management and Support

Richard Lawrence

### Description

This service includes:

The Head of Development;

The Planning Support Team provides all of the administration and technical expertise for Development Management and is the contact point for all customer planning queries. It includes the street naming and numbering function;

Tree Preservation Orders (TPO) give legal protection to trees or woodlands. A TPO makes carrying out works without written consent of the authority a criminal offence. There are over 500 TPO's. Each year we process around 200 applications for works on protected trees, which includes notifications of works on trees in Conservation Areas.

### Employees

FTE Description

9.0 Planning Support Team

1.0 Head of Development

1.0 Tree Officer

### Cost Centres

0900 Planning Support Team

0904 Head of Development

0911 Tree Preservation Orders

# Planning and Regeneration Portfolio

## Management and Support

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>405,170</b>	<b>422,150</b>	<b>432,560</b>
<b>Transport Related Expenditure</b>	<b>8,160</b>	<b>8,320</b>	<b>8,320</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	29,330	29,330	29,330
Clothes, Uniform & Laundry	140	140	140
Communications & Computing	24,870	24,870	24,870
Contributions to Provisions	1,200	1,200	1,200
Equipment, Furniture & Materials	2,670	2,670	2,670
Expenses	1,310	1,310	1,310
Miscellaneous Expenses	(400)	(400)	(400)
Printing, Stationery & General Expenses	10,420	10,420	10,420
Professional Fees	450	450	450
<b>Total Controllable Expenditure</b>	<b>483,320</b>	<b>500,460</b>	<b>510,870</b>
<b>Total Controllable Income</b>	<b>(25,540)</b>	<b>(27,270)</b>	<b>(27,710)</b>
<b>Net Controllable Expenditure</b>	<b>457,780</b>	<b>473,190</b>	<b>483,160</b>
<b>Employee Expenses</b>	<b>5,480</b>	<b>5,590</b>	<b>5,600</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	28,650	29,590	30,290
Printing, Stationery & General Expenses	470	470	470
<b>Support Services</b>			
Central Expenses	700	730	750
Departmental	44,720	46,490	47,520
Property Management	33,780	35,090	36,190
Strategic Management	46,190	48,640	49,910
Support Services	44,970	47,810	48,990
<b>Total Non-Controllable Expenditure</b>	<b>204,960</b>	<b>214,410</b>	<b>219,720</b>
<b>Total Non-Controllable Income</b>	<b>(557,760)</b>	<b>(578,810)</b>	<b>(591,600)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(352,800)</b>	<b>(364,400)</b>	<b>(371,880)</b>
<b>Management and Support Net Expenditure</b>	<b>104,980</b>	<b>108,790</b>	<b>111,280</b>

# Planning and Regeneration Portfolio

## Building Control

Richard Lawrence

### Description

This service is now managed by Cannock Chase District Council as lead authority under a shared service arrangement.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

### Employees

FTE Description

Not Applicable

### Cost Centres

0907 Building Control

# Planning and Regeneration Portfolio

## Building Control

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Communications & Computing	2,230	2,230	2,230
Miscellaneous Expenses	(50)	(50)	(50)
<b>Third Party Payments</b>	<b>128,250</b>	<b>135,780</b>	<b>139,890</b>
<b>Total Controllable Expenditure</b>	<b>130,430</b>	<b>137,960</b>	<b>142,070</b>
<b>Net Controllable Expenditure</b>	<b>130,430</b>	<b>137,960</b>	<b>142,070</b>
<b>Employee Expenses</b>	<b>2,920</b>	<b>3,000</b>	<b>3,000</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	1,440	1,440	1,440
Printing, Stationery & General Expenses	1,430	1,430	1,430
<b>Support Services</b>			
Central Expenses	1,850	1,930	1,980
Departmental	2,720	2,820	2,880
Property Management	35,520	36,900	38,060
Strategic Management	19,000	19,710	20,220
Support Services	13,340	14,030	14,380
<b>Total Non-Controllable Expenditure</b>	<b>78,220</b>	<b>81,260</b>	<b>83,390</b>
<b>Total Non-Controllable Income</b>	<b>(4,120)</b>	<b>(4,200)</b>	<b>(4,260)</b>
<b>Net Non-Controllable Expenditure</b>	<b>74,100</b>	<b>77,060</b>	<b>79,130</b>
<b>Building Control Net Expenditure</b>	<b>204,530</b>	<b>215,020</b>	<b>221,200</b>

# Planning and Regeneration Portfolio

## Development Management

Richard Lawrence

### Description

This service is responsible for providing advice on planning proposals and the processing of planning applications and other related applications. It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

### Employees

FTE Description

15.1 Development Management

3.0 Development Management Enforcement

### Cost Centres

0909 Development Management

0960 Development Management Enforcement

# Planning and Regeneration Portfolio

## Development Management

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>724,520</b>	<b>754,790</b>	<b>773,880</b>
<b>Transport Related Expenditure</b>	<b>40,070</b>	<b>40,640</b>	<b>40,640</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	1,000	1,000	1,000
Communications & Computing	11,060	60	60
Contributions to Provisions	1,200	1,200	1,200
Expenses	500	500	500
Legal Costs	25,330	25,330	25,330
Miscellaneous Expenses	(1,760)	(1,760)	(1,760)
Printing, Stationery & General Expenses	5,330	5,830	5,830
Professional Fees	23,230	23,230	23,230
<b>Total Controllable Expenditure</b>	<b>830,480</b>	<b>850,820</b>	<b>869,910</b>
<b>Total Controllable Income</b>	<b>(701,070)</b>	<b>(706,660)</b>	<b>(707,060)</b>
<b>Net Controllable Expenditure</b>	<b>129,410</b>	<b>144,160</b>	<b>162,850</b>
<b>Employee Expenses</b>	<b>7,910</b>	<b>8,070</b>	<b>8,100</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	41,980	43,360	44,370
Printing, Stationery & General Expenses	3,050	3,060	3,040
<b>Support Services</b>			
Central Expenses	19,900	20,730	21,300
Departmental	472,800	494,400	497,020
Property Management	52,760	54,810	56,540
Strategic Management	58,590	57,960	59,570
Support Services	160,690	169,420	173,540
<b>Depreciation &amp; Impairment Losses</b>	<b>4,050</b>	<b>4,050</b>	<b>4,050</b>
<b>Total Non-Controllable Expenditure</b>	<b>821,730</b>	<b>855,860</b>	<b>867,530</b>
<b>Net Non-Controllable Expenditure</b>	<b>821,730</b>	<b>855,860</b>	<b>867,530</b>
<b>Development Management Net Expenditure</b>	<b>951,140</b>	<b>1,000,020</b>	<b>1,030,380</b>



# Planning and Regeneration Portfolio

## Forward Planning

Richard Lawrence

### Description

The budget covers the following services:

Forward Planning is responsible for Planning Policy in the Borough including land use monitoring;

Buildings of Historic Interest covers over 800 listed buildings in Stafford Borough. Written Consent is needed to carry out works of alteration to Listed Buildings;

Conservation Areas covers areas of 'special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance'. There are currently 30 such areas designated in the Borough.

### Employees

FTE Description

4.5 Forward Planning

1.0 Conservation Areas

### Cost Centres

0912 Forward Planning

0916 Conservation Areas

# Planning and Regeneration Portfolio

## Forward Planning

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>235,060</b>	<b>243,310</b>	<b>231,530</b>
<b>Transport Related Expenditure</b>	<b>11,450</b>	<b>11,560</b>	<b>11,560</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	1,300	1,300	1,300
Communications & Computing	13,840	14,380	14,380
Contributions to Provisions	63,030	48,030	33,030
Expenses	600	600	600
Grants & Subscriptions	11,150	11,150	11,150
Local Plan Inquiry	190,000	150,000	95,000
Miscellaneous Expenses	(1,990)	(1,990)	(1,990)
Printing, Stationery & General Expenses	1,960	1,960	1,960
Professional Fees	390	390	390
<b>Total Controllable Expenditure</b>	<b>526,790</b>	<b>480,690</b>	<b>398,910</b>
<b>Total Controllable Income</b>	<b>(218,850)</b>	<b>(75,040)</b>	<b>(54,130)</b>
<b>Net Controllable Expenditure</b>	<b>307,940</b>	<b>405,650</b>	<b>344,780</b>
<b>Employee Expenses</b>	<b>3,430</b>	<b>3,510</b>	<b>3,510</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	15,970	16,480	16,870
Printing, Stationery & General Expenses	640	650	640
<b>Support Services</b>			
Central Expenses	8,200	8,550	8,750
Departmental	29,500	30,880	31,070
Property Management	15,570	16,180	16,700
Strategic Management	17,880	17,270	17,760
Support Services	33,070	35,160	36,010
<b>Total Non-Controllable Expenditure</b>	<b>124,260</b>	<b>128,680</b>	<b>131,310</b>
<b>Total Non-Controllable Income</b>	<b>(96,880)</b>	<b>(106,160)</b>	<b>(99,390)</b>
<b>Net Non-Controllable Expenditure</b>	<b>27,380</b>	<b>22,520</b>	<b>31,920</b>
<b>Forward Planning Net Expenditure</b>	<b>335,320</b>	<b>428,170</b>	<b>376,700</b>

# Planning and Regeneration Portfolio

## Land Charges - Local Searches

Richard Lawrence

### Description

It is a statutory function for the Council to hold a register of local land charges for properties within the Borough. Local Authority searches are co-ordinated and Official Certificates of Search are issued for land searches within Stafford Borough.

There are different levels of service which may be provided.

### Employees

FTE Description

1.6 Land Charges - Local Searches

### Cost Centres

0932 Land Charges - Local Searches

# Planning and Regeneration Portfolio

## Land Charges - Local Searches

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>40,100</b>	<b>41,830</b>	<b>42,850</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	70	70	70
Contributions to Provisions	3,080	3,080	3,080
Miscellaneous Expenses	(930)	(930)	(930)
Other Fees	37,300	37,300	37,300
<b>Total Controllable Expenditure</b>	<b>79,620</b>	<b>81,350</b>	<b>82,370</b>
<b>Total Controllable Income</b>	<b>(91,320)</b>	<b>(91,320)</b>	<b>(91,320)</b>
<b>Net Controllable Expenditure</b>	<b>(11,700)</b>	<b>(9,970)</b>	<b>(8,950)</b>
<b>Employee Expenses</b>	<b>780</b>	<b>800</b>	<b>800</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	5,340	5,510	5,630
Printing, Stationery & General Expenses	780	790	780
<b>Support Services</b>			
Central Expenses	2,680	2,780	2,850
Departmental	71,920	74,540	76,130
Property Management	17,140	17,800	18,350
Strategic Management	5,780	5,580	5,740
Support Services	11,340	12,000	12,320
<b>Total Non-Controllable Expenditure</b>	<b>115,760</b>	<b>119,800</b>	<b>122,600</b>
<b>Net Non-Controllable Expenditure</b>	<b>115,760</b>	<b>119,800</b>	<b>122,600</b>
<b>Land Charges - Local Searches Net Expenditure</b>	<b>104,060</b>	<b>109,830</b>	<b>113,650</b>

# Planning and Regeneration Portfolio

## Off Street Parking Services

Howard Thomas

### Description

There are 14 car parks in Stafford giving a total of 2,103 spaces being a mixture of short and long stay. There are 5 car parks in Stone giving a total of 259 spaces being a mixture of short and long stay.

We will ensure parking policy interventions are operated effectively and contribute to the wider objectives of transport planning and economic development within the provisions of the relevant legislation.

SBC off street parking enforcement is an outsourced contracted operation which also provides cash collection and banking, ambassadorial roles and environmental crime enforcement actively performed on an advanced planning basis in accordance with Traffic Management Act 2004 and Staffordshire joint parking policy.

### Employees

FTE Description

0.8 Off Street Parking Services

### Cost Centres

0933 Off Street Parking Services

# Planning and Regeneration Portfolio

## Off Street Parking Services

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>34,080</b>	<b>34,580</b>	<b>35,100</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	71,120	71,240	71,240
Energy Costs	94,920	96,820	98,260
Premises Insurance	3,000	3,000	3,000
Rates	401,630	419,910	428,310
Rents	23,090	23,830	24,310
Repairs & Maintenance - Buildings	98,930	100,300	100,750
Repairs & Maintenance - Other	33,680	33,680	34,350
Water Services	9,140	9,320	9,490
<b>Transport Related Expenditure</b>	<b>2,780</b>	<b>2,830</b>	<b>2,860</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	2,460	2,460	2,460
Bank Charges	23,400	23,530	23,530
Communications & Computing	4,000	4,000	4,000
Contributions to Provisions	1,870	1,870	1,870
Equipment, Furniture & Materials	62,800	20,800	20,800
Licences	100	100	100
Miscellaneous Expenses	(1,110)	(1,110)	(1,110)
Other Fees	370,000	370,000	370,000
Printing, Stationery & General Expenses	9,880	9,880	9,880
Professional Fees	269,550	269,550	269,550
Security Services	20,400	20,810	20,820
<b>Third Party Payments</b>	<b>43,800</b>	<b>44,680</b>	<b>45,570</b>
<b>Total Controllable Expenditure</b>	<b>1,579,520</b>	<b>1,562,080</b>	<b>1,575,140</b>
<b>Total Controllable Income</b>	<b>(2,670,200)</b>	<b>(2,670,300)</b>	<b>(2,670,300)</b>
<b>Net Controllable Expenditure</b>	<b>(1,090,680)</b>	<b>(1,108,220)</b>	<b>(1,095,160)</b>
<b>Employee Expenses</b>	<b>400</b>	<b>400</b>	<b>400</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	8,810	9,040	9,060
Repairs & Maintenance - Grounds	50,890	50,890	50,890
<b>Supplies &amp; Services</b>			
Communications & Computing	12,700	13,130	13,450
Printing, Stationery & General Expenses	260	260	260
<b>Support Services</b>			
Central Expenses	35,320	36,810	37,680
Departmental	15,930	16,370	16,720
Property Management	36,610	38,460	39,720
Strategic Management	66,190	62,880	64,700
Support Services	83,600	88,170	90,480
<b>Depreciation &amp; Impairment Losses</b>	<b>27,800</b>	<b>27,800</b>	<b>27,800</b>
<b>Total Non-Controllable Expenditure</b>	<b>338,510</b>	<b>344,210</b>	<b>351,160</b>
<b>Net Non-Controllable Expenditure</b>	<b>338,510</b>	<b>344,210</b>	<b>351,160</b>
<b>Off Street Parking Services Net Expenditure</b>	<b>(752,170)</b>	<b>(764,010)</b>	<b>(744,000)</b>

# Planning and Regeneration Portfolio

## Land & Properties

Neville Raby

### Description

This budget provides for the repairs and maintenance of Public Clocks, Gaol Square Clock and General Land and Properties within the Borough.

It also provides for the upkeep & maintenance of War Memorials owned by the Council to encourage a proud public perception in the history of Stafford Borough.

### Employees

FTE Description

Not Applicable

### Cost Centres

0914 War Memorials

0917 Public Clocks

0931 Shopmobility

0948 General Land & Premises

# Planning and Regeneration Portfolio

## Land & Properties

### Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Premises Related Expenditure</b>			
Energy Costs	670	680	690
Rates	17,230	17,570	17,920
Repairs & Maintenance - Buildings	35,830	36,540	37,270
Repairs & Maintenance - Grounds	4,080	4,160	4,240
<b>Supplies &amp; Services</b>			
Contributions to Provisions	580	580	580
Grants & Subscriptions	1,010	1,010	1,010
Other Fees	420	420	420
<b>Total Controllable Expenditure</b>	<b>59,820</b>	<b>60,960</b>	<b>62,130</b>
<b>Total Controllable Income</b>	<b>(52,860)</b>	<b>(53,000)</b>	<b>(53,150)</b>
<b>Net Controllable Expenditure</b>	<b>6,960</b>	<b>7,960</b>	<b>8,980</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	1,060	1,090	1,100
<b>Supplies &amp; Services</b>			
Insurances	50	50	50
<b>Support Services</b>			
Central Expenses	970	1,020	1,040
Departmental	90	90	90
Property Management	10,480	11,070	11,440
Strategic Management	1,590	1,490	1,530
Support Services	15,270	16,000	16,380
<b>Depreciation &amp; Impairment Losses</b>	<b>63,820</b>	<b>63,820</b>	<b>63,820</b>
<b>Total Non-Controllable Expenditure</b>	<b>93,330</b>	<b>94,630</b>	<b>95,450</b>
<b>Net Non-Controllable Expenditure</b>	<b>93,330</b>	<b>94,630</b>	<b>95,450</b>
<b>Land &amp; Properties Net Expenditure</b>	<b>100,290</b>	<b>102,590</b>	<b>104,430</b>



# Planning and Regeneration Portfolio

## Economic Development

Richard Lawrence

### Description

This service covers a number of areas:

Business Support and Formation - working with the business community, business support organisations including the Chamber of Commerce and Stafford Enterprise, and other regeneration partners to support the growth of local businesses;

Inward Investment - hands-on support to develop the Borough as a destination for inward investment;

Town Centre Development - supporting Stafford and Stone Town Centres to create a positive and continuing focus for commercial, retail and leisure businesses;

Funding Opportunities - identifying and bidding for new sources of funding to complement the mainstream economic budgets, for example LABGI, LEADER growth point and government funding.

This budget also includes expenditure on Christmas light decorations in the Borough.

### Employees

FTE Description

2.6 Economic Development

1.0 Town Centre Management

### Cost Centres

0919 Economic Development

0920 Town Centre Management

0941 Christmas Lights

0952 LABGI Projects

# Planning and Regeneration Portfolio

## Economic Development

Richard Lawrence

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>170,090</b>	<b>175,780</b>	<b>179,980</b>
<b>Premises Related Expenditure</b>			
Energy Costs	760	780	800
Repairs & Maintenance - Other	31,980	31,980	32,620
<b>Transport Related Expenditure</b>	<b>2,450</b>	<b>2,500</b>	<b>2,500</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	8,190	8,190	8,190
Clothes, Uniform & Laundry	390	390	390
Communications & Computing	6,770	6,770	6,770
Contributions to Provisions	2,290	2,290	2,290
Equipment, Furniture & Materials	3,580	3,580	3,580
Expenses	1,870	1,870	1,870
Grants & Subscriptions	6,500	3,340	3,340
Miscellaneous Expenses	(1,170)	(1,170)	(1,170)
Other Fees	300	300	300
Printing, Stationery & General Expenses	5,130	5,130	5,130
<b>Total Controllable Expenditure</b>	<b>239,130</b>	<b>241,730</b>	<b>246,590</b>
<b>Total Controllable Income</b>	<b>(3,160)</b>	<b>-</b>	<b>-</b>
<b>Net Controllable Expenditure</b>	<b>235,970</b>	<b>241,730</b>	<b>246,590</b>
<b>Employee Expenses</b>	<b>1,820</b>	<b>1,860</b>	<b>1,860</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	10,610	10,950	11,210
Printing, Stationery & General Expenses	330	330	330
<b>Support Services</b>			
Central Expenses	2,870	2,980	3,050
Departmental	46,560	48,070	49,130
Property Management	16,230	16,850	17,380
Strategic Management	20,810	21,220	21,750
Support Services	16,470	17,490	17,930
<b>Depreciation &amp; Impairment Losses</b>	<b>10,400</b>	<b>10,400</b>	<b>10,400</b>
<b>Total Non-Controllable Expenditure</b>	<b>126,100</b>	<b>130,150</b>	<b>133,040</b>
<b>Total Non-Controllable Income</b>	<b>(24,490)</b>	<b>(24,950)</b>	<b>(25,430)</b>
<b>Net Non-Controllable Expenditure</b>	<b>101,610</b>	<b>105,200</b>	<b>107,610</b>
<b>Economic Development Net Expenditure</b>	<b>337,580</b>	<b>346,930</b>	<b>354,200</b>

# Planning and Regeneration Portfolio

## Borough Markets

Howard Thomas

### Description

St John's Indoor Market in Stafford offers traders the potential of a four day trading week within the facility. Consumers who live in the Borough or who are visiting the town are able to shop for a wide selection of goods including food, clothing and electrical goods.

Monthly Farmers' Markets are held in both Stafford and Stone at outdoor venues.

### Employees

FTE Description

3.2 Stafford Market

### Cost Centres

0347 Stafford Market

0348 Farmers' Market

# Planning and Regeneration Portfolio

## Borough Markets

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>109,170</b>	<b>115,050</b>	<b>118,020</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	6,240	6,290	6,340
Energy Costs	33,010	33,670	34,340
Premises Insurance	2,690	2,690	2,740
Rates	51,000	48,920	49,900
Repairs & Maintenance - Buildings	35,340	36,050	36,770
Water Services	7,470	7,620	7,770
<b>Transport Related Expenditure</b>	<b>830</b>	<b>850</b>	<b>850</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	13,500	13,500	13,500
Cleaning	9,550	9,740	9,940
Clothes, Uniform & Laundry	500	500	500
Communications & Computing	4,160	4,160	4,160
Contributions to Provisions	2,690	2,690	2,690
Equipment, Furniture & Materials	2,240	2,760	2,770
Expenses	320	320	320
Grants & Subscriptions	640	640	640
Licences	200	200	200
Miscellaneous Expenses	(2,460)	(2,460)	(2,460)
Printing, Stationery & General Expenses	760	760	760
Professional Fees	36,450	36,450	36,450
Refuse Disposal/Collections	10,360	10,570	10,780
Security Services	6,350	6,000	6,120
<b>Total Controllable Expenditure</b>	<b>331,010</b>	<b>336,970</b>	<b>343,100</b>
<b>Total Controllable Income</b>	<b>(320,000)</b>	<b>(321,250)</b>	<b>(322,540)</b>
<b>Net Controllable Expenditure</b>	<b>11,010</b>	<b>15,720</b>	<b>20,560</b>
<b>Employee Expenses</b>	<b>1,860</b>	<b>1,900</b>	<b>1,910</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	7,480	7,740	7,930
Insurances	1,460	1,500	1,500
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Central Expenses	6,440	6,710	6,860
Departmental	16,860	17,260	17,610
Property Management	13,290	14,030	14,500
Strategic Management	17,440	17,100	17,560
Support Services	22,090	23,420	24,040
<b>Depreciation &amp; Impairment Losses</b>	<b>52,030</b>	<b>52,030</b>	<b>52,030</b>
<b>Total Non-Controllable Expenditure</b>	<b>138,960</b>	<b>141,700</b>	<b>143,950</b>
<b>Net Non-Controllable Expenditure</b>	<b>138,960</b>	<b>141,700</b>	<b>143,950</b>
<b>Borough Markets Net Expenditure</b>	<b>149,970</b>	<b>157,420</b>	<b>164,510</b>

# Resources Portfolio

## Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Public Buildings	RE 02 - RE 03	664,430	694,050	719,950
Facilities Management	RE 04 - RE 05	194,030	200,560	204,890
Executive Management	RE 06 - RE 07	254,570	204,990	209,030
Corporate Business and Partnerships	RE 08 - RE 09	290,760	304,010	312,630
Communications	RE 10 - RE 11	145,220	149,770	152,760
Customer Services	RE 12 - RE 13	302,870	317,720	324,280
Out of Hours Service	RE 14 - RE 15	6,710	6,840	6,980
Law and Administration	RE 16 - RE 17	904,070	956,730	977,120
Finance	RE 18 - RE 19	534,770	556,300	570,660
Audit, Risk, Resilience and Procurement	RE 20 - RE 21	222,120	229,510	234,440
Human Resources Services	RE 22 - RE 23	379,980	393,130	401,600
Technology	RE 24 - RE 25	821,780	839,570	853,660
Members Services	RE 26 - RE 27	288,540	293,830	298,990
Revenues & Benefits	RE 28 - RE 29	526,940	574,940	606,830
Housing Benefit Payments	RE 30 - RE 31	-	-	-
Parish Councils	RE 32 - RE 33	51,000	51,000	51,000
Corporate and Democratic Core	RE 34 - RE 35	134,900	126,770	126,770
Non-Distributed Costs	RE 36 - RE 37	287,710	287,710	292,660
Asset Management/Energy Conservation	RE 38 - RE 39	32,560	32,560	32,560
Electoral Registration	RE 40 - RE 41	43,200	43,200	43,200
Elections	RE 42 - RE 43	39,500	39,500	39,500
Insurance Premiums	RE 46 - RE 47	171,010	175,490	175,900
Items to be Allocated	RE 48 - RE 49	83,430	83,430	83,430
<b>Controllable Expenditure</b>		<b>6,380,100</b>	<b>6,561,610</b>	<b>6,718,840</b>
Public Buildings	RE 02 - RE 03	(627,430)	(654,250)	(678,870)
Facilities Management	RE 04 - RE 05	(194,030)	(200,560)	(204,890)
Executive Management	RE 06 - RE 07	(254,570)	(204,990)	(209,030)
Corporate Business and Partnerships	RE 08 - RE 09	(280,450)	(293,500)	(301,910)
Communications	RE 10 - RE 11	(145,220)	(149,770)	(152,760)
Customer Services	RE 12 - RE 13	(302,870)	(317,720)	(324,280)
Out of Hours Service	RE 14 - RE 15	40	40	40
Law and Administration	RE 16 - RE 17	(953,630)	(1,007,110)	(1,028,500)
Finance	RE 18 - RE 19	(534,770)	(556,300)	(570,660)
Audit, Risk, Resilience and Procurement	RE 20 - RE 21	(164,340)	(169,750)	(173,400)
Human Resources Services	RE 22 - RE 23	(296,860)	(323,000)	(328,770)
Technology	RE 24 - RE 25	(662,960)	(678,900)	(691,450)
Members Services	RE 26 - RE 27	(288,540)	(293,830)	(298,990)
Revenues & Benefits	RE 28 - RE 29	329,600	340,420	348,310
Parish Councils	RE 32 - RE 33	3,530	3,610	3,690
Corporate and Democratic Core	RE 34 - RE 35	1,255,230	1,290,410	1,319,530
Asset Management/Energy Conservation	RE 38 - RE 39	9,340	9,860	10,130
Electoral Registration	RE 40 - RE 41	89,540	93,610	95,790
Elections	RE 42 - RE 43	93,440	97,770	100,060
Charities Administration	RE 44 - RE 45	7,780	8,150	8,370
Insurance Premiums	RE 46 - RE 47	(171,010)	(175,490)	(175,900)
<b>Non-Controllable Expenditure</b>		<b>(3,088,180)</b>	<b>(3,181,300)</b>	<b>(3,253,490)</b>
		<b>3,291,920</b>	<b>3,380,310</b>	<b>3,465,350</b>

# Resources Portfolio

## Public Buildings

Neville Raby

### Description

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

### Employees

FTE Description

2.0 Civic Centre

### Cost Centres

0000 Civic Centre

0001 Stone Area Office

0069 Highfields Office (Capital charges & Insurance only)

## Resources Portfolio

### Public Buildings

#### Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>57,440</b>	<b>60,600</b>	<b>61,800</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	4,630	4,780	4,880
Energy Costs	96,740	98,670	100,650
Rates	205,130	210,430	213,520
Rents	731,600	746,230	761,160
Repairs & Maintenance - Buildings	110,890	113,110	115,380
Water Services	17,620	17,970	18,330
<b>Transport Related Expenditure</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Supplies &amp; Services</b>			
Cleaning	81,390	83,010	84,670
Clothes, Uniform & Laundry	200	200	200
Communications & Computing	1,460	1,460	1,460
Contributions to Provisions	2,810	2,810	2,810
Equipment, Furniture & Materials	21,450	21,710	21,980
Printing, Stationery & General Expenses	760	760	760
Professional Fees	2,600	2,600	2,600
Refuse Disposal/Collections	1,820	1,820	1,860
<b>Total Controllable Expenditure</b>	<b>1,336,570</b>	<b>1,366,190</b>	<b>1,392,090</b>
<b>Total Controllable Income</b>	<b>(672,140)</b>	<b>(672,140)</b>	<b>(672,140)</b>
<b>Net Controllable Expenditure</b>	<b>664,430</b>	<b>694,050</b>	<b>719,950</b>
<b>Employee Expenses</b>	<b>990</b>	<b>1,000</b>	<b>1,000</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	19,000	19,500	19,550
Repairs & Maintenance - Grounds	4,270	4,270	4,270
<b>Supplies &amp; Services</b>			
Communications & Computing	5,600	5,770	5,890
Printing, Stationery & General Expenses	160	160	160
<b>Support Services</b>			
Property Management	36,470	38,500	39,780
Strategic Management	1,690	1,780	1,820
Support Services	35,360	37,840	38,820
<b>Depreciation &amp; Impairment Losses</b>	<b>120,810</b>	<b>120,810</b>	<b>120,810</b>
<b>Total Non-Controllable Expenditure</b>	<b>224,350</b>	<b>229,630</b>	<b>232,100</b>
<b>Total Non-Controllable Income</b>	<b>(851,780)</b>	<b>(883,880)</b>	<b>(910,970)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(627,430)</b>	<b>(654,250)</b>	<b>(678,870)</b>
<b>Public Buildings Net Expenditure</b>	<b>37,000</b>	<b>39,800</b>	<b>41,080</b>

**Resources Portfolio**  
**Facilities Management**  
Neville Raby

**Description**

The Property Services section is responsible for responsive maintenance issues, caretaking and security measures for the Civic Centre.

**Employees**

FTE Description

4.0 Public Buildings Team

**Cost Centres**

0066 Public Buildings Team



# Resources Portfolio

## Facilities Management

### Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>182,950</b>	<b>189,340</b>	<b>193,670</b>
<b>Transport Related Expenditure</b>	<b>7,240</b>	<b>7,380</b>	<b>7,380</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	200	200	200
Communications & Computing	1,650	1,650	1,650
Equipment, Furniture & Materials	800	800	800
Printing, Stationery & General Expenses	1,190	1,190	1,190
<b>Total Controllable Expenditure</b>	<b>194,030</b>	<b>200,560</b>	<b>204,890</b>
<b>Net Controllable Expenditure</b>	<b>194,030</b>	<b>200,560</b>	<b>204,890</b>
<b>Employee Expenses</b>	<b>1,960</b>	<b>2,010</b>	<b>2,010</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	10,600	10,940	11,190
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Property Management	12,510	12,990	13,400
Strategic Management	3,080	3,260	3,340
Support Services	10,450	11,420	11,700
<b>Total Non-Controllable Expenditure</b>	<b>38,610</b>	<b>40,630</b>	<b>41,650</b>
<b>Total Non-Controllable Income</b>	<b>(232,640)</b>	<b>(241,190)</b>	<b>(246,540)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(194,030)</b>	<b>(200,560)</b>	<b>(204,890)</b>
<b>Facilities Management Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Executive Management

Tim Clegg

### Description

This budget reflects the cost to Stafford Borough Council of the office of the Chief Executive including any expenses incurred as a result of their day to day duties.

### Employees

FTE Description

1.0 Executive Management

### Cost Centres

0003 Executive Management

# Resources Portfolio

## Executive Management

Tim Clegg

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	157,900	163,270	167,260
<b>Transport Related Expenditure</b>	2,500	2,550	2,600
<b>Supplies &amp; Services</b>			
Communications & Computing	940	940	940
Contributions to Provisions	1,040	1,040	1,040
Equipment, Furniture & Materials	250	250	250
Expenses	2,160	2,160	2,160
Grants & Subscriptions	23,130	23,130	23,130
Hospitality	1,800	1,800	1,800
Legal Costs	55,000	-	-
Printing, Stationery & General Expenses	1,150	1,150	1,150
Professional Fees	8,700	8,700	8,700
<b>Total Controllable Expenditure</b>	<b>254,570</b>	<b>204,990</b>	<b>209,030</b>
<b>Net Controllable Expenditure</b>	<b>254,570</b>	<b>204,990</b>	<b>209,030</b>
<b>Employee Expenses</b>	<b>520</b>	<b>530</b>	<b>530</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	2,610	2,690	2,760
Printing, Stationery & General Expenses	50	50	50
<b>Support Services</b>			
Property Management	9,190	9,540	9,840
Strategic Management	43,970	46,300	47,780
Support Services	4,510	4,790	4,900
<b>Total Non-Controllable Expenditure</b>	<b>60,850</b>	<b>63,900</b>	<b>65,860</b>
<b>Total Non-Controllable Income</b>	<b>(315,420)</b>	<b>(268,890)</b>	<b>(274,890)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(254,570)</b>	<b>(204,990)</b>	<b>(209,030)</b>
<b>Executive Management Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Corporate Business and Partnerships

Tim Clegg

### Description

This budget provides for the executive support services to the Chief Executive, Leader of the Council and Cabinet. The budget provides for activities in respect of business planning for the organisation and the management of specific corporate functions such as strategic policy and partnerships across the borough, performance and project management, transformation and service improvement voluntary sector provision and community engagement, equalities and asset management.

In addition to this the wider function encapsulates statutory responsibilities to community safety, anti-social behaviour, prevent and safeguarding children and adults at risk of abuse and neglect.

### Employees

FTE Description

5.8 Corporate Business & Partnerships

### Cost Centres

0002 Corporate Business & Partnerships

0052 Corporate EDRM

# Resources Portfolio

## Corporate Business and Partnerships

Tim Clegg

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>242,220</b>	<b>255,220</b>	<b>263,590</b>
<b>Transport Related Expenditure</b>	<b>2,190</b>	<b>2,240</b>	<b>2,280</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	470	470	470
Communications & Computing	11,630	11,830	12,040
Contributions to Provisions	620	620	620
Equipment, Furniture & Materials	800	800	800
Expenses	900	900	900
Grants & Subscriptions	100	100	100
Hospitality	200	200	200
Other Fees	22,050	22,050	22,050
Printing, Stationery & General Expenses	1,580	1,580	1,580
Professional Fees	8,000	8,000	8,000
<b>Total Controllable Expenditure</b>	<b>290,760</b>	<b>304,010</b>	<b>312,630</b>
<b>Net Controllable Expenditure</b>	<b>290,760</b>	<b>304,010</b>	<b>312,630</b>
<b>Employee Expenses</b>	<b>3,010</b>	<b>3,070</b>	<b>3,070</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	20,810	21,500	22,000
Printing, Stationery & General Expenses	270	270	270
<b>Support Services</b>			
Property Management	24,510	25,460	26,260
Strategic Management	6,380	6,720	6,880
Support Services	18,350	19,560	20,060
<b>Total Non-Controllable Expenditure</b>	<b>73,330</b>	<b>76,580</b>	<b>78,540</b>
<b>Total Non-Controllable Income</b>	<b>(353,780)</b>	<b>(370,080)</b>	<b>(380,450)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(280,450)</b>	<b>(293,500)</b>	<b>(301,910)</b>
<b>Corporate Business and Partnerships Net Expenditure</b>	<b>10,310</b>	<b>10,510</b>	<b>10,720</b>

# Resources Portfolio

## Communications

Alistair Welch

### Description

This service provides external and internal communications across the authority including working with the traditional press and social media, website maintenance as well as development and sectional support for the Chief Executive, cabinet members, individual councillors and officers.

The graphic design service provides a design, production and advice service for the council creating a wide range of promotional materials such as brochures, ads, newsletters, flyers, leaflets, posters, billboards and exhibition material.

### Employees

FTE Description

1.7 Communications

1.0 Graphic Design

### Cost Centres

0009 Communications

0091 Graphic Design

## Resources Portfolio

### Communications

Alistair Welch

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>120,000</b>	<b>124,550</b>	<b>127,540</b>
<b>Transport Related Expenditure</b>	<b>80</b>	<b>80</b>	<b>80</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	9,400	9,400	9,400
Communications & Computing	4,140	4,140	4,140
Contributions to Provisions	520	520	520
Equipment, Furniture & Materials	4,030	4,030	4,030
Expenses	1,100	1,100	1,100
Licences	1,700	1,700	1,700
Printing, Stationery & General Expenses	850	850	850
Professional Fees	3,400	3,400	3,400
<b>Total Controllable Expenditure</b>	<b>145,220</b>	<b>149,770</b>	<b>152,760</b>
<b>Net Controllable Expenditure</b>	<b>145,220</b>	<b>149,770</b>	<b>152,760</b>
<b>Employee Expenses</b>	<b>1,670</b>	<b>1,700</b>	<b>1,700</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	7,950	8,200	8,390
Printing, Stationery & General Expenses	20	20	20
<b>Support Services</b>			
Property Management	11,090	11,520	11,890
Strategic Management	9,820	10,270	10,510
Support Services	38,140	40,370	41,280
<b>Total Non-Controllable Expenditure</b>	<b>68,690</b>	<b>72,080</b>	<b>73,790</b>
<b>Total Non-Controllable Income</b>	<b>(213,910)</b>	<b>(221,850)</b>	<b>(226,550)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(145,220)</b>	<b>(149,770)</b>	<b>(152,760)</b>
<b>Communications Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Customer Services

Howard Thomas

### Description

This budget provides for Customer Services of the Council which encompasses the Customer Services Framework; Equalities & Diversity and all aspects of complaints, compliments & comments.

The service is concerned with ensuring all services are accessible to our customers.

### Employees

FTE Description

9.4 Customer Services

### Cost Centres

0064 Customer Services



## Resources Portfolio

### Customer Services

Howard Thomas

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>294,060</b>	<b>308,910</b>	<b>315,470</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	3,000	3,000	3,000
Communications & Computing	70	70	70
Equipment, Furniture & Materials	1,260	1,260	1,260
Expenses	300	300	300
Printing, Stationery & General Expenses	630	630	630
Professional Fees	3,550	3,550	3,550
<b>Total Controllable Expenditure</b>	<b>302,870</b>	<b>317,720</b>	<b>324,280</b>
<b>Net Controllable Expenditure</b>	<b>302,870</b>	<b>317,720</b>	<b>324,280</b>
<b>Employee Expenses</b>	<b>4,980</b>	<b>5,080</b>	<b>5,100</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	43,730	45,020	45,970
Printing, Stationery & General Expenses	140	140	140
<b>Support Services</b>			
Property Management	31,140	32,350	33,360
Support Services	18,490	19,840	20,340
<b>Depreciation &amp; Impairment Losses</b>	<b>5,780</b>	<b>5,780</b>	<b>5,780</b>
<b>Total Non-Controllable Expenditure</b>	<b>104,260</b>	<b>108,210</b>	<b>110,690</b>
<b>Total Non-Controllable Income</b>	<b>(407,130)</b>	<b>(425,930)</b>	<b>(434,970)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(302,870)</b>	<b>(317,720)</b>	<b>(324,280)</b>
<b>Customer Services Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Resources Portfolio

### Out of Hours Service

Howard Thomas

#### Description

This budget provides for the Out of Hours Service customer response and emergency service via our telephone system which is delivered by a neighbouring local authority.

#### Employees

FTE Description

Not Applicable

#### Cost Centres

0070 Out of Hours Service

## Resources Portfolio Out of Hours Service

Howard Thomas

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Supplies &amp; Services</b>			
Professional Fees	6,710	6,840	6,980
<b>Total Controllable Expenditure</b>	<b>6,710</b>	<b>6,840</b>	<b>6,980</b>
<b>Net Controllable Expenditure</b>	<b>6,710</b>	<b>6,840</b>	<b>6,980</b>
<b>Support Services</b>			
Support Services	40	40	40
<b>Total Non-Controllable Expenditure</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Net Non-Controllable Expenditure</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Out of Hours Service Net Expenditure</b>	<b>6,750</b>	<b>6,880</b>	<b>7,020</b>

# Resources Portfolio

## Law and Administration

Alistair Welch

### Description

This budget provides for the Democratic and Corporate Services Unit and the Legal Services Unit.

The Democratic Services Unit carries out functions related to Elections and Electoral Registration, Committee Administration and various Corporate Support functions.

The Legal Services Unit provides a Legal service to the Council and, under a shared service agreement, to Cannock Chase District Council. It also carries out functions relating to estates and the land terrier, data protection, freedom of information and management of the Salting's mobile home park.

### Employees

FTE Description

- 1.0 Head of Law and Admin
- 2.0 Democratic Administration
- 10.1 Legal
- 3.0 Electoral Unit
- 5.9 Corporate Support
- 3.5 Corporate Administration
- 1.0 Mayoral Support

### Cost Centres

- 0005 Democratic Administration
- 0006 Legal
- 0011 Elections Unit
- 0012 Data Protection Act
- 0071 Head of Law & Admin Services
- 0087 Corporate Support
- 0089 Corporate Administration
- 0089 Mayoral Support
- 1211 The Salting's

# Resources Portfolio

## Law and Administration

Alistair Welch

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>1,099,530</b>	<b>1,162,170</b>	<b>1,189,990</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	2,230	2,280	2,330
<b>Transport Related Expenditure</b>	<b>12,090</b>	<b>12,140</b>	<b>12,140</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	310	310	310
Catering	2,500	2,500	2,500
Civic Expenses	7,760	7,760	7,760
Clothes, Uniform & Laundry	1,760	1,760	1,760
Communications & Computing	19,730	19,730	19,730
Contributions to Provisions	5,340	5,340	5,340
Equipment, Furniture & Materials	20,960	20,960	21,060
Expenses	15,510	15,770	16,030
Floral Work	1,150	1,150	1,150
Grants & Subscriptions	900	900	900
Hospitality	5,560	5,560	5,560
Miscellaneous Expenses	(3,860)	(3,860)	(3,500)
Printing, Stationery & General Expenses	43,230	43,230	42,870
Professional Fees	14,360	14,360	14,360
Security Services	1,740	1,790	1,830
<b>Third Party Payments</b>	<b>16,460</b>	<b>16,800</b>	<b>17,180</b>
<b>Total Controllable Expenditure</b>	<b>1,267,260</b>	<b>1,330,650</b>	<b>1,359,300</b>
<b>Total Controllable Income</b>	<b>(363,190)</b>	<b>(373,920)</b>	<b>(382,180)</b>
<b>Net Controllable Expenditure</b>	<b>904,070</b>	<b>956,730</b>	<b>977,120</b>
<b>Employee Expenses</b>	<b>12,260</b>	<b>12,470</b>	<b>12,500</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	4,580	4,580	4,580
<b>Transport Related Expenditure</b>	<b>190</b>	<b>190</b>	<b>190</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	70,960	73,280	74,980
Printing, Stationery & General Expenses	4,040	4,060	4,040
<b>Support Services</b>			
Central Expenses	1,220	1,250	1,270
Departmental	80	80	80
Property Management	107,500	111,730	115,250
Strategic Management	28,220	29,600	30,340
Support Services	178,510	195,680	200,410
<b>Total Non-Controllable Expenditure</b>	<b>407,560</b>	<b>432,920</b>	<b>443,640</b>
<b>Total Non-Controllable Income</b>	<b>(1,361,190)</b>	<b>(1,440,030)</b>	<b>(1,472,140)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(953,630)</b>	<b>(1,007,110)</b>	<b>(1,028,500)</b>
<b>Law and Administration Net Expenditure</b>	<b>(49,560)</b>	<b>(50,380)</b>	<b>(51,380)</b>

# Resources Portfolio

## Finance

Neville Raby

### Description

Finance is a shared service led by Cannock Chase District Council.

The principal functions of the Financial Services team comprise corporate accountancy, financial planning, treasury management and the maintenance of financial systems.

### Employees

FTE Description

Not Applicable

### Cost Centres

0014 Financial Services

0022 Head of Finance

## Resources Portfolio

### Finance

#### Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Communications & Computing	1,560	1,560	1,560
<b>Third Party Payments</b>	<b>533,210</b>	<b>554,740</b>	<b>569,100</b>
<b>Total Controllable Expenditure</b>	<b>534,770</b>	<b>556,300</b>	<b>570,660</b>
<b>Net Controllable Expenditure</b>	<b>534,770</b>	<b>556,300</b>	<b>570,660</b>
<b>Employee Expenses</b>	<b>5,830</b>	<b>5,990</b>	<b>6,000</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	15,430	15,940	16,330
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Property Management	7,050	7,320	7,550
Support Services	57,090	59,720	61,210
<b>Depreciation &amp; Impairment Losses</b>	<b>7,960</b>	<b>7,960</b>	<b>7,960</b>
<b>Total Non-Controllable Expenditure</b>	<b>93,370</b>	<b>96,940</b>	<b>99,060</b>
<b>Total Non-Controllable Income</b>	<b>(628,140)</b>	<b>(653,240)</b>	<b>(669,720)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(534,770)</b>	<b>(556,300)</b>	<b>(570,660)</b>
<b>Finance Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Audit, Risk, Resilience and Procurement

Alistair Welch

### Description

Audit, Risk, Resilience and Procurement is a shared service led by Cannock Chase District Council.

The principle functions comprise internal audit services, insurance and risk management, civil contingencies and corporate procurement.

### Employees

Not Applicable

### Cost Centres

0016 Insurance/Risk Management

0020 Internal Audit

0057 Civil Contingencies



# Resources Portfolio

## Audit, Risk, Resilience and Procurement

### Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Communications & Computing	150	150	150
<b>Third Party Payments</b>	<b>43,490</b>	<b>44,740</b>	<b>45,710</b>
<b>Total Controllable Expenditure</b>	<b>222,120</b>	<b>229,510</b>	<b>234,440</b>
<b>Net Controllable Expenditure</b>	<b>222,120</b>	<b>229,510</b>	<b>234,440</b>
<b>Employee Expenses</b>	<b>190</b>	<b>200</b>	<b>200</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	1,060	1,060	1,060
Printing, Stationery & General Expenses	50	50	50
Communications & Computing	1,060	1,060	1,060
Printing, Stationery & General Expenses	50	50	50
<b>Support Services</b>			
Central Expenses	450	470	470
Departmental	1,300	1,340	1,370
Property Management	12,510	13,000	13,410
Strategic Management	720	670	690
Support Services	3,250	3,490	3,580
Central Expenses	450	470	470
Departmental	1,300	1,340	1,370
Property Management	12,510	13,000	13,410
Strategic Management	720	670	690
Support Services	3,250	3,490	3,580
<b>Total Non-Controllable Expenditure</b>	<b>32,990</b>	<b>34,500</b>	<b>35,310</b>
<b>Total Non-Controllable Income</b>	<b>(197,330)</b>	<b>(204,250)</b>	<b>(208,710)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(164,340)</b>	<b>(169,750)</b>	<b>(173,400)</b>
<b>Audit, Risk, Resilience and Procurement Net Expenditure</b>	<b>57,780</b>	<b>59,760</b>	<b>61,040</b>

# Resources Portfolio

## Human Resources Services

Neville Raby

### Description

Human Resource Services (HRS) is a Shared Service with Cannock Chase District Council and led by Stafford Borough Council (SBC).

In addition to the provision of payrolls for Stafford and Cannock Chase Council HRS also provides a payroll service to Lichfield District Council (LDC), together with a Shared HR & Payroll System. Health and Safety support is provided to SBC by LDC under an SLA arrangement.

The principle functions comprise of personnel, payroll, learning and development and health and safety.

### Employees

FTE Description

6.8 Personnel

2.3 Payroll

0.8 Personnel/Payroll Shared Services

4.0 Human Resources Shared Services

1.0 Training Shared Services

### Cost Centres

0026 Personnel

0027 Payroll

0029 Training

0065 Corporate Health & Safety

0082 Personnel/Payroll Shared Services

0143 Human Resources Shared Services

0145 Training Shared Services

0902 Health & Safety Shared Service

# Resources Portfolio

## Human Resources Services

Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>554,660</b>	<b>559,740</b>	<b>573,620</b>
<b>Transport Related Expenditure</b>	<b>11,860</b>	<b>11,950</b>	<b>11,950</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	41,730	41,730	41,730
Contributions to Provisions	2,020	2,020	2,020
Equipment, Furniture & Materials	3,270	3,270	3,270
Expenses	440	440	440
Grants & Subscriptions	750	750	750
Hospitality	90	90	90
Other Fees	(10,000)	(10,200)	(10,400)
Printing, Stationery & General Expenses	5,820	5,820	5,820
Professional Fees	52,770	53,410	54,060
Training Expenses	30,100	30,100	30,100
<b>Total Controllable Expenditure</b>	<b>693,510</b>	<b>699,120</b>	<b>713,450</b>
<b>Total Controllable Income</b>	<b>(313,530)</b>	<b>(305,990)</b>	<b>(311,850)</b>
<b>Net Controllable Expenditure</b>	<b>379,980</b>	<b>393,130</b>	<b>401,600</b>
<b>Employee Expenses</b>	<b>5,480</b>	<b>5,580</b>	<b>5,580</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	31,440	32,470	33,220
Printing, Stationery & General Expenses	2,600	2,610	2,600
<b>Support Services</b>			
Property Management	40,580	42,150	43,480
Strategic Management	12,420	13,120	13,440
Support Services	88,910	94,900	96,950
<b>Total Non-Controllable Expenditure</b>	<b>181,430</b>	<b>190,830</b>	<b>195,270</b>
<b>Total Non-Controllable Income</b>	<b>(478,290)</b>	<b>(513,830)</b>	<b>(524,040)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(296,860)</b>	<b>(323,000)</b>	<b>(328,770)</b>
<b>Human Resources Services Net Expenditure</b>	<b>83,120</b>	<b>70,130</b>	<b>72,830</b>

# Resources Portfolio

## Technology

Peter Kendrick

### Description

This service now provides Technology Services to Cannock Chase District Council as lead authority under a shared service arrangement.

The budget provides for Technology & Computer related services such as:  
Maintenance of PCs, servers and other peripheral equipment;  
Integration of application software; Installation and upgrade of application software;  
Central systems e.g. Email, file servers, remote access;  
Monitoring of the mobile phone contract and landline telephones;  
Reprographics; colour photocopying; agenda printing; booklet making;  
Update of the Councils property database.

### Employees

FTE Description

3.0 Reprographics Services  
19.0 Technology  
2.5 Gazetteer & GIS Support

### Cost Centres

0031 Reprographics Services  
0032 Technology  
0096 Gazetteer & GIS Support  
0158 Partnership CRM Contribution

## Resources Portfolio

### Technology

Peter Kendrick

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>908,330</b>	<b>943,280</b>	<b>968,920</b>
<b>Transport Related Expenditure</b>	<b>14,810</b>	<b>15,100</b>	<b>15,100</b>
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	300	300	300
Communications & Computing	325,800	325,380	325,380
Contributions to Provisions	2,750	2,750	2,750
Equipment, Furniture & Materials	254,020	254,020	254,870
Expenses	130	130	130
Other Fees	(47,480)	(46,440)	(46,140)
Printing, Stationery & General Expenses	111,520	111,520	111,520
Professional Fees	150	150	150
<b>Total Controllable Expenditure</b>	<b>1,570,330</b>	<b>1,606,190</b>	<b>1,632,980</b>
<b>Total Controllable Income</b>	<b>(748,550)</b>	<b>(766,620)</b>	<b>(779,320)</b>
<b>Net Controllable Expenditure</b>	<b>821,780</b>	<b>839,570</b>	<b>853,660</b>
<b>Employee Expenses</b>	<b>7,780</b>	<b>7,920</b>	<b>7,940</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	2,740	2,740	2,740
Insurances	1,680	1,730	1,730
Printing, Stationery & General Expenses	220	220	220
<b>Support Services</b>			
Departmental	490	560	500
Property Management	56,060	58,240	60,070
Strategic Management	20,810	21,990	22,550
Support Services	45,310	48,610	49,910
<b>Depreciation &amp; Impairment Losses</b>	<b>107,490</b>	<b>107,490</b>	<b>107,490</b>
<b>Total Non-Controllable Expenditure</b>	<b>242,580</b>	<b>249,500</b>	<b>253,150</b>
<b>Total Non-Controllable Income</b>	<b>(905,540)</b>	<b>(928,400)</b>	<b>(944,600)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(662,960)</b>	<b>(678,900)</b>	<b>(691,450)</b>
<b>Technology Net Expenditure</b>	<b>158,820</b>	<b>160,670</b>	<b>162,210</b>

# Resources Portfolio

## Members Services

Alistair Welch

### Description

This budget provides for the payment of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

### Employees

FTE Description

Not Applicable

### Cost Centres

0034 Members Expenses

## Resources Portfolio

### Members Services

Alistair Welch

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Transport Related Expenditure</b>	<b>11,730</b>	<b>11,960</b>	<b>11,960</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	3,310	3,310	3,310
Catering	1,000	1,000	1,000
Communications & Computing	5,440	5,440	5,440
Contributions to Provisions	120	120	120
Equipment, Furniture & Materials	130	130	130
Expenses	265,340	270,400	275,560
Printing, Stationery & General Expenses	470	470	470
Professional Fees	1,000	1,000	1,000
<b>Total Controllable Expenditure</b>	<b>288,540</b>	<b>293,830</b>	<b>298,990</b>
<b>Net Controllable Expenditure</b>	<b>288,540</b>	<b>293,830</b>	<b>298,990</b>
<b>Employee Expenses</b>	<b>6,510</b>	<b>6,570</b>	<b>6,590</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	98,120	101,500	103,980
Printing, Stationery & General Expenses	1,730	1,740	1,730
<b>Support Services</b>			
Property Management	123,470	128,250	132,290
Support Services	2,230	2,340	2,400
<b>Total Non-Controllable Expenditure</b>	<b>232,060</b>	<b>240,400</b>	<b>246,990</b>
<b>Total Non-Controllable Income</b>	<b>(520,600)</b>	<b>(534,230)</b>	<b>(545,980)</b>
<b>Net Non-Controllable Expenditure</b>	<b>(288,540)</b>	<b>(293,830)</b>	<b>(298,990)</b>
<b>Members Services Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Resources Portfolio

## Revenues & Benefits

Neville Raby

### Description

Revenues and Benefits is a shared service led by Cannock Chase District Council.

This budget covers the billing and collection of Council Tax and Business Rates and the administration and payment of Housing and Council Tax benefits to 13,500 customers. The service is responsible for collecting a combined total of over £100m worth of Business Rates and Council Tax each year.

The service also includes:

Investigations Team - responsible for the investigation, detection and prosecution of fraud;

Systems Maintenance Team - responsible for the maintenance, development and support of the core software applications;

Customer Services Team - responsible for all Revenues and Benefits front line customer enquiries.

### Employees

FTE Description

Not Applicable

### Cost Centres

0036 Revenues

0037 Housing Benefits

0159 Welfare Benefits/Fairer Charging



## Resources Portfolio Revenues & Benefits

### Neville Raby

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Supplies &amp; Services</b>			
Bank Charges	2,170	2,210	2,210
Communications & Computing	64,660	64,660	64,660
Contributions to Provisions	24,540	11,610	11,610
Professional Fees	30,000	30,000	30,000
<b>Third Party Payments</b>	<b>1,412,410</b>	<b>1,466,220</b>	<b>1,498,330</b>
<b>Total Controllable Expenditure</b>	<b>1,533,780</b>	<b>1,574,700</b>	<b>1,606,810</b>
<b>Total Controllable Income</b>	<b>(1,006,840)</b>	<b>(999,760)</b>	<b>(999,980)</b>
<b>Net Controllable Expenditure</b>	<b>526,940</b>	<b>574,940</b>	<b>606,830</b>
<b>Employee Expenses</b>	<b>13,300</b>	<b>13,650</b>	<b>13,680</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	26,570	27,440	28,000
Printing, Stationery & General Expenses	33,770	33,900	33,720
<b>Support Services</b>			
Central Expenses	11,110	11,620	11,880
Departmental	1,070	1,110	1,130
Property Management	56,770	58,990	60,890
Strategic Management	19,590	18,500	19,110
Support Services	167,420	175,210	179,900
<b>Total Non-Controllable Expenditure</b>	<b>329,600</b>	<b>340,420</b>	<b>348,310</b>
<b>Net Non-Controllable Expenditure</b>	<b>329,600</b>	<b>340,420</b>	<b>348,310</b>
<b>Revenues &amp; Benefits Net Expenditure</b>	<b>856,540</b>	<b>915,360</b>	<b>955,140</b>

# Resources Portfolio

## Housing Benefit Payments

Bob Kean

### Description

This budget provides for the cost of Housing Benefits which are means tested benefits administered by the Council on behalf of the Department for Work and Pensions. The Welfare Reform Act 2012 introduced a wide range of reforms to make the benefits system fairer and simpler. "Universal Credit" is a major feature of the Welfare Reform Act. Its aim is to simplify the benefits system by bringing together a wide range of working-age benefits into a single streamlined payment.

Council Tax benefit will not form part of the "Universal Credit" scheme. The national Council Tax Benefit Scheme was abolished on 1 April 2013 and each billing authority replaced it with its own local scheme.

### Employees

FTE Description

Not Applicable

### Cost Centres

0041 Housing Benefit Payments

# Resources Portfolio

## Housing Benefit Payments

Bob Kean

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Supplies &amp; Services</b>			
Miscellaneous Expenses	10,000	10,000	10,000
<b>Transfer Payments</b>			
Housing Benefits	23,970,800	24,450,220	24,939,220
Other Transfer Payments	50,000	50,000	50,000
<b>Total Controllable Expenditure</b>	<u>24,030,800</u>	<u>24,510,220</u>	<u>24,999,220</u>
<b>Total Controllable Income</b>	<u>(24,030,800)</u>	<u>(24,510,220)</u>	<u>(24,999,220)</u>
<b>Net Controllable Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Housing Benefit Payments Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

# Resources Portfolio

## Parish Councils

Bob Kean

### Description

This budget covers the grants paid to Parishes for concurrent functions (functions which the Borough Council can legally carry out) and is granted to the Parishes to spend at their discretion.

### Employees

FTE Description

Not Applicable

### Cost Centres

0043 Parish Councils

# Resources Portfolio

## Parish Councils

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	51,000	51,000	51,000
<b>Total Controllable Expenditure</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Net Controllable Expenditure</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Support Services</b>			
Central Expenses	460	480	490
Departmental	50	50	50
Strategic Management	760	710	730
Support Services	2,260	2,370	2,420
<b>Total Non-Controllable Expenditure</b>	<b>3,530</b>	<b>3,610</b>	<b>3,690</b>
<b>Net Non-Controllable Expenditure</b>	<b>3,530</b>	<b>3,610</b>	<b>3,690</b>
<b>Parish Councils Net Expenditure</b>	<b>54,530</b>	<b>54,610</b>	<b>54,690</b>

# Resources Portfolio

## Corporate and Democratic Core

Bob Kean

### Description

This Budget comprises "Democratic Representation and Management" and "Corporate Management". Costs charged here include the cost of statutory external audit and corporate bank charges.

### Employees

FTE Description

Not Applicable

### Cost Centres

0044 Corporate Management

0045 Democratic Representation & Management

**Resources Portfolio**  
**Corporate and Democratic Core**

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Audit Fees	60,120	50,730	50,730
Bank Charges	62,980	64,240	64,240
Professional Fees	11,800	11,800	11,800
<b>Total Controllable Expenditure</b>	<b>134,900</b>	<b>126,770</b>	<b>126,770</b>
<b>Net Controllable Expenditure</b>	<b>134,900</b>	<b>126,770</b>	<b>126,770</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	15,020	15,080	15,010
<b>Support Services</b>			
Central Expenses	43,530	44,000	44,470
Departmental	80,270	83,540	84,480
Members	520,600	534,230	545,980
Strategic Management	173,810	164,740	169,660
Support Services	422,000	448,820	459,930
<b>Total Non-Controllable Expenditure</b>	<b>1,255,230</b>	<b>1,290,410</b>	<b>1,319,530</b>
<b>Net Non-Controllable Expenditure</b>	<b>1,255,230</b>	<b>1,290,410</b>	<b>1,319,530</b>
<b>Corporate and Democratic Core Net Expenditure</b>	<b>1,390,130</b>	<b>1,417,180</b>	<b>1,446,300</b>

**Resources Portfolio**  
**Non-Distributed Costs**

**Bob Kean**

**Description**

This budget provides for those costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0049 Non-Distributed Costs



**Resources Portfolio**  
**Non-Distributed Costs**

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	247,710	247,710	252,660
Third Party Payments	40,000	40,000	40,000
Total Controllable Expenditure	<u>287,710</u>	<u>287,710</u>	<u>292,660</u>
Net Controllable Expenditure	<u>287,710</u>	<u>287,710</u>	<u>292,660</u>
Non-Distributed Costs Net Expenditure	<u><u>287,710</u></u>	<u><u>287,710</u></u>	<u><u>292,660</u></u>

**Resources Portfolio**  
**Asset Management/Energy Conservation**  
**Neville Raby**

**Description**

This budget provides for the Asset Management Cost Centre which includes professional fees for external valuations of property and also the annual asset valuation for accounting purposes.

There is also provision for energy efficiency measures which are overseen by the Energy Management Group on practical initiatives within the Council's portfolio relating to mechanical and electrical improvements.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0047 Asset Management

# Resources Portfolio

## Asset Management/Energy Conservation

Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Supplies &amp; Services</b>			
Asset Management - Energy Conservation	17,120	17,120	17,120
Professional Fees	15,440	15,440	15,440
<b>Total Controllable Expenditure</b>	<b>32,560</b>	<b>32,560</b>	<b>32,560</b>
<b>Net Controllable Expenditure</b>	<b>32,560</b>	<b>32,560</b>	<b>32,560</b>
<b>Support Services</b>			
Property Management	8,820	9,320	9,580
Support Services	520	540	550
<b>Total Non-Controllable Expenditure</b>	<b>9,340</b>	<b>9,860</b>	<b>10,130</b>
<b>Net Non-Controllable Expenditure</b>	<b>9,340</b>	<b>9,860</b>	<b>10,130</b>
<b>Asset Management/Energy Conservation Net Expenditure</b>	<b>41,900</b>	<b>42,420</b>	<b>42,690</b>

**Resources Portfolio**  
**Electoral Registration**  
Alistair Welch

**Description**

This budget provides for the Electoral Registration service. This covers the statutory provision of the annual Register of Electors and Absent Voting.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0051 Electoral Registration

# Resources Portfolio

## Electoral Registration

Alistair Welch

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	<b>2,150</b>	<b>2,150</b>	<b>2,150</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	460	460	460
Communications & Computing	31,590	31,590	31,590
Contributions to Provisions	20	20	20
Printing, Stationery & General Expenses	8,980	8,980	8,980
<b>Total Controllable Expenditure</b>	<b>43,200</b>	<b>43,200</b>	<b>43,200</b>
<b>Net Controllable Expenditure</b>	<b>43,200</b>	<b>43,200</b>	<b>43,200</b>
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	1,170	1,170	1,170
<b>Support Services</b>			
Central Expenses	1,160	1,210	1,230
Departmental	110	110	110
Strategic Management	1,920	1,800	1,850
Support Services	85,180	89,320	91,430
<b>Total Non-Controllable Expenditure</b>	<b>89,540</b>	<b>93,610</b>	<b>95,790</b>
<b>Net Non-Controllable Expenditure</b>	<b>89,540</b>	<b>93,610</b>	<b>95,790</b>
<b>Electoral Registration Net Expenditure</b>	<b>132,740</b>	<b>136,810</b>	<b>138,990</b>

# Resources Portfolio

## Elections

Alistair Welch

### Description

This budget provides for the cost of District Elections which are held every four years. The next Election year is 2019/20, in the intervening years a contribution to reserves is made to fund the costs in Election year.

### Employees

FTE Description

Not Applicable

### Cost Centres

0055 Elections - Borough & Parish

## Resources Portfolio

### Elections

Alistair Welch

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	-	100,000	-
<b>Premises Related Expenditure</b>			
Rents	-	30,000	-
<b>Supplies &amp; Services</b>			
Communications & Computing	-	22,000	-
Contributions to Provisions	39,500	-	39,500
Equipment, Furniture & Materials	-	15,000	-
Expenses	-	2,000	-
Printing, Stationery & General Expenses	-	26,000	-
<b>Total Controllable Expenditure</b>	<b>39,500</b>	<b>195,000</b>	<b>39,500</b>
<b>Total Controllable Income</b>	-	<b>(155,500)</b>	-
<b>Net Controllable Expenditure</b>	<b>39,500</b>	<b>39,500</b>	<b>39,500</b>
<b>Support Services</b>			
Central Expenses	1,160	1,210	1,230
Departmental	110	110	110
Strategic Management	1,920	1,800	1,850
Support Services	90,250	94,650	96,870
<b>Total Non-Controllable Expenditure</b>	<b>93,440</b>	<b>97,770</b>	<b>100,060</b>
<b>Net Non-Controllable Expenditure</b>	<b>93,440</b>	<b>97,770</b>	<b>100,060</b>
<b>Elections Net Expenditure</b>	<b>132,940</b>	<b>137,270</b>	<b>139,560</b>

**Resources Portfolio**  
**Charities Administration**  
**Bob Kean**

**Description**

This budget provides for the cost of administering the Mayor's Charity.

**Employees**

FTE Description

Not Applicable

**Cost Centres**

0042 Charities Administration



**Resources Portfolio**  
**Charities Administration**

Bob Kean

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
<b>Support Services</b>			
Support Services	7,780	8,150	8,370
<b>Total Non-Controllable Expenditure</b>	<u>7,780</u>	<u>8,150</u>	<u>8,370</u>
<b>Net Non-Controllable Expenditure</b>	<u>7,780</u>	<u>8,150</u>	<u>8,370</u>
<b>Charities Administration Net Expenditure</b>	<u><u>7,780</u></u>	<u><u>8,150</u></u>	<u><u>8,370</u></u>

**Resources Portfolio**  
**Insurance Premiums**  
Neville Raby

**Description**

These are the Insurance Premiums for Employees, Vehicles and Premises across the authority.

**Employees**

**Cost Centres**

0161 Insurance Premiums

## Resources Portfolio Insurance Premiums

Neville Raby

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Third Party Payments	171,010	175,490	175,900
Total Controllable Expenditure	<u>171,010</u>	<u>175,490</u>	<u>175,900</u>
Net Controllable Expenditure	<u>171,010</u>	<u>175,490</u>	<u>175,900</u>
Total Non-Controllable Income	<u>(171,010)</u>	<u>(175,490)</u>	<u>(175,900)</u>
Net Non-Controllable Expenditure	<u>(171,010)</u>	<u>(175,490)</u>	<u>(175,900)</u>
Insurance Premiums Net Expenditure	<u>-</u>	<u>-</u>	<u>-</u>

**Resources Portfolio  
Items to be Allocated**

Bob Kean

**Description**

**Employees**

**Cost Centres**

0092 Items to be Allocated

## Resources Portfolio Items to be Allocated

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
<b>Employee Expenses</b>	(100,000)	(100,000)	(100,000)
<b>Supplies &amp; Services</b>			
Other Fees	183,430	183,430	183,430
<b>Total Controllable Expenditure</b>	<b>83,430</b>	<b>83,430</b>	<b>83,430</b>
<b>Net Controllable Expenditure</b>	<b>83,430</b>	<b>83,430</b>	<b>83,430</b>
<b>Items to be Allocated Net Expenditure</b>	<b>83,430</b>	<b>83,430</b>	<b>83,430</b>

**DRAFT GENERAL FUND CAPITAL PROGRAMME 2017/18 to 2020/21**

	Planned Delivery				Programme but not allocated £000
	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	
<b>ENVIRONMENT</b>					
Streetscene equipment	80	260	80	-	-
Waste Contract - replacement wheeled bins	100	150	150	150	-
Streetscene Fleet Procurement	34	-	-	-	-
Riverway Site Improved Depot Facilities	-	-	-	-	101
<b>Total</b>	<b>214</b>	<b>410</b>	<b>230</b>	<b>150</b>	<b>101</b>
<b>COMMUNITY</b>					
Disabled Facilities Grants	1,358	1,037	1,037	1,037	187
Private Sector Housing Assistance	30	134	-	-	-
Improvements at Glover St caravan site	-	-	-	-	142
CCTV upgrade	68	-	-	-	-
Empty Homes	83	-	-	-	210
Kingsmead Marsh LNR (s106)	7	-	-	-	-
<b>Total</b>	<b>1,546</b>	<b>1,171</b>	<b>1,037</b>	<b>1,037</b>	<b>539</b>
<b>LEISURE</b>					
Stone Leisure Strategy	1,772	7,023	350	-	150
Stafford Castle - Protective System for Parking Area	8	-	-	-	-
Stafford Castle - H&S Works	5	-	-	-	-
Stafford Castle Motte	25	-	-	-	-
Stafford Castle	-	-	-	-	16
Rowley Park - Sports Stadium	10	-	-	-	-
Victoria Park Refurbishment	250	1,254	620	-	-
Victoria Park Pedestrian Bridge	-	100	-	-	-
Multi Use Games Area Walton, Stone (s106)	-	65	-	-	-
Charnley Road Destination Park (s106)	10	385	-	-	-
Gatehouse - MET rigging	80	-	-	-	-
Gnosall Leisure Facilities (s106)	67	-	-	-	-
Holmcroft Leisure Facilities (part s106)	10	-	-	-	388
<b>Total</b>	<b>2,237</b>	<b>8,827</b>	<b>970</b>	<b>-</b>	<b>554</b>
<b>PLANNING AND REGENERATION</b>					
Waterscape	-	63	-	-	-
Growth Point capital	-	221	-	-	-
Stafford Town Centre Enhancement	20	46	-	-	-
Solar Panel Farm at Riverway	5	-	-	-	-
Pearl Brook Path Improvements	-	75	-	-	-
s106/CIL Monitoring system	20	-	-	-	-
Doxey Rd Land	115	-	-	-	-
Stafford Western Access Route	-	-	-	2,500	-
Land at Fairway, Stafford	271	-	-	-	-
New Gypsy & Traveller Site	-	-	-	-	150
<b>Total</b>	<b>431</b>	<b>405</b>	<b>-</b>	<b>2,500</b>	<b>150</b>

**DRAFT GENERAL FUND CAPITAL PROGRAMME 2017/18 to 2020/21**

	Planned Delivery				Programme but not allocated £000
	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000	
<b>RESOURCES</b>					
Corporate IT equipment	50	50	50	50	-
Provision to Commute Car Park Sharing Arrangement	-	750	-	-	-
Contact Centre Phone system	-	-	-	-	30
Civic Centre Generator		-			50
<b>Total</b>	<b>50</b>	<b>800</b>	<b>50</b>	<b>50</b>	<b>80</b>
<b>TOTAL CAPITAL PROGRAMME</b>	<b>4,478</b>	<b>11,613</b>	<b>2,287</b>	<b>3,737</b>	<b>1,424</b>

## Community Portfolio

### Variation Statement 2018/2019 to 2020/2021

	2018/2019 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	2019/20 Indicative	Real Terms / Efficiency Variations	2019/2020 Budget	Inflation	Real Terms / Efficiency Variations	2020/2021 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	480	18	498	492	29	521	5	7	533
Premises Related Costs	56	5	61	57	6	63	1	-	64
Transport Related Costs	22	- 6	16	22	- 6	16	-	-	16
Supplies and Services	293	- 63	230	294	- 64	230	-	-	230
Third Party Payments	78	1	79	80	-	80	2	- 1	81
<b>Total Expenditure</b>	<b>929</b>	<b>- 45</b>	<b>884</b>	<b>945</b>	<b>- 35</b>	<b>910</b>	<b>8</b>	<b>6</b>	<b>924</b>
Income	- 61	3	- 58	- 62	3	- 59	- 1	1	- 59
<b>Net Expenditure</b>	<b>868</b>	<b>- 42</b>	<b>826</b>	<b>883</b>	<b>- 32</b>	<b>851</b>	<b>7</b>	<b>7</b>	<b>865</b>



## Community Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2018/19 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Homelessness		
Tenancy sustainment officer	26	
Reduced supplies and services (external register cost)	-51	-25
Senior management restructure		-62
Empty Homes Officer		38
Pay award		5
Glover Street rates payable on empty caravans		7
Grants reflecting Service level agreements		-3
minor variations		-2
		<u><u>-42</u></u>

#### 2019/20 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Homelessness		
Tenancy sustainment officer	26	
Reduced supplies and services (external register cost)	-51	-25
Senior management restructure		-62
Empty Homes Officer		39
Pay award		12
Glover Street rates payable on empty caravans		7
Grants reflecting Service level agreements		-3
		<u><u>-32</u></u>

#### 2020/21 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Increase in Superannuation		7
		<u><u>7</u></u>

## Environment Portfolio

### Variation Statement 2018/2019 to 2020/2021

	2018/2019 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/2019 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
<b>Employee Costs</b>	3,004	97	3,101	3,072	84	3,156	28	31	3,215
<b>Premises Related Costs</b>	351	- 54	297	364	- 74	290	6	-	296
<b>Transport Related Costs</b>	426	- 41	385	432	- 40	392	6	- 1	397
<b>Supplies and Services</b>	912	197	1,109	915	178	1,093	4	- 1	1,096
<b>Third Party Payments</b>	4,350	- 438	3,912	4,434	- 400	4,034	86	39	4,159
<b>Total Expenditure</b>	9,043	- 239	8,804	9,217	- 252	8,965	130	68	9,163
<b>Income</b>	- 4,298	- 416	- 4,714	- 4,375	- 337	- 4,712	- 82	13	- 4,781
<b>Net Expenditure</b>	4,745	- 655	4,090	4,842	- 589	4,253	48	81	4,382

**Environment Portfolio**  
**Proposed Real Terms / Efficiency Variations**

**2018/19 Change**

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Senior management restructure		
Contracts manager	60	
Deletion of Group manager post	<u>-61</u>	-1
Pay award		45
Strategic health delivery		
Community Support Officers	69	
Reserve funding for Community Support Officers	<u>-69</u>	-
Partnerships Environmental Management merged with Corporate Business and Partnerships on Resources Portfolio		
Employees	-35	
Supplies	<u>-23</u>	-58
Staffing variations		16
Streetscene (budget realignment)		
Premises	-70	
Transport	-19	
Supplies	190	
Income	<u>-101</u>	-
Streetscene leisure overhead savings		-28
New waste contract		
Supplies (pensions)	30	
Contract	-438	
Depot rental income	<u>-70</u>	-478
Bereavement		
Reduced transport costs	-5	
Repairs to wall and additional cremator maintenance	60	
Digitalisation of cemetery maps (Revenue bid)	16	
Increased supplies and services (communications and equipment)	18	
Use of reserves to fund repairs to wall and cremator maintenance	-60	
Increased income	<u>-150</u>	-121
Reduced Sow and Penk drainage levy		-10
Housing Act Sewage Works reduction following transfer to Severn Trent		-5
Reduced utility costs		-4
minor variations		-11
		<u><u>-655</u></u>

<u>2019/20 Change</u>		£'000	£'000
<b><u>Real Term Variations</u></b>			
Senior management restructure			
Contracts manager		62	
Deletion of Group manager post		-61	1
Pay award			92
Strategic health delivery			
Community Support Officers		11	
Reserve funding for Community Support Officers		-11	-
Partnerships Environmental Management merged with Corporate Business and Partnerships on Resources Portfolio			
Employees		-37	
Supplies		-23	-60
Staffing variations			16
Streetscene (budget realignment)			
Premises		-70	
Transport		-19	
Supplies		190	
Income		-101	-
Streetscene leisure overhead savings			-28
New waste contract			
Supplies (pensions)		30	
Contract		-400	
Depot rental income		-70	-440
Bereavement			
Additional cremator maintenance		40	
Reduced transport costs		-5	
Increased supplies and services (communications and equipment)		18	
Use of reserves to fund additional cremator maintenance		-40	
Increased income		-150	-137
Reduced Sow and Penk drainage levy			-10
Housing Act Sewage Works reduction following transfer to Severn Trent			-5
Reduced utility costs			-4
minor variations			-14
			<b>-589</b>

<u>2020/21 Change</u>		£'000	£'000
<b><u>Real Term Variations</u></b>			
Increase in pensions costs			42
Strategic health delivery			
Community Support Officers		-11	
Reserve funding for Community Support Officers		11	-
Waste property growth			38
minor variations			1
			<b>81</b>

## Leisure Portfolio

### Variation Statement 2018/2019 to 2020/2021

	2018/2019 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	2019/20 Indicative	Real Terms / Efficiency Variations	2019/2020 Budget	Inflation	Real Terms / Efficiency Variations	2020/2021 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	3,427	- 2,784	643	3,511	- 2,800	711	3	35	749
Premises Related Costs	1,352	- 958	394	1,368	- 968	400	8	-	408
Transport Related Costs	44	- 35	9	44	- 34	10	-	-	10
Supplies and Services	1,706	- 1,334	372	1,708	- 1,336	372	-	- 30	342
Third Party Payments	18	1,494	1,512	19	907	926	19	- 152	793
<b>Total Expenditure</b>	<b>6,547</b>	<b>- 3,617</b>	<b>2,930</b>	<b>6,650</b>	<b>- 4,231</b>	<b>2,419</b>	<b>30</b>	<b>- 147</b>	<b>2,302</b>
Income	- 4,149	3,356	- 793	- 4,261	3,690	- 571	- 3	106	- 468
<b>Net Expenditure</b>	<b>2,398</b>	<b>- 261</b>	<b>2,137</b>	<b>2,389</b>	<b>- 541</b>	<b>1,848</b>	<b>27</b>	<b>- 41</b>	<b>1,834</b>

## Leisure Portfolio

### Proposed Real Terms / Efficiency Variations

	<u>2018/19 Change</u>	£'000	£'000
<b><u>Real Term Variations</u></b>			
Transfer to new Leisure Provider			
Employees		-2,715	
Premises		-795	
Transport		-35	
Supplies		-1,467	
Third Party		-18	
New contract payment		1,423	
Income		3,308	-299
Revenue Impact of Capital programme			124
Staffing variations (including pay award)			10
HLF Victoria Park			
Employees		44	
Supplies		58	
Income		-89	13
Rowley Park (transfer to Leisure Contractor)			
Employees		-93	
Premises		-107	
Supplies		-41	
Income		133	-108
Parks sinking fund contribution			15
Senior management restructure			
Head of Leisure		-92	
Leisure and Cultural Projects / Strategic Manager		60	-32
Leisure section reduced hosting income			4
minor variations			12
			<b><u>-261</u></b>

**2019/20 Change**

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Transfer to new Leisure Provider		
Employees	-2,732	
Premises	-871	
Transport	-35	
Supplies	-1,383	
Third Party	-18	
New contract payment	961	
Income	<u>3,632</u>	-446
Staffing variations (including pay award)		13
HLF Victoria Park		
Employees	57	
Supplies	40	
Income	<u>-81</u>	16
Rowley Park (transfer to Leisure Contractor)		
Employees	-94	
Premises	-110	
Supplies	-41	
Income	<u>136</u>	-109
Parks sinking fund contribution		15
Senior management restructure		
Head of Leisure	-92	
Leisure and Cultural Projects / Strategic Manager	62	-30
Leisure section reduced hosting income		4
minor variations		-4
		<u><u>-541</u></u>

**2020/21 Change**

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Staffing variations and Increments		1
Increase in pension costs		48
Transfer to new Leisure Provider		-87
minor variations		-3
		<u><u>-41</u></u>

## Planning and Regeneration Portfolio

### Variation Statement 2018/2019 to 2020/2021

	2018/2019 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	2019/20 Indicative	Real Terms / Efficiency Variations	2019/2020 Budget	Inflation	Real Terms / Efficiency Variations	2020/2021 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	1,627	91	1,718	1,668	119	1,787	16	11	1,814
Premises Related Costs	925	37	962	948	37	985	16	-	1,001
Transport Related Costs	66	-	66	67	-	67	-	-	67
Supplies and Services	1,208	134	1,342	1,201	32	1,233	1	-70	1,164
Third Party Payments	168	4	172	172	8	180	4	1	185
<b>Total Expenditure</b>	<b>3,994</b>	<b>266</b>	<b>4,260</b>	<b>4,056</b>	<b>196</b>	<b>4,252</b>	<b>37</b>	<b>-58</b>	<b>4,231</b>
Income	- 3,730	- 353	- 4,083	- 3,731	- 213	- 3,944	- 2	20	- 3,926
<b>Net Expenditure</b>	<b>264</b>	<b>- 87</b>	<b>177</b>	<b>325</b>	<b>- 17</b>	<b>308</b>	<b>35</b>	<b>- 38</b>	<b>305</b>



## Planning and Regeneration Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2018/19 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Development Management		
Senior planning officer	39	
Planning assistant post	26	
Additional income (to fund senior planning officer)	-39	
Additional grant (to fund planning assistant post)	-26	-
Senior management restructure		6
Pay Award		26
Building Control shared service increase		4
Parking		
Service charges (Riverside car park)	30	
Reduced rents payable	-14	
Bank charges	18	
Reduced payments to Sainsburys of income received	-80	
Service charge income	-35	
Additional income (net of Sainsburys reduction)	-121	-202
Local Plan Expenditure & Rephasing		
Supplies	116	
Income	-76	40
Land and Properties		
Rates on empty properties	16	
Additional lease income	-25	-9
Revenue Bids		
Development Management Paperless Working	10	
Car Park Machines	42	52
minor variations		-4
		<b><u>-87</u></b>

### 2019/20 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Development Management		
Senior planning officer	39	
Planning assistant post	26	
Additional income (to fund senior planning officer)	-39	
Additional grant (to fund planning assistant post)	-26	-
Senior management restructure		7
Pay Award		50
Building Control shared service increase		8
Parking		
Service charges (Riverside car park)	30	
Reduced rents payable	-14	
Bank charges	18	
Reduced payments to Sainsburys of income received	-80	
Service charge income	-35	
Additional income (net of Sainsburys reduction)	-121	-202
Local Plan Expenditure & Rephasing		
Supplies	81	
Income	49	130
Land and Properties		
Rates on empty properties	16	
Additional lease income	-25	-9
minor variations		-1
		<b><u>-17</u></b>

### 2020/21 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Increase in pension costs		25
Local Plan Expenditure & Rephasing		
Supplies	-55	
Income	-12	-67
Forward Planning		
Planning assistant post falling out	-18	
Use of reserve for Planning assitant post falling out	18	-
minor variations		4
		<b><u>-38</u></b>

## Resources Portfolio

### Variation Statement 2018/2019 to 2020/2021

	2018/2019 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	2019/20 Indicative	Real Terms / Efficiency Variations	2019/2020 Budget	Inflation	Real Terms / Efficiency Variations	2020/2021 Budget
<b>Employee Costs</b>	3,935	- 168	3,767	4,030	- 13	4,017	41	- 41	4,017
<b>Premises Related Costs</b>	1,240	- 71	1,169	1,267	- 44	1,223	24	- 31	1,216
<b>Transport Related Costs</b>	74	- 12	62	75	- 11	64	-	-	64
<b>Supplies and Services</b>	1,971	130	2,101	1,980	79	2,059	9	- 25	2,043
<b>Third Party Payments</b>	2,516	- 121	2,395	2,581	- 98	2,483	46	6	2,535
<b>Transfer Payments</b>	25,055	- 1,034	24,021	25,555	- 1,055	24,500	489	-	24,989
<b>Total Expenditure</b>	34,791	- 1,276	33,515	35,488	- 1,142	34,346	609	- 91	34,864
<b>Income</b>	- 28,060	925	- 27,135	- 28,594	810	- 27,784	- 517	156	- 28,145
<b>Net Expenditure</b>	6,731	- 351	6,380	6,894	- 332	6,562	92	65	6,719

## Resources Portfolio

### Proposed Real Terms / Efficiency Variations

	<u>2018/19 Change</u>	<u>£'000</u>	<u>£'000</u>
<b><u>Real Term Variations</u></b>			
Senior management restructure			-65
Pay award			50
Partnerships Environmental Management merged with Corporate Business and Partnerships on Resources Portfolio			
Employees	37		
Supplies	23		60
Leisure overhead savings			
Law and administration	-12		
Human Resources	-64		
Technology	-65		
Audit	-18		
Finance	-70		
Insurance	-48		-277
Housing benefits review of spend			
Expenditure	- 1,034		
Income	1,034		-
Civic Centre			
Reduced rates and utility costs	-73		
Lease income for 4th floor	-196		
Additional caretaking income	-7		-276
Shared services			
Audit	2		
Finance	7		
Revenues and Benefits	13		
Human Resources	-3		
Legal	-3		
Technology	-6		10
Revenues and Benefits - Analyse Local costs			30
Items to be allocated - CPI etc			106
Insurance premium contract savings			-25
HSR Bill Petition			55
Non distributed - reduced pension act increases			-12
minor variations			-7
			<b><u>- 351</u></b>

**2019/20 Change**

	£'000	£'000
<b>Real Term Variations</b>		
Senior management restructure		-64
Pay award		104
Partnerships Environmental Management merged with Corporate Business and Partnerships on Resources Portfolio		
Employees	37	
Supplies	23	60
Leisure overhead savings		
Law and administration	-12	
Human Resources	-65	
Technology	-67	
Audit	-18	
Finance	-70	
Insurance	-48	-280
Housing benefits review of spend		
Expenditure	- 1,055	
Income	1,055	-
Civic Centre		
Reduced rates and utility costs	-74	
Lease income for 4th floor	-196	
Additional caretaking income	-7	-277
Revenues and Benefits - Analyse Local costs		30
Items to be allocated - CPI etc		106
Election Year		
Employees	100	
Premises	30	
Supplies	25	
Income	-155	-
Shared services		
Audit	4	
Finance	13	
Revenues and Benefits	31	
Human Resources	-7	
Legal	-6	
Technology	-12	23
Insurance premium contract savings		-25
Non distributed - reduced pension act increases		-12
Reduced audit fees		-9
Welfare benefits reduced income		12
		<b>- 332</b>

**2020/21 Change**

	£'000	£'000
<b>Real Term Variations</b>		
Increments		6
Election Year		
Employees	-100	
Premises	-30	
Supplies	-25	
Income	155	-
Increase in pension costs		57
minor variations		2
		<b>65</b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES  
AND CAPITAL RESOURCES 2017/18 TO 2020/21**

	01/04/2018	01/04/2019	01/04/2020	01/04/2021
	£	£	£	£
<b><u>Contingency</u></b>				
Revenue Surplus	1,000,000	1,000,000	1,000,000	1,000,000
Insurance Reserve	519,724	519,724	519,724	519,724
VAT - Partial Exemption	195,300	195,300	195,300	195,300
Leisure Equalization Reserve	-265,620	-708,800	-936,270	-1,098,810
	<b>1,449,404</b>	<b>1,006,224</b>	<b>778,754</b>	<b>616,214</b>
<b><u>Grants</u></b>				
Strategic Health Delivery	80,360	10,680	0	0
Homelessness Prevention	99,321	99,321	99,321	99,321
Growth Point Grant	2,257	2,257	2,257	2,257
LPSA - Anti Social Behaviour	66,532	66,532	66,532	66,532
Shared Service Support	540	540	540	540
Staffordshire Warm Homes Grant	34,341	34,341	34,341	34,341
Flare Development	44,548	44,548	44,548	44,548
Implementing Welfare Reform	21,485	21,485	21,485	21,485
Neighbourhood Planning Grant	53,902	43,902	43,902	43,902
Stafford & Surrounds Fund	62,031	62,031	62,031	62,031
Elector Grant	94,098	94,098	94,098	94,098
Inspire Grant	7,000	7,000	7,000	7,000
Rough Sleeping Grant	120,072	120,072	120,072	120,072
Planning Registers New Burdens	35,495	39,365	27,955	19,045
Flexible Homelessness Support Grant	60,797	60,797	60,797	60,797
Admin Grant	42,570	61,080	56,970	31,600
Discretionary Rate Relief	118,580	118,580	118,580	118,580
	<b>943,929</b>	<b>886,629</b>	<b>860,429</b>	<b>826,149</b>
<b><u>Donations</u></b>				
Loans to Sports Clubs	6,005	6,005	6,005	6,005
Grants Sports Clubs	7,700	7,700	7,700	7,700
Coaching Fund	1,465	1,465	1,465	1,465
Youth Theatre	15,595	15,595	15,595	15,595
Castle Donations	9,628	9,628	9,628	9,628
High House Donations	23,072	23,072	23,072	23,072
	<b>63,465</b>	<b>63,465</b>	<b>63,465</b>	<b>63,465</b>
<b><u>Sinking Fund</u></b>				
Cremator Sinking Fund	250,000	300,000	350,000	400,000
Pest Control Vehicles	65,200	81,600	98,000	114,400
Sweepers Sinking Fund	-60,001	9,999	79,999	149,999
Rowley Park 3G Pitch Sinking Fund	70,000	85,000	100,000	115,000
Riverway	25,000	50,000	75,000	100,000
	<b>350,199</b>	<b>526,599</b>	<b>702,999</b>	<b>879,399</b>
<b><u>Shared Services</u></b>				
HR Shared Service	33,493	33,493	33,493	33,493
IT Shared Service	88,615	88,615	88,615	88,615
Legal Shared Service	44,460	45,960	47,460	48,960
Shared Services Transformation	160,000	160,000	160,000	160,000
	<b>326,568</b>	<b>328,068</b>	<b>329,568</b>	<b>331,068</b>
<b><u>Rolling Programme</u></b>				
Housing Needs Survey	52,770	52,770	52,770	52,770
Elections	181,125	220,625	104,125	143,625
	<b>233,895</b>	<b>273,395</b>	<b>156,895</b>	<b>196,395</b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES  
AND CAPITAL RESOURCES 2017/18 TO 2020/21**

	01/04/2018	01/04/2019	01/04/2020	01/04/2021
	£	£	£	£
<b><u>Community</u></b>				
Home Energy Conservation	25,700	25,700	25,700	25,700
Private Sector Housing	12,596	12,596	12,596	12,596
Housing Strategy	20,000	20,000	20,000	20,000
Sanctuary	3	3	3	3
CCTV Infrastructure	30,000	30,000	30,000	30,000
Deposit Guarantee Scheme	3,320	3,320	3,320	3,320
	<b>91,619</b>	<b>91,619</b>	<b>91,619</b>	<b>91,619</b>
<b><u>Corporate</u></b>				
Restructuring	12,565	12,565	12,565	12,565
Training	52,535	52,535	52,535	52,535
Climate Change	7,228	7,228	7,228	7,228
Provision for Future Maintenance	26,670	0	0	0
Pensions Reserve	23,920	23,920	23,920	23,920
Corporate Initiatives	207,036	207,036	207,036	207,036
	<b>329,954</b>	<b>303,284</b>	<b>303,284</b>	<b>303,284</b>
<b><u>Environment</u></b>				
Memorials Testing	140,000	80,000	40,000	0
LNR	4,334	4,334	4,334	4,334
Dog Warden	8,000	8,000	8,000	8,000
Future Recycling Initiatives	23,630	23,630	23,630	23,630
Streetscene Transformation	101,086	128,436	155,786	183,136
Pest Control	9,751	9,751	9,751	9,751
Food Safety	9,980	9,980	9,980	9,980
Crematorium office/mess	8,000	8,000	8,000	8,000
Empty Homes Officer	7,000	7,000	7,000	7,000
Waste Contingency	10,000	10,000	10,000	10,000
CAMEO - emissions trading scheme	42,654	42,654	42,654	42,654
Stewardship Rural Payments Agency	5,975	5,975	5,975	5,975
Community Matron Reserve	3,000	3,000	3,000	3,000
	<b>373,410</b>	<b>340,760</b>	<b>328,110</b>	<b>315,460</b>
<b><u>Leisure</u></b>				
Arts Development				
Children's Gym PCT	350	350	350	350
Parks	18,258	18,258	18,258	18,258
Riverway ATP Football Dev Fund	15,018	15,018	15,018	15,018
	<b>33,626</b>	<b>33,626</b>	<b>33,626</b>	<b>33,626</b>
<b><u>Planning</u></b>				
LDF	88,497	-31,003	-30,503	-30,003
Regeneration (LABGI)	3,162	0	0	0
CIL	-20,250	-20,250	-20,250	-20,250
Parking Manager	3,475	3,475	3,475	3,475
Parking	300	300	300	300
Dev Mgmt. Equalisation	300,912	284,362	261,312	238,262
Ec Dev - Town Workplace	5,000	5,000	5,000	5,000
	<b>381,096</b>	<b>241,884</b>	<b>219,334</b>	<b>196,784</b>
<b><u>Resources</u></b>				
Health & Safety	36,634	31,634	26,634	21,634
HR future shared service development	48,428	24,268	18,658	13,048
Elections Software	25,588	25,588	25,588	25,588
Policy Post	6,270	6,270	6,270	6,270
Housing Benefits Equalisation	186,092	186,092	186,092	186,092
	<b>303,012</b>	<b>273,852</b>	<b>263,242</b>	<b>252,632</b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**  
**AND CAPITAL RESOURCES 2017/18 TO 2020/21**

	01/04/2018	01/04/2019	01/04/2020	01/04/2021
	£	£	£	£
<b><u>Section 106</u></b>				
Section 106 commuted sums	196,498	164,938	133,378	101,818
Cannock SAC Contribution	200,509	200,509	200,509	200,509
S106 swimming pool	4,180	4,180	4,180	4,180
S106 Sports cts/hall	5,545	5,545	5,545	5,545
S106 Artificial Turf	757	757	757	757
	<b>407,489</b>	<b>375,929</b>	<b>344,369</b>	<b>312,809</b>
<b><u>Capital</u></b>				
Revenue Surplus	1,772,620	2,291,810	2,475,060	
RCCO GF	1,021,719	395,369	423,279	0
Invest to Save	0	0	0	0
Budget support	0	0	0	0
De Minimis Capital Spending	249,166	0	0	0
Modular Staging contribution	11,400	0	0	0
VAT Shelter	0	0	0	0
Trf SLC Sinking	163,559	163,559	163,559	0
	<b>3,218,464</b>	<b>2,850,738</b>	<b>3,061,898</b>	<b>0</b>
<b><u>New Homes Bonus</u></b>		<b>569,260</b>	<b>867,750</b>	<b>1,070,267</b>
<b>Earmarked</b>	<b>8,506,131</b>	<b>8,165,333</b>	<b>8,405,343</b>	<b>5,489,172</b>



## Stafford Borough Council - Business Rates Retention

	2018-19	2019-20	2020-21
<b><u>A. Business Rates Collection Fund</u></b>	£	£	£
<b>Gross Rates</b>	<b>-60,071,780</b>	<b>-61,486,940</b>	<b>-62,716,680</b>
Less <b><u>Reliefs etc.</u></b>			
Mandatory Relief	5,571,390	5,682,820	5,796,480
Discretionary relief	301,620	307,650	313,800
Exemptions	1,700,000	1,734,000	1,768,680
Cost Of Collection	165,400	168,710	172,080
Losses on collection	3,170,000	3,233,400	3,298,070
<b>Business Rates Collectable</b>	<b>-49,163,370</b>	<b>-50,360,360</b>	<b>-51,367,570</b>
Less <b><u>amount due to</u></b>			
Government	24,581,690	25,180,180	25,683,790
County	4,424,700	4,532,430	4,623,080
Fire	491,630	503,600	513,680
<b>Net Business attributable to SBC</b>	<b><u>-19,665,350</u></b>	<b><u>-20,144,150</u></b>	<b><u>-20,547,020</u></b>
<b><u>B. General Fund determination of retained Business Rates</u></b>			
Net Business Rates attributable to SBC	-19,665,350	-20,144,150	-20,547,020
less Tariff	14,173,980	14,487,470	14,777,220
	288,230		
Core Funding	<u>2,716,880</u>	<u>2,777,140</u>	<u>2,832,680</u>
Growth	<b>-2,486,260</b>	<b>-2,879,540</b>	<b>-2,937,120</b>
Plus New Burdens funding subject to Levy			
Small Business Rates Relief	-1,142,540	-1,165,390	-1,188,700
<b>Amount subject to levy</b>	<b>-3,628,800</b>	<b>-4,044,930</b>	<b>-4,125,820</b>
Levy	<u>1,814,400</u>	<u>2,022,460</u>	<u>2,062,915</u>
<b>Business Rates Growth</b>	<b><u>-1,814,400</u></b>	<b><u>-2,022,470</u></b>	<b><u>-2,062,905</u></b>
S&SOT Redistribution of Levy	<u>-725,760</u>	<u>-808,990</u>	<u>-825,170</u>
Retained Business Rates			
Core Funding	-2,716,880	-2,777,140	-2,832,680
Growth	-1,814,400	-2,022,460	-2,062,915
S&SOT Redistribution of Levy	-725,760	-808,990	-825,170
	<b><u>-5,257,040</u></b>	<b><u>-5,608,590</u></b>	<b><u>-5,720,765</u></b>
Business Rates	-4,531,280	-4,799,600	-4,895,595
S&SOT	-725,760	-808,990	-825,170
<b>TOTAL Retained Income</b>	<b><u>-5,257,040</u></b>	<b><u>-5,608,590</u></b>	<b><u>-5,720,765</u></b>