

## Stafford Borough Council Community Impact Assessment

### Part 1 - Details

<b>Title Of Community impact Assessment</b>	<b>Anti-Social Behaviour Reporting and Community Triggers</b>	
<b>Date Conducted</b>	<b>Started 5 November 2014 (ongoing)</b>	
<b>Name Of Lead Officer and Service Area</b>	<b>Tracy Redpath, Policy Improvement and Partnership</b>	
<b>CIA Team</b>	<b>Zoe Baker and Amanda Knight</b>	
<b>Head of Service</b>	<b>Norman Jones</b>	
<b>What are you assessing? Indicate with an 'x' which applies-</b>	A decision to review or change a service	<input type="checkbox"/>
	A strategy	<input type="checkbox"/>
	A policy or procedure	x
	A function, service or project	x
<b>What kind of assessment is it? Indicate with an 'x' which applies</b>	New	x
	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>
	Being reviewed as a result of budget constraints	<input type="checkbox"/>

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### Part 2 – Summary of Assessment

**Set out the aims/objectives/purposes/outcomes of the area you are impact assessing and give a summary of the changes you are proposing?**

The aims are:

- A formal procedure for reporting Anti-Social Behaviour and Community Triggers in line with the Anti-Social Behaviour Crime and Policing Act 2014.
- Anti-Social Behaviour reporting forms and Community Trigger online reporting forms. Assessment of any vulnerabilities or risk of harm within the forms.
- Updated Community Safety web page with links to information on ASB new powers.
- Contact details of Service and ASB Officers to be made available on the Community Safety webpage.
- Leaflets to be produced with contact details of department and ASB Officers (to target groups who do not have computer access).
- We are also looking into the possibility of a smartphone app for the forms.

**Are there any other functions, policies or services linked to this impact assessment?**

Yes  No

**If you answered 'Yes', please indicate what they are?**

This will tie in with other Services such as Environmental Health and Leisure.

**Who is the proposal intended to affect or benefit (the target population)?**

This will hopefully target all ages as anyone can be affected by anti social behaviour. As stated we are linking the reporting forms to the website and, for the future, also smart phones which would target a good proportion of the population. We plan to produce leaflets to target those who do not have access to smartphones or computers.

### Part 3 - Equality Strands

**Indicate which equality areas are likely to be affected by the proposals?**

Equality Strand	Positive	Negative
Age	X	<input type="checkbox"/>
Disability	X	<input type="checkbox"/>
Gender Reassignment	X	<input type="checkbox"/>
Marriage and Civil Partnership	X	<input type="checkbox"/>
Pregnancy and Maternity	X	<input type="checkbox"/>
Race	X	<input type="checkbox"/>

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Race or belief	X	<input type="checkbox"/>
Sexual Orientation	X	<input type="checkbox"/>
Sex	X	<input type="checkbox"/>

### Part 4 – Evidence and Impact

From evidence given from the previous question what actions, if any, will you need to take against each of the following equality stands:

<b>Age</b>	Will be included as a vulnerability factor which forms part of the risk assessment. Dates of birth will be captured as part of the reporting form (could be made mandatory to capture age) <b>Will need to ensure that elderly/vulnerable people can access the forms.</b>
<b>Disability</b>	Will be included as a vulnerability factor which forms part of the risk assessment
<b>Gender Reassignment</b>	Also included on the reporting forms as a factor, can be selected if victim feels they are being targeted due to their gender/transgender
<b>Marriage and Civil Partnership</b>	There is an option within reporting for any other factors why an individual may feel vulnerable.
<b>Pregnancy and Maternity</b>	There is an option within reporting for any other factors why an individual may feel vulnerable.
<b>Race</b>	Included as a factor on the reporting forms which can be selected, again if the victim feels they are being subject to hate crime.
<b>Religion or belief</b>	Included as a factor on the reporting forms which can be selected, again if the victim feels they are being subject to hate crime
<b>Sexual Orientation</b>	Included as a factor on the reporting forms which can be selected, again if the victim feels they are being subject to hate crime
<b>Sex</b>	There is an option within reporting for any other factors why an individual may feel vulnerable.

### Part 5 – Community Cohesion and Inclusion

Briefly explain how the proposals contribute to community cohesion and inclusion?

How will it provide equality of access to services, information and employment?	This will assist partnership officers in identifying vulnerable members of the community and in turn will help to ensure they receive the appropriate service and support following their complaint. There is also an option on the reporting forms offering further support such as CACH, victim support, mediation or other.
Does it or could it celebrate diversity?	The process is intended to assist anyone affected by ASB.
Will it or could it promote good relationships within and between communities	Anti Social Behaviour can often affect groups of people as well as individuals. This will give individuals within communities another avenue to report their ASB issues.

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How will it help to prevent social exclusion?	The Community Trigger can be reported via a third party and the process will be presented to those who work with vulnerable people. For example, social workers may have clients who are regularly subjected to ASB but even if they are unhappy with the response may be reluctant to report it themselves.
How will it help to reintegrate those who have become excluded	One of the aims of the Community Trigger is to encourage reporting of ASB by vulnerable persons. The forms for both the reporting of ASB and the Community Triggers incorporate a risk assessment so that vulnerabilities can be identified at the earliest opportunity. This is intended so that the best support and course of action can be taken. If the injured party is vulnerable and they receive a satisfactory response to their complaint this could help them feel more confident and reassured within their home environment and community.
How will it provide good quality, inclusive services	Where necessary, other agencies or departments will be involved in resolving the anti social behaviour, or, in the instance of a Community Trigger, the case review process. Some of the ASB cases will be taken to an ASB Hub/Partnership Hub which is held every two weeks and chaired by Zoe Baker/Amanda Knight. This is a multi-agency hub where partners such as the Police, Housing Providers and Environmental Health (among others) will discuss complaints and look at resolutions. Partners may be given actions to complete. Community Trigger case reviews will also be held at the ASB Hub/Partnership Hub.

### Part 6 – Consultation and Engagement

Describe what consultation has been undertaken on the proposals, who was involved and the outcome.	<p>Consultation has been made within the department including the CACH officer. Some minor changes were made to the reporting forms allowing victims access to further support should they require it.</p> <p>The Policy, Improvement and Partnership Team have been consulted and have provided constructive feedback around the wording and format.</p> <p>The Customer Service manager has also been consulted and copies of the forms have been shown to her team.</p> <p>A presentation was made to the corporate forum around the new ASB role and our process.</p> <p>Presentations have also been made at a partnership meeting where representatives from housing associations and Police were present.</p> <p>We have also given a presentation to the local Neighbourhood Watch Forum.</p>
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### Part 7 – Sign off

<b>Head of Service:</b>	I am satisfied with the results of this EIA *The findings will be referred to within Service Plans and targets built around these. I agree to review the Action Plan after 12 months
<b>Signature and Date of Head of Service:</b>	

## **Stafford Borough Council Community Impact Assessment**

If you have any queries about using Community Impact Assessments, Please contact:

Louise Bell - 01785 619656 or email: [lbell@staffordbc.gov.uk](mailto:lbell@staffordbc.gov.uk)

If Louise is unavailable then please contact:

Tracy Redpath - 01785 619195 or email: [redpath@staffordbc.gov.uk](mailto:redpath@staffordbc.gov.uk)

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### Action Plan and review

Detail in the plan below, actions that you have identified in your CIA, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

**If you are unable to eliminate or reduce negative impact on any of the equality areas, you should explain why**

<b>Impact(positive or negative) identified</b>	<b>Proposed action</b>	<b>Person(s) responsible</b>	<b>Where will action be monitored?(e.g., Directorate Business Plan, Equality Action)</b>	<b>Target date</b>	<b>Required outcome</b>
<b>Age</b>	Leaflets will need to be produced with contact details for the ASB Officers and Service to report ASB issues	<b>Amanda Knight and Zoe Baker</b>	<b>Local Work plan</b>	<b>15/05/15</b>	<b>Distribution of leaflets containing information on reporting ASB and contact details.</b>
<b>Age/All</b>	Smartphone App to be developed with technology services	<b>Amanda Knight and Zoe Baker (Tech services to assist)</b>	<b>Local Work plan</b>	<b>November 2015? (To be confirmed with Tech Services)</b>	<b>Making reporting ASB/Community Triggers more streamlined and up to date.</b>
<b>ALL</b>	Continued promotion of process and access to the website/reporting forms with other partners eg Social Services	<b>Amanda Knight and Zoe Baker</b>	<b>Local Work Plan</b>	<b>Ongoing</b>	<b>More vulnerable members of the community able to access ASB reporting even if it is via a carer (third party)</b>
<b>Race</b>	Consider leaflets in other languages?	<b>Amanda Knight and Zoe Baker</b>	<b>Local Work Plan</b>	<b>Ongoing</b>	<b>To reach out to wider communities</b>

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Could making the changes in any of the above areas have a negative effect in other groups? Explain why and what you will do about this.

Not believed it will at this time

### Review

Your CIA should be reviewed at least every four years, less if it has significant impact on people.

Please enter the date your CIA will be reviewed...**April 2016**.....You should review progress on your CIA action plan annually.