

Stafford Borough Council Community Impact Assessment

Part 1 - Details

Title Of Community impact Assessment		
Date Conducted		
Name Of Lead Officer and Service Area		
CIA Team		
Head Of service		
What are you assessing? Indicate with an 'x' which applies-	A decision to review or change a service	<input type="checkbox"/>
	A strategy	<input type="checkbox"/>
	A policy or procedure	<input type="checkbox"/>
	A function, service or project	<input type="checkbox"/>
What kind of assessment is it? Indicate with an 'x' which applies	New	<input type="checkbox"/>
	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>
	Being reviewed as a result of budget constraints	<input type="checkbox"/>

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Part 2 – Summary of Assessment

Set out the aims/objectives/purposes/outcomes of the area you are impact assessing and give a summary of the changes you are proposing?

Are there any other functions, policies or services linked to this impact assessment?

Yes No

If you answered 'Yes', please indicate what they are?

Who is the proposal intended to affect or benefit (the target population)?

Part 3 - Equality Strands

Indicate which equality areas are likely to be affected by the proposals?

Equality Strand	Positive	Negative
Age	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input type="checkbox"/>
Gender Reassignment	<input type="checkbox"/>	<input type="checkbox"/>
Marriage and Civil Partnership	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and Maternity	<input type="checkbox"/>	<input type="checkbox"/>
Race	<input type="checkbox"/>	<input type="checkbox"/>
Race or belief	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>

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Part 4 – Evidence and Impact

From evidence given from the previous question what actions, if any, will you need to take against each of the following equality stands:

Age	
Disability	
Gender Reassignment	
Marriage and Civil Partnership	
Pregnancy and Maternity	
Race	
Religion or belief	
Sexual Orientation	
Sex	

Part 5 – Community Cohesion and Inclusion

Briefly explain how the proposals contribute to community cohesion and inclusion?

How will it provide equality of access to services, information and employment?	
Does it or could it celebrate diversity?	
Will it or could it promote good relationships within and between communities	
How will it help to prevent social exclusion?	
How will it help to reintegrate those who have become excluded	
How will it provide good quality, inclusive services	

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Part 6 – Consultation and Engagement

Describe what consultation has been undertaken on the proposals, who was involved and the outcome.	
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Part 7 – Sign off

Head of Service:	I am satisfied with the results of this EIA *The findings will be referred to within Service Plans and targets built around these. I agree to review the Action Plan after 12 months
Signature and Date of Head of Service:	

If you have any queries about using Community Impact Assessments, Please contact:

Louise Bell - 01785 619656 or email: lbell@staffordbc.gov.uk

If Louise is unavailable then please contact:

Tracy Redpath - 01785 619195 or email: tredpath@staffordbc.gov.uk

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Action Plan and review

Detail in the plan below, actions that you have identified in your CIA, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the equality areas, you should explain why

Impact(positive or negative) identified	Proposed action	Person(s) responsible	Where will action be monitored?(e.g., Directorate Business Plan, Equality Action)	Target date	Required outcome

Could making the changes in any of the above areas have a negative effect in other groups? Explain why and what you will about this.

Review

Your CIA should be reviewed at least every four years, less if it has significant impact on people.

Please enter the date your CIA will be reviewed.....You should review progress on your CIA action plan annually