

# BUDGET

2016/17



Stafford  
BOROUGH COUNCIL

## Contents

	<b>Page No</b>
<b>Introduction</b>	Page 1 - 4
<b>General Fund Revenue Budget</b>	
Community Portfolio	CM 1 - CM 17
Environment Portfolio	EN 1 - EN 23
Leisure Portfolio	LE 1 - LE 35
Planning & Regeneration Portfolio	PR 1 - PR 19
Resources Portfolio	RE 1 - RE 49
<b>General Fund Capital Programme</b>	CAP 1 - CAP 2
<b>Supporting Papers</b>	
General Fund Variation and Real Term Variation Statements	
Community Portfolio	SPCM 1 -2
Environment Portfolio	SPEN 1 - 3
Leisure Portfolio	SPLE 1 - 2
Planning & Regeneration Portfolio	SPPR 1 - 3
Resources Portfolio	SPRE 1 - 2
General Fund Reserves and Capital Resources	SPRES 1 - 4
Business Rates Analysis & Forecast	SPBR 1

# Stafford Borough Council

## BUDGET 2016/2017

### Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for 2016/2017.

The Council's Budget and Council Tax for 2015/2016 were set at the full meeting of the Council on 23 February 2016.

The following paragraphs give a brief overview of the Council's spending plans for 2016/2017 and how the spending is financed.

### Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

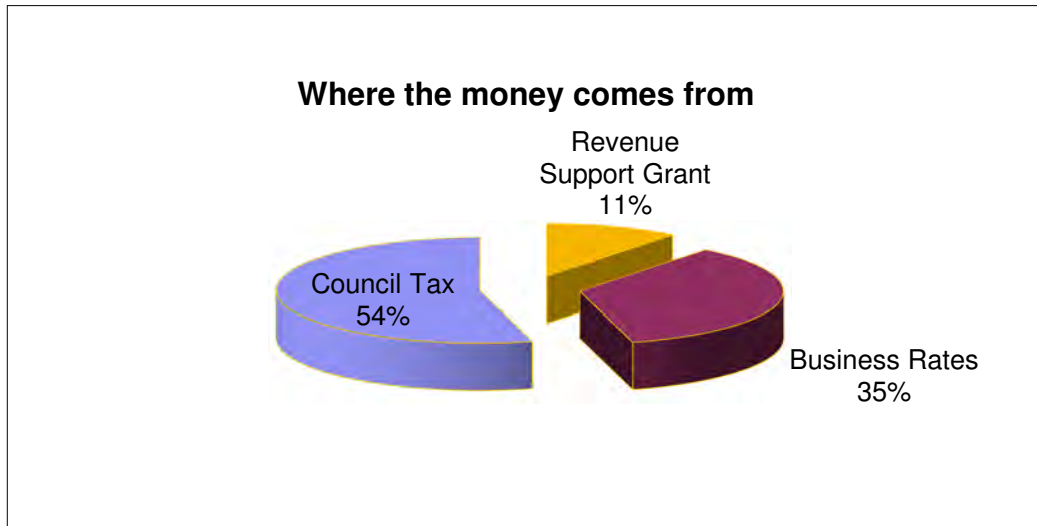
The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

The Capital Accounts relate to major investment on the long term assets of the Council, for example improvements to leisure facilities and car parking etc.

### General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2016/2017.

<b>2015/2016 BUDGET £'000</b>	<b>PORTFOLIO (Controllable)</b>	<b>2016/2017 BUDGET £'000</b>
819	Community	853
4,158	Environment	4,347
2,369	Leisure	2,409
(274)	Planning and Regeneration	(88)
6,434	Resources	6,522
13,506		14,043
764	Financing/Technical Adjustments	683
(1,813)	Government Grants	(2,607)
<b>12,457</b>	<b>NET REVENUE BUDGET</b>	<b>12,119</b>
	<b>Financed by:-</b>	
2,066	Revenue Support Grant	1,288
3,922	Business Rates	4,267
6,469	Council Tax	6,564
<b>12,457</b>		<b>12,119</b>



The detailed General Fund Revenue Budget is set out by portfolio on pages CM1 to RE49.

### Council Tax

Council Tax for a band D property remained unchanged for four years to 2013/14 at £150.73 and for 2014/15 a reduction of two percent was agreed at £147.72. This has then been frozen from 2015/16.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Office of the Police & Crime Commissioner Staffordshire, Stoke-on-Trent and Staffordshire Fire Authority and Parish Councils within the Borough.

The bill for a band D property is calculated as follows:-

2014/2015	AUTHORITY	2015/2016	INCREASE	%
£147.72	Stafford Borough Council	£147.72	0.00	0.0
£1,047.28	Staffordshire County Council	£1,088.65	41.37	3.95
£68.96	Stoke-on-Trent and Staffordshire Fire Authority	£70.33	1.37	1.99
£177.61	Office of the Police & Crime Commissioner Staffordshire	£177.61	0.00	0.0
<b>£1,441.57</b>	<b>TOTAL</b>	<b>£1,484.31</b>	<b>£42.74</b>	<b>3.0</b>

In addition to the above, parish charges are added, where appropriate.

## **National Non-Domestic Rates (NDR)/Business Rates Retention (BRR)**

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2016/2017 at 49.7 pence in the pound. (The Small Business Rates levy for 2016/2017 is 48.4 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Stafford Borough have been set a predetermined overall level of Business Rates income and retains 40% of that figure; any growth above that level is then subject to a 50% levy that is paid to the Staffordshire and Stoke on Trent Business Rates Pool.

In 2016-17 the Council is anticipated to receive the following Business Rates Income

<b>Business Rates Income</b>	<b>2016-17 £'000</b>
Core funding	2,585
Growth – Net Business Rates Income	953
Growth – New Burdens Funding	248
SBC Share of S&SOT BRP	481
<b>Total Business Rates Income</b>	<b>4,267</b>

## **Capital Expenditure**

In 2016/2017 the Council will be spending approximately £6.9M on capital investment.

Areas of investment include upgrading leisure facilities in Stone. Provision has been made to use s106 funds to develop Charnley Road Park into a destination park.

Resources will continue to be made available for disabled facilities grants to householders.

The detailed Capital Programme is set out at the end of the book on page CAP1 to CAP2.

## **Fees and Charges 2016/2017**

The Council's Fees and Charges are published in a separate booklet, which is also available electronically via the Financial Services intranet page or the Council's website.



## **Further Information**

Further information about the Council's spending plans can be obtained from the Financial Services Section: -

### **High Level Budgets and Strategy**

Bob Kean  
Head of Finance  
Telephone 01543 464334  
E-mail [bobkean@cannockchasedc.gov.uk](mailto:bobkean@cannockchasedc.gov.uk)

### **General Enquiries**

Emma Fullagar  
Chief Accountant  
Telephone 01543 464720  
E-mail [efullagar@staffordbc.gov.uk](mailto:efullagar@staffordbc.gov.uk)

### **Planning & Regeneration Leisure and Culture**

Alison Kendall  
Deputy Chief Accountant  
Telephone 01543 464721  
Email [alisonkendall@cannockchasedc.gov.uk](mailto:alisonkendall@cannockchasedc.gov.uk)

### **Finance**

### **Human Resources**

### **Law and Administration**

### **Technology**

Marianne Sheppard  
Finance Manager  
Telephone 01543 464718  
E-mail [mariannesheppard@cannockchasedc.gov.uk](mailto:mariannesheppard@cannockchasedc.gov.uk)

### **Policy and Improvement**

Rebecca Smith  
Accounting Technician  
Telephone 01543 464717  
E-mail [beccismith@cannockchasedc.gov.uk](mailto:beccismith@cannockchasedc.gov.uk)

### **Environment and Health**

Lynn Elkin  
Accounting Technician  
Telephone 01543 464719  
E-mail [lynnelkin@staffordbc.gov.uk](mailto:lynnelkin@staffordbc.gov.uk)

### **Capital Expenditure**

Lynn Barlow  
HRA and Capital  
Accountant  
Telephone 01543 464251  
Email [lynnbarlow@cannockchasedc.gov.uk](mailto:lynnbarlow@cannockchasedc.gov.uk)

## Community Portfolio

### Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Private Sector Housing (Standards)	CM 02 - CM 03	159,760	163,490	167,250
Housing Act Sewerage Works	CM 04 - CM 05	5,750	5,860	5,980
Private Sector Hsg (Loans & Mortgages)	CM 06 - CM 07	(5,180)	(5,270)	(5,360)
Partnerships	CM 08 - CM 09	25,290	25,290	25,290
Homelessness & Housing Advice	CM 10 - CM 11	458,320	467,010	461,110
Glover Street	CM 12 - CM 13	(17,540)	(18,250)	(18,630)
Grants & Contributions	CM 14 - CM 15	131,750	134,380	137,070
CCTV	CM 16 - CM 17	94,810	96,600	98,330
<b>Controllable Expenditure</b>		<b>852,960</b>	<b>869,110</b>	<b>871,040</b>
Private Sector Housing (Standards)	CM 02 - CM 03	98,090	100,520	103,700
Housing Act Sewerage Works	CM 04 - CM 05	14,350	14,620	14,990
Private Sector Hsg (Loans & Mortgages)	CM 06 - CM 07	21,470	21,830	22,350
Partnerships	CM 08 - CM 09	26,740	27,190	28,380
Homelessness & Housing Advice	CM 10 - CM 11	109,390	111,750	116,130
Glover Street	CM 12 - CM 13	13,430	13,720	14,000
Grants & Contributions	CM 14 - CM 15	11,590	11,930	12,250
CCTV	CM 16 - CM 17	13,770	13,890	14,060
<b>Non-Controllable Expenditure</b>		<b>308,830</b>	<b>315,450</b>	<b>325,860</b>
		<b>1,161,790</b>	<b>1,184,560</b>	<b>1,196,900</b>

**Community Portfolio**  
**Private Sector Housing (Standards)**  
**Howard Thomas**

**DESCRIPTION**

This budget provides for the delivery of the Council's Private Sector housing functions including;

Delivery of housing standards enforcement, licensing of houses in multiple occupation and caravan sites, disabled facilities grants and private sector renewal loans and grants, home energy conservation and fuel poverty.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

3.0 Private Sector Housing

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1300 Home Energy Conservation

1303 Private Sector Housing

1307 Home Renovations Grants



**Community Portfolio**  
**Private Sector Housing (Standards)**

	Howard Thomas		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	147,250	150,950	154,680
<b>Transport Related Expenditure</b>	4,080	4,160	4,240
<b>Supplies &amp; Services</b>			
Communications & Computing	1,050	1,050	1,050
Contributions to Provisions	120	120	120
Equipment, Furniture & Materials	340	340	340
Expenses	720	720	720
Grants & Subscriptions	410	410	410
Miscellaneous Expenses	2,500	2,500	2,500
Printing, Stationery & General Expenses	1,370	1,370	1,370
Professional Fees	4,160	4,160	4,160
<b>Total Expenditure</b>	<u>162,000</u>	<u>165,780</u>	<u>169,590</u>
<b>Total Income</b>	<u>(2,240)</u>	<u>(2,290)</u>	<u>(2,340)</u>
<b>Controllable Expenditure</b>	<u>159,760</u>	<u>163,490</u>	<u>167,250</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,480	1,500	1,520
<b>Supplies &amp; Services</b>			
Communications & Computing	4,740	4,820	4,900
Printing, Stationery & General Expenses	430	430	440
<b>Support Services</b>			
Central Expenses	2,230	2,210	2,270
Departmental	54,160	55,630	56,970
Property Management	13,760	13,900	14,940
Strategic Management	6,390	6,800	6,940
Support Services	14,900	15,230	15,720
<b>Total Expenditure</b>	<u>98,090</u>	<u>100,520</u>	<u>103,700</u>
<b>Non-Controllable Expenditure</b>	<u>98,090</u>	<u>100,520</u>	<u>103,700</u>
<b>Private Sector Housing (Standards) Net Expenditure</b>	<u>257,850</u>	<u>264,010</u>	<u>270,950</u>

**Community Portfolio**  
**Housing Act Sewerage Works**  
**Howard Thomas**

**DESCRIPTION**

The Council is required to provide this service by statute, and the budget provides for the cost of running and maintaining the remaining Housing Act Sewerage Works where rural properties are not connected to the mains sewerage system.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1302 Housing Act Sewerage Works

**Community Portfolio**  
**Housing Act Sewerage Works**

	Howard Thomas		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Energy Costs	480	480	490
Repairs & Maintenance - Buildings	5,270	5,380	5,490
<b>Total Expenditure</b>	<u>5,750</u>	<u>5,860</u>	<u>5,980</u>
<b>Controllable Expenditure</b>	<u>5,750</u>	<u>5,860</u>	<u>5,980</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Central Expenses	120	120	120
Departmental	30	30	30
Strategic Management	190	210	210
Support Services	11,310	11,560	11,930
<b>Depreciation &amp; Impairment Losses</b>	<u>2,700</u>	<u>2,700</u>	<u>2,700</u>
<b>Total Expenditure</b>	<u>14,350</u>	<u>14,620</u>	<u>14,990</u>
<b>Non-Controllable Expenditure</b>	<u>14,350</u>	<u>14,620</u>	<u>14,990</u>
<b>Housing Act Sewerage Works Net Expenditure</b>	<u>20,100</u>	<u>20,480</u>	<u>20,970</u>

**Community Portfolio**  
**Private Sector Hsg (Loans & Mortgages)**  
**Alistair Welch**

**DESCRIPTION**

This budget provides for rental income from Council owned properties and the interest received on mortgages granted by the Council.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1308 Housing Act Advances

1316 Rental Income

## Community Portfolio

### Private Sector Hsg (Loans & Mortgages)

	Alistair Welch	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	5,230	5,340	5,450
<b>Total Expenditure</b>	<u>5,230</u>	<u>5,340</u>	<u>5,450</u>
<b>Total Income</b>	<u>(10,410)</u>	<u>(10,610)</u>	<u>(10,810)</u>
<b>Controllable Expenditure</b>	<u>(5,180)</u>	<u>(5,270)</u>	<u>(5,360)</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Property Management	1,480	1,510	1,550
Support Services	15,350	15,680	16,160
<b>Depreciation &amp; Impairment Losses</b>	<u>4,640</u>	<u>4,640</u>	<u>4,640</u>
<b>Total Expenditure</b>	<u>21,470</u>	<u>21,830</u>	<u>22,350</u>
<b>Non-Controllable Expenditure</b>	<u>21,470</u>	<u>21,830</u>	<u>22,350</u>
<b>Private Sector Hsg (Loans &amp; Mortgages) Net Expenditure</b>	<u>16,290</u>	<u>16,560</u>	<u>16,990</u>

## **Community Portfolio**

### **Partnerships**

**Norman Jones**

#### **DESCRIPTION**

The Policy, Improvement and Partnership Team takes a lead role in the development and management of strategic partnerships across the Borough. This includes the co-ordination of the Local Strategic Partnership, management of the Safer Communities Partnership, including the implementation of the statutory Safer Communities plan and statutory functions in respect of Safeguarding Children and Vulnerable Adults. This budget is utilised for the implementation of initiatives that contribute to the safer communities in the Borough.

#### **EMPLOYEES (FTE = Full Time Equivalent)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1350 Partnerships

1394 Sanctuary

## Community Portfolio

### Partnerships

#### Norman Jones

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	700	700	700
Community Safety Initiatives	22,530	22,530	22,530
Contributions to Provisions	1,160	1,160	1,160
Equipment, Furniture & Materials	400	400	400
Printing, Stationery & General Expenses	500	500	500
<b>Total Expenditure</b>	<b>25,290</b>	<b>25,290</b>	<b>25,290</b>
<b>Controllable Expenditure</b>	<b>25,290</b>	<b>25,290</b>	<b>25,290</b>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	5,530	5,620	5,720
Printing, Stationery & General Expenses	210	210	210
<b>Support Services</b>			
Central Expenses	520	510	530
Departmental	120	120	120
Property Management	10,810	10,920	11,740
Strategic Management	1,800	1,900	1,940
Support Services	7,750	7,910	8,120
<b>Total Expenditure</b>	<b>26,740</b>	<b>27,190</b>	<b>28,380</b>
<b>Non-Controllable Expenditure</b>	<b>26,740</b>	<b>27,190</b>	<b>28,380</b>
<b>Partnerships Net Expenditure</b>	<b>52,030</b>	<b>52,480</b>	<b>53,670</b>



**Community Portfolio**  
**Homelessness & Housing Advice**  
**Howard Thomas**

**DESCRIPTION**

This Budget provides for homelessness prevention including the Council's Rent Deposit Guarantee Scheme, bed and breakfast accommodation and working with private sector landlords; the strategic housing service, including the development and monitoring of the housing strategy and associated strategies and policies, and the development and delivery of the Council's affordable housing function.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

4.0 Homelessness & Housing Advice  
3.0 Housing Strategy  
0.5 Homelessness Prevention

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1313 Homelessness & Housing Advice  
1315 Housing Strategy  
1317 Homelessness Prevention

**Community Portfolio**  
**Homelessness & Housing Advice**

	Howard Thomas		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>322,810</b>	<b>323,610</b>	<b>331,670</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	410	420	430
Energy Costs	1,890	2,010	2,050
Rates	3,180	3,020	3,080
Rents	13,300	13,570	13,840
Repairs & Maintenance - Buildings	3,180	3,240	3,310
Water Services	690	750	770
<b>Transport Related Expenditure</b>	<b>17,110</b>	<b>17,340</b>	<b>17,570</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	4,050	4,050	4,050
Communications & Computing	1,740	1,740	1,740
Contributions to Provisions	16,640	16,640	1,640
Equipment, Furniture & Materials	690	690	690
Expenses	660	660	660
Grants & Subscriptions	39,680	39,680	39,680
Legal Costs	420	420	420
Miscellaneous Expenses	54,670	55,760	56,880
Printing, Stationery & General Expenses	280	280	280
Professional Fees	6,070	6,070	6,070
<b>Total Expenditure</b>	<b>487,470</b>	<b>489,950</b>	<b>484,830</b>
<b>Total Income</b>	<b>(29,150)</b>	<b>(22,940)</b>	<b>(23,720)</b>
<b>Controllable Expenditure</b>	<b>458,320</b>	<b>467,010</b>	<b>461,110</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>4,330</b>	<b>4,410</b>	<b>4,490</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	6,640	6,740	6,840
Insurances	70	70	70
Printing, Stationery & General Expenses	1,480	1,490	1,520
<b>Support Services</b>			
Central Expenses	5,210	5,150	5,290
Departmental	1,160	1,190	1,220
Property Management	30,370	30,680	32,910
Strategic Management	15,930	16,920	17,300
Support Services	44,200	45,100	46,490
<b>Total Expenditure</b>	<b>109,390</b>	<b>111,750</b>	<b>116,130</b>
<b>Non-Controllable Expenditure</b>	<b>109,390</b>	<b>111,750</b>	<b>116,130</b>
<b>Homelessness &amp; Housing Advice Net Expenditure</b>	<b>567,710</b>	<b>578,760</b>	<b>577,240</b>

## **Community Portfolio**

### **Glover Street**

**Howard Thomas**

#### **DESCRIPTION**

Glover Street is an itinerant caravan site based in Stafford. This budget reflects rental income and the running costs of the site.

There are 12 plots on the site which are each provided with amenities for washing and toilets.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1312 Glover Street

## Community Portfolio

### Glover Street

Howard Thomas

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Energy Costs	2,220	2,260	2,310
Repairs & Maintenance - Buildings	6,440	6,470	6,600
Water Services	2,040	2,080	2,120
<b>Supplies &amp; Services</b>			
Communications & Computing	650	650	650
<b>Total Expenditure</b>	<u>11,350</u>	<u>11,460</u>	<u>11,680</u>
<b>Total Income</b>	<u>(28,890)</u>	<u>(29,710)</u>	<u>(30,310)</u>
<b>Controllable Expenditure</b>	<u>(17,540)</u>	<u>(18,250)</u>	<u>(18,630)</u>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	2,150	2,150	2,150
<b>Support Services</b>			
Central Expenses	520	510	530
Departmental	2,600	2,670	2,730
Property Management	4,220	4,310	4,420
Strategic Management	840	920	930
Support Services	3,000	3,060	3,140
<b>Depreciation &amp; Impairment Losses</b>	<u>100</u>	<u>100</u>	<u>100</u>
<b>Total Expenditure</b>	<u>13,430</u>	<u>13,720</u>	<u>14,000</u>
<b>Non-Controllable Expenditure</b>	<u>13,430</u>	<u>13,720</u>	<u>14,000</u>
<b>Glover Street Net Expenditure</b>	<u>(4,110)</u>	<u>(4,530)</u>	<u>(4,630)</u>

**Community Portfolio**  
**Grants & Contributions**  
**Norman Jones**

**DESCRIPTION**

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the local community.

Grants are allocated to organisations who support the wider priorities of the Authority and are facilitated through a service level agreement.

The cost of this expenditure is met from capital resources and so there is no impact on the level of council tax.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1320 Grants & Contributions

**Community Portfolio**  
**Grants & Contributions**

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	131,750	134,380	137,070
<b>Total Expenditure</b>	<u>131,750</u>	<u>134,380</u>	<u>137,070</u>
<b>Controllable Expenditure</b>	<u>131,750</u>	<u>134,380</u>	<u>137,070</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Central Expenses	1,200	1,190	1,230
Departmental	270	270	270
Strategic Management	1,950	2,140	2,170
Support Services	8,170	8,330	8,580
<b>Total Expenditure</b>	<u>11,590</u>	<u>11,930</u>	<u>12,250</u>
<b>Non-Controllable Expenditure</b>	<u>11,590</u>	<u>11,930</u>	<u>12,250</u>
<b>Grants &amp; Contributions Net Expenditure</b>	<u>143,340</u>	<u>146,310</u>	<u>149,320</u>

## **Community Portfolio**

### **CCTV**

**Norman Jones**

#### **DESCRIPTION**

The Council is responsible for the monitoring and maintenance of the Closed Circuit Television (CCTV) function for Stafford Borough. CCTV plays an important part in the reduction of overall crime levels within the Borough and also contributes to our residents feeling safer and more secure in the areas in which they live. The Council currently work very closely with all their strategic partners to ensure that Stafford Borough has a vibrant night time economy and that people living, visiting and working here feel safe and secure at all times. All the CCTV cameras are currently linked together and assist the Police in being able to track offenders down before and after they have committed crimes in the Borough. The cameras also act as a very good deterrent especially when located on or around large car parking areas, this can be evidenced from the relatively low levels of vehicle crime in the Borough.

#### **EMPLOYEES (FTE = Full Time Equivalent)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

1321 CCTV



## Community Portfolio

### CCTV

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Energy Costs	3,210	3,370	3,440
<b>Supplies &amp; Services</b>			
Communications & Computing	150	150	150
Equipment, Furniture & Materials	10,000	10,000	10,000
Printing, Stationery & General Expenses	330	330	330
<b>Third Party Payments</b>	<b>81,120</b>	<b>82,750</b>	<b>84,410</b>
<b>Total Expenditure</b>	<b>94,810</b>	<b>96,600</b>	<b>98,330</b>
<b>Controllable Expenditure</b>	<b>94,810</b>	<b>96,600</b>	<b>98,330</b>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Insurances	450	460	470
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Support Services	5,790	5,900	6,060
<b>Depreciation &amp; Impairment Losses</b>	<b>7,520</b>	<b>7,520</b>	<b>7,520</b>
<b>Total Expenditure</b>	<b>13,770</b>	<b>13,890</b>	<b>14,060</b>
<b>Non-Controllable Expenditure</b>	<b>13,770</b>	<b>13,890</b>	<b>14,060</b>
<b>CCTV Net Expenditure</b>	<b>108,580</b>	<b>110,490</b>	<b>112,390</b>

## Environment Portfolio

### Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Management & Support	EN 02 - EN 03	289,300	296,350	302,990
Regulatory Services	EN 04 - EN 05	368,630	378,650	391,370
Strategic Health Delivery	EN 06 - EN 07	40,230	40,080	41,070
Partnerships Environmental Management	EN 08 - EN 09	103,250	106,150	107,940
Waste & Recycling	EN 10 - EN 11	2,649,180	2,703,800	3,119,270
Bereavement Services	EN 12 - EN 13	(1,025,950)	(1,051,490)	(1,096,850)
Misc Highways Functions (ex Planning)	EN 14 - EN 15	30,960	30,440	30,640
Drainage Services	EN 16 - EN 17	104,040	106,120	108,240
Street Scene	EN 18 - EN 19	1,727,060	1,762,220	1,797,120
Cleansing Services	EN 20 - EN 21	64,130	65,060	66,000
Floral Displays	EN 22 - EN 23	(3,710)	(3,880)	(4,060)
<b>Controllable Expenditure</b>		<b>4,347,120</b>	<b>4,433,500</b>	<b>4,863,730</b>
Management & Support	EN 02 - EN 03	(289,300)	(296,350)	(302,990)
Regulatory Services	EN 04 - EN 05	381,030	387,590	400,660
Strategic Health Delivery	EN 06 - EN 07	41,910	44,160	45,650
Partnerships Environmental Management	EN 08 - EN 09	42,710	43,530	45,120
Waste & Recycling	EN 10 - EN 11	533,450	545,310	555,390
Bereavement Services	EN 12 - EN 13	606,130	611,850	616,770
Misc Highways Functions (ex Planning)	EN 14 - EN 15	203,380	203,820	204,430
Drainage Services	EN 16 - EN 17	39,930	40,520	41,190
Street Scene	EN 18 - EN 19	(1,425,990)	(1,424,030)	(1,421,150)
Cleansing Services	EN 20 - EN 21	1,151,670	1,155,220	1,159,020
Floral Displays	EN 22 - EN 23	102,290	102,500	102,790
<b>Non-Controllable Expenditure</b>		<b>1,387,210</b>	<b>1,414,120</b>	<b>1,446,880</b>
		<b>5,734,330</b>	<b>5,847,620</b>	<b>6,310,610</b>

**Environment Portfolio  
Management & Support  
Howard Thomas**

**DESCRIPTION**

This budget provides for the overall management and support functions of the Environment Portfolio.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

6.8 Management & Administration

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0304 Management & Administration

**Environment Portfolio**  
**Management & Support**

	Howard Thomas		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	254,620	262,270	268,900
<b>Transport Related Expenditure</b>	11,210	10,660	10,720
<b>Supplies &amp; Services</b>			
Communications & Computing	19,130	19,130	19,130
Contributions to Provisions	530	530	530
Equipment, Furniture & Materials	1,810	1,810	1,810
Expenses	1,140	1,140	1,140
Printing, Stationery & General Expenses	3,360	3,360	3,360
<b>Total Expenditure</b>	<u>291,800</u>	<u>298,900</u>	<u>305,590</u>
<b>Total Income</b>	<u>(2,500)</u>	<u>(2,550)</u>	<u>(2,600)</u>
<b>Controllable Expenditure</b>	<u>289,300</u>	<u>296,350</u>	<u>302,990</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	2,540	2,590	2,640
<b>Supplies &amp; Services</b>			
Communications & Computing	65,110	66,200	67,440
Insurances	320	330	340
Printing, Stationery & General Expenses	510	510	520
<b>Support Services</b>			
Departmental	20,950	23,470	23,970
Property Management	15,610	15,770	16,940
Strategic Management	5,400	5,530	5,700
Support Services	13,080	13,410	13,760
<b>Total Expenditure</b>	<u>123,520</u>	<u>127,810</u>	<u>131,310</u>
<b>Total Income</b>	<u>(412,820)</u>	<u>(424,160)</u>	<u>(434,300)</u>
<b>Non-Controllable Expenditure</b>	<u>(289,300)</u>	<u>(296,350)</u>	<u>(302,990)</u>
<b>Management &amp; Support Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

## Environment Portfolio

### Regulatory Services

Howard Thomas

#### DESCRIPTION

This budget provides for the work undertaken by Regulatory Services in relation to:

Food Safety - Inspection, enforcement and advice to businesses

Occupational Control - Health & Safety inspections and enforcement and advice to businesses

Pest Control - both in domestic and commercial property

Licensing - of taxis, private hire vehicles, alcohol, animals and beauty industry

Environmental Enforcement - dog fouling and environmental crimes

Environmental Pollution - investigations of complaints of noise and other statutory nuisances

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.8 Food Safety

1.0 Out of Hours Service

2.0 Environmental Pollution

1.0 Local Air Pollution

4.0 Pest Control

2.8 Licensing

2.0 Environmental Enforcement

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0302 Food Safety

0306 Out of Hours Service

0307 Dog Warden Service

0308 Occupational Control

0309 Environment Pollution

0311 Local Air Pollution Control

0312 Pest Control

0313 Licensing

0329 Water Supply

0393 Environmental Enforcement

0399 National Assistance Act Burials

## Environment Portfolio

### Regulatory Services

	Howard Thomas		Indicative
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>598,400</b>	<b>613,960</b>	<b>629,980</b>
<b>Premises Related Expenditure</b>			
Water Services	5,720	5,830	5,950
<b>Transport Related Expenditure</b>	<b>58,550</b>	<b>58,380</b>	<b>59,330</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	2,220	2,220	2,220
Clothes, Uniform & Laundry	1,150	1,150	1,150
Communications & Computing	13,750	13,750	13,750
Contributions to Provisions	19,350	19,350	19,350
Equipment, Furniture & Materials	38,020	38,020	38,020
Expenses	1,900	1,900	1,900
Legal Costs	600	600	600
Miscellaneous Expenses	22,040	22,040	22,040
Other Fees	280	280	280
Printing, Stationery & General Expenses	5,030	5,030	5,030
Professional Fees	15,080	15,080	15,080
<b>Third Party Payments</b>	<b>27,920</b>	<b>28,480</b>	<b>29,050</b>
<b>Total Expenditure</b>	<b>810,010</b>	<b>826,070</b>	<b>843,730</b>
<b>Total Income</b>	<b>(441,380)</b>	<b>(447,420)</b>	<b>(452,360)</b>
<b>Controllable Expenditure</b>	<b>368,630</b>	<b>378,650</b>	<b>391,370</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>9,890</b>	<b>10,080</b>	<b>10,270</b>
<b>Transport Related Expenditure</b>	<b>2,260</b>	<b>2,310</b>	<b>2,360</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	20,870	21,200	21,570
Printing, Stationery & General Expenses	1,260	1,260	1,280
<b>Support Services</b>			
Central Expenses	12,880	12,740	13,100
Departmental	315,720	328,560	336,280
Property Management	49,770	50,260	54,020
Strategic Management	97,240	101,030	103,810
Support Services	107,490	110,110	113,370
<b>Total Expenditure</b>	<b>617,380</b>	<b>637,550</b>	<b>656,060</b>
<b>Total Income</b>	<b>(236,350)</b>	<b>(249,960)</b>	<b>(255,400)</b>
<b>Non-Controllable Expenditure</b>	<b>381,030</b>	<b>387,590</b>	<b>400,660</b>
<b>Regulatory Services Net Expenditure</b>	<b>749,660</b>	<b>766,240</b>	<b>792,030</b>

**Environment Portfolio**  
**Strategic Health Delivery**  
**Howard Thomas**

**DESCRIPTION**

This budget provides for the work undertaken in Stafford and Surrounds by delivery of the Environmental and Health Services in relation to Health and Wellbeing. This comprises support for the Health and Wellbeing Strategy, promotion of life style related issues and developing partnership work to deliver Health and Wellbeing work in the community.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.0 Strategic Health Delivery

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0315 Strategic Health Delivery



**Environment Portfolio**  
**Strategic Health Delivery**

	Howard Thomas		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
Employee Expenses	36,370	36,140	37,050
Transport Related Expenditure	3,860	3,940	4,020
<b>Total Expenditure</b>	<u>40,230</u>	<u>40,080</u>	<u>41,070</u>
<b>Controllable Expenditure</b>	<u>40,230</u>	<u>40,080</u>	<u>41,070</u>
<b>Non-Controllable Expenditure</b>			
Employee Expenses	1,590	1,610	1,630
<b>Supplies &amp; Services</b>			
Communications & Computing	1,740	1,760	1,780
Printing, Stationery & General Expenses	1,660	1,670	1,710
<b>Support Services</b>			
Departmental	15,370	17,220	17,540
Property Management	9,220	9,320	10,020
Strategic Management	7,800	7,960	8,200
Support Services	4,530	4,620	4,770
<b>Total Expenditure</b>	<u>41,910</u>	<u>44,160</u>	<u>45,650</u>
<b>Non-Controllable Expenditure</b>	<u>41,910</u>	<u>44,160</u>	<u>45,650</u>
<b>Strategic Health Delivery Net Expenditure</b>	<u>82,140</u>	<u>84,240</u>	<u>86,720</u>

**Environment Portfolio**  
**Partnerships Environmental Management**  
**Norman Jones**

**DESCRIPTION**

The Policy & Partnerships Team take the lead role in facilitating a range of activities in relation to Environmental Management. Working in partnership with a number of agencies areas of work include; Carbon Reduction, Sustainable Development, Management & Development of Local Nature Reserves, Enhancement & Protection of Biodiversity.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.7 Partnerships Environmental Management

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0314 Partnerships Environmental Management  
0318 LNR's/Biodiversity  
0398 Low Carbon Communities Only (2015/2016)

**Environment Portfolio**  
**Partnerships Environmental Management**

	Norman Jones		Indicative
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	69,530	72,410	74,190
<b>Premises Related Expenditure</b>			
Water Services	80	90	90
<b>Transport Related Expenditure</b>	360	370	380
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	900	900	900
Communications & Computing	110	110	110
Contributions to Provisions	240	240	240
Equipment, Furniture & Materials	6,780	6,780	6,780
Expenses	200	200	200
Grants & Subscriptions	10,050	10,050	10,050
Hospitality	50	50	50
Other Fees	18,270	18,270	18,270
Printing, Stationery & General Expenses	170	170	170
Professional Fees	6,010	6,010	6,010
<b>Total Expenditure</b>	<u>112,750</u>	<u>115,650</u>	<u>117,440</u>
<b>Total Income</b>	<u>(9,500)</u>	<u>(9,500)</u>	<u>(9,500)</u>
<b>Controllable Expenditure</b>	<u>103,250</u>	<u>106,150</u>	<u>107,940</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,080	1,100	1,120
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	1,410	1,410	1,410
<b>Supplies &amp; Services</b>			
Communications & Computing	2,430	2,460	2,500
Printing, Stationery & General Expenses	1,520	1,530	1,570
<b>Support Services</b>			
Departmental	16,920	17,390	17,810
Property Management	11,550	11,670	12,540
Strategic Management	3,350	3,420	3,520
Support Services	4,450	4,550	4,650
<b>Total Expenditure</b>	<u>42,710</u>	<u>43,530</u>	<u>45,120</u>
<b>Non-Controllable Expenditure</b>	<u>42,710</u>	<u>43,530</u>	<u>45,120</u>
<b>Partnerships Environmental Management Net Expenditure</b>	<u>145,960</u>	<u>149,680</u>	<u>153,060</u>

## **Environment Portfolio**

### **Waste & Recycling**

**Howard Thomas**

#### **DESCRIPTION**

This budget provides for the alternate weekly collection of household refuse from approximately 56,660 properties, a kerbside collection service for collecting co-mingled recyclable materials and garden waste.

Bring sites are available for general use and some communal establishments have mini recycling centres.

A special collection service for bulky items is also available on request for a fee.

A civic amenities collection service is provided at a fee on request to Parish Councils.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

3.0 Waste Management

1.0 Environmental Protection

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0305 Waste Management

0331 Garden Waste & Waste Recycling

0334 Refuse Collection - General

0335 Civic Amenities Sites

0336 Special Collections

0423 Environmental Protection

## Environment Portfolio

### Waste & Recycling

	Howard Thomas	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	167,270	171,660	176,010
<b>Transport Related Expenditure</b>	17,340	17,320	17,430
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	31,140	31,140	31,140
Communications & Computing	16,420	16,420	16,420
Contributions to Provisions	560	560	560
Equipment, Furniture & Materials Expenses	2,020	2,020	2,020
Miscellaneous Expenses	830	830	830
Printing, Stationery & General Expenses	9,600	9,600	9,600
Professional Fees	430	430	430
7,540	7,540	7,540	7,540
<b>Third Party Payments</b>	<b>4,003,420</b>	<b>4,081,290</b>	<b>4,320,760</b>
<b>Total Expenditure</b>	<b>4,256,570</b>	<b>4,338,810</b>	<b>4,582,740</b>
<b>Total Income</b>	<b>(1,607,390)</b>	<b>(1,635,010)</b>	<b>(1,463,470)</b>
<b>Controllable Expenditure</b>	<b>2,649,180</b>	<b>2,703,800</b>	<b>3,119,270</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,580	1,610	1,640
<b>Supplies &amp; Services</b>			
Communications & Computing	3,830	3,880	3,950
Printing, Stationery & General Expenses	260	260	260
Refuse Disposal/Collections	56,530	56,530	56,530
<b>Support Services</b>			
Central Expenses	46,320	45,820	47,080
Departmental	366,710	374,710	383,860
Property Management	13,140	13,270	14,260
Strategic Management	83,100	90,480	91,940
Support Services	111,220	113,890	117,870
<b>Depreciation &amp; Impairment Losses</b>	<b>117,390</b>	<b>117,390</b>	<b>117,390</b>
<b>Total Expenditure</b>	<b>800,080</b>	<b>817,840</b>	<b>834,780</b>
<b>Total Income</b>	<b>(266,630)</b>	<b>(272,530)</b>	<b>(279,390)</b>
<b>Non-Controllable Expenditure</b>	<b>533,450</b>	<b>545,310</b>	<b>555,390</b>
<b>Waste &amp; Recycling Net Expenditure</b>	<b>3,182,630</b>	<b>3,249,110</b>	<b>3,674,660</b>

## **Environment Portfolio**

### **Bereavement Services**

**Howard Thomas**

#### **DESCRIPTION**

This budget includes the provision of services to the bereaved.

The sites include Stafford Crematorium, Tixall Road Cemetery, Stone Road Cemetery and Eccleshall Road Cemetery.

There are approximately 1,650 cremations and 350 burials per annum.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

4.0 Crematorium

3.0 Tixall Road Cemetery

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0342 Tixall Road Cemetery

0343 Eccleshall Road Cemetery

0344 Stone Cemetery

0346 Crematorium

## Environment Portfolio

### Bereavement Services

	Howard Thomas	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	180,970	185,940	190,660
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	1,290	1,320	1,350
Energy Costs	40,250	40,770	41,590
Rates	40,740	40,850	41,670
Repairs & Maintenance - Buildings	48,780	49,750	50,740
Water Services	2,070	2,070	2,110
<b>Transport Related Expenditure</b>	11,570	11,700	11,830
<b>Supplies &amp; Services</b>			
Bank Charges	370	380	390
Catering	180	180	180
Cleaning	9,020	9,200	9,380
Clothes, Uniform & Laundry	820	820	820
Communications & Computing	8,840	8,840	8,840
Contributions to Provisions	51,420	51,420	51,420
Equipment, Furniture & Materials	54,780	54,780	74,780
Grants & Subscriptions	710	710	710
Miscellaneous Expenses	17,670	17,670	17,670
Other Fees	53,090	53,090	53,090
Printing, Stationery & General Expenses	5,540	5,540	5,540
Professional Fees	68,290	68,290	28,290
Refuse Disposal/Collections	260	270	280
Security Services	1,030	1,050	1,070
<b>Total Expenditure</b>	<u>597,690</u>	<u>604,640</u>	<u>592,410</u>
<b>Total Income</b>	<u>(1,623,640)</u>	<u>(1,656,130)</u>	<u>(1,689,260)</u>
<b>Controllable Expenditure</b>	<u>(1,025,950)</u>	<u>(1,051,490)</u>	<u>(1,096,850)</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	6,010	6,100	6,200
<b>Premises Related Expenditure</b>			
Premises Insurance	2,060	2,100	2,140
Repairs & Maintenance - Grounds	181,870	181,870	181,870
<b>Supplies &amp; Services</b>			
Communications & Computing	5,680	5,780	5,890
Insurances	380	390	400
Printing, Stationery & General Expenses	700	700	710
<b>Support Services</b>			
Central Expenses	18,880	18,680	19,180
Departmental	28,330	28,990	29,710
Property Management	17,560	17,940	18,410
Strategic Management	37,200	40,280	40,980
Support Services	70,560	72,120	74,380
<b>Depreciation &amp; Impairment Losses</b>	236,900	236,900	236,900
<b>Total Expenditure</b>	<u>606,130</u>	<u>611,850</u>	<u>616,770</u>
<b>Non-Controllable Expenditure</b>	<u>606,130</u>	<u>611,850</u>	<u>616,770</u>
<b>Bereavement Services Net Expenditure</b>	<u>(419,820)</u>	<u>(439,640)</u>	<u>(480,080)</u>



**Environment Portfolio**  
**Misc Highways Functions (ex Planning)**  
**Howard Thomas**

**DESCRIPTION**

Includes the maintenance of Council owned footpaths and bus shelters, provision of new and replacement street name plates, provision of a higher standard of grounds maintenance to specified areas within Stafford, improvement and maintenance of Stafford and Stone town centre street furniture and other assets and provision of well maintained footway lighting for residents of Stafford Borough.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0938 Public Footpaths  
0939 Bus Shelters  
0940 Street Nameplates/Naming Procedures  
0942 Footway Lighting  
0943 Highways Verge Cutting Subsidy  
0944 Town Centre Maintenance

## Environment Portfolio

### Misc Highways Functions (ex Planning)

	Howard Thomas	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Energy Costs	8,270	7,710	7,860
Repairs & Maintenance - Buildings	7,590	7,740	7,900
Repairs & Maintenance - Other	19,770	19,770	19,770
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	630	630	630
<b>Total Expenditure</b>	<u>36,260</u>	<u>35,850</u>	<u>36,160</u>
<b>Total Income</b>	<u>(5,300)</u>	<u>(5,410)</u>	<u>(5,520)</u>
<b>Controllable Expenditure</b>	<u>30,960</u>	<u>30,440</u>	<u>30,640</u>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	41,980	41,980	41,980
<b>Support Services</b>			
Departmental	12,180	12,440	12,780
Support Services	8,560	8,740	9,010
<b>Depreciation &amp; Impairment Losses</b>	<u>140,660</u>	<u>140,660</u>	<u>140,660</u>
<b>Total Expenditure</b>	<u>203,380</u>	<u>203,820</u>	<u>204,430</u>
<b>Non-Controllable Expenditure</b>	<u>203,380</u>	<u>203,820</u>	<u>204,430</u>
<b>Misc Highways Functions (ex Planning) Net Expenditure</b>	<u>234,340</u>	<u>234,260</u>	<u>235,070</u>

## **Environment Portfolio**

### **Drainage Services**

**Howard Thomas**

#### **DESCRIPTION**

The budget provides for the special levy on the Council for land drainage expenditure in respect of all non-agricultural land within the Sow and Penk Drainage Board's and the Council's area, the costs of which would otherwise be borne by the owners of property normally in areas of the borough which have previously flooded, or in areas of potential flooding.

There is also provision for the maintenance of water courses for which Stafford Borough Council is responsible.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0328 Land Drainage (Flood Defence & Watercourses)

## Environment Portfolio

### Drainage Services

	Howard Thomas		
	Original	Indicative	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Sow & Penk Drainage Board Levy	104,040	106,120	108,240
<b>Total Expenditure</b>	<b>104,040</b>	<b>106,120</b>	<b>108,240</b>
<b>Controllable Expenditure</b>	<b>104,040</b>	<b>106,120</b>	<b>108,240</b>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	16,770	16,770	16,770
<b>Support Services</b>			
Central Expenses	1,030	1,020	1,040
Departmental	9,870	10,060	10,330
Strategic Management	1,690	1,850	1,880
Support Services	10,570	10,820	11,170
<b>Total Expenditure</b>	<b>39,930</b>	<b>40,520</b>	<b>41,190</b>
<b>Non-Controllable Expenditure</b>	<b>39,930</b>	<b>40,520</b>	<b>41,190</b>
<b>Drainage Services Net Expenditure</b>	<b>143,970</b>	<b>146,640</b>	<b>149,430</b>

## **Environment Portfolio**

### **Street Scene**

**Howard Thomas**

#### **DESCRIPTION**

Streetscene provides a seamless integrated service for the delivery of high quality cleansing and maintenance of the street scene and public open spaces that meets the aspirations of the residents of the Borough of Stafford through the effective management and utilisation of existing resources.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

48.5 Streetscene

4.0 Environmental Mtce Services Mgmt

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0359 Housing Act Works

0365 Streetscene

0427 Streetscene Additional Works

0906 Environmental Mtce Services Mgmt

## Environment Portfolio

### Street Scene

Howard Thomas

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,533,280	1,570,550	1,608,380
<b>Premises Related Expenditure</b>			
Energy Costs	16,840	17,770	18,130
Rates	1,510	1,500	1,530
Repairs & Maintenance - Buildings	80,450	80,660	80,870
Water Services	7,030	7,170	7,310
<b>Transport Related Expenditure</b>	<b>333,970</b>	<b>339,740</b>	<b>345,470</b>
<b>Supplies &amp; Services</b>			
Catering	3,000	3,000	3,000
Clothes, Uniform & Laundry	3,540	3,540	3,540
Communications & Computing	29,800	29,800	29,800
Contributions to Provisions	102,290	102,290	102,290
Equipment, Furniture & Materials	118,020	118,020	118,020
Expenses	1,030	1,030	1,030
Printing, Stationery & General Expenses	4,850	4,850	4,850
Professional Fees	7,200	7,200	7,200
Refuse Disposal/Collections	49,550	50,540	51,550
Sub-Contractors	30,000	30,000	30,000
<b>Third Party Payments</b>	<b>460</b>	<b>470</b>	<b>480</b>
<b>Total Expenditure</b>	<b>2,322,820</b>	<b>2,368,130</b>	<b>2,413,450</b>
<b>Total Income</b>	<b>(595,760)</b>	<b>(605,910)</b>	<b>(616,330)</b>
<b>Controllable Expenditure</b>	<b>1,727,060</b>	<b>1,762,220</b>	<b>1,797,120</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>32,290</b>	<b>32,850</b>	<b>33,440</b>
<b>Transport Related Expenditure</b>	<b>22,710</b>	<b>23,160</b>	<b>23,620</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	18,570	18,870	19,200
Printing, Stationery & General Expenses	370	370	380
<b>Support Services</b>			
Departmental	136,580	139,350	143,180
Property Management	11,070	11,190	11,980
Strategic Management	57,530	58,870	60,710
Support Services	94,840	96,680	99,230
<b>Depreciation &amp; Impairment Losses</b>	<b>142,130</b>	<b>142,130</b>	<b>142,130</b>
<b>Total Expenditure</b>	<b>516,090</b>	<b>523,470</b>	<b>533,870</b>
<b>Total Income</b>	<b>(1,942,080)</b>	<b>(1,947,500)</b>	<b>(1,955,020)</b>
<b>Non-Controllable Expenditure</b>	<b>(1,425,990)</b>	<b>(1,424,030)</b>	<b>(1,421,150)</b>
<b>Street Scene Net Expenditure</b>	<b>301,070</b>	<b>338,190</b>	<b>375,970</b>

## **Environment Portfolio**

### **Cleansing Services**

**Howard Thomas**

#### **DESCRIPTION**

The Cleansing Service includes:

Street Cleansing - The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse;

Public Conveniences - To ensure that they are well cleaned and maintained on a day to day basis so that a good public perception can be maintained.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0321 Street Cleansing

0322 Public Conveniences

0391 Management of Public Space Action Plan

## Environment Portfolio

### Cleansing Services

	Howard Thomas	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Energy Costs	5,570	5,680	5,790
Rates	11,720	11,950	12,190
Repairs & Maintenance - Buildings	17,350	17,710	18,060
Water Services	11,070	11,290	11,520
<b>Supplies &amp; Services</b>			
Contributions to Provisions	530	530	530
Equipment, Furniture & Materials	18,180	18,200	18,220
<b>Total Expenditure</b>	<b>64,420</b>	<b>65,360</b>	<b>66,310</b>
<b>Total Income</b>	<b>(290)</b>	<b>(300)</b>	<b>(310)</b>
<b>Controllable Expenditure</b>	<b>64,130</b>	<b>65,060</b>	<b>66,000</b>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Premises Insurance	1,380	1,410	1,440
Repairs & Maintenance - Grounds	2,060	2,060	2,060
<b>Third Party Payments</b>	<b>990,180</b>	<b>990,180</b>	<b>990,180</b>
<b>Support Services</b>			
Central Expenses	7,930	7,840	8,040
Departmental	96,620	98,570	101,280
Property Management	8,170	8,350	8,570
Strategic Management	12,950	14,190	14,400
Support Services	9,860	10,100	10,530
<b>Depreciation &amp; Impairment Losses</b>	<b>22,520</b>	<b>22,520</b>	<b>22,520</b>
<b>Total Expenditure</b>	<b>1,151,670</b>	<b>1,155,220</b>	<b>1,159,020</b>
<b>Non-Controllable Expenditure</b>	<b>1,151,670</b>	<b>1,155,220</b>	<b>1,159,020</b>
<b>Cleansing Services Net Expenditure</b>	<b>1,215,800</b>	<b>1,220,280</b>	<b>1,225,020</b>



## **Environment Portfolio**

### **Floral Displays**

**Howard Thomas**

#### **DESCRIPTION**

This budget allows the team to administer the sale of hanging baskets to local businesses and seek sponsorship to support this important event.

In addition, this service allows for the provision and maintenance of flower beds and hanging baskets around the Borough.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0657 Floral Displays

## Environment Portfolio

### Floral Displays

Howard Thomas

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Floral Work	5,040	5,040	5,040
Miscellaneous Expenses	2,900	2,900	2,900
<b>Total Expenditure</b>	<u>7,940</u>	<u>7,940</u>	<u>7,940</u>
<b>Total Income</b>	<u>(11,650)</u>	<u>(11,820)</u>	<u>(12,000)</u>
<b>Controllable Expenditure</b>	<u>(3,710)</u>	<u>(3,880)</u>	<u>(4,060)</u>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Floral Work	91,850	91,850	91,850
<b>Support Services</b>			
Departmental	9,640	9,830	10,100
Support Services	800	820	840
<b>Total Expenditure</b>	<u>102,290</u>	<u>102,500</u>	<u>102,790</u>
<b>Non-Controllable Expenditure</b>	<u>102,290</u>	<u>102,500</u>	<u>102,790</u>
<b>Floral Displays Net Expenditure</b>	<u>98,580</u>	<u>98,620</u>	<u>98,730</u>

## Leisure and Culture Portfolio

### Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Leisure, Planning & Marketing	LE 02 - LE 03	218,150	224,510	229,930
Events	LE 04 - LE 05	70,680	70,430	70,180
Leisure Section	LE 06 - LE 07	108,270	111,750	115,610
Sports, Health, Physical Development	LE 08 - LE 09	120,430	123,410	125,180
Stafford Leisure Centre	LE 10 - LE 11	211,290	222,380	224,770
Alleyes Sports Centre	LE 12 - LE 13	127,650	135,340	137,910
Westbridge Park Fitness Centre	LE 14 - LE 15	(33,870)	(124,330)	(127,190)
Beaconside All Weather Pitch	LE 16 - LE 17	-	-	-
Parks & Open Spaces	LE 18 - LE 19	616,300	627,330	638,160
Allotments	LE 20 - LE 21	14,700	14,740	14,790
Stafford Gatehouse Theatre	LE 22 - LE 23	597,850	607,010	611,590
Shakespeare	LE 24 - LE 25	36,300	36,300	33,340
Ancient High House	LE 26 - LE 27	172,430	177,080	181,240
Broadeye Windmill	LE 28 - LE 29	1,770	1,830	1,860
Izaak Walton Cottage	LE 30 - LE 31	11,740	12,130	12,330
Stafford Castle	LE 32 - LE 33	62,280	62,890	63,130
Tourism	LE 34 - LE 35	72,760	74,050	75,350
<b>Controllable Expenditure</b>		<b>2,408,730</b>	<b>2,376,850</b>	<b>2,408,180</b>
Leisure, Planning & Marketing	LE 02 - LE 03	(218,150)	(224,510)	(229,930)
Events	LE 04 - LE 05	74,380	76,520	78,550
Leisure Section	LE 06 - LE 07	(108,270)	(111,750)	(115,610)
Sports, Health, Physical Development	LE 08 - LE 09	68,860	70,480	72,940
Stafford Leisure Centre	LE 10 - LE 11	576,490	584,290	593,430
Alleyes Sports Centre	LE 12 - LE 13	101,590	104,290	106,960
Westbridge Park Fitness Centre	LE 14 - LE 15	155,000	157,650	160,270
Parks & Open Spaces	LE 18 - LE 19	921,860	930,590	940,520
Allotments	LE 20 - LE 21	7,500	7,500	7,500
Stafford Gatehouse Theatre	LE 22 - LE 23	417,610	423,820	430,280
Shakespeare	LE 24 - LE 25	25,990	26,880	27,610
Ancient High House	LE 26 - LE 27	114,450	116,750	118,980
Broadeye Windmill	LE 28 - LE 29	80	80	80
Izaak Walton Cottage	LE 30 - LE 31	25,380	25,780	26,150
Stafford Castle	LE 32 - LE 33	76,270	77,600	78,920
Tourism	LE 34 - LE 35	(29,230)	(29,440)	(29,300)
<b>Non-Controllable Expenditure</b>		<b>2,209,810</b>	<b>2,236,530</b>	<b>2,267,350</b>
		<b>4,618,540</b>	<b>4,613,380</b>	<b>4,675,530</b>

**Leisure and Culture Portfolio**  
**Leisure, Planning & Marketing**

**Adam M. Hill**

**DESCRIPTION**

This service is responsible for the marketing, promotion and communication campaigns for the Leisure and Culture service area, maximising income generation opportunities and customer satisfaction.

Using both traditional and new media the marketing team make sure that the Stafford Borough community know about the services Leisure and Culture provide and persuade them to participate in these activities, allowing them to lead healthy and active lifestyles whilst providing opportunities to meet new people and spend time with friends and family.

The 'Share Your Summer With Us' marketing and promotional campaign provides an opportunity to cross promote all the services delivered by Leisure and Culture over the summer period. Individual service areas are also supported including: the heritage sites, visit Stafford, visitor information centre, indoor leisure facilities including Momentum 'gym, swim & classes' membership, outdoor leisure including the sports facilities at Rowley Park Sports Stadium, destination parks and the annual community events programme.

Marketing best practice and initiatives such as the mystery shopper programme are used to continually improve the customer experience.

The leisure planning service supports the strategic business development of leisure and culture, including the development of management and performance information and financial planning and funding opportunities.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.0 Head of Leisure

3.0 Leisure Planning & Marketing

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0603 Leisure Planning & Marketing

0701 Head of Leisure

## Leisure and Culture Portfolio

### Leisure, Planning & Marketing

Adam M. Hill

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	174,850	181,110	186,520
<b>Transport Related Expenditure</b>	7,740	7,840	7,850
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	30,450	29,850	29,850
Communications & Computing	2,420	3,020	3,020
Contributions to Provisions	910	910	910
Equipment, Furniture & Materials	1,250	1,250	1,250
Expenses	1,090	1,090	1,090
Hospitality	200	200	200
Miscellaneous Expenses	(1,060)	(1,060)	(1,060)
Printing, Stationery & General Expenses	100	100	100
Professional Fees	200	200	200
<b>Total Expenditure</b>	<u>218,150</u>	<u>224,510</u>	<u>229,930</u>
<b>Controllable Expenditure</b>	<u>218,150</u>	<u>224,510</u>	<u>229,930</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	4,550	4,610	4,670
<b>Supplies &amp; Services</b>			
Communications & Computing	66,400	67,510	68,780
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Departmental	3,520	3,600	3,690
Property Management	14,380	14,520	15,620
Strategic Management	3,130	3,200	3,300
Support Services	5,830	5,940	6,090
<b>Total Expenditure</b>	<u>97,820</u>	<u>99,390</u>	<u>102,160</u>
<b>Total Income</b>	<u>(315,970)</u>	<u>(323,900)</u>	<u>(332,090)</u>
<b>Non-Controllable Expenditure</b>	<u>(218,150)</u>	<u>(224,510)</u>	<u>(229,930)</u>
<b>Leisure, Planning &amp; Marketing Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

## **Leisure and Culture Portfolio**

### **Events**

**Adam M. Hill**

#### **DESCRIPTION**

This budget is used to deliver the annual programme of community events managed by the Leisure and Culture team. These well established events continue to grow in popularity and are extremely well received by both the residents and visitors to Stafford borough. The various events have a positive impact on the local economy and footfall in the town centre, parks and heritage sites on event days. As well as providing opportunities for people to lead healthy and active lifestyles.

Examples of the community events include: the Stafford Half Marathon and Fun Run; Stafford Festival Party in the Park family fun day and Live at the Castle music event; and the Christmas Switch on Show, attracting an estimated 10,000 event visitors to the town centre. A sister event to the successful Stafford Half Marathon, the Stafford 10K running event, is being added to the annual community events programme in the autumn.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.0 Leisure Events

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0600 Leisure Events

## Leisure and Culture Portfolio

### Events

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
Employee Expenses	45,260	46,310	47,380
Transport Related Expenditure	2,030	2,070	2,110
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	46,750	50,750	50,750
Communications & Computing	1,310	1,310	1,310
Contributions to Provisions	6,070	370	370
Miscellaneous Expenses	(1,550)	(1,550)	(1,550)
Professional Fees	37,600	39,300	39,300
<b>Total Expenditure</b>	<u>137,470</u>	<u>138,560</u>	<u>139,670</u>
<b>Total Income</b>	<u>(66,790)</u>	<u>(68,130)</u>	<u>(69,490)</u>
<b>Controllable Expenditure</b>	<u>70,680</u>	<u>70,430</u>	<u>70,180</u>
<b>Non-Controllable Expenditure</b>			
Employee Expenses	380	390	400
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	10	10	10
<b>Support Services</b>			
Central Expenses	2,380	2,360	2,420
Departmental	53,980	55,430	56,870
Strategic Management	4,780	5,170	5,260
Support Services	12,850	13,160	13,590
<b>Total Expenditure</b>	<u>74,380</u>	<u>76,520</u>	<u>78,550</u>
<b>Non-Controllable Expenditure</b>	<u>74,380</u>	<u>76,520</u>	<u>78,550</u>
<b>Events Net Expenditure</b>	<u>145,060</u>	<u>146,950</u>	<u>148,730</u>

# Leisure and Culture Portfolio

## Leisure Section

Adam M. Hill

### DESCRIPTION

The budget for this service covers the administrative costs of running the leisure section, some of which are later recharged over the other budgets within the Leisure Portfolio as appropriate.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Leisure Section

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0602 Leisure Section



## Leisure and Culture Portfolio

### Leisure Section

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	117,650	120,640	124,530
<b>Transport Related Expenditure</b>	10,180	10,670	10,760
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	1,760	1,760	1,760
Communications & Computing	3,100	3,100	3,100
Contributions to Provisions	470	470	470
Equipment, Furniture & Materials	1,950	1,950	1,950
Expenses	50	50	50
Grants & Subscriptions	8,340	8,340	8,340
Legal Costs	400	400	400
Miscellaneous Expenses	(470)	(470)	(470)
Printing, Stationery & General Expenses	2,400	2,400	2,400
<b>Total Expenditure</b>	<u>145,830</u>	<u>149,310</u>	<u>153,290</u>
<b>Total Income</b>	<u>(37,560)</u>	<u>(37,560)</u>	<u>(37,680)</u>
<b>Controllable Expenditure</b>	<u>108,270</u>	<u>111,750</u>	<u>115,610</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,580	1,610	1,640
<b>Supplies &amp; Services</b>			
Communications & Computing	3,780	3,830	3,900
Insurances	50	50	50
Printing, Stationery & General Expenses	800	800	820
<b>Support Services</b>			
Departmental	6,920	7,090	7,270
Property Management	23,340	23,580	25,340
Strategic Management	2,260	2,310	2,380
Support Services	16,730	17,190	17,690
<b>Total Expenditure</b>	<u>55,460</u>	<u>56,460</u>	<u>59,090</u>
<b>Total Income</b>	<u>(163,730)</u>	<u>(168,210)</u>	<u>(174,700)</u>
<b>Non-Controllable Expenditure</b>	<u>(108,270)</u>	<u>(111,750)</u>	<u>(115,610)</u>
<b>Leisure Section Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

**Leisure and Culture Portfolio**  
**Sports, Health, Physical Development**

**Adam M. Hill**

**DESCRIPTION**

This budget is used to widen the sport and physical activity opportunities that are available to people within the Borough. It creates development pathways for individuals to progress in their chosen sport and physical activity programmes whilst supporting the Council's Health and Wellbeing agenda. This is achieved through a variety of strands and projects with key partners. The budget is also used to support and strengthen links with the local sporting infrastructure through the development of a network of clubs and coaches.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

3.0 Sports Development

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0601 Sports Development

**Leisure and Culture Portfolio**  
**Sports, Health, Physical Development**

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	108,690	111,850	113,940
<b>Premises Related Expenditure</b>			
Rents	6,910	7,050	7,190
<b>Transport Related Expenditure</b>	5,820	5,890	5,960
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	5,810	5,810	5,810
Clothes, Uniform & Laundry	1,000	1,000	1,000
Communications & Computing	1,670	1,670	1,670
Contributions to Provisions	880	880	880
Equipment, Furniture & Materials	5,000	5,000	5,000
Expenses	170	170	170
Miscellaneous Expenses	(610)	(610)	(610)
Professional Fees	11,030	11,030	11,030
<b>Total Expenditure</b>	<u>146,370</u>	<u>149,740</u>	<u>152,040</u>
<b>Total Income</b>	<u>(25,940)</u>	<u>(26,330)</u>	<u>(26,860)</u>
<b>Controllable Expenditure</b>	<u>120,430</u>	<u>123,410</u>	<u>125,180</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,320	1,340	1,360
<b>Supplies &amp; Services</b>			
Communications & Computing	6,740	6,850	6,970
Printing, Stationery & General Expenses	340	340	350
<b>Support Services</b>			
Central Expenses	1,780	1,760	1,800
Departmental	31,370	32,200	33,140
Property Management	11,920	12,040	12,940
Strategic Management	6,130	6,480	6,630
Support Services	9,260	9,470	9,750
<b>Total Expenditure</b>	<u>68,860</u>	<u>70,480</u>	<u>72,940</u>
<b>Non-Controllable Expenditure</b>	<u>68,860</u>	<u>70,480</u>	<u>72,940</u>
<b>Sports, Health, Physical Development Net Expenditure</b>	<u>189,290</u>	<u>193,890</u>	<u>198,120</u>

## Leisure and Culture Portfolio

### Stafford Leisure Centre

Adam M. Hill

#### DESCRIPTION

Stafford Leisure Centre opened its doors in April 2008. The complex is home to an impressive eight lane 25-metre swimming pool, a teaching pool with state of the art retractable floor, a main gym housing up to 100 pieces of equipment, My Ride Studio - virtual Instructor led group cycle studio, a multi-purpose fitness studio, Body tonic beauty suite and massage, squash courts, a four-court sports hall, a training suite available for a range of courses and room hire.

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

15.5 SLC - Management & Administration  
2.0 SLC - Dryside  
15.5 SLC - Wetside  
6.6 SLC - Momentum Gym  
1.3 SLC - Fitness (Classes)  
2.8 SLC - Beauty Suite

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0710 SLC - Management & Administration  
0711 SLC - Dryside  
0712 SLC - Wetside  
0713 SLC - Momentum Gym  
0714 SLC - Fitness (Classes)  
0715 SLC - Beauty Suite

## Leisure and Culture Portfolio

### Stafford Leisure Centre

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>1,194,130</b>	<b>1,229,970</b>	<b>1,257,010</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	12,100	12,100	12,100
Energy Costs	174,020	177,500	181,050
Rates	173,570	176,520	180,050
Repairs & Maintenance - Buildings	59,960	61,160	62,380
Water Services	55,290	56,400	57,530
<b>Transport Related Expenditure</b>	<b>3,650</b>	<b>3,720</b>	<b>3,790</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	19,100	19,100	19,100
Bank Charges	6,350	6,440	6,570
Clothes, Uniform & Laundry	5,170	5,170	5,170
Communications & Computing	18,470	18,470	18,470
Contributions to Provisions	59,510	59,510	59,510
Equipment, Furniture & Materials	77,880	77,880	77,880
Hospitality	500	500	500
Licences	23,550	23,550	23,550
Miscellaneous Expenses	(4,020)	(4,020)	(4,020)
Printing, Stationery & General Expenses	6,360	6,360	6,360
Professional Fees	2,960	2,960	2,960
Refuse Disposal/Collections	3,920	4,000	4,080
Security Services	3,310	3,380	3,450
<b>Third Party Payments</b>	<b>10,010</b>	<b>10,130</b>	<b>10,250</b>
<b>Total Expenditure</b>	<b>1,905,790</b>	<b>1,950,800</b>	<b>1,987,740</b>
<b>Total Income</b>	<b>(1,694,500)</b>	<b>(1,728,420)</b>	<b>(1,762,970)</b>
<b>Controllable Expenditure</b>	<b>211,290</b>	<b>222,380</b>	<b>224,770</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>23,010</b>	<b>23,450</b>	<b>23,870</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	10,220	10,420	10,630
Repairs & Maintenance - Grounds	7,680	7,680	7,680
<b>Supplies &amp; Services</b>			
Communications & Computing	49,650	50,410	51,330
Insurances	7,040	7,180	7,320
Printing, Stationery & General Expenses	4,320	4,340	4,580
<b>Support Services</b>			
Central Expenses	11,050	10,930	11,300
Departmental	37,730	38,730	39,980
Property Management	17,410	17,860	18,370
Strategic Management	54,620	57,190	58,660
Support Services	111,390	113,730	117,340
<b>Depreciation &amp; Impairment Losses</b>	<b>242,370</b>	<b>242,370</b>	<b>242,370</b>
<b>Total Expenditure</b>	<b>576,490</b>	<b>584,290</b>	<b>593,430</b>
<b>Non-Controllable Expenditure</b>	<b>576,490</b>	<b>584,290</b>	<b>593,430</b>
<b>Stafford Leisure Centre Net Expenditure</b>	<b>787,780</b>	<b>806,670</b>	<b>818,200</b>

## **Leisure and Culture Portfolio**

### **Alleynes Sports Centre**

**Adam M. Hill**

#### **DESCRIPTION**

Alleynes Sports Centre is a dual-use facility for both Alleynes Academy pupils and the surrounding catchments area. Originally built in 1970, considerable refurbishment and extension work to the sporting and recreational facilities was completed in 2006 at a cost of £1.5m. The facility has been fitted out with an extensive range of equipment, and there is a diverse programme of activities to suit all ages and tastes that is continually being reviewed and developed.

The outside facilities comprise a full sized floodlit synthetic pitch, a range of grass pitches and tennis courts.

The indoor facilities include a 25m six-lane swimming pool, a four badminton court sports hall, two glass backed squash courts, a coach education suite, and a small meeting room.

All of the sports facilities have individual changing accommodation.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

11.7 Alleynes Sports Centre

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0625 Alleynes Sports Centre

## Leisure and Culture Portfolio

### Alleyes Sports Centre

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>239,990</b>	<b>250,530</b>	<b>256,590</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	12,240	12,480	12,480
Energy Costs	54,500	55,690	56,810
Premises Insurance	5,000	5,120	5,120
Rates	6,000	6,350	6,480
Repairs & Maintenance - Buildings	26,500	26,890	27,430
Water Services	10,200	10,400	10,610
<b>Transport Related Expenditure</b>	<b>1,170</b>	<b>1,190</b>	<b>1,210</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	800	800	800
Bank Charges	3,020	3,080	3,140
Catering	12,420	12,420	12,420
Clothes, Uniform & Laundry	2,130	2,130	2,130
Communications & Computing	1,660	1,660	1,660
Contributions to Provisions	2,950	2,950	2,950
Equipment, Furniture & Materials	20,740	20,740	20,740
Licences	980	980	980
Miscellaneous Expenses	(1,000)	(1,000)	(1,000)
Printing, Stationery & General Expenses	880	880	880
Professional Fees	550	550	550
Refuse Disposal/Collections	1,500	1,500	1,500
Security Services	1,210	1,230	1,260
<b>Total Expenditure</b>	<b>403,440</b>	<b>416,570</b>	<b>424,740</b>
<b>Total Income</b>	<b>(275,790)</b>	<b>(281,230)</b>	<b>(286,830)</b>
<b>Controllable Expenditure</b>	<b>127,650</b>	<b>135,340</b>	<b>137,910</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>4,940</b>	<b>5,030</b>	<b>5,120</b>
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	840	840	840
<b>Supplies &amp; Services</b>			
Communications & Computing	13,740	13,970	14,240
Insurances	140	140	140
Printing, Stationery & General Expenses	90	90	90
<b>Support Services</b>			
Central Expenses	5,980	5,910	6,070
Departmental	21,980	22,560	23,250
Strategic Management	19,520	20,680	21,150
Support Services	32,360	33,070	34,060
<b>Depreciation &amp; Impairment Losses</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>Total Expenditure</b>	<b>101,590</b>	<b>104,290</b>	<b>106,960</b>
<b>Non-Controllable Expenditure</b>	<b>101,590</b>	<b>104,290</b>	<b>106,960</b>
<b>Alleyes Sports Centre Net Expenditure</b>	<b>229,240</b>	<b>239,630</b>	<b>244,870</b>

**Leisure and Culture Portfolio**  
**Westbridge Park Fitness Centre**

Adam M. Hill

**DESCRIPTION**

Westbridge Park Fitness Centre was refurbished in 2010 into an up to date fitness suite with aerobics room.

Westbridge offers both 'pay as you go' and monthly direct debit membership. It runs both the cardiac rehabilitation and GP referral schemes.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

7.5 Westbridge Park Fitness Centre

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0666 Westbridge Park Fitness Centre



**Leisure and Culture Portfolio**  
**Westbridge Park Fitness Centre**

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>204,310</b>	<b>208,770</b>	<b>213,370</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	4,000	4,000	4,000
Energy Costs	15,270	15,900	16,220
Rates	19,040	18,920	19,300
Repairs & Maintenance - Buildings	16,340	16,670	17,000
Water Services	2,790	2,640	2,690
<b>Transport Related Expenditure</b>	<b>560</b>	<b>570</b>	<b>580</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	5,600	5,600	5,600
Bank Charges	390	400	410
Clothes, Uniform & Laundry	1,100	1,100	1,100
Communications & Computing	1,880	1,880	1,880
Contributions to Provisions	1,200	1,200	1,200
Equipment, Furniture & Materials	15,450	15,450	15,450
Licences	5,940	5,940	5,940
Miscellaneous Expenses	(1,000)	(1,000)	(1,000)
Other Fees	40	40	40
Printing, Stationery & General Expenses	720	720	720
Professional Fees	4,500	4,500	4,500
Refuse Disposal/Collections	620	620	620
Security Services	1,110	1,130	1,150
<b>Third Party Payments</b>	<b>7,690</b>	<b>7,760</b>	<b>7,920</b>
<b>Total Expenditure</b>	<b>307,550</b>	<b>312,810</b>	<b>318,690</b>
<b>Total Income</b>	<b>(341,420)</b>	<b>(437,140)</b>	<b>(445,880)</b>
<b>Controllable Expenditure</b>	<b>(33,870)</b>	<b>(124,330)</b>	<b>(127,190)</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>4,490</b>	<b>4,570</b>	<b>4,650</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	1,310	1,340	1,370
Repairs & Maintenance - Grounds	1,990	1,990	1,990
<b>Supplies &amp; Services</b>			
Communications & Computing	16,170	16,440	16,740
Insurances	100	100	100
Printing, Stationery & General Expenses	50	50	50
<b>Support Services</b>			
Central Expenses	5,490	5,430	5,570
Departmental	22,270	22,840	23,500
Property Management	10,410	10,630	10,920
Strategic Management	14,940	15,940	16,280
Support Services	25,090	25,630	26,410
<b>Depreciation &amp; Impairment Losses</b>	<b>52,690</b>	<b>52,690</b>	<b>52,690</b>
<b>Total Expenditure</b>	<b>155,000</b>	<b>157,650</b>	<b>160,270</b>
<b>Non-Controllable Expenditure</b>	<b>155,000</b>	<b>157,650</b>	<b>160,270</b>
<b>Westbridge Park Fitness Centre Net Expenditure</b>	<b>121,130</b>	<b>33,320</b>	<b>33,080</b>

## **Leisure and Culture Portfolio**

### **Beaconside All Weather Pitch**

**Adam M. Hill**

#### **DESCRIPTION**

A Joint Management Committee, comprising of Members and Officers from Stafford Borough Council, Staffordshire University and the West Midlands Sports Council signed a twenty-one year term agreement in May 1992. The Committee oversee the management of a full sized synthetic grass pitch, the floodlighting and associated car park at the Beaconside site of Staffordshire University.

This pitch can be used for football or hockey and is jointly available for community and university use.

Staffordshire University manage day to day running costs, including the employment of a Reception Steward and income received, whilst Stafford Borough Council make an annual contribution to a replacement surface.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0632 Beaconside Pitch

## Leisure and Culture Portfolio

### Beaconside All Weather Pitch

Adam M. Hill

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Contributions to Provisions	8,850	-	-
Other Fees	73,330	-	-
<b>Total Expenditure</b>	<b>82,180</b>	<b>-</b>	<b>-</b>
<b>Total Income</b>	<b>(82,180)</b>	<b>-</b>	<b>-</b>
<b>Controllable Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Beaconside All Weather Pitch Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

## **Leisure and Culture Portfolio**

### **Parks & Open Spaces**

**Adam M. Hill**

#### **DESCRIPTION**

This budget is targeted at the development, management and maintenance of Parks and Open Spaces across the Borough through the Parks and Open Space team. This encompasses the development of Destination Parks such as award-winning Victoria Park and Wildwood Park at the vast range of sporting and recreational facilities such as 3G and grass pitches, bowling greens, tennis courts and play areas etc.

Staffing costs associated with providing an onsite supervision at Rowley Park, Victoria Park and Stonefield Park is included within this budget and for Wildwood Park on a seasonal basis (April-September).

This budget is also used for marketing and promoting the importance of the Parks and Green Spaces for general physical and mental wellbeing which supports the Council's Health & Wellbeing agenda.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

9.4 Parks & Open Spaces

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0627 Frank Jordan Community Centre  
(capital charges only)

0628 Parks and Open Spaces

## Leisure and Culture Portfolio

### Parks & Open Spaces

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>234,800</b>	<b>241,580</b>	<b>247,300</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	3,700	3,700	3,700
Energy Costs	38,220	38,220	38,990
Rates	8,160	8,320	8,490
Rents	1,070	1,090	1,110
Repairs & Maintenance - Buildings	116,890	88,630	90,400
Repairs & Maintenance - Grounds	244,080	248,960	253,940
Repairs & Maintenance - Other	37,820	37,820	37,820
Water Services	25,000	25,500	26,010
<b>Transport Related Expenditure</b>	<b>5,500</b>	<b>5,550</b>	<b>5,600</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	7,400	7,400	7,400
Catering	12,000	12,000	12,000
Clothes, Uniform & Laundry	2,000	2,000	2,000
Communications & Computing	2,190	2,190	2,190
Contributions to Provisions	16,290	16,290	16,290
Equipment, Furniture & Materials Expenses	50,160	50,170	50,180
Expenses	60	60	60
Grants & Subscriptions	180	180	180
Licences	(760)	(760)	(760)
Miscellaneous Expenses	(2,550)	(2,550)	(2,550)
Printing, Stationery & General Expenses	150	150	150
Professional Fees	4,970	4,970	4,970
Refuse Disposal/Collections	110	110	110
<b>Total Expenditure</b>	<b>807,440</b>	<b>791,580</b>	<b>805,580</b>
<b>Total Income</b>	<b>(191,140)</b>	<b>(164,250)</b>	<b>(167,420)</b>
<b>Controllable Expenditure</b>	<b>616,300</b>	<b>627,330</b>	<b>638,160</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>3,630</b>	<b>3,700</b>	<b>3,770</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	5,580	5,690	5,800
Repairs & Maintenance - Grounds	194,350	194,350	194,350
<b>Supplies &amp; Services</b>			
Communications & Computing	7,520	7,640	7,780
Insurances	20	20	20
Printing, Stationery & General Expenses	40	40	40
<b>Support Services</b>			
Central Expenses	14,580	14,430	14,830
Departmental	154,000	158,140	163,840
Property Management	20,550	21,000	21,560
Strategic Management	31,170	33,610	34,230
Support Services	72,400	73,950	76,280
<b>Depreciation &amp; Impairment Losses</b>	<b>418,020</b>	<b>418,020</b>	<b>418,020</b>
<b>Total Expenditure</b>	<b>921,860</b>	<b>930,590</b>	<b>940,520</b>
<b>Non-Controllable Expenditure</b>	<b>921,860</b>	<b>930,590</b>	<b>940,520</b>
<b>Parks &amp; Open Spaces Net Expenditure</b>	<b>1,538,160</b>	<b>1,557,920</b>	<b>1,578,680</b>

## **Leisure and Culture Portfolio**

### **Allotments**

**Howard Thomas**

#### **DESCRIPTION**

Stafford Borough Council is the owner or tenant of land for cultivation as allotment plots at twenty sites in Stafford. Members of the Sub-Committee of the Stafford Borough Horticultural Committee, acting as trustees, entered into an agreement with Stafford Borough Council. This was signed on the 24th November 1998. The allotment plots are controlled and managed by the Trustees, acting as agents for the Council. Each year Stafford Borough Council pays a grant to the Trustees which has increased annually, based on the Government's Retail Price Index. The Council also pays over to the Trustees all licence fees in respect of access rights that have been received by the Council. Rents and water rates are fixed and collected from the tenants of the allotment plots by the Trustees. Maintenance of all fences, hedges and gates surrounding the sites, together with access roads, paths and land drainage ditches are the responsibility of the Trustees.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0634 Allotments

## Leisure and Culture Portfolio

### Allotments

	Howard Thomas	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Rates	120	120	120
Rents	970	990	1,010
Repairs & Maintenance - Buildings	2,190	2,230	2,280
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	12,520	12,520	12,520
<b>Total Expenditure</b>	<u>15,800</u>	<u>15,860</u>	<u>15,930</u>
<b>Total Income</b>	<u>(1,100)</u>	<u>(1,120)</u>	<u>(1,140)</u>
<b>Controllable Expenditure</b>	<u>14,700</u>	<u>14,740</u>	<u>14,790</u>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	7,500	7,500	7,500
<b>Total Expenditure</b>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
<b>Non-Controllable Expenditure</b>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
<b>Allotments Net Expenditure</b>	<u>22,200</u>	<u>22,240</u>	<u>22,290</u>

## **Leisure and Culture Portfolio**

### **Stafford Gatehouse Theatre**

**Adam M. Hill**

#### **DESCRIPTION**

Stafford Gatehouse Theatre is an important town centre venue that aims to deliver a high quality and diverse programme of professional and amateur performing arts in both the main house and MET studio space. Participation, learning and fun is encouraged through Theatre events and the Youth Theatre and annual Summer School.

There are various cost centres that combine to produce the overall budget:

Stafford Gatehouse - staff and premises related expenses;

Gatehouse Cleaning - costs associated with the cleaning of the venue;

Gatehouse Promotions - productions organised/scheduled by the Theatre;

Gatehouse Bar/Catering - provision of bar/brassiere facilities within the Theatre Building;

Visitor Information Centre

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

16.1 Stafford Gatehouse

2.4 Gatehouse Cleaning

0.8 Gatehouse Youth Theatre

3.0 Gatehouse Catering

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0636 Stafford Gatehouse

0637 Gatehouse Cleaning

0638 Gatehouse Promotions - Own

0641 Gatehouse Youth Theatre

0658 Tourist Information Centre

0659 Tourist Information Centre - Shop

0662 Gatehouse Catering



## Leisure and Culture Portfolio

### Stafford Gatehouse Theatre

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	667,000	680,170	693,510
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	2,220	2,260	2,310
Energy Costs	50,230	51,240	52,260
Rates	26,860	26,710	27,190
Repairs & Maintenance - Buildings	50,510	51,520	52,550
Repairs & Maintenance - Other	30	30	30
Water Services	10,290	10,710	10,920
<b>Transport Related Expenditure</b>	1,100	1,100	1,100
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	54,490	54,490	54,490
Bank Charges	11,600	11,770	12,000
Catering	55,420	55,420	55,420
Clothes, Uniform & Laundry	3,310	3,310	3,310
Communications & Computing	29,580	29,580	29,580
Contributions to Provisions	11,050	11,050	11,050
Equipment, Furniture & Materials	31,440	31,440	31,440
Expenses	1,280	1,280	1,280
Hospitality	3,910	3,910	3,910
Licences	10,280	10,280	10,280
Miscellaneous Expenses	22,860	22,860	23,220
Other Fees	1,000	1,000	1,000
Printing, Stationery & General Expenses	6,730	6,730	6,730
Productions	67,610	67,610	67,880
Professional Fees	423,350	424,270	430,260
Refuse Disposal/Collections	4,070	4,070	4,070
Security Services	1,240	1,290	1,320
<b>Total Expenditure</b>	<b>1,547,460</b>	<b>1,564,100</b>	<b>1,587,110</b>
<b>Total Income</b>	<b>(949,610)</b>	<b>(957,090)</b>	<b>(975,520)</b>
<b>Controllable Expenditure</b>	<b>597,850</b>	<b>607,010</b>	<b>611,590</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	9,930	10,110	10,300
<b>Premises Related Expenditure</b>			
Premises Insurance	7,460	7,610	7,760
Repairs & Maintenance - Grounds	1,410	1,410	1,410
<b>Supplies &amp; Services</b>			
Communications & Computing	38,990	39,640	40,370
Insurances	790	810	830
Printing, Stationery & General Expenses	650	650	660
<b>Support Services</b>			
Central Expenses	10,040	9,920	10,200
Departmental	46,530	47,320	48,180
Property Management	24,760	25,300	25,970
Strategic Management	34,380	36,370	37,220
Support Services	94,330	96,340	99,040
<b>Depreciation &amp; Impairment Losses</b>	148,340	148,340	148,340
<b>Total Expenditure</b>	<b>417,610</b>	<b>423,820</b>	<b>430,280</b>
<b>Non-Controllable Expenditure</b>	<b>417,610</b>	<b>423,820</b>	<b>430,280</b>
<b>Stafford Gatehouse Theatre Net Expenditure</b>	<b>1,015,460</b>	<b>1,030,830</b>	<b>1,041,870</b>

## Leisure and Culture Portfolio

### Shakespeare

Adam M. Hill

#### DESCRIPTION

This income and expenditure relates to Stafford Festival Shakespeare which is a prestigious annual open air event held over two weeks during June/July at Stafford Castle.

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0645 Shakespeare 2017/18

0705 Shakespeare 2016/17

## Leisure and Culture Portfolio

### Shakespeare

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	12,000	12,000	12,000
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	14,000	14,000	14,000
Hospitality	500	500	500
Productions	163,300	163,300	163,300
Security Services	12,000	12,240	12,490
<b>Total Expenditure</b>	<u>201,800</u>	<u>202,040</u>	<u>202,290</u>
<b>Total Income</b>	<u>(165,500)</u>	<u>(165,740)</u>	<u>(168,950)</u>
<b>Controllable Expenditure</b>	<u>36,300</u>	<u>36,300</u>	<u>33,340</u>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	90	90	90
<b>Support Services</b>			
Central Expenses	3,520	3,490	3,590
Departmental	780	800	820
Strategic Management	8,630	9,240	9,420
Support Services	12,970	13,260	13,690
<b>Total Expenditure</b>	<u>25,990</u>	<u>26,880</u>	<u>27,610</u>
<b>Non-Controllable Expenditure</b>	<u>25,990</u>	<u>26,880</u>	<u>27,610</u>
<b>Shakespeare Net Expenditure</b>	<u>62,290</u>	<u>63,180</u>	<u>60,950</u>

## **Leisure and Culture Portfolio**

### **Ancient High House**

**Adam M. Hill**

#### **DESCRIPTION**

The Ancient High House, built in 1595, is the largest timber framed town house in England. It is now a Nationally Accredited Museum that reflects the history of the site and which also offers a range of educational activities, special exhibitions and events. The High House Shop budget encompasses the retail provision within the building, providing a range of gifts related to the site and to Stafford.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

5.4 Ancient High House

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0648 High House - General

0649 High House - Shop

## Leisure and Culture Portfolio

### Ancient High House

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>130,110</b>	<b>133,420</b>	<b>137,080</b>
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	510	520	530
Energy Costs	4,020	4,100	4,180
Rates	13,260	13,530	13,800
Repairs & Maintenance - Buildings	9,460	9,650	9,840
Water Services	620	1,290	1,320
<b>Transport Related Expenditure</b>	<b>2,310</b>	<b>2,360</b>	<b>2,410</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	6,090	6,090	6,090
Bank Charges	1,080	1,100	1,120
Catering	4,790	4,790	4,790
Cleaning	13,850	14,130	14,410
Clothes, Uniform & Laundry	100	100	100
Communications & Computing	1,600	1,600	1,600
Contributions to Provisions	1,650	1,650	1,650
Equipment, Furniture & Materials Expenses	5,240	5,250	5,260
Expenses	150	150	150
Floral Work	40	40	40
Grants & Subscriptions	440	440	440
Licences	150	150	150
Miscellaneous Expenses	(360)	(360)	(360)
Printing, Stationery & General Expenses	990	990	990
Refuse Disposal/Collections	1,150	1,150	1,150
Security Services	490	500	510
<b>Total Expenditure</b>	<b>197,740</b>	<b>202,640</b>	<b>207,250</b>
<b>Total Income</b>	<b>(25,310)</b>	<b>(25,560)</b>	<b>(26,010)</b>
<b>Controllable Expenditure</b>	<b>172,430</b>	<b>177,080</b>	<b>181,240</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>2,040</b>	<b>2,080</b>	<b>2,120</b>
<b>Premises Related Expenditure</b>			
Premises Insurance	2,850	2,910	2,970
<b>Supplies &amp; Services</b>			
Communications & Computing	16,080	16,330	16,620
Insurances	220	220	220
Printing, Stationery & General Expenses	440	440	450
<b>Support Services</b>			
Central Expenses	3,570	3,540	3,640
Departmental	31,100	31,830	32,540
Property Management	11,390	11,640	11,950
Strategic Management	10,080	10,740	10,960
Support Services	15,460	15,800	16,290
<b>Depreciation &amp; Impairment Losses</b>	<b>21,220</b>	<b>21,220</b>	<b>21,220</b>
<b>Total Expenditure</b>	<b>114,450</b>	<b>116,750</b>	<b>118,980</b>
<b>Non-Controllable Expenditure</b>	<b>114,450</b>	<b>116,750</b>	<b>118,980</b>
<b>Ancient High House Net Expenditure</b>	<b>286,880</b>	<b>293,830</b>	<b>300,220</b>

## **Leisure and Culture Portfolio**

### **Broadeye Windmill**

**Adam M. Hill**

#### **DESCRIPTION**

Broadeye Windmill is a Grade II listed building built using stone reclaimed from the Elizabethan Town Hall in Market Square when the Shire Hall was built in 1794.

Stafford Borough Council own the freehold of the site with Broadeye Windmill (Stafford) Ltd, a non profit making company, holding a 25 year lease (from 2005).

The budget encompasses the maintenance of the Windmill.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0656 Broad Eye Windmill

## Leisure and Culture Portfolio

### Broadeye Windmill

Adam M. Hill

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Energy Costs	1,100	1,120	1,140
Repairs & Maintenance - Buildings	530	540	550
Water Services	70	100	100
<b>Supplies &amp; Services</b>			
Contributions to Provisions	70	70	70
<b>Total Expenditure</b>	<u>1,770</u>	<u>1,830</u>	<u>1,860</u>
<b>Controllable Expenditure</b>	<u>1,770</u>	<u>1,830</u>	<u>1,860</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Support Services	80	80	80
<b>Total Expenditure</b>	<u>80</u>	<u>80</u>	<u>80</u>
<b>Non-Controllable Expenditure</b>	<u>80</u>	<u>80</u>	<u>80</u>
<b>Broadeye Windmill Net Expenditure</b>	<u>1,850</u>	<u>1,910</u>	<u>1,940</u>

## **Leisure and Culture Portfolio**

### **Izaak Walton Cottage**

**Adam M. Hill**

#### **DESCRIPTION**

Situated in Shallowford just outside Stafford this property was once owned by Izaak Walton, Stafford's most famous son, who wrote 'The Compleat Angler'. The site is now a Nationally Accredited Museum and presents a view of life in Izaak's time and exhibits a range of angling material.

A programme of events is organised annually.

The Izaak Walton Shop budget encompasses the retail provision within the Cottage providing a small range of site related giftware and publications.

#### **EMPLOYEES (FTE = Full Time Equivalent)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0650 Izaak Walton Cottage

0651 Izaak Walton Cottage - Shop



## Leisure and Culture Portfolio

### Izaak Walton Cottage

Adam M. Hill

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	2,000	2,000	2,000
<b>Premises Related Expenditure</b>			
Energy Costs	1,040	1,260	1,290
Rates	490	500	510
Repairs & Maintenance - Buildings	7,910	8,070	8,230
Water Services	150	150	150
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	460	460	460
Catering	400	400	400
Cleaning	770	790	810
Clothes, Uniform & Laundry	50	50	50
Communications & Computing	370	370	370
Contributions to Provisions	160	160	160
Equipment, Furniture & Materials	270	270	270
Licences	150	150	150
Miscellaneous Expenses	(70)	(70)	(70)
Security Services	400	410	420
<b>Total Expenditure</b>	<u>14,550</u>	<u>14,970</u>	<u>15,200</u>
<b>Total Income</b>	<u>(2,810)</u>	<u>(2,840)</u>	<u>(2,870)</u>
<b>Controllable Expenditure</b>	<u>11,740</u>	<u>12,130</u>	<u>12,330</u>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Premises Insurance	370	380	390
Repairs & Maintenance - Grounds	6,180	6,180	6,180
<b>Supplies &amp; Services</b>			
Insurances	110	110	110
Printing, Stationery & General Expenses	30	30	30
<b>Support Services</b>			
Central Expenses	710	710	730
Departmental	7,820	7,970	8,130
Property Management	4,220	4,310	4,420
Strategic Management	1,150	1,260	1,280
Support Services	1,730	1,770	1,820
<b>Depreciation &amp; Impairment Losses</b>	<u>3,060</u>	<u>3,060</u>	<u>3,060</u>
<b>Total Expenditure</b>	<u>25,380</u>	<u>25,780</u>	<u>26,150</u>
<b>Non-Controllable Expenditure</b>	<u>25,380</u>	<u>25,780</u>	<u>26,150</u>
<b>Izaak Walton Cottage Net Expenditure</b>	<u>37,120</u>	<u>37,910</u>	<u>38,480</u>

## Leisure and Culture Portfolio

### Stafford Castle

Adam M. Hill

#### DESCRIPTION

Stafford Castle has dominated the town's skyline for over 900 years. It is a Scheduled Ancient Monument and as such is a site of national importance. The overall site covers 26 acres and contains a Visitor Centre, which is a Nationally Accredited Museum providing an insight into the exciting and interesting history of the Castle. An annual programme of educational activities and events are organised each year.

There are various budgets that combine to produce the overall budget:

Castle Amenity - this covers the running costs associated with managing the site;

Castle Promotions - this provides for event organisation on site;

Castle Shop - this encompasses the retail provision within the Visitor Centre, providing gifts associated with the site in addition to a wide range of publications;

Castle Historical Monument - this relates to expenditure used to maintain the actual monument itself.

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0652 Castle - Amenity

0653 Castle - Promotions

0654 Castle - Shop

0655 Castle - Historical Monuments

## Leisure and Culture Portfolio

### Stafford Castle

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	24,380	24,380	24,380
<b>Premises Related Expenditure</b>			
Energy Costs	2,890	2,960	3,020
Rates	2,940	3,000	3,060
Rents	1,530	1,560	1,590
Repairs & Maintenance - Buildings	11,860	12,100	12,340
Repairs & Maintenance - Other	3,000	3,000	3,000
Water Services	880	900	920
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	9,420	9,420	9,420
Catering	8,120	8,120	8,120
Cleaning	8,440	8,610	8,780
Clothes, Uniform & Laundry	260	260	260
Communications & Computing	1,200	1,200	1,200
Contributions to Provisions	370	370	370
Equipment, Furniture & Materials	4,630	4,630	4,630
Expenses	50	50	50
Licences	150	150	150
Miscellaneous Expenses	300	300	300
Printing, Stationery & General Expenses	340	340	340
Refuse Disposal/Collections	800	800	800
Security Services	10,860	11,080	11,300
<b>Total Expenditure</b>	<b>92,420</b>	<b>93,230</b>	<b>94,030</b>
<b>Total Income</b>	<b>(30,140)</b>	<b>(30,340)</b>	<b>(30,900)</b>
<b>Controllable Expenditure</b>	<b>62,280</b>	<b>62,890</b>	<b>63,130</b>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Premises Insurance	330	340	350
Repairs & Maintenance - Grounds	9,880	9,880	9,880
<b>Supplies &amp; Services</b>			
Communications & Computing	190	190	190
Insurances	60	60	60
Printing, Stationery & General Expenses	240	240	240
<b>Support Services</b>			
Central Expenses	1,010	1,000	1,020
Departmental	34,850	35,630	36,390
Property Management	11,380	11,620	11,920
Strategic Management	1,650	1,810	1,840
Support Services	7,010	7,160	7,360
<b>Depreciation &amp; Impairment Losses</b>	<b>9,670</b>	<b>9,670</b>	<b>9,670</b>
<b>Total Expenditure</b>	<b>76,270</b>	<b>77,600</b>	<b>78,920</b>
<b>Non-Controllable Expenditure</b>	<b>76,270</b>	<b>77,600</b>	<b>78,920</b>
<b>Stafford Castle Net Expenditure</b>	<b>138,550</b>	<b>140,490</b>	<b>142,050</b>

## **Leisure and Culture Portfolio**

### **Tourism**

**Adam M. Hill**

#### **DESCRIPTION**

Tourism has the responsibility for promoting the Borough to all visitors. This is achieved through for example: Partnership working (Staffordshire Wide Destination Management Partnership), the production of promotional material, and support to the visitors Service Team.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.0 Tourism Section

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0646 Stafford Tourism

0647 Tourism Section

## Leisure and Culture Portfolio

### Tourism

Adam M. Hill

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	49,610	50,860	52,120
<b>Transport Related Expenditure</b>	2,080	2,120	2,160
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	3,160	3,160	3,160
Communications & Computing	3,800	3,800	3,800
Contributions to Provisions	880	880	880
Equipment, Furniture & Materials Expenses	1,270	1,270	1,270
Grants & Subscriptions	540	540	540
Miscellaneous Expenses	10,000	10,000	10,000
Printing, Stationery & General Expenses	(860)	(860)	(860)
Professional Fees	1,890	1,890	1,890
<b>Total Expenditure</b>	<u>72,760</u>	<u>74,050</u>	<u>75,350</u>
<b>Controllable Expenditure</b>	<u>72,760</u>	<u>74,050</u>	<u>75,350</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	380	390	400
<b>Supplies &amp; Services</b>			
Communications & Computing	1,170	1,190	1,210
<b>Support Services</b>			
Central Expenses	890	870	890
Departmental	9,310	9,540	9,770
Property Management	5,030	5,080	5,460
Strategic Management	6,900	7,150	7,350
Support Services	5,900	6,020	6,210
<b>Total Expenditure</b>	<u>29,580</u>	<u>30,240</u>	<u>31,290</u>
<b>Total Income</b>	<u>(58,810)</u>	<u>(59,680)</u>	<u>(60,590)</u>
<b>Non-Controllable Expenditure</b>	<u>(29,230)</u>	<u>(29,440)</u>	<u>(29,300)</u>
<b>Tourism Net Expenditure</b>	<u>43,530</u>	<u>44,610</u>	<u>46,050</u>

## Planning and Regeneration Portfolio

### Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Management and Support	PR 02 - PR 03	423,890	434,480	443,320
Building Control	PR 04 - PR 05	127,210	128,790	130,890
Development Management	PR 06 - PR 07	(27,060)	58,090	73,740
Forward Planning	PR 08 - PR 09	251,360	248,900	262,160
Land Charges - Local Searches	PR 10 - PR 11	(14,900)	(13,910)	(12,950)
Off Street Parking Services	PR 12 - PR 13	(969,810)	(1,058,720)	(1,045,000)
Land & Properties	PR 14 - PR 15	(8,320)	5,940	6,610
Economic Development	PR 16 - PR 17	224,860	229,140	233,940
Borough Markets	PR 18 - PR 19	(94,970)	(89,050)	(83,670)
<b>Controllable Expenditure</b>		<b>(87,740)</b>	<b>(56,340)</b>	<b>9,040</b>
Management and Support	PR 02 - PR 03	(340,370)	(348,920)	(355,520)
Building Control	PR 04 - PR 05	84,460	85,910	90,340
Development Management	PR 06 - PR 07	803,820	823,870	849,180
Forward Planning	PR 08 - PR 09	51,360	51,320	52,460
Land Charges - Local Searches	PR 10 - PR 11	55,450	56,860	59,350
Off Street Parking Services	PR 12 - PR 13	467,630	474,910	483,780
Land & Properties	PR 14 - PR 15	95,600	96,460	97,440
Economic Development	PR 16 - PR 17	85,000	86,510	89,330
Borough Markets	PR 18 - PR 19	380,780	383,250	385,650
<b>Non-Controllable Expenditure</b>		<b>1,683,730</b>	<b>1,710,170</b>	<b>1,752,010</b>
		<b>1,595,990</b>	<b>1,653,830</b>	<b>1,761,050</b>

# Planning and Regeneration Portfolio

## Management and Support

Ted Manders

### DESCRIPTION

This service includes:

The Head of Planning and Regeneration;

The Planning Support Team provides all of the administration and technical expertise for Development Management and is the contact point for all customer planning queries. It includes the street naming and numbering function;

Tree Preservation Orders (TPO) give legal protection to trees or woodlands. A TPO makes carrying out works without written consent of the authority a criminal offence. There are over 500 TPO's. Each year we process around 200 applications for works on protected trees, which includes notifications of works on trees in Conservation Areas.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

- 7.6 Planning Support Team
- 1.0 Head of Planning & Regeneration
- 1.0 Tree Officer

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

- 0900 Planning Support Team
- 0904 Head of Planning & Regeneration
- 0911 Tree Preservation Orders

## Planning and Regeneration Portfolio

### Management and Support

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	378,770	380,630	390,820
<b>Transport Related Expenditure</b>	7,950	8,000	8,050
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	29,330	29,330	29,330
Clothes, Uniform & Laundry	140	140	140
Communications & Computing	24,820	24,820	24,820
Contributions to Provisions	1,200	1,200	1,200
Equipment, Furniture & Materials	2,670	2,670	2,670
Expenses	1,310	1,310	1,310
Miscellaneous Expenses	(400)	(400)	(400)
Printing, Stationery & General Expenses	10,420	10,420	10,420
Professional Fees	500	500	500
<b>Total Expenditure</b>	<u>456,710</u>	<u>458,620</u>	<u>468,860</u>
<b>Total Income</b>	<u>(32,820)</u>	<u>(24,140)</u>	<u>(25,540)</u>
<b>Controllable Expenditure</b>	<u>423,890</u>	<u>434,480</u>	<u>443,320</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	6,540	6,660	6,780
<b>Supplies &amp; Services</b>			
Communications & Computing	74,560	75,800	77,210
Printing, Stationery & General Expenses	490	490	500
<b>Support Services</b>			
Central Expenses	820	820	840
Departmental	31,050	31,780	32,550
Property Management	41,780	42,200	45,360
Strategic Management	10,410	10,750	11,050
Support Services	23,460	23,930	24,610
<b>Total Expenditure</b>	<u>189,110</u>	<u>192,430</u>	<u>198,900</u>
<b>Total Income</b>	<u>(529,480)</u>	<u>(541,350)</u>	<u>(554,420)</u>
<b>Non-Controllable Expenditure</b>	<u>(340,370)</u>	<u>(348,920)</u>	<u>(355,520)</u>
<b>Management and Support Net Expenditure</b>	<u><u>83,520</u></u>	<u><u>85,560</u></u>	<u><u>87,800</u></u>



# Planning and Regeneration Portfolio

## Building Control

Ted Manders

### DESCRIPTION

This service is now managed by Cannock Chase District Council as lead authority under a shared service arrangement.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0907 Building Control

## Planning and Regeneration Portfolio

### Building Control

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	2,230	2,230	2,230
Miscellaneous Expenses	(50)	(50)	(50)
<b>Third Party Payments</b>	<b>125,030</b>	<b>126,610</b>	<b>128,710</b>
<b>Total Expenditure</b>	<b>127,210</b>	<b>128,790</b>	<b>130,890</b>
<b>Controllable Expenditure</b>	<b>127,210</b>	<b>128,790</b>	<b>130,890</b>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	8,970	9,100	9,240
Insurances	60	60	60
Printing, Stationery & General Expenses	710	710	720
<b>Support Services</b>			
Central Expenses	1,530	1,510	1,550
Departmental	3,150	3,210	3,280
Property Management	43,750	44,190	47,490
Strategic Management	14,650	15,170	15,590
Support Services	15,650	16,010	16,520
<b>Total Expenditure</b>	<b>88,470</b>	<b>89,960</b>	<b>94,450</b>
<b>Total Income</b>	<b>(4,010)</b>	<b>(4,050)</b>	<b>(4,110)</b>
<b>Non-Controllable Expenditure</b>	<b>84,460</b>	<b>85,910</b>	<b>90,340</b>
<b>Building Control Net Expenditure</b>	<b>211,670</b>	<b>214,700</b>	<b>221,230</b>

# Planning and Regeneration Portfolio

## Development Management

Ted Manders

### DESCRIPTION

This service is responsible for providing advice on planning proposals and the processing of planning applications and other related applications. It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

14.0 Development Management  
3.0 Development Management Enforcement

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0909 Development Management  
0960 Development Management Enforcement

## Planning and Regeneration Portfolio

### Development Management

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	596,480	618,730	639,690
<b>Transport Related Expenditure</b>	38,510	39,280	40,070
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	1,000	1,000	1,000
Communications & Computing	2,060	2,060	2,060
Contributions to Provisions	1,200	1,200	1,200
Expenses	500	500	500
Legal Costs	30,330	25,330	25,330
Miscellaneous Expenses	(1,760)	(1,760)	(1,760)
Printing, Stationery & General Expenses	4,830	4,830	4,830
Professional Fees	35,230	25,230	23,230
<b>Total Expenditure</b>	<u>708,380</u>	<u>716,400</u>	<u>736,150</u>
<b>Total Income</b>	<u>(735,440)</u>	<u>(658,310)</u>	<u>(662,410)</u>
<b>Controllable Expenditure</b>	<u>(27,060)</u>	<u>58,090</u>	<u>73,740</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	7,520	7,650	7,780
<b>Supplies &amp; Services</b>			
Communications & Computing	17,620	17,880	18,170
Printing, Stationery & General Expenses	5,900	5,930	6,070
<b>Support Services</b>			
Central Expenses	15,900	15,730	16,150
Departmental	476,990	489,230	501,980
Property Management	65,130	65,790	70,710
Strategic Management	56,190	59,380	60,760
Support Services	158,570	162,280	167,560
<b>Total Expenditure</b>	<u>803,820</u>	<u>823,870</u>	<u>849,180</u>
<b>Non-Controllable Expenditure</b>	<u>803,820</u>	<u>823,870</u>	<u>849,180</u>
<b>Development Management Net Expenditure</b>	<u>776,760</u>	<u>881,960</u>	<u>922,920</u>

# Planning and Regeneration Portfolio

## Forward Planning

Ted Manders

### DESCRIPTION

The budget covers the following services:

Forward Planning is responsible for Planning Policy in the Borough including land use monitoring;

Buildings of Historic Interest covers over 800 listed buildings in Stafford Borough. Written Consent is needed to carry out works of alteration to Listed Buildings;

Conservation Areas covers areas of 'special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance'. There are currently 30 such areas designated in the Borough.

### EMPLOYEES (FTE = Full Time Equivalent)

FTE Description

6.0 Forward Planning

1.0 Conservation Areas

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0912 Forward Planning

0916 Conservation Areas

## Planning and Regeneration Portfolio

### Forward Planning

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	280,590	203,400	202,890
<b>Transport Related Expenditure</b>	11,120	11,340	11,450
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	1,300	1,300	1,300
Communications & Computing	12,860	13,360	13,840
Contributions to Provisions	33,030	33,030	33,030
Expenses	600	600	600
Grants & Subscriptions	11,150	11,150	11,150
Local Plan Inquiry	133,120	49,000	22,500
Miscellaneous Expenses	(1,990)	(1,990)	(1,990)
Printing, Stationery & General Expenses	1,960	1,960	1,960
Professional Fees	390	390	390
<b>Total Expenditure</b>	<u>484,130</u>	<u>323,540</u>	<u>297,120</u>
<b>Total Income</b>	<u>(232,770)</u>	<u>(74,640)</u>	<u>(34,960)</u>
<b>Controllable Expenditure</b>	<u>251,360</u>	<u>248,900</u>	<u>262,160</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	2,290	2,330	2,370
<b>Supplies &amp; Services</b>			
Communications & Computing	7,350	7,460	7,580
Printing, Stationery & General Expenses	2,620	2,630	2,690
<b>Support Services</b>			
Central Expenses	4,850	4,800	4,940
Departmental	38,270	39,300	40,480
Property Management	19,290	19,480	20,940
Strategic Management	14,450	15,350	15,680
Support Services	29,030	29,810	30,770
<b>Total Expenditure</b>	<u>118,150</u>	<u>121,160</u>	<u>125,450</u>
<b>Total Income</b>	<u>(66,790)</u>	<u>(69,840)</u>	<u>(72,990)</u>
<b>Non-Controllable Expenditure</b>	<u>51,360</u>	<u>51,320</u>	<u>52,460</u>
<b>Forward Planning Net Expenditure</b>	<u><u>302,720</u></u>	<u><u>300,220</u></u>	<u><u>314,620</u></u>

## **Planning and Regeneration Portfolio**

### **Land Charges - Local Searches**

**Ted Manders**

#### **DESCRIPTION**

It is a statutory function for the Council to hold a register of local land charges for properties within the Borough. Local Authority searches are co-ordinated and Official Certificates of Search are issued for land searches within Stafford Borough.

There are different levels of service which may be provided.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.6 Land Charges - Local Searches

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0932 Land Charges - Local Searches

## Planning and Regeneration Portfolio

### Land Charges - Local Searches

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	36,900	37,890	38,850
<b>Supplies &amp; Services</b>			
Communications & Computing	70	70	70
Contributions to Provisions	3,080	3,080	3,080
Miscellaneous Expenses	(930)	(930)	(930)
Other Fees	37,300	37,300	37,300
<b>Total Expenditure</b>	<u>76,420</u>	<u>77,410</u>	<u>78,370</u>
<b>Total Income</b>	<u>(91,320)</u>	<u>(91,320)</u>	<u>(91,320)</u>
<b>Controllable Expenditure</b>	<u>(14,900)</u>	<u>(13,910)</u>	<u>(12,950)</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	600	610	620
<b>Supplies &amp; Services</b>			
Communications & Computing	2,460	2,490	2,530
Insurances	1,020	1,040	1,060
Printing, Stationery & General Expenses	400	400	410
<b>Support Services</b>			
Central Expenses	2,460	2,440	2,500
Departmental	13,400	13,950	14,290
Property Management	21,140	21,350	22,950
Strategic Management	5,160	5,570	5,680
Support Services	8,810	9,010	9,310
<b>Total Expenditure</b>	<u>55,450</u>	<u>56,860</u>	<u>59,350</u>
<b>Non-Controllable Expenditure</b>	<u>55,450</u>	<u>56,860</u>	<u>59,350</u>
<b>Land Charges - Local Searches Net Expenditure</b>	<u>40,550</u>	<u>42,950</u>	<u>46,400</u>



## **Planning and Regeneration Portfolio**

### **Off Street Parking Services**

**Ted Manders**

#### **DESCRIPTION**

There are 14 car parks in Stafford giving a total of 2,103 spaces being a mixture of short and long stay. There are 5 car parks in Stone giving a total of 259 spaces being a mixture of short and long stay.

We will ensure parking policy interventions are operated effectively and contribute to the wider objectives of transport planning and economic development within the provisions of the relevant legislation.

SBC off street parking enforcement is an outsourced contracted operation which also provides cash collection and banking, ambassadorial roles and environmental crime enforcement actively performed on an advanced planning basis in accordance with Traffic Management Act 2004 and Staffordshire joint parking policy.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

0.5 Off Street Parking Services

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0933 Off Street Parking Services

## Planning and Regeneration Portfolio

### Off Street Parking Services

	Ted Manders		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	32,880	33,700	34,550
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	71,000	71,000	71,120
Energy Costs	44,370	46,980	47,920
Rates	400,310	424,520	433,010
Rents	21,790	22,770	23,230
Repairs & Maintenance - Buildings	50,530	67,590	68,930
Repairs & Maintenance - Other	33,680	33,680	33,680
Water Services	8,800	8,960	9,140
<b>Transport Related Expenditure</b>	<b>2,680</b>	<b>2,730</b>	<b>2,780</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	2,460	2,460	2,460
Bank Charges	6,460	6,590	6,720
Communications & Computing	24,000	24,000	24,000
Contributions to Provisions	1,870	1,870	1,870
Equipment, Furniture & Materials	300	300	300
Miscellaneous Expenses	(1,110)	(1,110)	(1,110)
Other Fees	450,000	450,000	450,000
Printing, Stationery & General Expenses	9,880	9,880	9,880
Professional Fees	256,440	256,840	256,840
Security Services	20,000	20,000	20,400
<b>Third Party Payments</b>	<b>42,100</b>	<b>42,940</b>	<b>43,800</b>
<b>Total Expenditure</b>	<b>1,478,440</b>	<b>1,525,700</b>	<b>1,539,520</b>
<b>Total Income</b>	<b>(2,448,250)</b>	<b>(2,584,420)</b>	<b>(2,584,520)</b>
<b>Controllable Expenditure</b>	<b>(969,810)</b>	<b>(1,058,720)</b>	<b>(1,045,000)</b>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Premises Insurance	6,440	6,570	6,700
Repairs & Maintenance - Grounds	50,890	50,890	50,890
<b>Supplies &amp; Services</b>			
Communications & Computing	1,300	1,320	1,340
Insurances	650	660	670
Printing, Stationery & General Expenses	270	270	280
<b>Support Services</b>			
Central Expenses	26,070	25,800	26,510
Departmental	16,260	16,590	16,990
Property Management	57,760	58,520	62,120
Strategic Management	46,060	50,190	50,990
Support Services	95,220	97,390	100,580
<b>Depreciation &amp; Impairment Losses</b>	<b>166,710</b>	<b>166,710</b>	<b>166,710</b>
<b>Total Expenditure</b>	<b>467,630</b>	<b>474,910</b>	<b>483,780</b>
<b>Non-Controllable Expenditure</b>	<b>467,630</b>	<b>474,910</b>	<b>483,780</b>
<b>Off Street Parking Services Net Expenditure</b>	<b>(502,180)</b>	<b>(583,810)</b>	<b>(561,220)</b>

## **Planning and Regeneration Portfolio**

### **Land & Properties**

**Neville Raby**

#### **DESCRIPTION**

This budget provides for the repairs and maintenance of Public Clocks, Gaol Square Clock and General Land and Properties within the Borough.

It also provides for the upkeep & maintenance of War Memorials owned by the Council to encourage a proud public perception in the history of Stafford Borough.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0914 War Memorials

0917 Public Clocks

0931 Shopmobility

0948 General Land & Premises

## Planning and Regeneration Portfolio

### Land & Properties

	Neville Raby	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	33,080	33,710	34,380
Repairs & Maintenance - Grounds	4,000	4,080	4,080
<b>Supplies &amp; Services</b>			
Contributions to Provisions	580	580	580
Grants & Subscriptions	1,010	1,010	1,010
Other Fees	420	420	420
<b>Total Expenditure</b>	<b>39,090</b>	<b>39,800</b>	<b>40,470</b>
<b>Total Income</b>	<b>(47,410)</b>	<b>(33,860)</b>	<b>(33,860)</b>
<b>Controllable Expenditure</b>	<b>(8,320)</b>	<b>5,940</b>	<b>6,610</b>
<b>Non-Controllable Expenditure</b>			
<b>Premises Related Expenditure</b>			
Premises Insurance	990	1,010	1,030
<b>Supplies &amp; Services</b>			
Insurances	300	310	320
<b>Support Services</b>			
Central Expenses	1,360	1,350	1,390
Departmental	300	300	300
Property Management	10,880	11,110	11,410
Strategic Management	2,220	2,430	2,470
Support Services	17,350	17,750	18,320
<b>Depreciation &amp; Impairment Losses</b>	<b>62,200</b>	<b>62,200</b>	<b>62,200</b>
<b>Total Expenditure</b>	<b>95,600</b>	<b>96,460</b>	<b>97,440</b>
<b>Non-Controllable Expenditure</b>	<b>95,600</b>	<b>96,460</b>	<b>97,440</b>
<b>Land &amp; Properties Net Expenditure</b>	<b>87,280</b>	<b>102,400</b>	<b>104,050</b>

# Planning and Regeneration Portfolio

## Economic Development

Ted Manders

### DESCRIPTION

This service covers a number of areas:

Business Support and Formation - working with the business community, business support organisations including the Chamber of Commerce and Stafford Enterprise, and other regeneration partners to support the growth of local businesses;

Inward Investment - hands-on support to develop the Borough as a destination for inward investment;

Town Centre Development - supporting Stafford and Stone Town Centres to create a positive and continuing focus for commercial, retail and leisure businesses;

Funding Opportunities - identifying and bidding for new sources of funding to complement the mainstream economic budgets, for example LABGI, LEADER growth point and government funding.

This budget also includes expenditure on Christmas light decorations in the Borough.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.6 Economic Development

1.0 Town Centre Management

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0919 Economic Development

0920 Town Centre Management

0923 Inward Investment

0941 Christmas Lights

0952 LABGI Projects

0956 Growth Point

## Planning and Regeneration Portfolio

### Economic Development

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	158,960	163,320	168,060
<b>Premises Related Expenditure</b>			
Energy Costs	860	740	760
Repairs & Maintenance - Other	31,980	31,980	31,980
<b>Transport Related Expenditure</b>	2,370	2,410	2,450
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	8,190	8,190	8,190
Clothes, Uniform & Laundry	390	390	390
Communications & Computing	6,770	6,770	6,770
Contributions to Provisions	2,290	2,290	2,290
Equipment, Furniture & Materials	3,580	3,580	3,580
Expenses	1,870	1,870	1,870
Grants & Subscriptions	10,820	10,820	3,340
Miscellaneous Expenses	(1,170)	(1,170)	(1,170)
Other Fees	300	300	300
Printing, Stationery & General Expenses	5,130	5,130	5,130
Professional Fees	9,500	-	-
<b>Total Expenditure</b>	<u>241,840</u>	<u>236,620</u>	<u>233,940</u>
<b>Total Income</b>	<u>(16,980)</u>	<u>(7,480)</u>	<u>-</u>
<b>Controllable Expenditure</b>	<u>224,860</u>	<u>229,140</u>	<u>233,940</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,930	1,970	2,010
<b>Supplies &amp; Services</b>			
Communications & Computing	6,130	6,230	6,330
Printing, Stationery & General Expenses	590	590	600
<b>Support Services</b>			
Central Expenses	3,020	3,000	3,080
Departmental	38,380	39,190	40,140
Property Management	20,020	20,220	21,730
Strategic Management	15,030	15,720	16,110
Support Services	11,240	11,490	11,840
<b>Depreciation &amp; Impairment Losses</b>	14,340	14,340	14,340
<b>Total Expenditure</b>	<u>110,680</u>	<u>112,750</u>	<u>116,180</u>
<b>Total Income</b>	<u>(25,680)</u>	<u>(26,240)</u>	<u>(26,850)</u>
<b>Non-Controllable Expenditure</b>	<u>85,000</u>	<u>86,510</u>	<u>89,330</u>
<b>Economic Development Net Expenditure</b>	<u>309,860</u>	<u>315,650</u>	<u>323,270</u>

# Planning and Regeneration Portfolio

## Borough Markets

Ted Manders

### DESCRIPTION

St John's Indoor Market in Stafford offers traders the potential of a four day trading week within the facility. Consumers who live in the Borough or who are visiting the town are able to shop for a wide selection of goods including food, clothing and electrical goods.

Monthly Farmers' Markets are held in both Stafford and Stone at outdoor venues.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Stafford Market

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0347 Stafford Market

0348 Farmers' Market

## Planning and Regeneration Portfolio

### Borough Markets

	Ted Manders	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	101,120	103,410	105,490
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	6,160	6,200	6,240
Energy Costs	35,660	35,430	36,140
Premises Insurance	2,640	2,690	2,690
Rates	54,660	55,750	56,870
Repairs & Maintenance - Buildings	33,970	34,650	35,340
Water Services	5,900	7,320	7,470
<b>Transport Related Expenditure</b>	<b>790</b>	<b>810</b>	<b>830</b>
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	13,500	13,500	13,500
Cleaning	9,180	9,360	9,550
Clothes, Uniform & Laundry	500	500	500
Communications & Computing	1,960	1,960	1,960
Contributions to Provisions	2,690	2,690	2,690
Equipment, Furniture & Materials	3,700	3,720	3,740
Expenses	320	320	320
Grants & Subscriptions	640	640	640
Licences	200	200	200
Miscellaneous Expenses	(2,460)	(2,460)	(2,460)
Printing, Stationery & General Expenses	260	260	260
Professional Fees	36,450	36,450	36,450
Refuse Disposal/Collections	8,300	8,480	8,660
Security Services	8,890	9,070	9,250
<b>Total Expenditure</b>	<b>325,030</b>	<b>330,950</b>	<b>336,330</b>
<b>Total Income</b>	<b>(420,000)</b>	<b>(420,000)</b>	<b>(420,000)</b>
<b>Controllable Expenditure</b>	<b>(94,970)</b>	<b>(89,050)</b>	<b>(83,670)</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	<b>1,330</b>	<b>1,360</b>	<b>1,390</b>
<b>Supplies &amp; Services</b>			
Communications & Computing	4,360	4,440	4,520
Insurances	130	130	130
Printing, Stationery & General Expenses	270	270	280
<b>Support Services</b>			
Central Expenses	5,980	5,910	6,070
Departmental	20,040	20,460	20,930
Property Management	12,370	12,640	12,970
Strategic Management	15,790	16,850	17,200
Support Services	30,890	31,570	32,540
<b>Depreciation &amp; Impairment Losses</b>	<b>289,620</b>	<b>289,620</b>	<b>289,620</b>
<b>Total Expenditure</b>	<b>380,780</b>	<b>383,250</b>	<b>385,650</b>
<b>Non-Controllable Expenditure</b>	<b>380,780</b>	<b>383,250</b>	<b>385,650</b>
<b>Borough Markets Net Expenditure</b>	<b>285,810</b>	<b>294,200</b>	<b>301,980</b>



## Resources Portfolio

### Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Public Buildings	RE 02 - RE 03	916,930	927,890	1,019,380
Facilities Management	RE 04 - RE 05	181,660	185,930	190,220
Executive Management	RE 06 - RE 07	175,160	204,460	209,510
Policy, Partnerships and Performance	RE 08 - RE 09	265,910	287,450	287,020
Communications	RE 10 - RE 11	145,200	140,910	143,830
Customer Services	RE 12 - RE 13	281,010	288,700	296,780
Out of Hours Service	RE 14 - RE 15	6,200	6,200	6,200
Law and Administration	RE 16 - RE 17	875,420	901,840	937,670
Finance	RE 18 - RE 19	600,500	614,650	628,680
Audit, Risk, Resilience and Procurement	RE 20 - RE 21	265,540	270,700	277,120
Human Resources Services	RE 22 - RE 23	418,990	426,240	433,620
Technology	RE 24 - RE 25	854,290	869,150	881,810
Members Services	RE 26 - RE 27	294,150	299,470	304,690
Revenues & Benefits	RE 28 - RE 29	385,110	481,310	512,790
Housing Benefit Payments	RE 30 - RE 31	-	-	-
Parish Councils	RE 32 - RE 33	51,000	51,000	51,000
Corporate and Democratic Core	RE 34 - RE 35	132,450	133,660	134,900
Non-Distributed Costs	RE 36 - RE 37	294,620	299,710	299,710
Asset Management/Energy Conservation	RE 38 - RE 39	32,560	32,560	32,560
Electoral Registration	RE 40 - RE 41	43,170	43,190	43,200
Elections	RE 42 - RE 43	35,000	35,000	35,000
Insurance Premiums	RE 46 - RE 47	234,530	239,230	243,990
Items to be Allocated	RE 48 - RE 49	33,000	(129,000)	21,000
<b>Controllable Expenditure</b>		<b>6,522,400</b>	<b>6,610,250</b>	<b>6,990,680</b>
Public Buildings	RE 02 - RE 03	(882,070)	(892,290)	(982,650)
Facilities Management	RE 04 - RE 05	(181,660)	(185,930)	(190,220)
Executive Management	RE 06 - RE 07	(175,160)	(204,460)	(209,510)
Policy, Partnerships and Performance	RE 08 - RE 09	(257,490)	(279,030)	(278,600)
Communications	RE 10 - RE 11	(145,200)	(140,910)	(143,830)
Customer Services	RE 12 - RE 13	(281,010)	(288,700)	(296,780)
Out of Hours Service	RE 14 - RE 15	80	80	80
Law and Administration	RE 16 - RE 17	(921,740)	(949,100)	(985,820)
Finance	RE 18 - RE 19	(600,500)	(614,650)	(628,680)
Audit, Risk, Resilience and Procurement	RE 20 - RE 21	(215,100)	(219,310)	(224,510)
Human Resources Services	RE 22 - RE 23	(316,870)	(322,740)	(328,990)
Technology	RE 24 - RE 25	(693,140)	(706,710)	(717,880)
Members Services	RE 26 - RE 27	(294,150)	(299,470)	(304,690)
Revenues & Benefits	RE 28 - RE 29	552,710	562,560	583,250
Parish Councils	RE 32 - RE 33	3,860	3,970	4,060
Corporate and Democratic Core	RE 34 - RE 35	1,393,790	1,435,130	1,481,000
Asset Management/Energy Conservation	RE 38 - RE 39	15,110	15,420	15,830
Electoral Registration	RE 40 - RE 41	92,940	94,860	98,050
Elections	RE 42 - RE 43	103,360	106,000	109,530
Charities Administration	RE 44 - RE 45	6,560	6,700	6,880
Insurance Premiums	RE 46 - RE 47	(234,530)	(239,230)	(243,990)
<b>Non-Controllable Expenditure</b>		<b>(3,030,210)</b>	<b>(3,117,810)</b>	<b>(3,237,470)</b>
		<b>3,492,190</b>	<b>3,492,440</b>	<b>3,753,210</b>

# Resources Portfolio

## Public Buildings

Neville Raby

### DESCRIPTION

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.0 Civic Centre

### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0000 Civic Centre

0001 Stone Area Office

0069 Highfields Office (Capital charges & Insurance only)

## Resources Portfolio

### Public Buildings

	Neville Raby		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	53,350	54,390	55,460
<b>Premises Related Expenditure</b>			
Cleaning & Domestic Supplies	7,000	7,140	7,280
Energy Costs	101,430	103,450	105,520
Rates	194,810	198,410	202,380
Rents	731,600	731,600	731,600
Repairs & Maintenance - Buildings	106,580	108,710	110,890
Water Services	13,980	14,260	14,550
<b>Transport Related Expenditure</b>	30	30	30
<b>Supplies &amp; Services</b>			
Cleaning	74,210	75,700	77,210
Clothes, Uniform & Laundry	200	200	200
Communications & Computing	700	700	700
Contributions to Provisions	2,810	2,810	2,810
Equipment, Furniture & Materials	20,930	21,190	21,450
Miscellaneous Expenses	(2,890)	(2,890)	(2,890)
Printing, Stationery & General Expenses	1,760	1,760	1,760
Professional Fees	2,600	2,600	2,600
Refuse Disposal/Collections	1,820	1,820	1,820
<b>Total Expenditure</b>	<b>1,310,920</b>	<b>1,321,880</b>	<b>1,333,370</b>
<b>Total Income</b>	<b>(393,990)</b>	<b>(393,990)</b>	<b>(313,990)</b>
<b>Controllable Expenditure</b>	<b>916,930</b>	<b>927,890</b>	<b>1,019,380</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	750	770	790
<b>Premises Related Expenditure</b>			
Premises Insurance	16,400	16,730	17,070
Repairs & Maintenance - Grounds	4,270	4,270	4,270
<b>Supplies &amp; Services</b>			
Communications & Computing	3,750	3,800	3,860
Insurances	2,590	2,640	2,690
<b>Support Services</b>			
Departmental	4,820	4,920	5,050
Property Management	34,860	35,630	36,570
Strategic Management	1,940	1,980	2,040
Support Services	38,450	39,250	40,250
<b>Depreciation &amp; Impairment Losses</b>	<b>239,080</b>	<b>239,080</b>	<b>239,080</b>
<b>Total Expenditure</b>	<b>346,910</b>	<b>349,070</b>	<b>351,670</b>
<b>Total Income</b>	<b>(1,228,980)</b>	<b>(1,241,360)</b>	<b>(1,334,320)</b>
<b>Non-Controllable Expenditure</b>	<b>(882,070)</b>	<b>(892,290)</b>	<b>(982,650)</b>
<b>Public Buildings Net Expenditure</b>	<b>34,860</b>	<b>35,600</b>	<b>36,730</b>

**Resources Portfolio**  
**Facilities Management**  
**Neville Raby**

**DESCRIPTION**

This service was created following the transfer of Stafford and Rural Homes. Its purpose is to provide a Property Services section for all responsive maintenance issues, caretaking and security measures for the Civic Centre.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

4.0 Public Buildings Team

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0066 Public Buildings Team

**Resources Portfolio**  
**Facilities Management**

	Neville Raby	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	170,850	174,990	179,140
<b>Transport Related Expenditure</b>	6,970	7,100	7,240
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	200	200	200
Communications & Computing	1,650	1,650	1,650
Equipment, Furniture & Materials	800	800	800
Printing, Stationery & General Expenses	1,190	1,190	1,190
<b>Total Expenditure</b>	<u>181,660</u>	<u>185,930</u>	<u>190,220</u>
<b>Controllable Expenditure</b>	<u>181,660</u>	<u>185,930</u>	<u>190,220</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,730	1,760	1,790
<b>Supplies &amp; Services</b>			
Communications & Computing	4,990	5,070	5,150
Printing, Stationery & General Expenses	130	130	130
<b>Support Services</b>			
Property Management	15,240	15,390	16,540
Strategic Management	3,140	3,210	3,310
Support Services	11,770	11,990	12,290
<b>Total Expenditure</b>	<u>37,000</u>	<u>37,550</u>	<u>39,210</u>
<b>Total Income</b>	<u>(218,660)</u>	<u>(223,480)</u>	<u>(229,430)</u>
<b>Non-Controllable Expenditure</b>	<u>(181,660)</u>	<u>(185,930)</u>	<u>(190,220)</u>
<b>Facilities Management Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

**Resources Portfolio**  
**Executive Management**  
**Norman Jones**

**DESCRIPTION**

This budget reflects the cost to Stafford Borough Council of the office of the Chief Executive including any expenses incurred as a result of their day to day duties.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.0 Executive Management

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0003 Executive Management

**Resources Portfolio**  
**Executive Management**

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	127,670	156,800	161,680
<b>Transport Related Expenditure</b>	8,320	8,490	8,660
<b>Supplies &amp; Services</b>			
Communications & Computing	940	940	940
Contributions to Provisions	1,040	1,040	1,040
Equipment, Furniture & Materials	450	450	450
Expenses	2,160	2,160	2,160
Grants & Subscriptions	23,130	23,130	23,130
Hospitality	1,400	1,400	1,400
Printing, Stationery & General Expenses	1,350	1,350	1,350
Professional Fees	8,700	8,700	8,700
<b>Total Expenditure</b>	<u>175,160</u>	<u>204,460</u>	<u>209,510</u>
<b>Controllable Expenditure</b>	<u>175,160</u>	<u>204,460</u>	<u>209,510</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	750	770	790
<b>Supplies &amp; Services</b>			
Communications & Computing	2,310	2,340	2,380
Insurances	180	180	180
Printing, Stationery & General Expenses	90	90	90
<b>Support Services</b>			
Property Management	11,300	11,420	12,270
Strategic Management	47,050	50,070	50,420
Support Services	16,170	16,800	17,250
<b>Total Expenditure</b>	<u>77,850</u>	<u>81,670</u>	<u>83,380</u>
<b>Total Income</b>	<u>(253,010)</u>	<u>(286,130)</u>	<u>(292,890)</u>
<b>Non-Controllable Expenditure</b>	<u>(175,160)</u>	<u>(204,460)</u>	<u>(209,510)</u>
<b>Executive Management Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

**Resources Portfolio**  
**Policy, Partnerships and Performance**  
**Norman Jones**

**DESCRIPTION**

This budget provides for the executive support services to the Chief Executive and the Leader of the Council. The budget also includes the strategic development of policy and partnerships across the Borough in line with national & local priorities.

In addition the corporate performance management function ensures that the targets and priorities contained in the Corporate plan and other strategic policies are monitored and achieved.

The wider function encompasses statutory responsibilities to Safeguarding Children and Vulnerable Adults, Community Safety, Environmental Management, CCTV and grants and contributions primarily to the community and voluntary sector.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

5.4 Policy & Partnerships

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0002 Policy & Partnerships

0052 Corporate EDRM



**Resources Portfolio**  
**Policy, Partnerships and Performance**

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	236,850	258,130	257,690
<b>Transport Related Expenditure</b>	7,460	7,720	7,730
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	600	600	600
Communications & Computing	9,490	9,490	9,490
Contributions to Provisions	380	380	380
Equipment, Furniture & Materials Expenses	1,000	1,000	1,000
Grants & Subscriptions	1,310	1,310	1,310
Hospitality	100	100	100
Printing, Stationery & General Expenses	50	50	50
Professional Fees	1,610	1,610	1,610
<b>Total Expenditure</b>	<u>7,060</u>	<u>7,060</u>	<u>7,060</u>
	<u><b>265,910</b></u>	<u><b>287,450</b></u>	<u><b>287,020</b></u>
<b>Controllable Expenditure</b>	<u><b>265,910</b></u>	<u><b>287,450</b></u>	<u><b>287,020</b></u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	2,080	2,120	2,160
<b>Supplies &amp; Services</b>			
Communications & Computing	64,790	65,870	67,100
Printing, Stationery & General Expenses	950	950	980
<b>Support Services</b>			
Property Management	17,200	17,370	18,670
Strategic Management	4,260	4,360	4,490
Support Services	8,540	8,700	8,940
<b>Total Expenditure</b>	<u>97,820</u>	<u>99,370</u>	<u>102,340</u>
<b>Total Income</b>	<u><b>(355,310)</b></u>	<u><b>(378,400)</b></u>	<u><b>(380,940)</b></u>
<b>Non-Controllable Expenditure</b>	<u><b>(257,490)</b></u>	<u><b>(279,030)</b></u>	<u><b>(278,600)</b></u>
<b>Policy, Partnerships and Performance Net Expenditure</b>	<u><u><b>8,420</b></u></u>	<u><u><b>8,420</b></u></u>	<u><u><b>8,420</b></u></u>

## **Resources Portfolio**

### **Communications**

**Norman Jones**

#### **DESCRIPTION**

This service provides external and internal communications across the authority including working with the traditional press and social media, website maintenance as well as development and sectional support for the Chief Executive, cabinet members, individual councillors and officers.

The graphic design service provides a design, production and advice service for the council creating a wide range of promotional materials such as brochures, ads, newsletters, flyers, leaflets, posters, billboards and exhibition material.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

2.7 Communications

1.0 Graphic Design

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0009 Communications

0091 Graphic Design

## Resources Portfolio

### Communications

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	130,260	115,670	118,590
<b>Transport Related Expenditure</b>	80	80	80
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	2,500	9,480	9,480
Communications & Computing	3,720	4,140	4,140
Contributions to Provisions	520	520	520
Equipment, Furniture & Materials Expenses	4,030	4,030	4,030
Licences	-	1,100	1,100
Printing, Stationery & General Expenses	700	1,700	1,700
Professional Fees	740	790	790
	2,650	3,400	3,400
<b>Total Expenditure</b>	<b>145,200</b>	<b>140,910</b>	<b>143,830</b>
<b>Controllable Expenditure</b>	<b>145,200</b>	<b>140,910</b>	<b>143,830</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,020	1,040	1,060
<b>Supplies &amp; Services</b>			
Communications & Computing	7,040	7,150	7,270
Printing, Stationery & General Expenses	30	30	30
<b>Support Services</b>			
Property Management	21,010	21,220	22,810
Strategic Management	3,130	3,200	3,300
Support Services	6,030	6,180	6,340
<b>Total Expenditure</b>	<b>38,260</b>	<b>38,820</b>	<b>40,810</b>
<b>Total Income</b>	<b>(183,460)</b>	<b>(179,730)</b>	<b>(184,640)</b>
<b>Non-Controllable Expenditure</b>	<b>(145,200)</b>	<b>(140,910)</b>	<b>(143,830)</b>
<b>Communications Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

## **Resources Portfolio**

### **Customer Services**

**Norman Jones**

#### **DESCRIPTION**

This budget provides for Customer Services of the Council which encompasses the Customer Services Framework; Equalities & Diversity and all aspects of complaints, compliments & comments.

The service is concerned with ensuring all services are accessible to our customers.

#### **EMPLOYEES (FTE = Full Time Equivalent)**

FTE Description

9.9 Customer Services

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0064 Customer Services

## Resources Portfolio

### Customer Services

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
Employee Expenses	272,570	280,260	288,340
Transport Related Expenditure	200	200	200
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	2,000	2,000	2,000
Communications & Computing	70	70	70
Equipment, Furniture & Materials	1,190	1,190	1,190
Expenses	300	300	300
Printing, Stationery & General Expenses	630	630	630
Professional Fees	4,050	4,050	4,050
<b>Total Expenditure</b>	<b>281,010</b>	<b>288,700</b>	<b>296,780</b>
<b>Controllable Expenditure</b>	<b>281,010</b>	<b>288,700</b>	<b>296,780</b>
<b>Non-Controllable Expenditure</b>			
Employee Expenses	4,280	4,360	4,440
<b>Supplies &amp; Services</b>			
Communications & Computing	34,140	34,610	35,140
Printing, Stationery & General Expenses	80	80	80
<b>Support Services</b>			
Property Management	39,940	40,340	43,360
Support Services	12,490	12,730	13,070
<b>Depreciation &amp; Impairment Losses</b>	<b>5,790</b>	<b>5,790</b>	<b>5,790</b>
<b>Total Expenditure</b>	<b>96,720</b>	<b>97,910</b>	<b>101,880</b>
<b>Total Income</b>	<b>(377,730)</b>	<b>(386,610)</b>	<b>(398,660)</b>
<b>Non-Controllable Expenditure</b>	<b>(281,010)</b>	<b>(288,700)</b>	<b>(296,780)</b>
<b>Customer Services Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Resources Portfolio**  
**Out of Hours Service**  
**Norman Jones**

**DESCRIPTION**

This budget provides for the Out of Hours Service customer response and emergency service via our telephone system which is delivered by a neighbouring local authority.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0070 Out of Hours Service

## Resources Portfolio

### Out of Hours Service

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Professional Fees	6,200	6,200	6,200
<b>Total Expenditure</b>	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>
<b>Controllable Expenditure</b>	<u>6,200</u>	<u>6,200</u>	<u>6,200</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Support Services	80	80	80
<b>Total Expenditure</b>	<u>80</u>	<u>80</u>	<u>80</u>
<b>Non-Controllable Expenditure</b>	<u>80</u>	<u>80</u>	<u>80</u>
<b>Out of Hours Service Net Expenditure</b>	<u>6,280</u>	<u>6,280</u>	<u>6,280</u>

**Resources Portfolio**  
**Law and Administration**  
**Alistair Welch**

**DESCRIPTION**

This budget provides for the Democratic and Corporate Services Unit and the Legal Services Unit.

The Democratic Services Unit carries out functions related to Elections and Electoral Registration, Committee Administration and various Corporate Support functions.

The Legal Services Unit provides a Legal service to the Council and, under a shared service agreement, to Cannock Chase District Council. It also carries out functions relating to estates and the land terrier, data protection, freedom of information and management of the Salting's mobile home park.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

1.0 Head of Law and Admin  
2.0 Democratic Administration  
9.8 Legal  
3.0 Elections Unit  
7.6 Corporate Support  
3.7 Corporate Administration  
1.0 Mayoral Support

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0005 Democratic Administration  
0006 Legal  
0011 Elections Unit  
0012 Data Protection Act  
0071 Head of Law & Admin Services  
0087 Corporate Support  
0088 Corporate Administration  
0089 Mayoral Support  
1211 The Salting's



## Resources Portfolio

### Law and Administration

	Alistair Welch		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,055,330	1,089,710	1,132,590
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Buildings	2,150	2,190	2,230
<b>Transport Related Expenditure</b>	11,890	12,190	12,240
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	310	310	310
Catering	2,500	2,500	2,500
Civic Expenses	7,760	7,760	7,760
Clothes, Uniform & Laundry	1,760	1,760	1,760
Communications & Computing	14,210	14,210	14,210
Contributions to Provisions	3,840	3,840	3,840
Equipment, Furniture & Materials	30,460	30,460	30,460
Expenses	15,010	15,260	15,510
Floral Work	1,150	1,150	1,150
Grants & Subscriptions	900	900	900
Hospitality	5,560	5,560	5,560
Miscellaneous Expenses	(4,380)	(4,380)	(4,380)
Printing, Stationery & General Expenses	57,230	57,230	57,230
Professional Fees	14,360	14,360	14,360
Security Services	2,180	2,220	2,260
<b>Third Party Payments</b>	15,710	16,010	16,390
<b>Total Expenditure</b>	<u>1,237,930</u>	<u>1,273,240</u>	<u>1,316,880</u>
<b>Total Income</b>	<u>(362,510)</u>	<u>(371,400)</u>	<u>(379,210)</u>
<b>Controllable Expenditure</b>	<u>875,420</u>	<u>901,840</u>	<u>937,670</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	17,410	17,730	18,050
<b>Premises Related Expenditure</b>			
Repairs & Maintenance - Grounds	4,580	4,580	4,580
<b>Supplies &amp; Services</b>			
Communications & Computing	96,230	97,790	99,580
Insurances	180	180	180
Printing, Stationery & General Expenses	4,080	4,090	4,190
<b>Support Services</b>			
Central Expenses	1,100	1,090	1,110
Departmental	10,690	10,920	11,190
Property Management	148,860	150,380	161,490
Strategic Management	26,380	27,060	27,880
Support Services	116,950	120,130	130,340
<b>Depreciation &amp; Impairment Losses</b>	2,000	2,000	2,000
<b>Total Expenditure</b>	<u>428,460</u>	<u>435,950</u>	<u>460,590</u>
<b>Total Income</b>	<u>(1,350,200)</u>	<u>(1,385,050)</u>	<u>(1,446,410)</u>
<b>Non-Controllable Expenditure</b>	<u>(921,740)</u>	<u>(949,100)</u>	<u>(985,820)</u>
<b>Law and Administration Net Expenditure</b>	<u>(46,320)</u>	<u>(47,260)</u>	<u>(48,150)</u>

## **Resources Portfolio**

### **Finance**

**Neville Raby**

#### **DESCRIPTION**

Finance is a shared service led by Cannock Chase District Council.

The principal functions of the Financial Services team comprise corporate accountancy, financial planning, treasury management and the maintenance of financial systems.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0014 Financial Services

0022 Head of Finance

## Resources Portfolio

### Finance

	Neville Raby	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	1,560	1,560	1,560
<b>Third Party Payments</b>	<b>598,940</b>	<b>613,090</b>	<b>627,120</b>
<b>Total Expenditure</b>	<b>600,500</b>	<b>614,650</b>	<b>628,680</b>
<b>Controllable Expenditure</b>	<b>600,500</b>	<b>614,650</b>	<b>628,680</b>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	76,140	77,420	78,870
Insurances	740	750	760
Printing, Stationery & General Expenses	700	700	710
<b>Support Services</b>			
Property Management	20,760	20,960	22,530
Strategic Management	240	240	250
Support Services	81,350	83,100	85,690
<b>Depreciation &amp; Impairment Losses</b>	<b>13,860</b>	<b>13,860</b>	<b>13,860</b>
<b>Total Expenditure</b>	<b>193,790</b>	<b>197,030</b>	<b>202,670</b>
<b>Total Income</b>	<b>(794,290)</b>	<b>(811,680)</b>	<b>(831,350)</b>
<b>Non-Controllable Expenditure</b>	<b>(600,500)</b>	<b>(614,650)</b>	<b>(628,680)</b>
<b>Finance Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Resources Portfolio**  
**Audit, Risk, Resilience and Procurement**  
**Neville Raby**

**DESCRIPTION**

Audit, Risk, Resilience and Procurement is a shared service led by Cannock Chase District Council.

The principle functions comprise internal audit services, insurance and risk management, civil contingencies and corporate procurement.

**EMPLOYEES (FTE = Full Time Equivalents)**

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0016 Insurance/Risk Management  
0020 Internal Audit  
0057 Civil Contingencies

**Resources Portfolio**  
**Audit, Risk, Resilience and Procurement**

	Neville Raby		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	150	150	150
<b>Third Party Payments</b>	<b>265,390</b>	<b>270,550</b>	<b>276,970</b>
<b>Total Expenditure</b>	<b>265,540</b>	<b>270,700</b>	<b>277,120</b>
<b>Controllable Expenditure</b>	<b>265,540</b>	<b>270,700</b>	<b>277,120</b>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	11,380	11,520	11,680
Printing, Stationery & General Expenses	130	130	130
<b>Support Services</b>			
Central Expenses	390	380	400
Departmental	1,840	1,870	1,910
Property Management	27,390	27,650	29,730
Strategic Management	650	710	720
Support Services	6,700	6,840	7,010
<b>Total Expenditure</b>	<b>48,480</b>	<b>49,100</b>	<b>51,580</b>
<b>Total Income</b>	<b>(263,580)</b>	<b>(268,410)</b>	<b>(276,090)</b>
<b>Non-Controllable Expenditure</b>	<b>(215,100)</b>	<b>(219,310)</b>	<b>(224,510)</b>
<b>Audit, Risk, Resilience and Procurement Net Expenditure</b>	<b>50,440</b>	<b>51,390</b>	<b>52,610</b>

**Resources Portfolio**  
**Human Resources Services**  
**Neville Raby**

**DESCRIPTION**

Human Resource Services (HRS) is now a Shared Service with Cannock Chase District Council and led by Stafford Borough Council (SBC).

In addition to the provision of payrolls for Stafford and Cannock Chase Council HRS also provides a payroll service to Lichfield District Council (LDC), together with a Shared HR & Payroll System. Health and Safety support is provided to SBC by LDC under an SLA arrangement.

The principle functions comprise of personnel, payroll, learning and development and health and safety.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

6.8 Personnel  
2.1 Payroll  
0.8 Personnel/Payroll Shared Services  
4.0 Human Resources Shared Services  
1.0 Training Shared Services

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0026 Personnel  
0027 Payroll  
0029 Training  
0065 Corporate Health & Safety  
0082 Personnel/Payroll Shared Services  
0143 Human Resources Shared Services  
0145 Training Shared Services  
0902 Health & Safety Shared Service

**Resources Portfolio**  
**Human Resources Services**

	Neville Raby		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	555,300	570,420	586,720
<b>Transport Related Expenditure</b>	11,600	11,790	11,880
<b>Supplies &amp; Services</b>			
Communications & Computing	31,590	31,680	31,680
Contributions to Provisions	2,020	2,020	2,020
Equipment, Furniture & Materials Expenses	4,860	4,770	4,770
Grants & Subscriptions	440	440	440
Hospitality	750	750	750
Printing, Stationery & General Expenses	90	90	90
Professional Fees	6,050	6,050	6,050
Training Expenses	56,180	54,340	51,910
<b>Total Expenditure</b>	<u>698,980</u>	<u>712,450</u>	<u>726,410</u>
<b>Total Income</b>	<u>(279,990)</u>	<u>(286,210)</u>	<u>(292,790)</u>
<b>Controllable Expenditure</b>	<u>418,990</u>	<u>426,240</u>	<u>433,620</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	7,150	7,280	7,410
<b>Supplies &amp; Services</b>			
Communications & Computing	76,050	77,310	78,750
Printing, Stationery & General Expenses	3,020	3,030	3,090
<b>Support Services</b>			
Property Management	44,480	44,920	48,290
Strategic Management	12,630	12,910	13,310
Support Services	97,870	100,190	102,840
<b>Total Expenditure</b>	<u>241,200</u>	<u>245,640</u>	<u>253,690</u>
<b>Total Income</b>	<u>(558,070)</u>	<u>(568,380)</u>	<u>(582,680)</u>
<b>Non-Controllable Expenditure</b>	<u>(316,870)</u>	<u>(322,740)</u>	<u>(328,990)</u>
<b>Human Resources Services Net Expenditure</b>	<u>102,120</u>	<u>103,500</u>	<u>104,630</u>

## Resources Portfolio

### Technology

Peter Kendrick

#### DESCRIPTION

This service now provides Technology Services to Cannock Chase District Council as lead authority under a shared service arrangement.

The budget provides for Technology & Computer related services such as:  
Maintenance of PCs, servers and other peripheral equipment;  
Integration of application software; Installation and upgrade of application software;  
Central systems e.g. Email, file servers, remote access;  
Monitoring of the mobile phone contract and landline telephones;  
Reprographics; colour photocopying; agenda printing; booklet making;  
Update of the Councils property database.

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Reprographics Services  
18.7 Technology  
2.5 Gazetteer & GIS Support

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0031 Reprographics Services  
0032 Technology  
0096 Gazetteer & GIS Support  
0158 Partnership CRM Contribution



## Resources Portfolio

### Technology

Peter Kendrick

	Original	Indicative	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	921,490	948,420	971,380
<b>Transport Related Expenditure</b>	14,240	14,520	14,810
<b>Supplies &amp; Services</b>			
Clothes, Uniform & Laundry	300	300	300
Communications & Computing	341,410	341,410	341,410
Contributions to Provisions	2,750	2,750	2,750
Equipment, Furniture & Materials	257,130	257,130	257,130
Expenses	130	130	130
Printing, Stationery & General Expenses	108,410	108,410	108,410
Professional Fees	150	150	150
<b>Total Expenditure</b>	<u>1,646,010</u>	<u>1,673,220</u>	<u>1,696,470</u>
<b>Total Income</b>	<u>(791,720)</u>	<u>(804,070)</u>	<u>(814,660)</u>
<b>Controllable Expenditure</b>	<u>854,290</u>	<u>869,150</u>	<u>881,810</u>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	10,570	10,770	10,980
<b>Supplies &amp; Services</b>			
Communications & Computing	2,650	2,650	2,650
Insurances	950	970	990
Printing, Stationery & General Expenses	80	80	80
<b>Support Services</b>			
Property Management	81,590	82,410	88,580
Strategic Management	19,670	20,130	20,760
Support Services	67,740	69,070	70,880
<b>Depreciation &amp; Impairment Losses</b>	192,400	192,400	192,400
<b>Total Expenditure</b>	<u>375,650</u>	<u>378,480</u>	<u>387,320</u>
<b>Total Income</b>	<u>(1,068,790)</u>	<u>(1,085,190)</u>	<u>(1,105,200)</u>
<b>Non-Controllable Expenditure</b>	<u>(693,140)</u>	<u>(706,710)</u>	<u>(717,880)</u>
<b>Technology Net Expenditure</b>	<u>161,150</u>	<u>162,440</u>	<u>163,930</u>

## **Resources Portfolio**

### **Members Services**

**Alistair Welch**

#### **DESCRIPTION**

This budget provides for the payment of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0034 Members Expenses

## Resources Portfolio

### Members Services

	Alistair Welch	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	14,500	14,500	14,500
<b>Transport Related Expenditure</b>	12,860	13,120	13,380
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	3,310	3,310	3,310
Catering	1,000	1,000	1,000
Communications & Computing	5,440	5,440	5,440
Contributions to Provisions	120	120	120
Equipment, Furniture & Materials	130	130	130
Expenses	255,320	260,380	265,340
Printing, Stationery & General Expenses	470	470	470
Professional Fees	1,000	1,000	1,000
<b>Total Expenditure</b>	<b>294,150</b>	<b>299,470</b>	<b>304,690</b>
<b>Controllable Expenditure</b>	<b>294,150</b>	<b>299,470</b>	<b>304,690</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	10,090	10,210	10,330
<b>Supplies &amp; Services</b>			
Communications & Computing	69,280	70,450	71,770
Printing, Stationery & General Expenses	250	250	250
<b>Support Services</b>			
Property Management	156,180	157,760	169,580
Support Services	2,750	2,810	2,880
<b>Total Expenditure</b>	<b>238,550</b>	<b>241,480</b>	<b>254,810</b>
<b>Total Income</b>	<b>(532,700)</b>	<b>(540,950)</b>	<b>(559,500)</b>
<b>Non-Controllable Expenditure</b>	<b>(294,150)</b>	<b>(299,470)</b>	<b>(304,690)</b>
<b>Members Services Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Resources Portfolio

### Revenues & Benefits

Neville Raby

#### DESCRIPTION

Revenues and Benefits is a shared service led by Cannock Chase District Council.

This budget covers the billing and collection of Council Tax and Business Rates and the administration and payment of Housing and Council Tax benefits to 13,500 customers. The service is responsible for collecting a combined total of over £100m worth of Business Rates and Council Tax each year.

The service also includes:

Investigations Team - responsible for the investigation, detection and prosecution of fraud;

Systems Maintenance Team - responsible for the maintenance, development and support of the core software applications;

Customer Services Team - responsible for all Revenues and Benefits front line customer enquiries.

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0036 Revenues

0037 Housing Benefits

0159 Welfare Benefits/Fairer Charging

## Resources Portfolio

### Revenues & Benefits

	Neville Raby	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Bank Charges	2,090	2,130	2,170
Communications & Computing	64,660	64,660	64,660
<b>Third Party Payments</b>	<b>1,326,010</b>	<b>1,361,140</b>	<b>1,398,320</b>
<b>Total Expenditure</b>	<b>1,392,760</b>	<b>1,427,930</b>	<b>1,465,150</b>
<b>Total Income</b>	<b>(1,007,650)</b>	<b>(946,620)</b>	<b>(952,360)</b>
<b>Controllable Expenditure</b>	<b>385,110</b>	<b>481,310</b>	<b>512,790</b>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Communications & Computing	48,610	49,310	50,130
Printing, Stationery & General Expenses	14,980	15,170	15,550
<b>Support Services</b>			
Central Expenses	11,230	11,150	11,450
Departmental	2,490	2,640	2,700
Property Management	134,870	136,300	146,520
Strategic Management	19,310	21,160	21,490
Support Services	245,980	251,590	260,170
<b>Depreciation &amp; Impairment Losses</b>	<b>75,240</b>	<b>75,240</b>	<b>75,240</b>
<b>Total Expenditure</b>	<b>552,710</b>	<b>562,560</b>	<b>583,250</b>
<b>Non-Controllable Expenditure</b>	<b>552,710</b>	<b>562,560</b>	<b>583,250</b>
<b>Revenues &amp; Benefits Net Expenditure</b>	<b>937,820</b>	<b>1,043,870</b>	<b>1,096,040</b>

**Resources Portfolio**  
**Housing Benefit Payments**

**Bob Kean**

**DESCRIPTION**

This budget provides for the cost of Housing and Council Tax Benefits which are means tested benefits administered by the Council on behalf of the Department for Work and Pensions. The Welfare Reform Act 2012 introduced a wide range of reforms to make the benefits system fairer and simpler. "Universal Credit" is a major feature of the Welfare Reform Act. Its aim is to simplify the benefits system by bringing together a wide range of working-age benefits into a single streamlined payment.

Council Tax benefit will not form part of the "Universal Credit" scheme. The national Council Tax Benefit Scheme was abolished on 1 April 2013 and each billing authority replaced it with its own local scheme.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0041 Housing Benefit Payments

**Resources Portfolio**  
**Housing Benefit Payments**

	Bob Kean		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Miscellaneous Expenses	10,000	10,000	10,000
<b>Transfer Payments</b>			
Housing Benefits	25,551,000	26,062,020	26,583,260
Other Transfer Payments	50,000	50,000	51,000
<b>Total Expenditure</b>	<u>25,611,000</u>	<u>26,122,020</u>	<u>26,644,260</u>
<b>Total Income</b>	<u>(25,611,000)</u>	<u>(26,122,020)</u>	<u>(26,644,260)</u>
<b>Controllable Expenditure</b>	-	-	-
<b>Housing Benefit Payments Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

## **Resources Portfolio**

### **Parish Councils**

**Bob Kean**

#### **DESCRIPTION**

This budget covers the grants paid to Parishes for concurrent functions (functions which the Borough Council can legally carry out) and is granted to the Parishes to spend at their discretion.

#### **EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

#### **COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0043 Parish Councils



## Resources Portfolio

### Parish Councils

	Bob Kean	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Grants & Subscriptions	51,000	51,000	51,000
<b>Total Expenditure</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Controllable Expenditure</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Central Expenses	440	430	450
Departmental	100	100	100
Strategic Management	730	800	810
Support Services	2,590	2,640	2,700
<b>Total Expenditure</b>	<b>3,860</b>	<b>3,970</b>	<b>4,060</b>
<b>Non-Controllable Expenditure</b>	<b>3,860</b>	<b>3,970</b>	<b>4,060</b>
<b>Parish Councils Net Expenditure</b>	<b>54,860</b>	<b>54,970</b>	<b>55,060</b>

**Resources Portfolio**  
**Corporate and Democratic Core**  
**Bob Kean**

**DESCRIPTION**

This Budget comprises "Democratic Representation and Management" and "Corporate Management". Costs charged here include the cost of statutory external audit and corporate bank charges.

**EMPLOYEES (FTE = Full Time Equivalentents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0044 Corporate Management

0045 Democratic Representation & Management

**Resources Portfolio**  
**Corporate and Democratic Core**

	Bob Kean	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Audit Fees	60,120	60,120	60,120
Bank Charges	60,530	61,740	62,980
Professional Fees	11,800	11,800	11,800
<b>Total Expenditure</b>	<u>132,450</u>	<u>133,660</u>	<u>134,900</u>
<b>Controllable Expenditure</b>	<u>132,450</u>	<u>133,660</u>	<u>134,900</u>
<b>Non-Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	16,310	16,400	16,810
<b>Support Services</b>			
Central Expenses	44,820	44,560	45,020
Departmental	140,350	143,950	147,590
Members	532,700	540,950	559,500
Strategic Management	178,940	195,580	198,340
Support Services	480,670	493,690	513,740
<b>Total Expenditure</b>	<u>1,393,790</u>	<u>1,435,130</u>	<u>1,481,000</u>
<b>Non-Controllable Expenditure</b>	<u>1,393,790</u>	<u>1,435,130</u>	<u>1,481,000</u>
<b>Corporate and Democratic Core Net Expenditure</b>	<u>1,526,240</u>	<u>1,568,790</u>	<u>1,615,900</u>

**Resources Portfolio**  
**Non-Distributed Costs**  
**Bob Kean**

**DESCRIPTION**

This budget provides for those costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0049 Non-Distributed Costs

## Resources Portfolio

### Non-Distributed Costs

	Bob Kean	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
Employee Expenses	254,620	259,710	259,710
Third Party Payments	40,000	40,000	40,000
<b>Total Expenditure</b>	<u>294,620</u>	<u>299,710</u>	<u>299,710</u>
<b>Controllable Expenditure</b>	<u>294,620</u>	<u>299,710</u>	<u>299,710</u>
<b>Non-Distributed Costs Net Expenditure</b>	<u>294,620</u>	<u>299,710</u>	<u>299,710</u>

**Resources Portfolio**  
**Asset Management/Energy Conservation**  
**Neville Raby**

**DESCRIPTION**

This budget provides for the Asset Management Cost Centre which includes professional fees for external valuations of property and also the annual asset valuation for accounting purposes.

There is also provision for energy efficiency measures which are overseen by the Energy Management Group on practical initiatives within the Council's portfolio relating to mechanical and electrical improvements.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0047 Asset Management

## Resources Portfolio

### Asset Management/Energy Conservation

	Neville Raby	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Asset Management - Energy Conservation	17,120	17,120	17,120
Professional Fees	15,440	15,440	15,440
<b>Total Expenditure</b>	<u>32,560</u>	<u>32,560</u>	<u>32,560</u>
<b>Controllable Expenditure</b>	<u>32,560</u>	<u>32,560</u>	<u>32,560</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Property Management	7,430	7,600	7,800
Support Services	7,680	7,820	8,030
<b>Total Expenditure</b>	<u>15,110</u>	<u>15,420</u>	<u>15,830</u>
<b>Non-Controllable Expenditure</b>	<u>15,110</u>	<u>15,420</u>	<u>15,830</u>
<b>Asset Management/Energy Conservation Net Expenditure</b>	<u>47,670</u>	<u>47,980</u>	<u>48,390</u>

**Resources Portfolio**  
**Electoral Registration**  
Alistair Welch

**DESCRIPTION**

This budget provides for the Electoral Registration service. This covers the statutory provision of the annual Register of Electors and Absent Voting.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0051 Electoral Registration



## Resources Portfolio

### Electoral Registration

	Alistair Welch		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Employee Expenses</b>	2,120	2,140	2,150
<b>Supplies &amp; Services</b>			
Advertising/Promotions/Marketing	460	460	460
Communications & Computing	31,590	31,590	31,590
Contributions to Provisions	20	20	20
Miscellaneous Expenses	(1,020)	(1,020)	(1,020)
Printing, Stationery & General Expenses	10,000	10,000	10,000
<b>Total Expenditure</b>	<b>43,170</b>	<b>43,190</b>	<b>43,200</b>
<b>Controllable Expenditure</b>	<b>43,170</b>	<b>43,190</b>	<b>43,200</b>
<b>Non-Controllable Expenditure</b>			
<b>Employee Expenses</b>	1,260	1,270	1,290
<b>Supplies &amp; Services</b>			
Printing, Stationery & General Expenses	1,020	1,020	1,050
<b>Support Services</b>			
Central Expenses	1,050	1,040	1,060
Departmental	230	230	230
Strategic Management	1,720	1,880	1,910
Support Services	87,660	89,420	92,510
<b>Total Expenditure</b>	<b>92,940</b>	<b>94,860</b>	<b>98,050</b>
<b>Non-Controllable Expenditure</b>	<b>92,940</b>	<b>94,860</b>	<b>98,050</b>
<b>Electoral Registration Net Expenditure</b>	<b>136,110</b>	<b>138,050</b>	<b>141,250</b>

## Resources Portfolio

### Elections

Alistair Welch

#### DESCRIPTION

This budget provides for the Elections service. This covers the statutory requirement for the organisation and conduct of all elections, referenda and maintenance of electoral boundaries.

#### EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

#### COST CENTRES INCLUDED IN THIS BUDGET PAGE

0055 Elections - Borough & Parish

0078 Elections - General Stafford

0079 Elections - General Stone

## Resources Portfolio

### Elections

Alistair Welch

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Contributions to Provisions	35,000	35,000	35,000
<b>Total Expenditure</b>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
<b>Controllable Expenditure</b>	<u>35,000</u>	<u>35,000</u>	<u>35,000</u>
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Central Expenses	1,050	1,040	1,060
Departmental	230	230	230
Strategic Management	1,720	1,880	1,910
Support Services	100,360	102,850	106,330
<b>Total Expenditure</b>	<u>103,360</u>	<u>106,000</u>	<u>109,530</u>
<b>Non-Controllable Expenditure</b>	<u>103,360</u>	<u>106,000</u>	<u>109,530</u>
<b>Elections Net Expenditure</b>	<u>138,360</u>	<u>141,000</u>	<u>144,530</u>

**Resources Portfolio**  
**Charities Administration**  
**Bob Kean**

**DESCRIPTION**

This budget provides for the cost of administering the Mayor's Charity.

**EMPLOYEES (FTE = Full Time Equivalents)**

FTE Description

Not Applicable

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0042 Charities Administration

## Resources Portfolio

### Charities Administration

	Bob Kean	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Non-Controllable Expenditure</b>			
<b>Support Services</b>			
Support Services	6,560	6,700	6,880
<b>Total Expenditure</b>	<u>6,560</u>	<u>6,700</u>	<u>6,880</u>
<b>Non-Controllable Expenditure</b>	<u>6,560</u>	<u>6,700</u>	<u>6,880</u>
<b>Charities Administration Net Expenditure</b>	<u><u>6,560</u></u>	<u><u>6,700</u></u>	<u><u>6,880</u></u>

**Resources Portfolio**  
**Insurance Premiums**  
Neville Raby

**DESCRIPTION**

These are the Insurance Premiums for Employees, Vehicles and Premises across the authority.

**EMPLOYEES (FTE = Full Time Equivalents)**

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0161 Insurance Premiums

## Resources Portfolio

### Insurance Premiums

	Neville Raby		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Third Party Payments	234,530	239,230	243,990
<b>Total Expenditure</b>	<u>234,530</u>	<u>239,230</u>	<u>243,990</u>
Controllable Expenditure	234,530	239,230	243,990
Non-Controllable Expenditure			
<b>Total Income</b>	<u>(234,530)</u>	<u>(239,230)</u>	<u>(243,990)</u>
Non-Controllable Expenditure	(234,530)	(239,230)	(243,990)
<b>Insurance Premiums Net Expenditure</b>	<u>-</u>	<u>-</u>	<u>-</u>

**Resources Portfolio**  
**Items to be Allocated**  
Norman Jones

**DESCRIPTION**

**EMPLOYEES (FTE = Full Time Equivalents)**

**COST CENTRES INCLUDED IN THIS BUDGET PAGE**

0092 Items to be Allocated



## Resources Portfolio

### Items to be Allocated

	Norman Jones	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
<b>Controllable Expenditure</b>			
<b>Supplies &amp; Services</b>			
Other Fees	33,000	(129,000)	21,000
<b>Total Expenditure</b>	<u>33,000</u>	<u>(129,000)</u>	<u>21,000</u>
<b>Controllable Expenditure</b>	<u>33,000</u>	<u>(129,000)</u>	<u>21,000</u>
<b>Items to be Allocated Net Expenditure</b>	<u>33,000</u>	<u>(129,000)</u>	<u>21,000</u>

**GENERAL FUND CAPITAL PROGRAMME**

	Planned Delivery				Programme but not allocated £000
	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	
<b>ENVIRONMENT</b>			Indicative		
Streetscene equipment	-	199	80	80	-
Waste Contract - replacement wheeled bins	100	100	100	100	-
Waste Container - renewal and replacement	10	-	-	-	-
Streetscene Fleet Procurement	574	-	-	-	-
Riverway Site Improved Depot Facilities	-	-	-	-	101
Crematorium - toilet upgrade	-	-	-	-	30
<b>Total</b>	<b>684</b>	<b>299</b>	<b>180</b>	<b>180</b>	<b>131</b>
<b>COMMUNITY</b>					
Disabled Facilities Grants	570	570	570	570	7
Sundry Housing Grants	-	-	-	-	184
Improvements at Glover St caravan site	-	-	-	-	142
CCTV upgrade	100	68	-	-	-
Empty Homes	-	-	-	-	93
Jubilee Grants	5	-	-	-	-
Kingsmead Marsh LNR (s106)	9	-	-	-	-
S&RH Affordable Housing (s106)	124	-	-	-	-
<b>Total</b>	<b>808</b>	<b>638</b>	<b>570</b>	<b>570</b>	<b>426</b>
<b>LEISURE</b>					
Stone Leisure Strategy	150	5,549	300	-	-
Stafford Leisure Centre - Fitness Equipment	335	-	-	-	-
Stafford Castle - Protective System for Parking Area	9	-	-	-	-
Stafford Castle - H&S Works	29	-	-	-	-
Stafford Castle Motte	49	-	-	-	-
Rowley Park - Sports Stadium	33	-	-	-	-
Rowley Park - Athletics Track	4	-	-	-	-
Victoria Park Refurbishment	28	-	-	-	800
Brook Glen Rd Open Space (s106)	-	10	-	-	-
Multi Use Games Area Walton, Stone (s106)	-	65	-	-	-
Riverway Sports Improvements (s106)	23	-	-	-	-
Ingrestre Leisure Facilities (s106)	13	-	-	-	-
Charnley Road Destination Park (s106)	10	330	-	-	-
Swynnerton Village Hall Grounds Improvements (s106)	34	-	-	-	-
Gatehouse - MET rigging	-	-	-	-	80
<b>Total</b>	<b>717</b>	<b>5,954</b>	<b>300</b>	<b>-</b>	<b>880</b>

**GENERAL FUND CAPITAL PROGRAMME**

	Planned Delivery				Programme but not allocated £000
	2015/16 £000	2016/17 £000	2017/18 £000	2018/19 £000	
<b>PLANNING AND REGENERATION</b>					
Waterscape	87	-	-	-	-
Waterscape path - central Riverside	250	-	-	-	-
Growth Point capital	766	-	-	-	-
Stafford Town Centre Enhancement	70	-	-	-	-
Contribution to MSCP	750	-	-	-	-
Solar Panel Farm at Riverway	-	5	-	-	-
St Albans Rd Former Tip Site	7	2	-	-	-
Stafford Market Cooling System	43	-	-	-	-
Pearl Brook Path Improvements	150	-	-	-	-
s106/CIL Monitoring/ Land Charges system	40	-	-	-	-
Doxey Rd Land	115	-	-	-	-
<b>Total</b>	<b>2,278</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>RESOURCES</b>					
Corporate IT equipment	50	50	50	50	-
Replacement SAN server	70	-	-	-	-
Civic Centre - Ground floor reconfiguration	-	-	-	-	1,250
Stone Area Office Boiler Replacement	3	-	-	-	-
Provision to Commute Car Park Sharing Arrangement	100	-	650	-	-
E-Payments upgrade	35	-	-	-	-
<b>Total</b>	<b>258</b>	<b>50</b>	<b>700</b>	<b>50</b>	<b>1,250</b>
<b>TOTAL CAPITAL PROGRAMME</b>	<b>4,745</b>	<b>6,948</b>	<b>1,750</b>	<b>800</b>	<b>2,687</b>

## Community Portfolio

### Variation Statement 2016/2017 to 2018/2019

	2016/2017 Indicative	Real Terms / Efficiency Variations	2016/2017 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/2018 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	425	45	470	436	39	475	5	6	486
Premises Related Costs	44	4	48	45	3	48	1	-	49
Transport Related Costs	21	-	21	21	-	21	-	1	22
Supplies and Services	333	- 29	304	334	- 27	307	4	- 15	296
Third Party Payments	82	- 1	81	83	-	83	2	-	85
<b>Total Expenditure</b>	<b>905</b>	<b>19</b>	<b>924</b>	<b>919</b>	<b>15</b>	<b>934</b>	<b>12</b>	<b>- 8</b>	<b>938</b>
Income	- 99	28	- 71	-100	35	- 65	- 1	- 1	- 67
<b>Net Expenditure</b>	<b>806</b>	<b>47</b>	<b>853</b>	<b>819</b>	<b>50</b>	<b>869</b>	<b>11</b>	<b>- 9</b>	<b>871</b>
Transfer of insurances to resources	5			5					
<b>Original Approved Budget</b>	<b>811</b>			<b>824</b>					

## Community Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2016/17 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Homelessness Prevention		
Tenant & Landlord Officer	30	
Reduced supplies and services	-30	-
Staffing variations		14
Support Staffordshire vacation of North Walls now in Civic Centre		26
Glover Street reduced income due to empty caravans		12
minor variations		-5
		<b><u>47</u></b>

#### 2017/18 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Homelessness Prevention		
Tenant & Landlord Officer	30	
Reduced supplies and services	-30	-
Staffing variations		7
Support Staffordshire vacation of North Walls now in Civic Centre		26
Glover Street reduced income due to empty caravans		12
minor variations		5
		<b><u>50</u></b>

#### 2018/19 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Increase in Superannuation		7
Revenue bid housing needs survey falling out		-15
minor variations		-1
		<b><u>-9</u></b>

## Environment Portfolio

### Variation Statement 2016/2017 to 2018/2019

	2016/2017 Indicative	Real Terms / Efficiency Variations	2016/2017 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/2018 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	2,824	16	2,840	2,898	15	2,913	30	42	2,985
Premises Related Costs	261	65	326	260	70	330	5	-	335
Transport Related Costs	426	11	437	430	12	442	6	1	449
Supplies and Services	932	77	1,009	935	78	1,013	3	- 20	996
Third Party Payments	4,009	23	4,032	4,088	22	4,110	78	162	4,350
<b>Total Expenditure</b>	<b>8,452</b>	<b>192</b>	<b>8,644</b>	<b>8,611</b>	<b>197</b>	<b>8,808</b>	<b>122</b>	<b>185</b>	<b>9,115</b>
Income	- 4,149	- 148	- 4,297	-4210	- 164	- 4,374	- 80	203	- 4,251
<b>Net Expenditure</b>	<b>4,303</b>	<b>44</b>	<b>4,347</b>	<b>4,401</b>	<b>33</b>	<b>4,434</b>	<b>42</b>	<b>388</b>	<b>4,864</b>
Transfer of insurances to resources	65			66					
<b>Original Approved Budget</b>	<b>4,368</b>			<b>4,467</b>					

**Environment Portfolio**  
**Proposed Real Terms / Efficiency Variations**

**2016/17 Change**

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Street Cleansing of Waterfront car park		
Staffing	53	
Transport	12	
Recharge to planning	-65	-
Memorial repairs		
Staffing	-40	
Supplies	40	-
Lower utility costs		-10
Additional Bereavement income		-72
Streetscene		
materials and professional fees	20	
internal fee income	-20	-
Waste		
lower charge gate fees	-17	
paper penalties	40	
reduced inflation on green waste recycling credits	14	37
Local nature reserve		10
Streetscene - Tree Management Strategy		70
Public conveniences rates		3
minor variations		6
		<b><u>44</u></b>

**2017/18 Change**

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Street Cleansing of Waterfront car park		
Staffing	53	
Transport	12	
Recharge to planning	-65	-
Memorial repairs		
Staffing	-40	
Supplies	40	-
Lower utility costs		-10
Additional Bereavement income		-72
Streetscene		
materials and professional fees	20	
internal fee income	-20	-
Waste		
lower charge gate fees	-17	
paper penalties	40	23
Local nature reserve		10
Streetscene - Tree Management Strategy		70
Public conveniences rates		3
minor variations		9
		<b><u>33</u></b>

**2018/19 Change**

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Increase in pensions costs		41
Memorial repair revenue bid falling out		-40
Cremator hearth replacement		20
Waste		
demographic changes	23	
removal of contract extension savings - supplies	234	
paper penalties removed	-90	
removal of contract extension savings - income	200	367
		<b><u>388</u></b>



## Leisure Portfolio

### Variation Statement 2016/2017 to 2018/2019

	2016/2017 Indicative	Real Terms / Efficiency Variations	2016/2017 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/2018 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	3,174	31	3,205	3,246	48	3,294	30	44	3,368
Premises Related Costs	1,389	- 55	1,334	1,381	- 53	1,328	25	-	1,353
Transport Related Costs	43	- 1	42	44	- 1	43	1	-	44
Supplies and Services	1,638	62	1,700	1,640	62	1,702	8	-	1,710
Third Party Payments	20	- 2	18	20	- 2	18	-	-	18
<b>Total Expenditure</b>	<b>6,264</b>	<b>35</b>	<b>6,299</b>	<b>6,331</b>	<b>54</b>	<b>6,385</b>	<b>64</b>	<b>44</b>	<b>6,493</b>
Income	- 3,816	- 74	- 3,890	- 3,939	- 69	- 4,008	- 77	-	- 4,085
<b>Net Expenditure</b>	<b>2,448</b>	<b>- 39</b>	<b>2,409</b>	<b>2,392</b>	<b>- 15</b>	<b>2,377</b>	<b>- 13</b>	<b>44</b>	<b>2,408</b>
Transfer of insurances to resources	79			81					
<b>Original Approved Budget</b>	<b>2,527</b>			<b>2,473</b>					

## Leisure Portfolio

### Proposed Real Terms / Efficiency Variations

	<u>2016/17 Change</u>	£'000	£'000
<b><u>Real Term Variations</u></b>			
Increased costs re Living Wage			9
Additional costs re Elite Gymnasts			15
Reduced rates payable SLC			-22
Reduced rates payable Alleyne			-11
Reduced rates payable Gatehouse			-4
Utilities reductions			-22
Gatehouse promotions own (reflection of activity)			
Supplies		60	
Income		-60	-
Sports Development (multi sports courses)			
Employees		7	
Income		-7	-
minor variations			-4
			<b><u>-39</u></b>

	<u>2017/18 Change</u>	£'000	£'000
<b><u>Real Term Variations</u></b>			
Increased costs re Living Wage			26
Additional costs re Elite Gymnasts			15
Reduced rates payable SLC			-22
Reduced rates payable Alleyne			-11
Reduced rates payable Gatehouse			-4
Utilities reductions			-22
Gatehouse promotions own (reflection of activity)			
Supplies		60	
Income		-60	-
Sports Development (multi sports courses)			
Employees		7	
Income		-7	-
minor variations			3
			<b><u>-15</u></b>

	<u>2018/19 Change</u>	£'000	£'000
<b><u>Real Term Variations</u></b>			
Staffing variations and Increments			4
Increase in pension costs			40
			<b><u>44</u></b>

## Planning and Regeneration Portfolio

### Variation Statement 2016/2017 to 2018/2019

	2016/2017 Indicative	Real Terms / Efficiency Variations	2016/2017 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/2018 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	1,557	29	1,586	1,515	26	1,541	16	23	1,580
Premises Related Costs	564	275	839	575	313	888	15	-	903
Transport Related Costs	68	- 5	63	69	- 4	65	1	-	66
Supplies and Services	1,072	210	1,282	1,067	107	1,174	1	- 35	1,140
Third Party Payments	167	-	167	170	-	170	3	-	173
<b>Total Expenditure</b>	<b>3,428</b>	<b>509</b>	<b>3,937</b>	<b>3,396</b>	<b>442</b>	<b>3,838</b>	<b>36</b>	<b>- 12</b>	<b>3,862</b>
Income	- 3,649	- 376	- 4,025	- 3,665	- 229	- 3,894	- 2	43	- 3,853
<b>Net Expenditure</b>	<b>- 221</b>	<b>133</b>	<b>- 88</b>	<b>- 269</b>	<b>213</b>	<b>- 56</b>	<b>34</b>	<b>31</b>	<b>9</b>
Transfer of insurances to resources	26			26					
<b>Original Approved Budget</b>	<b>- 195</b>			<b>- 243</b>					

## Planning and Regeneration Portfolio

### Proposed Real Terms / Efficiency Variations

#### 2016/17 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Staffing variations		10
Restructure funded from reserves		
Expenditure	6	
Income (from reserves)	<u>-6</u>	-
Parking Manager increase to 4 days		10
Waterfront Multi Storey Car Park		
Premises	291	
Supplies & Services	94	
Additional income	<u>-332</u>	53 *
Tollgate Drive water now paid direct		
Expenditure	-15	
Income	<u>9</u>	-6
Tree Preservation Orders review now in-house		
Expenditure	-20	
Income	<u>20</u>	-
Local Plan Expenditure (from grants and reserves)		
Expenditure	112	
Income	<u>-124</u>	-12
LABGI projects		
Expenditure	17	
Income	<u>-17</u>	-
Development Additional income		-50
Development Management additional supplies		22
Chamber of Commerce vacated Civic Offices		
Expenditure	-16	
Income	<u>9</u>	-7
Riverside Day Nursery additional lease income		-14
Additional Street naming income		-7
Reduced Land Charges income		90
Reduced Market income		44
minor variations		-
		<b><u>133</u></b>

\* Detailed allocation of MSCP now reflected. Business rates additional retained income of £64,000 reflected in Council funding summary.

### 2017/18 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Staffing variations		1
Regrading funded from reserves		
Expenditure	11	
Income (from reserves)	<u>-11</u>	-
Parking Manager increase to 4 days		12
Waterfront Multi Storey Car Park		
Premises	330	
Supplies & Services	94	
Additional income	<u>-372</u>	52
Tollgate Drive water now paid direct		
Expenditure	-14	
Income	<u>9</u>	-5
Tree Preservation Orders review now in-house		
Expenditure	-20	
Income	<u>20</u>	-
Local Plan Expenditure (from grants and reserves)		
Expenditure	30	
Income	<u>-45</u>	-15
LABGI projects		
Expenditure	7	
Income	<u>-7</u>	-
Development Additional income		30
Development Management additional supplies		7
Chamber of Commerce vacated Civic Offices		
Expenditure	-16	
Income	<u>9</u>	-7
Reduced Land Charges income		90
Reduced Market income		45
minor variations		3
		<b><u>213</u></b>

### 2018/19 Change

	£'000	£'000
<b><u>Real Term Variations</u></b>		
Increase in pension costs		16
Regrading funded from reserves		
Expenditure	4	
Income (from reserves)	<u>-4</u>	-
Local Plan Expenditure (from grants and reserves)		
Expenditure	-26	
Income	<u>40</u>	14
LABGI projects		
Expenditure	-7	
Income	<u>7</u>	-
minor variations		1
		<b><u>31</u></b>

## Resources Portfolio

### Variation Statement 2016/2017 to 2018/2019

	2016/2017 Indicative	Real Terms / Efficiency Variations	2016/2017 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/2018 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	3,857	- 62	3,795	3,965	- 40	3,925	38	65	4,028
Premises Related Costs	1,158	-	1,158	1,164	2	1,166	10	- 1	1,175
Transport Related Costs	72	1	73	74	1	75	1	-	76
Supplies and Services	1,720	141	1,861	1,729	- 13	1,716	8	148	1,872
Third Party Payments	2,441	40	2,481	2,500	40	2,540	51	12	2,603
Transfer Payments	26,165	- 564	25,601	26,687	- 575	26,112	521	-	26,633
<b>Total Expenditure</b>	<b>35,413</b>	<b>- 444</b>	<b>34,969</b>	<b>36,119</b>	<b>- 585</b>	<b>35,534</b>	<b>629</b>	<b>224</b>	<b>36,387</b>
Income	- 28,995	548	- 28,447	- 29,483	559	- 28,924	- 553	81	- 29,396
<b>Net Expenditure</b>	<b>6,418</b>	<b>104</b>	<b>6,522</b>	<b>6,636</b>	<b>- 26</b>	<b>6,610</b>	<b>76</b>	<b>305</b>	<b>6,991</b>
Transfer of insurances from other portfolios	-174			-178					
<b>Original Approved Budget</b>	<b>6,244</b>			<b>6,458</b>					

## Resources Portfolio

### Proposed Real Terms / Efficiency Variations

<u>2016/17 Change</u>		£'000	£'000
<b><u>Real Term Variations</u></b>			
Staffing variations			-62
Project management for leisure review (including £80k bfwd from 2015/16)			130
Reduced members allowances			-10
Housing benefits review of spend			
Expenditure	-564		
Income	564		-
Reduction cost of contract cleaning			-7
Pension cost impact of 2013 actuarial valuation			40
Civic Centre income			
vacation by Chamber of Commerce	16		
Support Staffordshire	-12		4
Human resources e-recruitment system			7
minor variations			2
			<b><u>104</u></b>
 <u>2017/18 Change</u>			
		£'000	£'000
<b><u>Real Term Variations</u></b>			
Staffing variations			-41
Project management for leisure review			-20
Reduced members allowances			-10
Housing benefits review of spend			
Expenditure	-575		
Income	575		-
Reduction cost of contract cleaning			-7
Pension cost impact of 2013 actuarial valuation			40
Civic Centre income			
vacation by Chamber of Commerce	16		
Support Staffordshire	-12		4
Human resources e-recruitment system			7
minor variations			1
			<b><u>-26</u></b>
 <u>2018/19 Change</u>			
		£'000	£'000
<b><u>Real Term Variations</u></b>			
Increments			3
Increase in pension costs			60
Shared services			12
Civic Centre reserve funding falling out			80
Reduced saving employee turnover			150
			<b><u>305</u></b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**  
**AND CAPITAL RESOURCES 2015/16 TO 2018/19**

	01/04/2015	01/04/2016	01/04/2017	01/04/2018	01/04/2019
	£000	£000	£000	£000	£000
VAT - Partial Exemption	195,300	195,300	195,300	195,300	195,300
Insurances Reserve	370,991	370,991	370,991	370,991	370,991
Working Balances	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Contingency</b>	<b>1,566,291</b>	<b>1,566,291</b>	<b>1,566,291</b>	<b>1,566,291</b>	<b>1,566,291</b>
DCLG Habitats Directive Grant 10/11	2,866	0	0	0	0
Strategic Health Delivery	70,270	26,730	26,730	26,730	26,730
Section 106 commuted sums	251,214	216,654	182,094	147,534	112,974
Penkside Project	2	2	2	2	2
Homelessness Prevention	80,761	80,761	80,761	80,761	80,761
Growth Point Grant	4,464	4,464	4,464	4,464	4,464
Beacon Grant	0	0	0	0	0
LPSA - Anti Social Behaviour	100,835	93,435	93,435	93,435	93,435
Shared Service Support	540	540	540	540	540
Staffordshire Warm Homes Grant	44,341	44,341	44,341	44,341	44,341
Homeless Prevention Loans	6,280	6,280	6,280	6,280	6,280
Pest Control	0	0	0	0	0
Credit Union Grant	0	0	0	0	0
Troubled Families	0	0	0	0	0
Arts Council Funding	0	0	0	0	0
Flare Development	60,578	60,578	60,578	60,578	60,578
Implementing Welfare Reform	21,485	21,485	21,485	21,485	21,485
ESA funding (Revs & Bens)	2,007	2,007	2,007	2,007	2,007
Neighbourhood Planning Grant	4,000	4,000	4,000	4,000	4,000
Stafford & Surrounds Fund	33,347	33,347	33,347	33,347	33,347
Elector Grant	32,198	32,198	32,198	32,198	32,198
Inspire Grant	7,000	7,000	7,000	7,000	7,000
Large Sites Infrastructure Programme	36,738	0	0	0	0
FERIS	8,194	8,194	8,194	8,194	8,194
Cannock SAC Contributions	0	32,704	32,704	32,704	32,704
<b>Ring Fenced</b>	<b>767,119</b>	<b>674,718</b>	<b>640,158</b>	<b>605,598</b>	<b>571,038</b>
Loans to Sports Clubs	6,255	6,255	6,255	6,255	6,255
Grants Sports Clubs	1,700	1,700	1,700	1,700	1,700
Coaching Fund	2,367	2,367	2,367	2,367	2,367
Youth Theatre	9,695	9,695	9,695	9,695	9,695
Castle Donations	9,628	9,628	9,628	9,628	9,628
High House Donations	12,819	12,819	12,819	12,819	12,819
<b>Donations</b>	<b>42,464</b>	<b>42,464</b>	<b>42,464</b>	<b>42,464</b>	<b>42,464</b>



**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**  
**AND CAPITAL RESOURCES 2015/16 TO 2018/19**

	01/04/2015	01/04/2016	01/04/2017	01/04/2018	01/04/2019
	£000	£000	£000	£000	£000
Cremator Sinking Fund	100,000	150,000	200,000	250,000	300,000
SLC Sinking Fund	439,670	154,670	204,670	254,670	304,670
Rowley 3G sinking fund	30,000	45,000	60,000	75,000	90,000
Sweeper ReplacementFund	0	70,000	140,000	210,000	280,000
<b>Sinking Fund</b>	<b>569,670</b>	<b>419,670</b>	<b>604,670</b>	<b>789,670</b>	<b>974,670</b>
HR Shared Service	53,792	53,792	53,792	53,792	53,792
IT Shared Service	116,525	116,525	116,525	116,525	116,525
Legal Shared Service	258,785	258,785	258,785	258,785	258,785
<b>Shared Services</b>	<b>429,101</b>	<b>429,101</b>	<b>429,101</b>	<b>429,101</b>	<b>429,101</b>
Elections	173,845	45,895	80,895	115,895	150,895
Housing Needs Survey	81,260	56,260	71,260	86,260	86,260
<b>Rolling Programme</b>	<b>255,105</b>	<b>102,155</b>	<b>152,155</b>	<b>202,155</b>	<b>237,155</b>
<b>Revenue Surplus</b>	<b>1,000,948</b>	<b>1,741,948</b>	<b>1,305,948</b>	<b>2,123,948</b>	<b>93,948</b>
<b><u>Corporate</u></b>					
Restructuring	43,582	43,582	43,582	43,582	43,582
Training	52,535	52,535	52,535	52,535	52,535
Climate Change	15,228	15,228	15,228	15,228	15,228
Provision for Future Maintenance	307,618	237,618	207,618	207,618	207,618
Fleming Claims	75,934	55,934	35,934	35,934	35,934
Queens Jubilee/Olympic Celebrations	10,582	10,582	10,582	10,582	10,582
LAMS Interest Set Aside	27,664	27,664	27,664	27,664	27,664
Leisure Review	19,900	19,900	19,900	19,900	19,900
Pensions Reserve	92,530	0	0	0	0
	645,574	463,044	413,044	413,044	413,044
<b><u>Environment</u></b>					
Memorials Testing	132,592	132,592	132,592	132,592	132,592
LNR	5,584	5,584	5,584	5,584	5,584
Dog Warden	8,000	8,000	8,000	8,000	8,000
Future Recycling Initiatives	82,630	82,630	82,630	82,630	82,630
Streetscene Transformation	47,636	47,636	47,636	47,636	47,636
Pest Control	85,951	102,351	118,751	135,151	151,551
Food Safety	9,980	9,980	9,980	9,980	9,980
Partnerships	5,640	5,640	5,640	5,640	5,640
Crematorium office/mess	8,000	8,000	8,000	8,000	8,000
Empty Homes Officer	37,000	30,000	23,000	23,000	23,000
Environmental Protection	56,891	56,891	56,891	56,891	56,891
National Assistance Act Burials	4,000	4,000	4,000	4,000	4,000
Waste Contingency	90,500	90,500	90,500	90,500	90,500
Streetscene Additional works	15,758	43,108	70,458	97,808	125,158
Pest Control Vehicles	16,000	16,000	16,000	16,000	16,000
Strategic Health Delivery	20,000	20,000	20,000	20,000	20,000
	626,162	662,912	699,662	743,412	787,162

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**  
**AND CAPITAL RESOURCES 2015/16 TO 2018/19**

	01/04/2015	01/04/2016	01/04/2017	01/04/2018	01/04/2019
	£000	£000	£000	£000	£000
<b><u>Planning</u></b>					
LDF	120,587	108,003	47,393	38,913	36,453
Regeneration (LABGI)	50,791	50,791	33,811	26,331	26,331
Conservation Area Appraisals	5,218	5,218	5,218	5,218	5,218
Christmas lights	9,000	4,820	4,820	4,820	4,820
Planning Admin	21,736	0	0	0	0
Parking Manager	20,000	20,000	20,000	20,000	20,000
Parking	3,680	3,680	3,680	3,680	3,680
	<b>231,012</b>	<b>192,512</b>	<b>114,922</b>	<b>98,962</b>	<b>96,502</b>
<b><u>Leisure</u></b>					
Beaconside	117,079	7,080	15,930	15,930	15,930
Arts Development	10,750	10,750	10,750	10,750	10,750
Childrens Gym PCT	26,613	26,613	26,613	26,613	26,613
Parks	33,921	33,921	33,921	33,921	33,921
	<b>188,363</b>	<b>78,364</b>	<b>87,214</b>	<b>87,214</b>	<b>87,214</b>
<b><u>Resources</u></b>					
Emergency Planning	8,980	8,980	8,980	8,980	8,980
Health & Safety	41,634	36,634	31,634	26,634	21,634
HR future shared service development	53,888	48,688	43,358	37,898	32,288
Performance Management	10,005	10,005	10,005	10,005	10,005
Mayoral Support	5,000	5,000	5,000	5,000	5,000
Elections Software	25,588	25,588	25,588	25,588	25,588
IT Projects	56,512	56,512	56,512	56,512	56,512
Legal Services	2,025	2,025	2,025	2,025	2,025
Localisation of Council Tax Support	22,414	6,131	6,131	6,131	6,131
Electoral Review	78,741	78,741	78,741	78,741	78,741
400th Anniversary of Mayoralty	10,000	10,000	10,000	10,000	10,000
Asset Management	19,856	19,856	19,856	19,856	19,856
Discretionary Housing Payments	10,000	10,000	10,000	10,000	10,000
New Burdens Funding	59,717	0	0	0	0
Discretionary Rate Relief	118,580	118,580	118,580	118,580	118,580
Policy & partnerships	20,000	20,000	20,000	20,000	20,000
	<b>542,939</b>	<b>456,739</b>	<b>446,409</b>	<b>435,949</b>	<b>425,339</b>
<b><u>Community</u></b>					
Lets Work Together	4,000	4,000	4,000	4,000	4,000
Home Energy Conservation	30,000	30,000	30,000	30,000	30,000
Private Sector Housing	11,000	11,000	11,000	11,000	11,000
Housing Strategy	20,000	20,000	20,000	20,000	20,000
Rental Income	3,800	3,800	3,800	3,800	3,800
Sanctuary	5,453	5,453	5,453	5,453	5,453
CCTV Infrastr	45,000	45,000	45,000	45,000	45,000
	<b>119,253</b>	<b>119,253</b>	<b>119,253</b>	<b>119,253</b>	<b>119,253</b>
<b>Earmarked</b>	<b>2,353,302</b>	<b>1,972,823</b>	<b>1,880,503</b>	<b>1,897,833</b>	<b>1,928,513</b>
<b>REVENUE</b>	<b>6,984,001</b>	<b>6,949,171</b>	<b>6,621,291</b>	<b>7,657,061</b>	<b>5,843,181</b>

**STAFFORD BOROUGH COUNCIL - GENERAL FUND RESERVES & BALANCES**  
**AND CAPITAL RESOURCES 2015/16 TO 2018/19**

	01/04/2015	01/04/2016	01/04/2017	01/04/2018	01/04/2019
	£000	£000	£000	£000	£000
VAT Shelter	2,234,643	2,386,643	1,849,643	1,144,643	772,643
Invest to Save	23,961	23,961	23,961	23,961	23,961
De minimis Capital Spending	349,166	269,166	109,166	29,166	29,166
Budget support	806,937	397,597	18,597	18,597	18,597
RCCO	1,042,128	1,092,128	4,128	100,000	150,000
Capital Receipts	1,680,374	2,586,374	1,242,374	353,374	459,374
Capital Grants	1,015,732	242,732	240,732	240,732	56,732
<b>Capital</b>	<b>7,152,941</b>	<b>6,998,601</b>	<b>3,488,601</b>	<b>1,910,473</b>	<b>1,510,473</b>
<b>TOTAL</b>	<b>14,136,941</b>	<b>13,947,772</b>	<b>10,109,892</b>	<b>9,567,534</b>	<b>7,353,654</b>

**Stafford Borough Council - Business Rates Retention**

	2016-17	2017-18	2018-19
<b><u>A. Business Rates Collection Fund</u></b>	£	£	£
<b>Gross Rates</b>	-54,521,438	-57,184,300	-58,700,419
Less <b><u>Reliefs etc.</u></b>			
Mandatory Relief	3,965,900	4,045,220	4,126,130
Discretionary relief	330,910	337,530	344,270
Exemptions	1,692,700	1,726,550	1,761,080
Cost Of Collection	178,459	182,028	185,669
Losses on collection	910,140	936,350	1,263,080
<b>Business Rates Collectable</b>	<u>-47,443,329</u>	<u>-49,956,622</u>	<u>-51,020,190</u>
Less <b><u>amount due to</u></b>			
Government	23,721,660	24,978,310	25,510,100
County	4,269,900	4,496,100	4,591,820
Fire	474,430	499,570	510,200
<b>Net Business attributable to SBC</b>	<u>-18,977,339</u>	<u>-19,982,642</u>	<u>-20,408,070</u>

**B. General Fund determination of retained Business Rates**

Net Business Rates attributable to SBC	-18,977,339	-19,982,642	-20,408,080
less Tariff	14,486,010	14,775,730	15,071,240
Core Funding	2,584,865	2,635,705	2,713,460
Growth	-1,906,464	-2,571,207	-2,623,380
Plus New Burdens funding subject to Levy			
Small Business Rates Relief	-496,228	-506,152	-516,276
Retail relief	-	-	-
Amount subject to levy	<u>-2,402,692</u>	<u>-3,077,359</u>	<u>-3,139,656</u>
Levy	1,201,346	1,538,679	1,569,828
Business Rates Growth	<u>-1,201,346</u>	<u>-1,538,680</u>	<u>-1,569,828</u>
S&SOT Redistribution of Levy	<u>-480,540</u>	<u>-615,470</u>	<u>-627,930</u>
Retained Business Rates			
Core Funding	-2,584,865	-2,635,705	-2,713,460
Growth	-1,201,346	-1,538,679	-1,569,828
S&SOT Redistribution of Levy	-480,540	-615,470	-627,930
	<u>-4,266,751</u>	<u>-4,789,854</u>	<u>-4,911,218</u>
Business Rates	-3,786,211	-4,174,384	-4,283,288
S&SOT	-480,540	-615,470	-627,930
	<u>-4,266,751</u>	<u>-4,789,854</u>	<u>-4,911,218</u>