

Chairman - Councillor M G Dodson

Present (for all or part of the meeting):-

Councillors:

R A James

A R McNaughton

P A Leason

D P Rouxel

A M Loughran

Also present:- Councillor R P Cooke (Resources Portfolio)

Officers in attendance:-

J Aupers

- Head of Transformation and Assurance

S Baddeley

- Chief Internal Auditor and Risk Manager

J Dean

- Democratic Services Officer

AAC19 Minutes

Minutes of the meeting held on 23 February 2024, as previously circulated, were agreed as a correct record.

AAC20 Internal Audit Update - February 2024

Considered the report of the Chief Internal Auditor and Risk Manager presenting to the Committee progress of the work of Internal Audit up until 29 February 2024.

Mr Baddeley referred Members to paragraph 5.4 of the report and the associated appendix 2 before responding to questions concerning:-

- Those audits carried over from the 2022/23 plan;
- Environmental Protection and Pollution Control;
- Impact of the recent External Auditor's report;
- Provision of Risk Management training for Officers

Continuing, Members were provided with an explanation of the process for ensuring associated recommendations were followed up and implemented by Service Managers/Heads of Service.

Members then voted on the recommendation as set out, which was declared to be carried.

RESOLVED:- that in accordance to the powers delegated to the Committee the progress report be noted.

AAC21 Internal Audit Plan 2024-25

Considered the report of the Chief Internal Auditor and Risk Manager presenting the Internal Audit Plan for 2024-25.

During consideration of the report Members attention was drawn to:

- Estimated available Audit Resources for 2024/25 (as set out in appendix 1);
- The detailed Internal Audit Plan for 2024-25 (as set out in appendix 2);

Mr Baddeley provided an update regarding vacancies within the Internal Audit department.

Members then voted on the recommendation as set out, which was declared to be carried.

RESOLVED:- that in accordance to the powers delegated to the Committee

- (i) the Internal Audit Plan methodology for 2024-25 be approved (it be noted that this included a small amount of work undertaken on behalf of Cannock Chase DC's Leisure provider which would bring in income which would be shared across both Councils);
- (ii) an additional meeting of the Audit and Accounts Committee be convened during the 2024/25 municipal year, if required.

CHAIR