Environment Portfolio

Fees and Charges 2017

Stafford Borough Council

BEREAVEMENT SERVICES		£ - p	VAT
STAFFORD CREMATORIUM			
Cremation Fee			
(a)	Adult)		
(b)	Environmental Levy)	**675.00**	E
(c)	Use of Organist for all services)		
(d)	Child up to 16 years	**no charge**	-
(e)	Stillborn child	**no charge**	-
(f)	Late arrival fee - arrival after the designated time and service exceeding the designated time	**46.00**	E
(g)	Witnessed scattering	**35.00**	E
(h)	Basic Cremation Charge (The fee is inclusive of the current environment fee. Services must be booked on or before 9.30am, no mourners in attendance, no organist is supplied and an option to 'hold over' must be granted)	**500.00**	E
(i)	Surcharge for Saturday	**515.00**	E
(j)	Special Cremation	**103.00**	E

Notes

Cremation Fee

The fee includes the use of the chapel, waiting room, Medical Referee's fee, use of the music engine, certificate of cremation, the scattering of the cremated remains within the areas designated as the gardens of remembrance (should the applicant wish to witness the scattering an additional fee is required) and all attendance after the coffin is placed on the catafalque.

Regulation 16 of the Cremation Regulations 2008 provides as follows:

After the cremation of the remains of a deceased person the cremated remains shall be given into the charge of the person who applied for the cremation if they so desire. If not they shall be retained by the Cremation Authority and, in the absence of any special arrangements for their final disposal, will be interred in a burial ground or in land adjoining the crematorium reserved for the burial of the cremated remains or shall be scattered thereon. In the case of cremated remains left temporarily in the charge of the Cremation Authority and not removed within a reasonable time, a fortnight's notice shall be given to the person who applied for the cremation before the remains are interred or scattered.

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BEREAVEMENT SERVICES continued…	£ - p	VAT
STAFFORD CREMATORIUM continued..		
Fee for Burial of Cremated Remains		
Tixall Road Cemetery		
(a) Exclusive right of burial (Two Caskets)	**577.00**	E
(b) Replacement of memorial tablet and first four lines of inscription for 75 years	**144.00**	S
(c) Purchase of memorial tablet on Gazebo Garden plot and first four lines of inscription for 75 years	**639.00**	S
(d) Each extra line of inscription	**26.00**	S
(e) Cover slab for flower container	**57.00**	S
(f) Black granite vase	**144.00**	S
(g) Inscription on vase (per letter)	**2.00**	S
(h) Replacement vase tin	**10.00**	S
(i) Blank plaque in Rowan Garden	**62.00**	S
(j) Crests/Motifs	**51.00**	S
(k) Photo plaque	**154.00**	S
(l) Replacement Plaque on the Gazebo Garden inc the first four lines of inscription	**309.00**	S
(m) Repaint or gilding of existing plaque	**36.00**	S
Tixall Road, Eccleshall Road & Stone Cemeteries		
(a) Exclusive right of burial (Four Caskets)	**820.00**	E
Burial Only		
(a) Interment Fee	**350.00**	E

Notes

Fee for Burial of Cremated Remains

There are specific areas set aside for the burial of cremated remains at Tixall Road, Eccleshall Road and Stone Cemeteries. These are family plots which can contain up to four cremated remains interments. The fee is for the purchase of the grave only and does not include any monumental works or the cost of the actual interments.

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BEREAVEMENT SERVICES continued…	£ - p	VAT
STAFFORD CREMATORIUM continued..		
Containers		
(a) Caskets	**67.00**	E
(b) Polytainer and bag or box	**22.00**	E
(c) Babytainers/bags	**7.00**	E
(d) Scatter tube-Large	**10.00**	E
(e) Scatter tube-medium & small	**6.00**	E
(f) Posting of cremated remains in polytainer including packing and 24hr special delivery postage cost	**at cost**	E
(g) Keepsake Urns	**13.00**	E
Books of Remembrance		
(a) 2 line entry (minimum)	**52.00**	S
(b) 5 line entry	**103.00**	S
(c) 8 line entry	**165.00**	S
(d) Memorial Cards - incl. 2 line entry	**15.00**	S
(e) Miniature Book - incl. 2 line entry	**62.00**	S
(f) Each additional line	**2.50**	S
(g) Additional designs i.e. crests, badges, flowers etc.	**46.00**	S
(h) Token entries	**12.00**	S
Digital Book		
(a) First viewing card	**21.00**	S
(b) Additional cards	**19.00**	S
(c) Additional entry to an existing card	**15.00**	S
(d) Each additional memorial screen up to a maximum of four	**49.00**	S
Recordia Panels		
per inscription		
(a) For a period of 5 years	**165.00**	S
(b) Renewal fee for a further 5 years	**82.00**	S
(c) Double panel for a 5 year period	**294.00**	S
(d) Renewal fee for a further 5 years	**147.00**	S
(e) Additional designs i.e. crests, badges, flowers etc.	**41.00**	S

Notes

Assistance with the Cremation Fee

In cases of hardship the Council has resolved to assist those individuals responsible for the payment of cremation fees to Stafford Borough Council. These are individuals who fall into the poverty trap outside the eligibility for state qualifying benefits and those in low income groups who have been removed in recent years from being eligible for state benefits and funeral costs. The Citizens Advice Bureau has therefore agreed to undertake an assessment of any individual referred to the organisation who might find it difficult to pay for cremation fees. If after considering various methods of financial support, such as from the Social Fund and/or charitable organisations, there is no available assistance, and in the opinion of the Citizens Advice Bureau the cremation fees are causing considerable financial hardship, then all the relevant information will be passed on to the Council. On consideration of the circumstances and at the discretion of both the Head of Environment and the Head of Finance the Council will assist the individual by a reduction of £80 on the cremation fee.

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BEREAVEMENT SERVICES continued…	£ - p	VAT	Notes
STAFFORD CREMATORIUM continued…			
Dovecote Memorial			
(a) For a period of 7 years	**360.00**	S	
(b) Renewal fee for a further 7 years	**180.00**	S	
(c) Replacement plaque	**72.00**	S	
Memorial Seats - Existing Seats Only			
Rotunda Style			
(a) For a 10 year period	**525.00**	S	
(b) Renewal fee for a further 10 years	**262.50**	S	
(c) Additional Plaque	**129.00**	S	
Bench Style			
(a) For a 10 year period	**945.00**	S	
(b) Renewal fee for a further 10 years	**472.50**	S	
(c) Additional Plaque	**129.00**	S	
Memorial Trees - Existing Trees Only			
(a) For a period of 25 years	**840.00**	S	*These fees are for existing trees only, new trees are no longer available.*
(b) For a period of 10 years	**420.00**	S	
(c) Replacement plaque	**72.00**	S	
(d) Renewal fee for further 25 years	**420.00**	S	
(e) Renewal fee for a further 10 years	**210.00**	S	
Baby Memorial Wall			
(a) For a period of 10 years	**206.00**	S	
(b) Renewal fee for a further 10 years	**103.00**	S	
(c) Replacement plaque	**67.00**	S	
Sanctum			
(a) Purchase price	**750.00**	S	
(b) Additional lease per annum	**26.00**	S	
(c) Additional inscription per letter	**2.00**	S	
(d) Witness placing within	**36.00**	S	
Scattering of Remains From Other Crematoria	**52.00**	E	

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BEREAVEMENT SERVICES continued…	£ - p	VAT
STAFFORD AND STONE CEMETERIES		
Purchase of exclusive right of burial in an earthen grave (6ft 6ins x 4ft) for a period of 75 years	**1,155.00**	NB
Purchase of exclusive right of burial in a preformed earthen grave at Eccleshall Road Cemetery (7ft x 3ft 6ins) for a period of 75 years	**1,575.00**	NB
Purchase of exclusive right of burial in a walled grave (8ft x 4ft) for a period of 75 years	**1,207.50**	NB
Supply and fix of brickwork at above	**at cost**	NB
Purchase of the exclusive right of burial in a double woodland burial plot inclusive of the first interment and tree	**1,155.00**	NB
Purchase of the exclusive right of burial in a single woodland burial plot inclusive of the first interment and tree	**997.50**	NB
Purchase of the exclusive right of burial within the Rainbow Garden	**772.00**	NB
Premium Charge for any Purchased In Reserve Grave	**500.00**	NB
Transfer of Exclusive Right of Burial	**67.00**	NB
Transfer of Above to Spouse	**no charge**	-
Short Notice Fee where notice given for a burial does not comply with the 48 hours notice rule	**46.00**	NB
Late Arrival Fee arrival after the designated time	**46.00**	NB

Notes

Stafford and Stone Cemeteries

The fees, payments and sums payable for all the cemeteries services apply only to those residing in the Stafford Borough area. For those not resident in the Borough the fee is multiplied by two and a half. Single fees apply if an elderly person dies outside of the Borough within two years of leaving.

the additional fee payable where a grave is pre purchased and any subsequent interment is not imminent.

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BEREAVEMENT SERVICES continued…	£ - p	VAT
STAFFORD AND STONE CEMETERIES continued…		
Use of Chapel for Burial Services (including the use of the organ)	**95.00**	NB
Saturday Funerals surcharge for funerals held on a Saturday	**515.00**	NB
Sound Recording of Service onto CD (outsourced)	**42.50**	NB
DVD Service Recording	**49.00**	NB
Live Link (Web casting)	**55.00**	NB
Use of Screen for Display of Photographs	**12.50**	NB
INTERMENT FEES		
Graves with Exclusive Burial Rights Granted (private grave spaces)		
At a depth not exceeding 5ft.		
(a) Adult	**927.00**	NB
(b) Child up to 16 years	**no charge**	-
(c) Stillborn child	**no charge**	-
At a depth not exceeding 7ft.		
(a) Adult	**978.00**	NB
(b) Child up to 16 years	**no charge**	-
(c) Stillborn child	**no charge**	-
Graves with no Exclusive Burial Rights Granted (common unpurchased grave spaces)		
(a) Adult	**978.00**	NB
(b) Child up to 16 years	**no charge**	-
(c) Stillborn child	**no charge**	-
Burial in a Walled Grave or Vault	**257.00**	NB

Notes

Graves with no Exclusive Burial Rights Granted (common unpurchased grave spaces)
The Borough Council has a statutory obligation to provide public (unpurchased, common) grave spaces in its cemeteries and the use of wooden coffins would only be allowed. It should also be understood that as the exclusive right of burial in these public grave spaces is vested with the Borough Council, these grave spaces may be re-used if required at a future date.
Likewise any memorial that has been erected will be removed, unless the Exclusive Right to Erect a Memorial has been purchased from the Council.

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STAFFORD AND STONE CEMETERIES continued…			
Right to Erect the following:-			*The Right to Erect any monument or gravestone will be for an initial period of 30 years after which time an additional payment will be required. The fee will cover checking that the initial erection of the memorial is in accordance with appropriate procedures and the subsequent inspections thereafter.*
Headstones			
(a) Not exceeding 2ft 6ins in height	**160.00**	NB	
(b) Exceeding 2ft 6ins but not more than 4ft in height	**190.00**	NB	
Kerbstones or Border Sets **(Eccleshall Rd and Stone cemetery)** enclosing a space not exceeding 6ft 6ins by 3ft.	**160.00**	NB	
Plaque, Vase, Tablet or Monument in the Form of a Reclining Cross permitted only at Eccleshall Road and Stone cemetery and then if within an existing kerb set	**57.00**	NB	
Additional Inscriptions	**41.00**	NB	
Searches and Extracts			
Fees for searches of the Registers and for copies and extracts taken :			
(a) Each search covering a period of more than one year	**28.00**	NB	
(b) Each certified copy of an entry of burial as per the register	**14.00**	S	
Exhumation			
Disinterment cremated remains	**386.00**	S	
Disinterment Full Earthen			
(a) 5 Feet depth	**1,442.00**	S	
(b) 7 Feet depth	**1,442.00**	S	
MISCELLANEOUS			
Allotments			*Allotment sites include : Alliance Street, Meadow Road, Pitt Street, Sandon Road and Stone Road.*
Licences to use access roads at rear of allotments (new agreements)	**68.50**	E	

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