

Chair - Councillor J Hood

Present (for all or part of the meeting):-

Councillors:

R J Barron	A M Loughran
A G Cooper	A N Pearce
A P Edgeller	R M Sutherland
A D Hobbs	

Cabinet Member - Councillor J M Pert - Community Portfolio

Cabinet member - Councillor C V Trowbridge - Leisure Portfolio

Also Present - Councillor A T A Godfrey

Officers in attendance:-

Mr N Clifton	-	Interim Head of Operations
Mr C Forrester	-	Head of Finance
Dr T Redpath	-	Interim Head of Corporate Business and Partnerships
Mrs E Fullagar	-	Chief Accountant
Ms G McMullin	-	Senior Environmental Health Officer
Mrs V Cooper	-	Community Safety Lead
Mr A Bailey	-	Scrutiny Officer

CWB22 Minutes

The Minutes of the last meeting held on 17 November 2022, as previously published on the Council's website, were submitted.

CWB23 Apologies

An apology for absence was received from Councillor M Phillips.

CWB24 Health and Care and Overview and Scrutiny Committee

Considered the report of Councillor J Hood (V2 15/12/22) on matters considered by the Health and Care and Overview and Scrutiny Committee at their previous meetings held on 3 and 17 October 2022.

RESOLVED:- that in exercise of the powers delegated to the Committee, the report be noted.

CWB25 Air Quality Annual Status Report 2022

The Interim Head of Operations introduced the report (V3 19/12/22) that informed the Committee of the work that has been undertaken by the Council to monitor the air quality of the Borough to ensure that there was a good and healthy air quality environment.

The Committee discussed the following aspects of the report with the Interim Head of Operations and the Senior Environmental Health Officer:-

- The implications of the Borough's growth plans, including the HS2 Hub Station, on Air Quality
- NO₂ concentration for NPL Field Comparison Diffusion Tubes for 2021
- PM_{2.5} and Mortality in Stoke on Trent and Staffordshire
- Details of Non-Automatic Monitoring Sites - Longton Road, Stone
- Actions being taken within Staffordshire to reduce PM_{2.5} - Traffic Management - Anti-idling enforcement
- Presentational issues with some of the plans and graphs

RESOLVED:- that in exercise of the powers delegated to the Committee, the Air Quality Annual Status Report 2022 report be noted.

CWB26 Food Safety Annual Report 2021-2022

The Interim Head of Operations introduced the Food Safety Annual Report 2021-2022 for the Committee (V3 19/12/22).

The Committee discussed the following aspects of the report with the Interim Head of Operations and the Senior Environmental Health Officer:-

- Regulatory Services Team Staffing
- Total% of broadly compliant establishments
- FS6 - Website for Food Safety functions updated to ensure accurate information and as much self-service as possible

RESOLVED:- that in exercise of the powers delegated to the Committee, the Food Safety Annual report 2021-2022 be noted.

CWB27 Food Safety Service Plan 2022-2025

The Interim Head of Operations introduced the Food Safety Service Plan 2022-2025 (V3 19/12/22) for the Committee.

The Committee discussed the following aspects of the report with the Interim Head of Operations and the Senior Environmental Health Officer:-

- Clarification of the 1392 registered food premises in the Stafford Borough Council area and the need for further categorisation
- The Regulatory Services Team staff resources

RESOLVED:- that in exercise of the powers delegated to the Committee, the Food Safety Service Plan 2022-2025 be noted.

CWB28 Health and Safety Annual Report 2021-2022

The Head of Operations introduced the report (V3 19/12/22) in relation to the Health and Safety Annual Report 2021-2022.

The Committee discussed the following aspects of the report with the Interim Head of Operations and the Senior Environmental Health Officer:-

- The Regulatory Services Team staff resource
- The reduction in Proactive Inspections in accordance with HSE guidance

RESOLVED:- that in exercise of the powers delegated to the Committee, the Health and Safety Annual Report 2021-22 be noted.

CWB29 Community Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026

The Committee considered the report of the Head of Finance (V1 05/12/22) in relation to the draft detailed Community Portfolio revenue budget for 2022/2023 - 2025/2026 and the draft Community Portfolio Capital Programme for 2022/2023 - 2025/2026.

The Committee discussed the following aspects of the report with the Cabinet Member (Community Portfolio) and the Chief Accountant:-

- Reduction in underspending overhead budgets
- The Disabled Facilities Grants allocation

RESOLVED:- that in exercise of the powers delegated to the Committee, the report be noted.

CWB30 Environment Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026

The Committee considered the report of the Head of Finance (V1 05/12/22) in relation to the draft detailed Environment Portfolio revenue budget for 2022/2023 - 2025/2026 and the draft Environment Portfolio Capital Programme for 2022/2023 - 2025/2026.

The Committee discussed the following aspects of the report with the Cabinet Member (Community Portfolio), the Cabinet Member (Leisure Portfolio), the Interim Head of Operations and the Chief Accountant:-

- The budget savings exercise taken as part of the 2023/23 budget process in relation to the Environment Portfolio
- Streetscene efficiencies
- Efficiencies in bedding flowers/cauldrons

- Increase in garden waste charges from 2024
- Streetscene Net Expenditure
- CCTV Third Party Payments
- Waste Contract - replacement green containers
- Waste Contract - replacement blue bins

RESOLVED:- that in exercise of the powers delegated to the Committee, the report be noted.

CWB31 Leisure Portfolio - General Fund Revenue Budget 2022/2023 - 2025/2026 and Capital Programme 2022/2023 - 2025/2026

The Committee considered the report of the Head of Finance (V1 05/12/22) in relation to the draft detailed Leisure Portfolio revenue budget for 2022/2023 - 2025/2026 and the draft Leisure Portfolio Capital Programme for 2022/2023 - 2025/2026.

The Committee discussed the following aspect of the report with the Chief Accountant:-

- Allotments Net Expenditure

RESOLVED:- that in exercise of the powers delegated to the Committee, the report be noted.

CWB32 Work Programme - Community Wellbeing Scrutiny Committee

Considered the report of the Head of Law and Administration (V2 16/12/22), which presented the Community Wellbeing Scrutiny Committee's Work Programme for the forthcoming meeting in March 2023.

RESOLVED:- that in exercise of the powers delegated to the Committee, the Work Programme be noted.

CHAIR